

**Ministry of Defence
Department of Defence Production
Ordnance Factory, Chanda**

(Maharashtra), Pin-442501

Applications are invited for the following posts from the citizens of India who are fulfilling the requisite qualification/specifications as mentioned below :

Sl. No.	Name of the post	Group	Details of Reservation				Total
			SC	ST	OBC	UR	
01.	Post Graduate Teacher i) Chemistry-01 ii) Biology-01	Group 'B' Non-Gazetted (Non-Ministerial)	--	--	--	01 01	01 01

The above vacancies are subject to variation at the discretion of Sr. GM/OFCH depending upon the situation prevailing at the relevant time.

Specification and requirements for the above posts are as under :

2. Post Graduate Teacher (PGT) :

1. **Pay Band** : PB-2 Rs. 9300-34800

Grade pay : Rs. 4800/-

2. **Age** : Not exceeding 30 years.

(Relaxable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Government)

3. Educational Qualification :

Essential :

i) Master's Degree in the concerned subject from a recognized University or equivalent with at least 50% marks in aggregate in the following subjects:

Sl. No.	Short name of post/subject	Subject(s)
1.	PGT (Chemistry)	Chemistry/Bio Chemistry
2.	PGT (Biology)	Botany/Zoology/Life Sciences/Bio Sciences/Genetics/Micro-Biology/Bio-Technology/Molecular Bio/Plant Physiology provided they have studied Botany and Zoology at Graduation level.

ii) Degree or Diploma in Teaching of Education from a recognized University or Institute or equivalent.

Desirable :

Proficiency in Teaching in English Language.

Closing Date

The Closing Date of Receipt of Applications will be 21 days from the date of Publication in the Employment News. If the Closing Date falls on Sunday or Holiday, then the next working day will be taken as Closing Date of the Receipt of Applications.

Important Instructions to the Candidates/Applicants

1. No age relaxation would be available for SC/ST/OBC candidates applying for unreserved Post/vacancies.

2. Upper age limit is relaxable for PHP and Ex-servicemen as per existing Govt. rules.

3. **For departmental candidates** : Age relaxation for candidates already employed and rendered minimum 03 years continuous service in Central/State/PSUs is upto 40 years. Persons working in Central/State/PSUs must apply through proper channel only, along with the certificate from their Head of Office/Establishment that neither any Vigilance nor disciplinary action is pending or contemplated against them, and they have no objection certificate and or received after due date will be summarily rejected without any communication.

4. SC/ST/OBC Certificate issued by competent authorities should be in the prescribed format applicable for reservation in job under Government of India. OBC Certificate must specifically include the clause regarding; Exclusion from Creamy Layer and should be updated/valid at the relevant point of time (i.e. last date of receipt of application).

5. If the candidate does not put Thumb Impression in the application form at the appropriate column of the proforma, the application will also be rejected.

6. New entrants to Government Service will be governed by New Pension Scheme termed as "Defined Contribution Pension Scheme" and existing provisions of CCS (Pension Rules), 1972 will not be applicable.

7. Application should be accompanied with a fee of Rs. 100/- through Bank Draft in the name of Sr. General Manager, Ordnance Factory, Chanda payable at S.B.I., Bhadrawati O.F. Branch. SC/ST, PHP and Ex-Serviceman candidates are not required to pay any fee.

8. Applications on plain paper neatly typed/handwritten in the proforma appended herewith together with attested copies of relevant certificates along with **Three** latest passport size photographs (Not More Than Three Months Old) duly signed by the candidate on front side of the photograph. One photograph affixed on the application form in the space provided and also enclose 2 (TWO) loose photographs duly signed on front side duly tagged with the application should reach to **"The Sr. General Manager, Ordnance Factory, Chanda, Post Office : Chandrapur Ordnance Factory, Distt. Chandrapur, Maharashtra State, PIN-442501."** Overwriting or blocking in any form is not permissible. Change, if any, is to be attested with full signature of the candidate.

9. Persons working in Central/State/PSUs must apply through proper channel along with a certificate from their establishment that neither any disciplinary case is pending nor contemplated against them.

10. Selection will be based on Written Test and Interview by merit.

Written test details are as follows :

Sl. No.	Name of Post	Date of Exam.	Type of Paper	Difficulty Level	Timings	Paper	Subject(s)	Total Marks
1.	□□□		Objective	—	0900 hrs-1100 hrs	I	General Paper	100
			Descriptive English	+ 2 Level	1100 hrs-1200 hrs	I	Language Proficiency	50
			Descriptive	Post Graduation	1400 hrs-1700 hrs	III	Subject Paper	100

Note : The medium of written test and interview will be only in English. The candidate's performance in Paper I will be evaluated first. The answer sheets of paper II and paper III of the candidate will be evaluated only when the candidate secures 50% or more marks in the first paper. The paper II will be of qualifying in nature. However, the candidate will be expected to secure at least 50% marks in English in order to qualify the test. While processing the final result only those candidates will be included in the final list, who have obtained 50% marks in paper III. Only those candidates will be called for the interview who have secured merit ranking based on the performance in Paper I, II and III.

