

ERNET INDIA – An Autonomous Scientific Society under Department of Information Technology, Ministry of Communication & Information Technology, Govt of India, is looking for following Technical and Non-Technical posts for our Head Quarter at New Delhi & Regional Centre at Bangalore & Mumbai.

Post	: Sr. Manager (On Regular basis)	Post	: Sr. Scientific Officer (Scientist 'C') (On Regular basis)
Pay Scale	: Rs. 37,400-67,000/- with Grade Pay of Rs. 8,700/-	Pay Scale	: Rs. 15,600-39,100/- with Grade Pay of Rs. 6,600/-
Age	: 45 years for Direct recruitment (Relaxation as per GOI Rules)	Age	: 35 years (Relaxation as per GOI Rules)
No. of Post	: 1 (UR)	No. of Post	: 1 (OBC)
Job Location	: Mumbai	Job Location	: New Delhi
Mode of Recruitment	: By Direct Recruitment/Transfer (absorption) failing which by deputation.	Mode of Recruitment	: Direct Recruitment/Transfer (absorption) failing which by deputation.
Educational Qualification	: (i) For Direct Recruitment B.E./B.Tech/M.Sc. or equivalent in the related field (*) with minimum 60% marks from a recognized University/Institution. Experience-12 years in the relevant field (*). or M.E./M.Tech in related field (*) with minimum 60% marks from a recognized University/Institution. Experience-10 years in the relevant field (*). or Ph.D. in the related field (*) from a recognized University/Institution. Experience-8 years in the relevant field (*). (*) Computer Communication & networking, Data Communication, Internet & Web Technology, VSAT Communication. (ii) For Transfer (absorption)/Deputation : Officers of the Central/State Governments/PSUs/Autonomous bodies : i) Holding analogous post on regular basis or Having 5 years' regular service in the scale of pay of Rs. 15,600-39,100@& with Grade Pay of Rs. 7,600/- and ii) Possessing the qualifications prescribed for direct recruitment.	Educational Qualification	: (i) For Direct Recruitment B.E./B.Tech/M.Sc. or equivalent in the related field (*) with minimum 60% marks from a recognized University/Institution. Experience-7 years in the relevant field (*). or M.E./M.Tech in related field (*) with minimum 60% marks from a recognized University/Institution. Experience-5 years in the relevant field (*). or Ph.D. in the related field (*) from a recognized University/Institution. (*) Computer Communication & networking, Data Communication, Internet & Web Technology, VSAT Communication. (ii) For Transfer (absorption)/Deputation : Officers of the Central/State Governments/PSUs/Autonomous bodies :i) Holding analogous post on regular basis or Having 5 years regular service in the scale of pay of Rs. 15,600-39,100/- with Grade Pay of Rs. 5,400/- and ii) Possessing the qualifications prescribed for direct recruitment.

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Post	: Private Secretary (On Deputation basis)	Post	: Accountant (On Regular basis)	Post	: Stenographer (On Regular basis)
Pay scale	: Rs. 9,300-34,800/- with grade pay of Rs. 4,200/-	Pay scale	: Rs. 9,300-34,800/- with grade pay of Rs. 4,200/-	Pay scale	: Rs. 5,200-20,200/-with grade pay of Rs. 2,400/-
Age	: 56 years	Age	: 27 years	Age	: 27 years (Relaxation as per GOI Rules)
No. of Post	: 2	No. of Post	: 1 (UR)	No. of Post	: 06 (04-UR,02-0BC)
Job Location	: New Delhi	Job Location	: New Delhi	Job Location	: 05 posts at New Delhi & 01 post at Bangalore.
Mode of Recruitment	: By deputation	Mode of Recruitment	: Transfer (absorption) failing which by Direct Recruitment failing which by deputation.	Mode of Recruitment	: Direct Recruitment/Transfer (absorption) failing which by deputation.
Educational Qualification	: Essential Qualification Graduate with shorthand speed of 120 w.p.m. in English/Hindi. Person working in analogous post in Govt./PSUs/ Autonomous Bodies on regular basis. or Person working in the pay scale of Rs. 9,300-34,800/- with Grade Pay of Rs. 4,200/- and having 5 years' regular service in the grade.	Educational Qualification	: (i) For Direct Recruitment Essential Qualification : Degree in Commerce from recognized University with 3 years experience in responsible position in the area of Commercial, Finance and Accounts and having working knowledge of computerized accounting packages. (ii) For Transfer (absorption)/Deputation : Person working on analogous post in Govt./PSUs/ Autonomous Bodies on regular basis. or Person working in the pay scale of Rs. 5,200-20,200/- with grade pay of Rs. 2,400/- and having 6 years regular service in the grade and equivalent field and educational qualification as for direct recruitment. Desirable : Experience in a responsible position in the area of Accounts, Finance, Budgeting etc. in organisation of repute.	Educational Qualification	: (i) For Direct Recruitment Essential Qualification : Graduate from a recognized University with Shorthand speed 100/80 w.p.m. in English/Hindi. Desirable : Working experience of 2 years in similar, S&T organization. Working knowledge of computer. (ii) For Transfer (absorption)/Deputation : Essential Qualification : Graduate Person working on analogous post in Govt./PSUs/ Autonomous Bodies on regular basis. or Person working in the pay scale of Rs. 5,200-20,200/- with Grade Pay of Rs. 1,900/- and having 5 years' regular service in the grade with a shorthand speed of 80 w.p.m. in English/Hindi. Desirable : Working knowledge of computers.

