

Govt of India
Ministry of Home Affairs

Directorate of Census Operations
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 No.A-1/22/08-Admn./979

Filling up of one post of Staff Car Driver (Ordinary Grade) on deputation/absorption basis in the office of the Director of Census Operations, Sikkim.

The services of suitable officials of Central Government are required for filling up of one post of Staff Car Driver (Ordinary Grade) on deputation/absorption basis in the pre-revised pay scale of Rs.3050-75-3590-80-4590 (Revised Pay Band Rs.5200- 20200 + Grade Pay Rs. 1900) in the office of the Director of Census Operations, Sikkim. The eligibility conditions for appointment on deputation/absorption are as follows -

Essential :

- (i) Possession of a valid driving license of Motor Cars
- (ii) Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicles)
- (iii) Experience of driving a motor car for at least five years.
- (iv) On the basis of a test in driving designed to adjudge suitability for the post with reference to standards of competence considered essential in drivers of staff car from officials holding the analogous posts or erstwhile Group D employees (now Multi Tasking Staff) in the organization of Registrar General, India with at least five years regular service and possessing the qualifications prescribed above.

Desirable:

A pass in the 8th Standard.
 The pay of the candidate selected for appointment on deputation will be regulated in accordance with the provisions contained in the Ministry of Finance, Department of Expenditure Notification No. GSR 622(E) Rules, 2008 dated 29.08.2008 read with the instruction contained in their OM No. 1/1/2008-IC dated 30.08.2008 and their clarification OM of even number dated 13.09.2008 as amended from time to time.

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of application.

Application of suitable officials who are eligible/willing and can be spared may be forwarded to this office, in the given proforma(Annexure-I), **within 30 days** from the date of its publication in the Employment News/Rozgar Samachar, along with attested copies of CR/ APAR dossier for the last 5 years, vigilance clearance/integrity certificate and cadre clearance. If ACR/ APAR are not written a performance report for the last 5 years may be attached. The candidates who volunteer for the post will not be allowed to withdraw their candidature subsequently.

The applications received after the closing date or without CR/APAR dossier, vigilance clearance etc. will not be entertained.

(S.R. Roy)
 Deputy Director

selection/interview, my candidature is liable to be rejected. I shall be bound by the decision of the Director, NRCE, Sirsa Road, Hisar.

Place: _____
 Date: _____

Signature of candidate

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Annexure-I

**Application for the post of Staff Car Driver
 (Ordinary Grade)**

1. Name & Address in Block Letters
2. Date of Birth (in Christian era)
3. Date of retirement under Central/State Govt. Rules
4. Educational Qualifications
5. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)
- Qualifications/Experience required Qualifications/experience possessed by the official
6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt./Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties

8. Nature of present employment i.e. ad hoc/temporary or quasi-permanent/permanent.
9. In case the present employment is held on deputation/contract basis, please state :-
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation/contract
 - (c) Name of the parent office/organization to which you belong.
10. Please state whether working under Central/State Govt./ Autonomous Orgn./Govt. Undertakings/Universities etc.
11. Are you in the Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
12. Present total emoluments per month now drawn
13. Additional information, if any
14. Whether belongs to SC/ST/OBC
15. Remarks

Note : Incomplete application and application not countersigned by Head of Office/Employer will not be entertained.

Signature of the candidate _____
 Address : _____

Date : _____
 Countersigned : _____
 (Head of Office/Employer)
 Seal
 davn 19109/11/0147/1011

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