

**Admission Notice**  
**Government of India**  
**Ministry of Labour & Employment**  
**(Directorate General of Employment & Training)**

**Craftsmen Training Scheme under National Council of Vocational Training Courses**

Applications are invited from candidates for admission to the following Basic Courses conducted under the aegis of NCVT for the session starting from August 2011. These courses would be conducted in the Central Government Institutes whose addresses are given below :

1. Advanced Training Institute, Gill Road, Ludhiana, Punjab-141003, (Ph-0161-2490187)
2. Advanced Training Institute, Vidyanagar, Hyderabad-500007 (Ph-040-2742 8058)
3. Advanced Training Institute, Das Nagar, Howrah, Kolkata-711105. Ph-033-26531225
4. Advanced Training Institute, Udyog Nagar, Kanpur-208022 (Ph. 512-2225340)
5. Advanced Training Institute, Mumbai, Sion, Mumbai-400022. (Tel/Fax 022-24053560)
6. Central Training Institute, Guindy, Chennai-600032. (Ph. 044-22501593/22500387)

Sl. No.	Name of Course & Duration	Minimum Admission Qualification Required As on The Last Date of Submission of Application	Institute (s) Where Courses are offered																																	
1.	Mech. Machine Tools Maintenance (3 yrs.)	Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent	Kolkata	<p><b>Tuition Fees:</b> Rs.100/- Pm. No fee is charged from SC/ST/PH Candidates. (Whereas for COPA &amp; ITES trades it is Rs. 200/- PM payable for 1 year in advance.)</p> <p>Gymkhana Fund Rs. 20 per month Caution Money(refundable) Rs. 250/- at the time of admission Hostel Service Charges Rs. 50/- (one time) at the time of admission</p> <p><b>Reservation :</b> Reservation is available as per the government norms for SC/ST/OBC/Physically Challenged candidates/Women. One seat per section/unit for the wards/widows of Defence personnel as per the following order of priority: * Children of Deceased/Disable Ex-Servicemen including those killed/Disables during peace-time. * Children of Ex-Serviceman * Children of Servicing Jawans * Children of Servicing Officers</p> <p style="text-align: center;"><b>Application Form for Admission to MTI Courses for the Session 2011-12</b> (Note : Form to be filled in block letters by the candidates in his own handwriting)</p> <p>Trade/Course _____ Duration _____ From ____/____/____ To ____/____/____</p> <p>Application Fee/ Regn. Fee Rs. _____/Cash/IPO/DD/TR5. No. ____Dt. _____</p> <p>1. Name of the candidates _____ 2. Father's/Guardian's Name _____ 3. Sex Male/Female _____ 4. Date of Birth DD MM YYYY _____ 5. Category(Tick one) Genl SC ST OBC Ex-s PH _____ 6. Address for Communication _____ _____ Pin Code _____ 7. Telephone/Mobile No. _____ 8. Permanent Address _____ _____ Pin Code _____</p> <p>9. Educational Qualification (Academic &amp; Technical) including ITI, Diploma and apprenticeship etc. Enclose attested copies of certificates and marks sheets.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Sl. No.</th> <th>Exam Passed</th> <th>School/Board/University</th> <th>Year of Passing</th> <th>Total Marks</th> <th>Marks Obtained</th> <th>% marks</th> <th>Subjects studied</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <p>10. Work Experience if any _____</p> <p><b>NOTE :</b> Enclose attested copies of Certificates/Marks Sheets of Qualification/experience for above.</p> <p>Date : _____ Signature of the Candidate _____ Cut along this line _____ Registration No. _____</p> <p style="text-align: center;"><b>Acknowledgment</b> (Name &amp; Trade to be filled by candidate) Received application for admission to MTI Training in the Trade of _____ along with Cash/IPO/DD/TR5. No. _____ Date _____ for Rs. _____/- from Shri/Smt/Kum _____</p> <p style="text-align: right;"><b>Signature for Director/Principal</b></p>	Sl. No.	Exam Passed	School/Board/University	Year of Passing	Total Marks	Marks Obtained	% marks	Subjects studied																								
Sl. No.	Exam Passed	School/Board/University	Year of Passing		Total Marks	Marks Obtained	% marks	Subjects studied																												
2.	Draughtsman (Mech.) (2 yrs.)	-Do-	Kolkata																																	
3.	Draughtsman (Civil) 2 years	-Do-	Kolkata, CTI Chennai,																																	
4.	Electrician (2 years)	-Do-	Kolkata, Hyderabad, CTI Chennai																																	
5.	Fitter (2 years)	-Do-	Ludhiana, Hyderabad, Kolkata, Mumbai, CTI Chennai,																																	
6.	Machinist (Grinder) (2 years)	-Do-	Kolkata																																	
7.	Instrument Mechanic (2 yrs)	-Do-	Kolkata																																	
8.	Machinist (2 yrs)	-Do-	Ludhiana, Kolkata, Kanpur, Mumbai, CTI Chennai																																	
9.	Turner 2 yrs.	-Do-	Ludhiana, Kolkata, Mumbai, CTI Chennai																																	
10.	Information Tech. & Electro System Maint. (ITESM) 2 years.	-Do-	Hyderabad, Kolkata, Mumbai																																	
11.	Electronic Mechanic 2 years	-Do-	Hyderabad, CTI Chennai																																	
12.	Mech. Motor Vehicle 2 years	-Do-	Kolkata, Hyderabad, Kanpur,																																	
13.	Mechanic Diesel (1 year)	-Do-	CTI Chennai																																	
14.	Carpenter 1 year	Passed 8th class examination under 10+2 system of education with science as one of the subjects or its equivalent	Kolkata CTI Chennai																																	
15.	Sheet Metal Worker (1year)	-Do-	Kolkata																																	
16.	Welder (G & E) 1 year	-Do-	Kolkata, Ludhiana, Hyderabad, Kanpur, Mumbai, CTI Chennai																																	
17.	Computer Operator & Programming Assistant (COPA) (1 yr.)	Passed 12th class under 10+2 system or duly recognized 3 yrs. Diploma in Engg. From Polytechnic after 10th class	Ludhiana, Hyderabad, Kolkata, Mumbai, CTI Chennai																																	
18.	Cutting & Sewing 1 year	Passed 8th class or its equivalent	Kolkata, CTI Chennai																																	

