

Department of Space

Advt. No. 1(29)2011-DOS Dated : 21/05/2011

Applications are invited for the post of **Staff Car Driver 'A'** in the Pay Band of Rs. 5200-20200/- with Grade Pay of Rs. 1900/- (PB-1) in the Department of Space (Branch Secretariat) New Delhi as per the following requirements :

S. No.	Post Name	No. of Vacancies	Pay Scale	Essential Minimum Qualification
1	Staff Car Driver A	1(Unreserved)	Rs. 5200-20200+ Grade Pay Rs. 1900/-	i) Matric pass ii) Possessing a valid Driving License for Light Vehicle. iii) 03 years experience as Driver

A) Age Limit (As On Closing Date For Receipt of Application)

Unreserved category : 26 Yrs.

For SC/ST : 31Yrs.

For OBC : 29Yrs.

Age relaxation for ex-serviceman, PWD Candidates, sportsman etc. as per Govt. of India rules).

B) Selection Process :

Selection to the Post of **Staff Car Driver 'A'** is based on the skill test and personal interview. However, based on the bio-data of the candidate initial screening will be done for short-listing of candidates. Candidates selected after the skill test will be called for personal Interview.

C) General condition :

- The Post is temporary but likely to continue indefinitely.
- Minimum of emoluments in the pay band will be approximately Rs. 11200/- excluding HRA/Transport Allowance etc.
- Employee shall be eligible for House Rent/Transport Allowance etc. as applicable in lieu of Departmental Housing/Transport facility.
- Selected Candidates called for skill test/Interview will be required to produce original Certificate and testimonials in support of their educational qualification skill, experience etc.
- DOS reserves the right to fill up or not to fill up the above post, if so desired.
- Indian Citizen only need to apply.
- No Interim correspondence will be entertained.
- Candidates called for interview will be eligible for reimbursement of to and fro 2nd class rail fare by Sleeper Class subject to production of ticket.

Interested candidates may submit the duly filled in application as per format enclosed along with latest passport size colour photograph, superscribing the envelope "**Application For The Post of Staff Car Driver 'A'**" and send to Administrative Officer, Department of Space, Branch Secretariat, 3rd Floor, Loknayak Bhawan, New Delhi - 110003 **latest by 18.06.2011 by speed Post only**. Applications received after due date will not be considered for any reason. Those employed in Central Govt./Public Sector/State Govt. should apply through proper channel only.

Application Form

1. Post applied for
2. Advt. No & Date
3. Name in full (in block letters).....
4. Date of Birth
5. Nationality
6. Father/Spouse Name
7. Address for correspondence
- (In Block Letters).....
- Contact No.
8. Permanent Address
- Contact No.
9. Nearest Railway Station.....
10. Whether SC/ST/OBC/EX. Service/PWD/Sportsperson
11. Educational Qualification

Affix your latest self attested passport size colour photograph

Qualification	Name of Board/Univ.	Year of Passing	Class & % of Marks	Main Subject

13. Languages Known

14. Previous/present employment held, if any

Name of the employer with address	Post held	From	To	Scale of Pay/ Salary drawn	Nature of duties
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15. Do you possess a valid driving license for light vehicle : No/Yes

Declaration

I affirm that the information given in this application is true and correct. I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal and misrepresent the facts my candidature may be summarily rejected and my employment terminated.

Place :

Date :

(Signature of the Candidates)

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