

Cantonment Board, Barrackpore

77, Middle Road, Barrackpore, Kolkata-700120

Applications are invited for filling up following posts in the Cantonment Board Office, Barrackpore. Full particulars of the applicant should be given in the application **as per format given** below duly pasted with recent passport size coloured photograph, enclosing two spare copies of photos along with attested copies of all relevant documents like proof of age, qualifications and caste. A self-addressed/stamped envelope along with Bank Draft of Rs. 150/- (OBC Rs. 100/-) on SBI, Barrackpore drawn in favour of Cantonment Board, Barrackpore will also be furnished. The SC/ST candidates are exempted from payment of processing fee. The envelope containing the application should be superscribed on the top with name of post applied for, and addressed to the **Chief Executive Officer, Cantonment Board, 77, Middle Road, Barrackpore Cantonment, Kolkata-700120** and sent by Registered Post only.

Name of Post and scale of pay	No. of Post to be filled	Qualification		Age : (as on 1.5.2011)
		Essential	Desirable	
Computer Programmer Rs. 9000-40500/- GP Rs. 5400/-	01 No. (UR)	i. Master's Degree in Computer Application with 60% marks or equivalent.	Min. 2 yrs exp. in system analysis, design and Software Development	18 to 25 Yrs (Relaxation will be given to SC/ST and OBC as per rules)
Sub-Asstt Engineer (Civil) Rs. 7100-37600/-, GP Rs.3900/-	01 (UR)	Diploma in Civil from recognized University or equivalent.	Working in Computer with CAD 2D/3D	do
Stenographer Rs.7100-37600/-, GP Rs. 3600/-	01 (UR)	i. H.S or equivalent. ii. Stenography/Typing in English 80/35 words per min.	i. Working knowledge in computer basics applications. ii. Typing in Hindi-25 WPM	do
Asstt. Nurse Rs. 5400-25200/- GP Rs.2600/-	01 (UR)	2 yrs ANM Training from recognized Institution and Regd with WB Nursing Council or equivalent.		do
Dresser Rs.5400-25200/-, GP Rs.2300/-	01 No. (UR)	School Final or HS with Science as one of the subjects.	Training in Laboratory work from recognized Instt	do

Last date for receipt of applications along with requisite documents is **31.5.11**. Incomplete applications and those not supported with requisite documents shall be summarily rejected.

Cantonment Board is a local body under the administrative control of Ministry of Defence. Candidates selected shall be governed by Cantonment Fund Servants Rules, 1937 (as amended from time to time). Application format is given below:

Format of Application

1. Name of the Post applied for
2. Name of the Candidate
3. Name of Father/Husband
4. Date of Birth
(Attested copy of proof shall be enclosed)
5. Sex : Male/Female
6. Caste : (Whether SC/ST/OBC/UR)
(Attested copy of Certificate shall be enclosed)
7. Nationality
8. Qualification
(Attested copies of Certificate shall be enclosed)

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Name of the Board/ University	Year of Passing	Division/Percentage

9. Experience, if any :
(Copies of proof shall be enclosed)
10. Permanent address
11. Address for communication
(Email & Telephone No. if available)
12. Whether employed If Yes, the name of Organization
13. Whether Physically Handicapped :
(Copy of supporting documents to be enclosed)

Declaration :

I, Shri/Smt _____ (Name of the applicant) hereby declare that the information furnished above are true and correct. In case any information is found incorrect/false, I myself render liable for disqualification for the post applied for apart from the necessary actions as may be deemed fit.

Place :

Date

Signature of the candidate

After scrutiny of the applications eligible candidates shall be called for Aptitude Test and Interview, the date and time of which shall be informed in due course of time.

No. C/III/IE/130

**Office of the Cantonment Board
Barrackpore**

**Chief Executive Officer
Barrackpore Cantt**

N.B.: At least 21 days time be given from the date of publication of Adv to submit applications (presently mentioned 31.5.11)