



**CSIR-STRUCTURAL ENGINEERING RESEARCH CENTRE  
& CSIR MADRAS COMPLEX**  
(Council of Scientific and Industrial Research)  
CSIR Campus, TTTI Taramani P.O., Chennai 600 113.

**No.A1(648)89-RCT.**

**ADVERTISEMENT NO. SE-2/2011**

Applications are invited from Indian Nationals for the under mentioned posts in the CSIR – Structural Engineering Research Centre, Chennai and CSIR (Madras) Complex, Chennai.

**FOR CSIR-SERC**

- I. TECHNICAL OFFICER GR. III[4] = ONE POST (Unreserved)  
Pay: `15600 + Grade Pay of `5400 in the Pay Band PB-3 `15600-39100  
AGE: Not exceeding 35 years as on the last date for receipt of applications.

Minimum Educational Qualifications & Experience	Desirable	Job Requirements
B.E./ B.Tech. (Mechanical Engineering) or its equivalent with six years experience in the relevant field.	Candidates having first class will be preferred.	The selected candidate should be able to design and develop various fixtures for testing of models of structures and should be able to supervise and monitor the maintenance of office vehicles and assess and decide the inventory requirements thereof. In addition, knowledge and experience of maintaining ACs/AC plants and material handling equipments for supervision and maintenance.

- II. TECHNICAL ASSISTANT GR. III [2] = ONE POST (Reserved for OBC)  
Pay: `9300 + Grade Pay of `4200 in the Pay Band PB-3 `9300-34800  
AGE: Not exceeding 31 years as on the last date for receipt of applications.

Minimum Educational Qualifications & Experience	Job Requirements
10+2 with Science subjects followed by 1 <sup>st</sup> class Diploma in civil Engineering of 3 years full time duration (2/2.5 years full time duration in cases of lateral admission after 10+2, if applicable) or its equivalent.	To prepare estimation, detailing quantities from drawings, measurement, Measurement Book writing, Tender preparation, knowledge of BIS codal provisions for design and construction, supervision of on-going civil engineering works. To assist SE/EE for civil engineering works activities, building maintenance, etc.

**FOR CSIR MADRAS COMPLEX (CMC)**

- I. TECHNICAL OFFICER GR. III[4] = ONE POST (Unreserved)  
Pay: `15600 + Grade Pay of `5400 in the Pay Band PB-3 `15600-39100  
AGE: Not exceeding 35 years as on the last date for receipt of applications.

Minimum Educational Qualifications & Experience	Job Requirements
1 <sup>st</sup> Class B.Sc. (Horticulture / Botany / Agriculture) or equivalent with eight years experience (or) M.Sc. (Horticulture / Botany / Agriculture or equivalent with minimum of 55% marks or B.E./ B.Tech. (Horticulture) or its equivalent with six years experience	To maintain and develop the lawns / gardens / open spaces aesthetically and also protect the existing greenery.

2. TECHNICAL OFFICER GR. III[4] = ONE POST (ST)  
Pay: `15600 + Grade Pay of `5400 in the Pay Band PB-3 `15600-39100  
AGE: Not exceeding 40 years as on the last date for receipt of applications.

Minimum Educational Qualifications & Experience	Job Requirements
1 <sup>st</sup> Diploma in Engg. / Tech. (Electrical) of 3 years full time duration or its equivalent with nine years experience (or) B.E./ B.Tech. (EEE) or its equivalent with six years experience	Operation and maintenance of Electrical Installations, Sub-Stations, UPS and Perform Troubleshooting exercises periodically.

• IN THE CASE OF POSTS RESERVED FOR OBC / ST, A LOWER STANDARD OF SUITABILITY CONSISTENT WITH EFFICIENCY IN ADMINISTRATION WILL BE APPLIED.

**[A] Benefits under Council service:**

- These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the Central Government employees stationed in Chennai and as made applicable to CSIR-SERC.
- In addition to the emoluments indicated against each category of posts, benefits such as reimbursement of medical expenses, leave travel concession, conveyance advance and house building advance are available as per rules of CSIR-SERC.
- The selected candidates under CSIR-SERC is governed by the New Defined Contribution Pension Scheme of Government of India as made applicable with effect from 1st January 2004.

**[B] Relaxations:**

- The age limit prescribed in the rules is not relaxable for Department candidates.
- Relaxation in case of Ex-servicemen will also be applicable as per provisions.
- Relaxation of experience in the case of meritorious candidates with proven academic track record may be permitted by the competent authority at any stage of selection.

**[C] General conditions/Information:**

- The above posts are temporary but likely to continue.
- Besides pay, these posts carry usual allowances as admissible under the Central Government rules. The total emoluments at the minimum of the scale for the posts at present is `42,842/- for the post of Technical Officer and Technical Assistant `26,851/- (including House Rent Allowance) as applicable for the city of Chennai.
- Applications from employees working in Government Departments, Public Sector Organizations and Government funded research agencies will be considered only if forwarded through proper channel with a clear certificate that the applicant will be relieved within one month of receipt of the appointment orders.
- The period of experience in a discipline/area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualification prescribed for that Group/Grade.
- The qualifications prescribed should have been obtained through recognized Universities/Institutions.
- Applying for the position advertised herein does not by itself automatically entitle an applicant to be called for test / interview. Application form should be complete in all respects. Completed application means (i) all information sought duly filled in or provided (ii) application form duly signed with date wherever required / asked (iii) all relevant documents sought duly attested by Gazetted officer to be enclosed. Since it is not possible to call all the candidates for test / interview, applications will be shortlisted for the purpose and the decision of Director, CSIR-SERC shall be final in this regard. For the above posts, written test will be conducted to further short-list the candidates to be called for interview on the previous day before interview.
- Higher initial pay can be considered for exceptionally meritorious candidates.
- Outstation candidates called for interview will be paid to and from single second class rail fare/ordinary bus fare from the normal place of their residence or that declared in the application or from the actual place of undertaking the journey, in India, whichever is nearer to the place of the interview, as per rules.
- Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as a disqualification for the post. Interim enquiries will not be attended to.

**[D] How to apply:**

- Candidates should apply **On Line on or before 09.07.2011**. Hard copy of the online application duly signed along with recent passport size photograph, attested copy of matriculation/SSLC as proof of age/ degree/provisional degree certificate copies of mark sheets for all the semesters/years, SC/ST/OBC certificate(s) work experience certificates, testimonials etc. should be sent in a sealed cover superscribed "Application for the post of Technical Officer / Technical Assistant" to **"ADMINISTRATIVE OFFICER, CSIR- STRUCTURAL ENGINEERING RESEARCH CENTRE / ADMINISTRATIVE OFFICER, CSIR MADRAS COMPLEX, CSIR CAMPUS, POST BAG NO.8287, TTTI TARAMANI P.O., CHENNAI 600 113. on or before 15.07.2011**
- Candidates should submit with each filled up application a **Crossed Demand Draft for `100/-** drawn in favour of **I.R.F. SERC** payable at Chennai towards application fee. No fee for SC/ST candidates and regular employees of CSIR. Persons with disabilities are also exempted from payment of application fee subject to submission of prescribed medical certificate.

**ADMINISTRATIVE OFFICER**

This advertisement may also be seen in SERC website: "[HYPERLINK "http://www.sercm.org"]" by clicking "Recruitment" from the Home Page & in CMC website "www.csirmadrascomplex.gov.in"