



State Bank of India

CENTRAL RECRUITMENT & PROMOTION DEPARTMENT,
CORPORATE CENTRE, MUMBAI

ADVERTISEMENT NO. CRPD/PO/ 2011-12/01

RECRUITMENT OF PROBATIONARY OFFICERS IN STATE BANK OF INDIA

DATE OF WRITTEN EXAMINATION : 24.07.2011 (SUNDAY)

ON-LINE REGISTRATION WILL START FROM : 18.05.2011

LAST DATE FOR REGISTRATION OF ON-LINE APPLICATIONS : 09.06.2011

Applications are invited from eligible Indian Citizens for appointment as Probationary Officers (POs) in State Bank of India. Candidates selected are liable to be posted anywhere in India.

VACANCIES :

POST	VACANCIES					VACANCIES (PWD)		
	SC	ST	OBC	GEN	TOTAL	VH	OH	TOTAL
Probationary Officers	150	75	270	505	1000	15	15	30

Vacancies for OH & VH category candidates are reserved horizontally. Vacancies including reserved vacancies are provisional and may vary according to the requirements of Bank.

1. ELIGIBILITY CRITERIA : (AS ON 01/05/2011)

(A) Essential Academic Qualifications :

Graduation in any discipline from a recognised College / University

(B) Age Limit : As on 01.05.2011

Not below 21 years and not above 30 years as on 01.05.2011 i.e candidates must have been born not earlier than 02.05.1981 and not later than 01.05.1990 (both days inclusive)

Relaxation in the Upper Age Limit to Reserved category candidates

Upper age is relaxable by

(i) 3 years in the case of OBC candidates.

(ii) 5 years in the case of : (a) SC/ST candidates, (b) Ex-servicemen (including Emergency Commissioned Officers/Short Service Commissioned Officers) who have rendered at least five years continuous Military Service and have been released on completion of assignment (including those whose assignment is due to be completed within one year) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or /on account of physical disability or have been released on account of physical disability attributable to Military Service or on invalidment (c) Candidates who had ordinarily been domiciled in Kashmir Division of the State of Jammu and Kashmir between 1st January, 1980 and 31st December, 1989.

(iii) 10 years for VH/OH (Gen); 13 years for VH/OH (OBC) and 15 years for VH/OH (SC/ST) candidates.

NOTE : CUMULATIVE AGE RELAXATION WILL NOT BE AVAILABLE EITHER UNDER THE ABOVE ITEMS OR IN COMBINATION WITH ANY OTHER ITEMS.

2. Notes for Orthopaedically Handicapped (OH)/Visually Handicapped (VH) candidates :

OH/VH Candidates who suffer from not less than 40% of relevant disability should possess disability certificate issued by Medical Board duly constituted by Central or State Government. Issued on or before last date of online submission of application :

a) Only those OH candidates who have locomotor disability or cerebral palsy with locomotor impairment of minimum of 40% and only those who fall in the following categories are eligible to apply:

BL - Both legs affected but not arms

OA - One arm affected (R or L) -

- (a) Impaired reach;
- (b) weakness of grip;
- (c) ataxia

OL - One leg affected (R or L)

MW - Muscular weakness and limited physical endurance

b) Only those Visually handicapped persons who suffer from any one of the following conditions are eligible to apply :

i) Total absence of sight.

ii) Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses.

iii) Limitation of the field of vision subtending an angle of 20 degrees or worse.

c) Candidates having low vision as defined in Chapter I, Para 2 (u) of The persons with Disabilities (Equal opportunities, Protection of Rights and Full Participation) Act 1995.

d) At the time of written examination, only blind/low vision candidates and those candidates whose writing speed is affected by cerebral palsy can use own scribe/writer at his/her own cost. In all such cases where a scribe/writer is used, the following rules will apply :

i) The candidate will have to arrange his/her own scribe/writer at his/her cost.

ii) Scribe/writer must be essentially one grade lower in educational qualification than the minimum eligibility educational qualifications of the candidate (i.e. graduation in this recruitment), thus the qualification of scribe/ writer should not be more than XIIth standard pass.

iii) Both the candidate as well as the scribe/writer will have to give a suitable undertaking, confirming that the scribe/writer fulfils all the stipulated eligibility criteria for a scribe/ writer as mentioned above. Further, in case it later transpires that he/she did not fulfil any of the laid-down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written examination.

iv) Only those candidates who use a scribe/writer shall be eligible for extra time of 20 minutes and/or part thereof for every hour of the examination provided that the candidate uses scribe/ writer for both the objective and descriptive test.

3. CATEGORY :

Instructions for writing Category Name and Category Code no. while applying online.

Various category names and their code numbers are given below.

