

INDIAN RAILWAYS

GOVERNMENT OF INDIA
 MINISTRY OF RAILWAYS (RAILWAY BOARD)

No.ERB-I/2011/2/2

New Delhi, Dated: 02 May, 2011

VACANCY CIRCULAR

Post	Deputy Legal Adviser, Ministry of Railways, Railway Board, New Delhi.
Number of Vacancies	01 (One)
Scale of Pay	₹ 15,600-39,100+Grade Pay ₹ 7600/-
Method of Recruitment	Promotion/transfer on Deputation

Eligibility for Deputation :-

Officers from the Central Government & State Governments including Zonal Railways/

(a) (i) Holding analogous posts **OR**

(ii) with 5 years regular service in the posts in scale of ₹ 10,000-15,200/- (now revised as Pay Band ₹ 15,600-39,100 and Grade Pay ₹ 6600/-), or equivalent, and

(b) Possessing the following qualifications and experience :-

Essential (i) Degree in Law from a recognised University or equivalent.

(ii) 10 years experience in the State Judicial Service or in a superior post in legal department of a State. **OR**

10 years experience in legal affairs in the Central Government. **OR**

Master's Degree in Law from a recognised University or equivalent with 8

years experience in teaching or research in Law. **OR**

A qualified legal practitioner for 10 years.

The departmental Assistant Legal Advisor in Grade ₹ 10,000-15,200/- (now revised in Pay Band 3, Grade Pay ₹ 6600/- with 5 years regular service in the grade will also be considered and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same organisation/department shall not exceed 4 years.

2. The eligible officers may send their applications through proper channel in the prescribed format given at Annexure-A, to Under Secretary (Establishment), Room No. 536-A, Rail Bhavan, Raisina Road, New Delhi-110001, so as to reach within 60 days of date of publication of this notice. While forwarding the applications, it may be ensured by the administrative Ministries/Departments concerned that the particulars of the candidates are verified and that they fulfill the eligibility conditions and that up-to-date CR dossiers of the candidates for last 5 years are forwarded along with. It may also be ensured that DAR/Vigilance clearance, Integrity Certificates and major/minor penalty statement of last 10 years, in respect of the applicants are also sent along with their applications.

ANNEXURE-A**BIO-DATA (PROFORMA)**

(To be furnished in duplicate)

- Name and Address (in Block Letters) :
- Date of Birth (in Christian Era) :
- Educational Qualifications :
- Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

Qualifications/ Experience required	Qualifications/ Experience possessed by the officer.
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Essential i)
ii)
- Please state clearly whether in the light of entries made by you, you meet the requirements of the post :
- Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Instit./Orgn.	Post Held	From	To	Scale of Pay	Nature of duties

- Nature of present employment Whether ad hoc, temporary or permanent.
- Post holding on regular basis, Scale of pay and the date which it is being held on regular basis :
- In case the present employment is held on deputation basis please state.
 - The date of initial appointment.
 - Period of appointment on deputation
 - Name of the parent office/organization to which you belong.
- Are you in Revised scale of pay? If yes, give the date from which the revision took and also indicate the pre-revised scale.
- Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
- Whether you belong to SC/ST
- Remarks, if any

Dated:-

Signature of the Candidate

Address:

Certificate to be recorded by the Employer while forwarding the application

- Certified that the particular of the officer has been verified and found to be correct. The date of his empanelment as _____ is _____.
- It is also certified that he is clear from vigilance angle and no disciplinary proceedings are either pending or/and contemplated against Shri _____ Integrity of the officer is beyond doubt. The to date CR dossiers in respect of Shri _____ are herewith.

Date:

Signature of Head of Department

(With office seal/Stamp)

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