Other details :

- Number of vacancies indicated is provisional and may vary at the time of actual filling up of posts. ERNET India reserves the right not to fill up all or any of the posts, if it so desires.
- Selection :** Initial screening will be based on academic record and experience requirement wherever specified. Only shortlisted candidates shall be called for test and/or interview. No interim correspondence will be entertained.
- The person selected will be eligible for medical facilities, lunch coupons, CPF etc. as per the Bye-Laws of ERNET India.
- Interested candidates possessing the above qualifications and experience may apply in the prescribed format (Annexure-I). The applications must be supported by attested copies of certificates relating to educational and technical qualifications, date of birth, experience, category (SC/ST/OBC) & one recent passport size photograph, indicating the name of the post applied for on the envelope. Applications along with copies of required documents must reach to the Registrar & CPO, ERNET India, Jeevan Prakash Bldg., 10th Floor, Kasturba Gandhi Marg, New Delhi-110001 within **30 days** from the date of publication of this advertisement. Incomplete applications will be rejected and no correspondence in this regard will be made.
- (i) Candidates applying for the post on direct recruitment basis and for all contract posts must enclose application fee in the form of Demand Draft of Rs. 500/- in favour of ERNET India, New Delhi along with the application. However, SC/ST candidates are exempted from fee.
(ii) For appointment on deputation basis (Foreign Service), the deputation would be governed by the terms and conditions contained in Department of Personnel and Training O.M. No. 2/29/91-Estt. (Pay II) dated 05.01.1994, as amended from time to time.
- The candidate must ensure that he/she fulfils the age, educational qualification & experience criteria as on the date of publication of the advertisement.
- The candidates who are already working in Central Govt./State Govt./PSUs/Autonomous Bodies must submit their application through proper channel along with attested copies of ACR Dossiers for the last five years and Vigilance/Disciplinary clearance certificate. Applications received after the due date, without ACR Dossier and Vigilance clearance will not be entertained. The Officer once selected shall not be allowed to withdraw his/her candidature at a later date.
- Note :** i) Govt. Orders regarding age relaxations to various categories of candidates will be applicable.
ii) Only short-listed candidates will be called for test and/or interview. Mere fulfilling of requirements as laid down in the advertisement does not qualify a candidate to be called for test/interview.
iii) For meeting the eligibility criteria the relevant experience will be counted from the date of passing the essential qualification required for the post to be filled up.
- The Candidates may also refer to the ERNET website www.eis.ernet.in for details.

Harpal Singh
Registrar & CPO/CFO
Tel. No. 011- 23765376, 23753984

Application for the post of " _____ "				Annexure-I	
1. Name in Full :		Affix one recent Passport size Photograph	10. Please indicate your option for place of posting in order of preference.		
2. Father's/ Husband's Name :			11. Additional Information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if necessary.		
3. Nationality :			12. Whether applying on Direct Recruitment/Transfer (absorption)/deputation basis.		
4. Date of Birth :			13. Details of Fee i.e. Bank, Draft No. & Date.		
5. Marital Status :			14. Declaration		
6. Whether belongs to SC/ST/OBC :			I, hereby, solemnly declare that all the statements made in the above Proforma are true and correct to the best of my knowledge and belief		
7. Address for Correspondence :			Signature		
8. Academic and Professional Qualification :			Name of the Applicant		
Exam/Degree	Year of Passing	Name of Institute/Board/ University	Percentage of Marks in aggregate and Division	Place :	
				Date:	
9. Employment history in chronological order and experience (including training, if any)					
Name of the Ministry/ Department/ Government Organization/ Autonomous body	Designation	Pay Scale	Whether post is held on regular basis or ad hoc basis or on deputation basis & since when	If on deputation, details of post held on regular basis/scale of pay and since when	Nature of work in brief
To be filled by the Present Employer					
Certified that:					
i) The information given above by the officer is correct.					
ii) No vigilance/disciplinary proceedings are pending or contemplated against the above-mentioned officer.					
iii) Attested copies of ACR Dossiers for the last five years are enclosed herewith.					
Signature of the Competent Authority, Name Organization (Seal)					