

Indian Institute of Advanced Study

Rashtrapati Nivas,
Shimla-171005

Advertisement No. 5/2011
**Applications are invited for
the post of Machine
Operator**

1. **Machine Operator : One post** for General Category
2. **Pay Scale** : Pay Band-2 Rs. 5200-20200 + 2400 Grade Pay
3. **Educational and other Qualifications** : Matriculation with two years experience of handling electronic plain paper copier, electronic stencil cutter, Micro film, Micro-fishe reader.
4. **Age limit** : 18-28 years (5 years age relaxation in the case of S.C. candidates and 3 years in case of OBC candidates) as per government instructions.
5. The post is permanent and carries DA and SCA at the Central Government rates. Selected incumbent will be on probation for a period of two years.
6. Applications on plain paper giving name, date of birth, address, educational qualifications and experience and other relevant particulars supported by attested copies of certificates and testimonials along with a passport size photograph should reach the Secretary, Indian Institute of Advanced Study, Rashtrapati Nivas, Shimla-171005 **within 30 days** from the date of advertisements Certificate belonging to Scheduled Caste duly Signed by the competent authority should also be enclosed with the application. Candidates already in service must apply through proper channel.

General Notes

1. Mere fulfilling the essential and desirable qualifications will not entitle an applicant to be called for Interview.
2. Incomplete application or applications received after last date shall not be considered.
3. The OBC candidates are required to send their non-creamy layer certificates as per Government Notification.

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