

Central Employment Exchange

Advertisement No. 10/2011

Date of Advertisement : 28.05.2011

Applications are invited for the following post(s) by various employers indicated in the advertisement upto 20.06.2011 in the prescribed format given at the end of the advertisement. In respect of applications sent only by post/speed post from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Jammu & Kashmir, Lahaul & Spiti district and Pangi sub division of Chamba district of Himachal Pradesh, A&N Islands or Lakshadweep or abroad the last date of receipt of application by the employer is 27.06.2011. Applications received after due date will not be considered.

Candidates are required to send their application direct to the respective employers.

Applications for the post of Assistant Lightkeeper (Sr. Scale) at Sl. No.1 are to be sent to The Director (Regional), Directorate of Lighthouses & Lightships, Govt. of India, Ministry of Shipping, Deep Bhavan, 5/20, Jaffar Syrang Street, Chennai-600001.

1. Five Assistant Lightkeeper (Sr. Scale) UR-3, OBC-1, SC-1 (out of 5 posts one is reserved for Ex-Servicemen and one is reserved for Hearing Handicapped)

Pay Band : Rs. 5200-20200/- + Grade Pay : Rs. 2800/-

Age : 18-27 years.

Essential Qualification :

Diploma in Electronics or Communication or Electronics and Communication or Electrical and Electronics or a combination of above from a recognized Institution or equivalent qualifications.

Desirable Qualification :

Three years' practical experience in wireless field including installation and maintenance of wireless transmitters, receivers automatic relay systems, power generation system like diesel generator sets etc.

Duties : To carry out routine maintenance to the electrical & electronics equipment, AMF panels and other control units, inverters, UPS, Battery maintenance, watchkeeping of light and upkeeping of lighthouse etc.

Place of work : Tamil Nadu & Kerala with AISL.

Applications for the post of Instructor (Stenography) at Sl. No.2 are to be sent to The Sub-Regional Employment Officer, Coaching-cum-Guidance Centre for SC/STs, Govt. of India, Ministry of Labour & Employment, TC-25/849, 'Gayatri', Thycaud P.O., Trivandrum-695014.

2. One Instructor (Stenography) UR-1

Pay Band : Rs. 9300-34800/- + Grade Pay : Rs. 4200/-

Age : 30 years.

Essential Qualification :

Graduate of a recognized University or equivalent.
Diploma in Secretarial Practice/Commercial Practice from recognized Institution or NCVT certificate. Three years' experience as Instructor.

Desirable Qualification :

Knowledge of Stenography in regional language and computer application/Hindi typing (speed of 40 words p.m. typing & 80 words p.m. stenography).

Duties : To conduct refresher and fresher training schemes in typing, shorthand and computers. To prepare the SC/ST candidates for various competitive examinations and its related works.

Place of work : Trivandrum with AISL.

Instruction and Additional Information for Candidates

1. Separate applications are required for each post quoting advertisement No. and Sl. No. of the post.
2. Self-attested photocopies of educational/reservation categories/experience certificates etc., if any, should be enclosed with the application.
3. Upper age limit relaxable for SC/ST/OBC, Ex-Servicemen, physically Handicapped, Widow, Divorce Women and Women judicially separated from their husband and Govt. servants etc. as per rules.
4. Only those SC/ST candidates who are not employed anywhere will be paid TA for attending interview, if admissible under rules.
5. Application in any case should not be sent to Central Employment Exchange/Local Exchange.

Abbreviations Used

- UR : Un-Reserved
- OBC : Other Backward Class
- SC : Scheduled Caste
- AISL : All India Service Liability

Format of Application Form

1. Advertisement No. :
 2. Serial Number of the post :
 3. Post applied for :
 4. Name of Employment Exchange where registered, if any :
 5. Employment Exchange Registration No., if any :
 6. Name of the applicant (Mr./Miss/Mrs.) :
- In block letters
7. Date of Birth

Date	Month	Year
 8. Father's Name :
 9. Address (in full) :
 10. Nationality :
 11. Category to which belong (SC/ST/OBC) (Attach photocopy of certificate):
 12. Whether Ex-Serviceman (Yes/No.) :
 13. Whether Physically Handicapped (Yes/No) :
 14. Academic/technical/professional qualifications :

(Beginning with matriculation level) attach photocopies of certificates

Sl. No.	Name of Exam	Year of passing	Univ./ Board	Div./Class/ Grade	Subjects	% of marks

15. Experience (attach photocopies of certificates in support of experience):

Sl. No.	Name of Employer/ Org.	Period From To	Designation	Pay Scale/ Pay	Nature of duties	Reasons for leaving

I solemnly declare that the statement made by me in this form are correct to the best of my knowledge and belief.

Dated :

(Signature of Candidate)

Place :

List of enclosures: 1. 2. 3.
davp 2310/5/11/00/04/1112

EN 9/21