

Government of India
Ministry of Defence
Indian Ordnance Factories

Field Gun Factory, Kanpur (U.P.)-208009
Advertisement No. 1610/Lx-TA/LB/FGK

Applications are invited for the following posts of Semi - Skilled in the Pay Band of Rs. 5200-20200/- and Grade Pay of Rs. 1800/- plus allowances as admissible to the Central Government employees, from the citizens of India, who are fulfilling the requisite qualifications/specifications as mentioned below on A-4 size plain paper duly typed or neatly handwritten in the given format only. Applications should be addressed to the **General Manager, Field Gun Factory, Kanpur (U.P.)-208009**

(1) Name of the Post and No. of Vacancies :

S.No.	Name of the post	UR	SC	OBC	Total
1	Machinist (SS)	03	03	03	09
2	Fitter (SS)	03	02	01	06
3	Turner (SS)	04	01	02	07
4	Electrician (SS)	02	-	01	03
5*	Forgeman (SS)	02	-	01	03
6**	Examiner (SS)	01	-	-	01

* Equivalent Trades - Foundryman, Forger & Heat Treater can apply against the post of Forgeman.

** Equivalent Trades – Fitter Gen., Machinist, Turner & Millwright can apply against the post of Examiner.

The General Manager, Field Gun Factory, Kanpur reserves the right to change the number of vacancies if necessary.

UR-Unreserved, SC-Scheduled Caste, ST-Scheduled Tribe, OBC-Other Backward Classes, PH-Physically Handicapped, OH-Orthopaedically Handicapped, HH-Hearing Handicapped.

2. Age Limit : 18-32 years for General Candidates as on last date of receipt of application :

(a) Relaxation :

(i) Upto period of trade apprenticeship

(ii) Upto 5 years for SC and ST

(iii) Upto 3 years for OBC on production of Caste Certificate with "Non Creamy Layer" clause issued by the Competent Authority.

(iv) Upto 3 years in addition to the period of service rendered in the Defence Services for Ex.-Serviceman on production of Discharge Certificate for Ex.-Servicemen issued by Competent Authority.

(v) Upto 40 years for Departmental candidates with 3 years continuous service (additional 5 years for SC/ST and 3 years for OBC)

(b) **Application Fee** : Rs. 50/- (Rs. Fifty only) payable by the applicants through Demand Draft or Indian Postal Order Only drawn in favour of "The General Manager, Field Gun Factory, Kanpur 208009." No other mode of payment viz Cheque/Cash etc. would be accepted. SC/ST/PH/Ex-Servicemen are exempted from payment of Application fee. The Demand Draft should be drawn from a Scheduled bank only.

3. **Qualification** : Essential

Matriculation or its equivalent and National Council of Trades for Vocational Training (NCTVT) passed in the relevant trade failing which by ITI or Diploma/Certificate holder.

4. **Photographs** : The candidates should affix his/her recent (not more than 3 months old) passport size photograph on the application form at the prescribed place duly signed by him/her. The candidates, signature on the photograph should be in such a way that signature is partly on the photograph and partly on the application form. He/she should also enclose two more copies of the same photograph (self-signed on front of photographs and name and post/trade applied should be written on the back of the photographs.)

5. **General Note** :

(i) Candidates appearing for written test/Trade test will travel on their own expenses.

- (ii) SC/ST candidates shall be paid one second class Railway fare or Bus Fare for to and fro journey chargeable by shortest route provided the distance travelled by Rail/Bus each way exceeds 30Kms. No extra charge if any, incurred for reserving seat/sleeping berth in the train will however be reimbursed.
- (iii) Newspaper cutting should not be used as application form. However there is no objection to submit the application in printed/typed format, subject to that the format of the application is same as given in the advertisement. Overwriting or blocking in any form is not permissible. Overwritten applications would be summarily rejected.
- (iv) Name of the post applied for must be clearly superscribed/written on the top of the envelope in capital letters.
- (v) Submissions of false/incorrect/incomplete information and/or dubious/bogus document shall disqualify the candidate.
- (vi) Copies of all the documents i.e. Date of Birth Certificate, Educational Qualification and mark sheets, Experience certificate, Caste Certificate, Physically handicapped certificate duly attested by a Gazetted Officer should be enclosed with the application, "No Objection Certificate" should be enclosed in original wherever applicable. No document should be enclosed in original except No Objection Certificate.
- (vii) Persons working in Central/State Govt./PSU must apply through proper channel along with the certificate from there establishment that "No Disciplinary Action is Contemplated/Pending" against them and that they have no objection in releasing them in case of selection.
- (viii) For departmental candidates relevant rules shall apply.
- (ix) Mere submission of application form does not guarantee issue of 'Admit Card' for written test/trade test.
- (x) Only selected candidates will be informed for their selection in due course after the selection process and no other correspondence on the subject would be entertained.
- (xi) Canvassing in any form will disqualify the candidature.
- (xii) The New Pension Scheme i.e. "DEFINED CONTRIBUTION PENSION SCHEME" is compulsory for all Central Govt. Employees who are appointed on or after 1.01.2004.
- (xiii) The Services after appointment are liable to be transferred to any Ordnance Factory in India, subject to exigencies.
- (xiv) The Advertisement is subject to orders, if any, by Hon'ble Courts/Ministry of Defence/Ordnance Factory Board etc.
- (xv) In case of doubt/confusion in any part of the advertisement English version will prevail.

6. Closing Date : The closing date of receipt of applications will be 21st day from the first day of publication of the advertisement in the Employment News/Rozgar Samachar, excluding the date of publication. If the closing date falls on Sunday or Holiday then the next working day will be taken as closing date of the receipt of the applications.