11. Interview Test

11.1 The candidate will be interviewed by a Board who will have before them a record of his career. He will be asked questions on matters of general interest. Questions on the subject pertaining to the post applied for may also be asked. The object of the interview is to assess the personal suitability of the candidate for a career in teaching profession by a Board of competent and unbiased observers. The test is intended to judge the mental caliber and communication skill of a candidate. Some of the qualities to be judged are mental alertness, critical powers of assimilation, clear and logical exposition, and balance of judgment, variety and depth of interest, leadership, intellectual and moral integrity.

11.2 The technique of the interview is not that of a strict cross-examination but of a natural, through directed and purposive conversation which is intended to reveal the mental qualities of the candidate.

11.3 The interview test is not intended to be a test either of the specialized or general knowledge of the candidates which has been already tested through their written papers. Candidates are expected to have taken an intelligent interest not only in their special subjects of academic study but also in the events which are happening around them both within and outside their own state or country as well as in modern currents of thought and in new discoveries which should arouse the curiosity of well educated youth/informed citizen.

11.4 The final merit will be based on the combined performance in the written test, and interview. The weightage shall be 80:20 respectively.

11.5 The weighted evaluation scheme is as follows:

Written Test : 80 %(250 marks)

Interview : 20 %(50 marks)

12. Candidates furnishing dubious caste certificate or any other academic certificates are liable to be disqualified for the post/terminated after appointment. Apart from this other suitable action may be initiated as per Law of the Land. Hence, candidates are advised not to submit dubious/bogus certificates.

13. The department reserves the right to restrict the candidates to be called for test. If the number of applications received for the above posts are on a large scale and it will not be convenient or possible for this factory to call all eligible candidates for test/interview, the General Manager may restrict the number of candidates to be called for test/interview to a reasonable limit on the basis of desirable qualification/higher qualification.

14. SC/ST candidates called for test/interview will be paid only one second class Railway fare or Bus fare for to and fro journey chargeable by shortest route provided that the distance travelled by Rail/Bus each way exceeds 80 kms. No extra charge, if any, incurred for reserving seat/sleeping berth in the train will however be reimbursed.

15. Incomplete or applications without attested Xerox copies of testimonials for claiming Reservation/Essential Qualification Certificates/Proof of Age/Three Passport size photographs (not more than three months old) duly signed by the candidate on front side of the photograph, Thumb Impression in the application form and also those not conforming to the required specification will be rejected summarily and no correspondence in this regard will be entertained.

16. Applications received after due date even if posted prior to that will not be accepted. Ordnance Factory, Chanda Management in no way will be responsible for postal delay.

17. The crucial date for determining the age limit shall be the closing date of receipt of applications.

18. Experience acquired after passing the essential qualification only shall be considered.

19. The envelope must be Superscribed as "Application for the Post of Post Graduate Teacher (Chemistry) & (Biology)" as the case may be.

Format of Application

To

**The Sr. General Manager
Ordnance Factory Chanda (MS) 442501**

Affix your recent
Passport Size
Photograph
(Self-Signed)

1. Applied for the post of : PGT in _____

2. Full Name (in block letters) : (As Written in SSC Certificate)

3. Father's/Husband's Name (in block letters) :

4. Date of birth (as per the School Certificate) :

5. Age as on last date of the receipt of application : YY _____ MM _____ DD _____

6. Educational Qualification :

Sl	Examination	Year	Board of Examination	Percentage of Mark	Division
1	SSC				
2	HSC/+2				
3	B.Sc.				
4	M.Sc.				
5	B.Ed				
6					
7					

7. Experience if any : I) _____ II) _____ III) _____ IV) _____

(Certificates of proof of experience to be enclosed)

8. Permanent Address : _____ PIN : _____

9. Present/Postal Address : (For correspondence) _____ PIN _____

10. Thumb Impression :



11. Please tick in the relevant Box : SC ST OBC UR

(For OBC candidate Non-Creamy Certificate as on the last date of receipt of application to be attached)

12. Please also indicate whether you are : Ex. Serviceman PHP

13. Whether requisite application Fee of Rs. _____ Enclosed Yes/No

If yes, **Bank Draft No.** _____ **Dated** _____

14. Nearest Railway Station : _____

15. Nationality : _____

16. Declaration by OBC candidates (similar endorsement in caste certificate from competent authority)

"I, _____ Son/daughter of Shri _____ resident of village/town/city _____ District _____ State _____ hereby declare that I belong to the _____ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No., 36012/22/93-Estt.(SCT) dated 08-09-1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08-09-1993".

(Signature of the candidate)

List of enclosures :

- 1)
- 2)
- 3)
- 4)
- 5)

Place :

(Signature of the candidate)

Date :

Declaration

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after the Written Test/Interview, my candidature will stand automatically cancelled.

Place :

(Signature of the candidate)

Date :

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