

# Ministry of Rural Development

Department of Drinking Water & Sanitation

6<sup>th</sup> Floor, Block-11, CGO Complex, Lodhi Road, New Delhi-110003.

Following post is required to be filled up in the Department of Drinking Water & Sanitation on deputation including short-term contract basis from among officers of the Central/State Governments/UTs/Statutory Organizations/ Autonomous Statutory Bodies/ Public Sector Undertakings/ Universities/ Recognized Research Institutions:

Name of Post	Scale of Pay	No. of Post
Deputy Adviser (Public Health Engineering)	Rs.15,600-39,100 (PB-3) with grade pay of Rs.7600/-	one

2. In terms of the notified Recruitment Rules for the post of Deputy Adviser (PHE) the educational qualification, experience and age limits etc. required for Deputy Adviser (PHE) shall be as under:  
II. Officers under the Central or State Governments or Union Territories or Autonomous Bodies or Public Sector Undertakings or Statutory Organizations or Universities or Recognized Research Institute:

(a)(i) holding analogous posts on regular basis or equivalent in the parent cadre or Department; or

(ii) with five years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.10,000-15,200 (pre-revised) or equivalent in the parent cadre or department; and

(b) Possessing the following educational qualification and experience:

(i) Degree in Civil Engineering of a recognized University or Institute or equivalent.

(ii) Master's Degree in Public Health Engineering of a recognized University or Institutions or equivalent;

(iii) Ten years experience in investigation, design construction and operation of water supply and sewerage installation including at least three years in Rural Sector with experience in desalination, defluoridation, iron removal, water harvesting structure.

II. The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation (including short-term contract).

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of Central Government shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

3. It is, therefore, requested that service particulars and bio-data of the eligible officers who are willing to be considered may please be sent to this Department in the prescribed proforma (in triplicate) enclosed (Annexure-I) along with their complete and up-to-date CR Dossiers (for the last five years) and Vigilance Clearance, Integrity Certificate and a list of major/minor penalties (Annexure-II), if any imposed upon the officer during the last 10 years in the prescribed format as at (Annexure II), so as to reach this Department latest by 45 days of publication of this circular in the Employment News/Rojgar Samachar. **The vacancy circular is also available in the Department's website www.ddws.com.**

4. While forwarding the applications of the officers, it may also be certified that the service particulars of the officers have been checked and found correct as per records available with them and a certificate in this regard may also be sent to the Department. The applications received without complete and up-to-date CR Dossiers, vigilance and integrity certificate and a list of major/minor penalties of the officers will not be considered. Once the nominations of the officers are received, they will not be allowed to withdraw their nomination later.

Details are also available at D/o Drinking Water & Sanitation's website <http://ddws.nic.in>.

(K.Naryana Reddy)

Under Secretary to the Govt. of India

Telefax: (011) 24364780

Annexure-I

## PROFORMA

Application for the post of .....

1. Name and Address (IN BLOCK LETTERS)

2. Date of Birth (In Christian Era)

3. Date of retirement under Central/ State Govt. Rules

4. Educational Qualifications

5. Whether Educational and other Qualifications required for the post are satisfied.

(If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

	Qualifications/ Experience required	Qualifications / Experience possessed by the officer
Essential	(i)	
	(ii)	
	(iii)	

Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Inst./Orgn.	Post held	From	To	Scale of pay and basis pay	Nature of duties

8. Nature of present employment, i.e., ad-hoc or temporary or permanent

9. In case the present employment is held on deputation/contract basis, please state: -

(a) The date of initial appointment

(b) Period of appointment on deputation/contract

(c) Name of the parent office/organization to which you belong

10. Additional details about present employment:

Please state whether working under:

(a) Central Government

(b) State Government

(c) Autonomous Organizations

(d) Government Undertakings

(e) Universities

Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

12. Total emoluments per month now drawn

13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient

14. Whether belongs to SC/ST

15. Remarks

Signature of the Candidate

Date: .....

Address: .....

Tel. No.: .....

Countersigned with seal

(Employer)

Format of various certificates required to be enclosed separately along with the application of candidate who applies for the Post of \_\_\_\_\_ on Deputation (Including short-term contract Basis)

### Integrity Certificate

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in the Department of Drinking Water Supply, Ministry of Rural Development on Deputation (including short-term contract) basis, it is certified that his/her integrity is beyond doubt.

(To be Signed By an officer of the Rank of Deputy Secretary or Above)

Name & office Seal:

Date:

### VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against Dr./Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in the Department of Drinking Water Supply, Ministry of Rural Development on deputation (including short-term contract) basis.

(Authorised signatory)

Name & Office Seal:

Date:

### No Penalty Certificate

Certified that no minor/major penalty has been imposed on Dr./Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in the Department of Drinking Water Supply, Ministry of Rural Development (including) Short-term contract) basis during the last ten years.

(Authorized Signatory)

Name & Office Seal:

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