

**Ministry of Labour & Employment**

Shram Shakti Bhavan, Rafi Marg, New Delhi

**Subject: Filling up of the post of Registrar in the Pay Scale of Rs. 10,000-15,200 (pre-revised) in the Employees Provident Fund Appellate Tribunal, New Delhi on deputation basis - Vacancy Circular.**

Applications are invited for filling up the post of Registrar in the Pay Scale of Rs. 10,000-15,200 (pre-revised 6<sup>th</sup> CPC) in Employees Provident Fund Appellate Tribunal, New Delhi. Eligibility requirements for the post are given in **Annexure-I**. The officers, who are eligible and willing to be considered, may apply in the **Prescribed Proforma** given at **Annexure-II**.

2. The selected officers will be appointed on deputation basis and their pay will be regulated as per the rules. The deputation will normally be for a period of 3 years. Officers, who volunteer for the post, will not be permitted to withdraw their candidature subsequently.

3. The Headquarters of the Tribunal is at New Delhi. The Registrar of the Tribunal is not entitled to Government accommodation.

4. The applications of the following categories of officers may not be forwarded.

(i) Who do not satisfy the basic eligibility requirements;

(ii) Who have not been appointed on regular basis to the grades as indicated in the Annexure-I;

(iii) Who have not completed the probation period in the grade;

(iv) Who are holding ex-cadre posts on deputation;

(v) Who have not completed one year in the cadre post, after reversion from the ex-cadre post;

(vi) Who are due to retire on superannuation within 4 years.

5. The Application along with A.C.R dossiers containing reports up to 2008-2009 and Vigilance Clearance of the recommended officers may please be forwarded **through Proper Channel to Shri Vinod Kumar, Section Officer, Ministry of Labour and Employment, Room No. 336, C-Wing, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001** latest by **30th April, 2011**. The applications received after expiry of the last date will not be entertained.

**Candidates who have applied earlier vide this Ministry's Vacancy Circular of even no. dated 01.12.2010 and 27.01.2011 need not apply again.**

(S.D. Xavier)

Under Secretary to the Govt. of India

**Annexure-I**

S.No.	Name of the Post	No. of Post	Scale of Pay	Eligibility
1.	Registrar	1 (One)	Rs. 10,000 – 15,200 (Pre-revised) likely to be revised soon.	Officers of the Central/State Government/High Court holding analogous posts and possessing a degree in Law Or officers of Central/State Government of 8 years regular service in the scale of pay of Rs. 6500-10,500 (pre-revised 6th CPC).

**Annexure-II****Proforma**

1. Name :

2. Present post held and whether it is Cadre or Ex-Cadre :

3. Date of Birth:

4. Whether SC/ST:

5. Present Pay Scale/Pay Band and Grade Pay (wherever applicable) :

6. Date of regular/continuous appointment to the present grade :

7. Educational Qualifications:

8. Special qualifications, if any:

9. Record of past employment including nature of duties:

10. Date of return from the last ex-cadre Post, if any:

11. Any other information:

Date:

Place:

(Signature of the Candidate)

Correspondence address with Contact No.

**EN 4/13**