6 (a) The General Manager reserve the right to restrict the number of candidates to be called for written Test/Practical test/Interview/Trade Test to a reasonable limit and also reserves the right to increase/decrease the number of vacancies in the trade/category.

6 (b) Method of Selection : There will be a written test followed by trade test. In which a candidate has obtained NCTVT or ITI or equivalent Diploma/Certificate. The syllabus for written test for a trade will be broadly as that of the NCTVT examination syllabus for that trade. The syllabus for trade test (Practical) will be as per Trade Test Specification of the semi skilled grade of use relevant trade.

IMPORTANT

In the selection process, other things being equal i.e. marks being equal, trained Ex- Trade apprentices of the recruiting Ordnance Factory and sister Ordnance Factories shall be given preference in the order in which they are stated.

7. Rejection of Application : The application shall be summarily rejected on following grounds.

- (i) If application is received after the closing date for any reason whatsoever.
- (ii) If date and signature is not appended in the application form on the prescribed places.
- (iii) If the candidates does not put "Left Hand Thumb Impression" on the application form at the prescribed column.
- (iv) If the age of the candidate exceeds the prescribed age limit on the closing date.
- (v) If the essential qualification is not possessed by the candidates.
- (vi) If photograph is not pasted in the application form and signature is not done partly on the photograph and partly on the application form and if application is also not accompanied by two more copies of the self-attested photograph.

- (vii) If copies of all supporting documents duly attested by Competent Authority are not enclosed.
- (viii) In case of OBC candidates, if OBC declaration is not signed by the candidate and recent "Non Creamy Layer" certificate is not attached.
- (ix) If application is not completed in any respect as per the requirement given in the advertisement.
- (x) If, there is overwriting in any part of the application and not countersigned.

CAUTION TO ALL APPLICANTS

Some unscrupulous elements may approach you with the assurance of procuring appointment for you in the factory through illegal gratification. You must not fall prey as such false assurance for exploitation and must not entertain or encourage such elements in any way. It is emphasized and reassured the selection test and exercise will be done on merit only in a transparent manner.

APPLICATION FORMAT

Please paste your recent passport size Photograph and sign on it. Please do not staple it. Please enclose two more recent self-signed photograph with this application.

To,
 The General Manager
 Field Gun Factory
 Kalpi Road
 Kanpur-208009

- Subject : Application for the post(Semi Skilled)
 Reference : Advertisement No. Dated Published in
1. Name in full (English block letter)
 (As written in High School certificate) : In Hindi :
 2. Father's/ Husband's Name (English block letter)
 In Hindi :
 3. Nationality :
 4. Sex : (Male/Female)
 5. Date of Birth
 In (DD/MM/YYYY Format) Date Month Year
 (Attested copy of school certificate showing date of birth enclosed)
 6. Age as on last date of submission of application :
 Year Months Days
 7. If Ex. trade apprentice of Ordnance Factory : Yes No
 If yes (a) Name of the factory
 (b) Batch No.
 (c) Period of Apprentice : From To (No. of Years.....)
 (d) TA No./Personal No.
 (e) Date of passing NCTVT
 (f) AITT Batch No.
 (g) Marks obtained/Total Marks
 8. Category : (GEN/OBC/SC/ST) : GEN OBC SC ST.
 9. Present address for correspondence (English Block Letters)
 PIN.....
 10. Permanent Address (English Block Letters)
 Pin.....
 11. Nearest Railway Stations (English Block letters)
 12. Employment Exchange No. Date
 13. Details of Application Fee DD/IPO Number Bank/Post Office..... Amount
 of Fee Paid Date of Issue.....
 14. Educational Qualification and Technical Qualification : (Attested copies of all mark sheets and certificates to be enclosed)

Sl. No.	Name of the Examination passed	Year of passing	Name of Board University/Institute	Subject and Trade Studied	Percentage of marks

15. Experience, if any (attested copies of all certificates to be enclosed)

Post held	Name of the Organization	Period		Nature of duties performed	Pay scale or salary drawn	Reasons for leaving
		From	To			

16. Whether Departmental candidate/Employed in Govt./PSU etc. if yes give details (No objection certificate should be enclosed.)

17. For Physically Handicapped candidates

(Mention the type and percentage of disability) (The minimum degree of disability in order for a person to be eligible is 40%. Attested copy of P.H certificate obtained from competent authority should be enclosed)

18. Left hand thumb impression :

19. List of all enclosures 1. Proof of date of birth.

2. Two copies of self-signed photographs.

3. Factory apprenticeship certificate.

4. Educational Qualification Certificate.

5. NCTVT Certificate.

6. ITI Certificate

7. Caste Certificate.

8. IPO/DD

9. Other related documents.

Place :

(Signature of candidate)

Date :

Name :

Declaration

(For all candidates)

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect and/or any document being found dubious/bogus and or my intelligibility being detected any time before or after trade test/written test or during service career my candidature will stand automatically cancelled.

Place :

Signature of candidate

Date :

Name :

Declaration by OBC candidates only (similar endorsement should be given in the Caste certificate from the competent authority)

I Son/Daughter of Shri..... Resident ofof village/town/city Districtstate..... belong to community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt (SCT) dated 08-09-1993 and as amended from time to time. It is also declare that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the schedule to the above referred Office Memorandum, dated 08-09-1993 and as amended.

Place :

(Signature of the candidate)

Date :

Name :

davp 10201/11/0083/1112

EN 6/09