**How to Apply :**

1. Candidates desiring admission may submit their application forms to the Director/ Principal of the concerned Institute where they wish to seek admission. They may apply separately for each. trade in prescribed applications form along with fee of Rs. 75/- (Rs 25 towards application fee and Rs. 50/- for registration fee) in cash or pay order in favour of D.D.O of the concerned institute (mention the name of Institute to which application is submitted). Along with 2 copies of latest PP size Photograph. Mention your name and address & trade which applied on back side of DD).
2. Applications complete in all respects along with fee and relevant certificates (only copies) may be submitted personally or by post to the Director of the Institute wherein admission is being sought, so as to reach the Institute by of 30-06-2011.
3. **Age :** Minimum 14 years & no upper age limit.
4. Admission shall be made on merit basis. D.G.E&T. reserves the right to discontinue /postpone/or not to start the training programmer in any of the trades and increase/decrease the seating capacity at its discretion without assigning any reason.
5. List of selected candidates would be displayed at Institute's Notice Board by **30th July, 2011** along with the dates for admission.
6. Candidates have to make their own arrangements to ascertain their position in the merit list and the date of admission. Candidates will not be informed individually.
7. Admission shall close by **9th August 2011** but may close early if seats are filled up.
8. Hostel facilities if available shall be provided in the institute to deserving trainees at a 'nominal hostel rent ( @ 100/- PM and Hostel Caution money Rs. 125/- at the time of admission).