

No.301/13/2011-F(F)
Government of India
**Ministry of Information and
Broadcasting**
New Delhi

Subject: Filling up the post of Senior Deputy Director, Directorate of Film Festivals (DFF), New Delhi.

It is proposed to fill up the post of Senior Deputy Director (General Central Service, Group 'A' Gazetted, Non-Ministerial) in the pay scale of Rs.15600-39100/- with grade pay of Rs. 7600/- (corresponding to the pre-revised scale of pay of Rs.12000- 375-16500) in the Directorate of Film Festivals, New Delhi by transfer on deputation (including short-term contract). The eligibility conditions for appointment to the post are given in Annexure-I.

2. The pay and allowances of the officer selected will be regulated in accordance with the Department of Personnel and Training's O.M. No.2/29/91-Estt. (pay-II) dated the 5th January 1994 as amended from time to time.

3. It is requested that the applications of the officers who are eligible in accordance with the details mentioned in Annexure I and can be spared immediately in the event of their selection may be sent to this Ministry (in duplicate) in the proforma at Annexure II, addressed to Director (Films), Ministry of Information & Broadcasting, Room No. 664, A-Wing, Shastri Bhavan, New Delhi, along with their up-to-date Confidential Reports, **within 2 months** from the date of publication of this advertisement in the Employment News. While forwarding the applications, the Departments are requested also to furnish an Integrity Certificate in respect of the officer in addition to Vigilance clearance and also a certificate to the effect that no major/minor penalty was imposed on the officer during last 10 years and attested copies of ACRs for the last five years. No application will be entertained which is found incomplete or received after the due date of submission and/or which has been forwarded without complete and up-to-date ACRs, vigilance clearance etc.

S. Naganathan
Under Secretary to the Govt. of India
Phone : 23385911

Annexure-I

1. **Designation of the post :** Senior Deputy Director.
2. **Classification :** General Central Service, Group 'A', Gazetted, Non-Ministerial.
3. **Scale of pay :** Rs.15600-39100/- with Grade Pay of Rs.7600/- (corresponding to the pre-revised scale of pay of Rs.12000-375-16500/-).
4. **Place of Duty :** Dte. of Film Festivals, New Delhi.
5. **Eligibility :** Transfer on deputation (including short-term contract)
(1) Officers of the All India Services and Central Services Group 'A'/Central Secretariat Service Group 'A' Officers/State Civil Services Officers eligible for appointment as Deputy Secretary to the Govt. of India.
(2) Officers holding analogous posts on regular basis or with 5 years regular service in posts in the scale of Rs.15600 - 39100/- with Grade Pay of Rs. 6600/- (corresponding to the pre-revised scale of pay of Rs. 10000-325-15200/-) or equivalent under the Central/State Governments or Quasi-Government Organisations like Film and Television Institute of India, National Film Development Corporation etc. Persons in the field of selection under (1) and (2) above should possess the following qualification and experience prescribed for Direct Recruits.

Essential:

- (a) Degree of a recognized University or equivalent.
- (b) 8 years experience in the field of arts, including films and theatre, in a supervisory capacity in a Government Department or a Public Sector Undertaking concerned with cultural promotion or advertising or private organization engaged in or organizing artistic and cultural activities.
- (c) Knowledge of Indian History, Culture and Current Affairs.

Desirable:

- (i) Experience in a supervisory capacity in an organization of Cultural Expositions, International Trade Fairs, Film Festivals or other similar activity.
- (ii) Professional training in a recognized National or International Cinema, television or theatre institute.
- (iii) Experience at an executive or managerial level in the field of import, export and distribution of films.
- (iv) Knowledge of one or more Foreign Languages other than English.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation/contract. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation/contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall not exceed four years.

Annexure-II

Bio-Data Proforma
Application for the post of Senior Deputy Director,
Directorate of Film Festivals
(A subordinate office of the Ministry of Information and Broadcasting)

1. Name and Address in block letters :
2. Date of Birth (in Christian Era)
3. Date of retirement under Central/State Govt. Rules :
4. Educational Qualifications :
5. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same) :

Qualifications/Experience required	Qualifications/ Experience possessed by the officer

Essential (i)	(ii)	(iii)
Desirable (i)	(ii)	(iii) (iv)

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :
7. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient :

S. No.	Office/Instt. /Orgn	Post held	From	To	Scale of Pay & Basic Pay	Nature of Duties

8. Nature of present employment, i.e., ad-hoc or temporary or permanent.
9. In case the present employment is held on deputation/contract basis, please state:-

- (a) The date of initial appointment. :
- (b) Period of appointment on deputation/contract. :
- (c) Name of the parent office/organization to which you belong. :

10. Additional details about present employment. Please state whether working under-

- (a) Central Government
- (b) State Government
- (c) Autonomous Organisation
- (d) Govt. Undertaking
- (e) Universities

11. Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
12. Total emoluments per month now drawn:

13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
14. Whether belongs to SC/ST? :

15. Remarks. :

Date: _____ Signature of the Candidate with date.
Address _____

Countersigned _____
(Employer)

**Certificate to be furnished by the Employer/Head of Office/
Forwarding Authority**

Certified that the particulars furnished by _____ are correct and he/she possesses educational qualifications and experience mentioned in the vacancy circular.

Also certified that:

- (i) There is no vigilance case pending/contemplated against him.
- (ii) His complete CR dossier/ACRs for the last 5 years duly attested (on each page) by an officer of the rank of an Under Secretary to the Government of India are enclosed.
- (iii) His integrity is beyond doubt.
- (iv) No major/minor penalties have been imposed on him during last 10 years/ list of major/minor penalties imposed on him during the last ten years is enclosed. (Strike out of whichever is not applicable.)

**Signature of Officer not below
the rank of Deputy Secretary with stamp indicating
the name and designation of Officer.**

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