Candidates belonging to OBC category but coming in the 'CREAMY LAYER', are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GEN' or 'GEN (OH)' or 'GEN (VH)' (as applicable).

Category Name	Code No.	Category Name	Code No.	Category Name	Code No.	Category Name	Code No.
SC	01	ST	04	OBC	07	GEN	10
SC(OH)	02	ST(OH)	05	OBC(OH)	08	GEN(OH)	11
SC(VH)	03	ST(VH)	06	OBC(VH)	09	GEN(VH)	12

4. RECRUITMENT PROCEDURE :

Phase - I : Written Examination – Combined Duration 3 Hrs. (Combined Objective & Descriptive Type Tests) -- [Max marks-250 (combined)]

The duration of objective type test will be 2 hours, Max. marks 200 and will consist of :

- i) Test of English Language (Grammar, Vocabulary, Comprehension etc.)
- ii) Test of General Awareness, Marketing & Computers
- iii) Test of Data Analysis & Interpretation
- iv) Test of Reasoning (High Level)

The duration of Descriptive type test will be 1 hour, Max. marks-50 and the test will be of "Test of English Language (Comprehension, short precis, letter writing & essay)"

Descriptive test paper of only those candidates will be evaluated who are adequately high in percentile ranking in each of all the four objective tests and have scored overall aggregate 40% and above in case of General category and aggregate 35% and above in case SC/ST/OBC/PWD category. The qualifying marks for descriptive test will also be overall aggregate 40% for General category and overall aggregate 35% for SC/ST/OBC/PWD. The merit list of written examination will be based on the aggregate of the marks obtained by the candidates in Objective and Descriptive tests.

Phase-II : Group Discussion & Interview :

Max Marks - 50. [GD - 20 Interview - 30]

The aggregate marks of objective test and descriptive test will be arranged in descending order and the candidates who have qualified in both the written examinations will be called for group discussion and interview depending upon the vacancies in each category, subject to maximum of 3 times of the vacancies.

Final Selection

The marks of group discussion and interview will be put together and the candidates who secure minimum 40% marks (minimum 35% in case of SC/ST/OBC/PWD) in group discussion and interview will be considered for final selection. The candidate will have to pass both in Phase I & II separately. Phase I & Phase II marks will be aggregated and arranged in descending order (category wise) for candidates who have qualified in both the phases separately and depending on the vacancies, selection will be made from the top merit ranked candidates in each category.

Results of the candidates who have qualified for Phase I and thereafter the list of candidates finally selected will be available on the Bank's website in addition to publication in Employment News/ Rozgar Samachar.

5. DATE OF WRITTEN EXAMINATION : 24/07/2011 (SUNDAY) : The Written Examination will be held at following centres.

EXAMINATION CENTRES :

NAME OF EXAMINATION CENTRE	CODE NUMBER	ADDRESS OF THE RECRUITMENT CELL
Ahmedabad	11	Asstt. General Manager (HR) Recruitment Cell,
Bhavnagar	12	State Bank of India, Local Head Office,
Rajkot	13	4th Floor, Bhadra,
Surat	14	4th Floor, Bhadra,
Vadodara	15	AHMEDABAD-380 001.
Bangalore	16	Asstt. General Manager (HR) Recruitment Cell,
Gulbarga	17	Recruitment Cell,
Hubli	18	State Bank of India, Local Head Office,
Mysore	19	4th Floor, 65, St. Marks Road, BANGALORE - 560 001.
Bhopal	20	Asstt. General Manager (HR) Recruitment Cell,
Gwalior	21	Recruitment Cell,
Indore	22	State Bank of India, Local Head Office,
Jabalpur	23	Hoshangabad Road,
Raipur	24	BHOPAL - 462 011.
Bhubaneswar	25	Asstt. General Manager (HR) Recruitment Cell, State Bank of India,
Berhampur (Ganjam)	26	Local Head Office, 111/1, 2nd Floor,
Cuttack	27	Pandit Jawaharlal Nehru Marg,
Sambalpur	28	BHUBANESWAR - 751 001.
Ambala	29	Asstt. General Manager (HR), Recruitment Cell,
Chandigarh	30	State Bank of India,
Jalandhar	31	Local Head Office, IIIrd Floor,
Jammu	32	Sector 17-B,
Ludhiana	33	CHANDIGARH-160 017.
Patiala	34	
Palampur	35	
Shimla	36	
Chennai	37	Asstt. General Manager (HR) Recruitment Cell, State Bank of India,
Coimbatore	38	Local Head Office, 'Circletop House',
Madurai	39	Vth Floor, Aparna Complex,
Puducherry	40	16th College Lane,
Tiruchirapalli	41	Nungambakkam, CHENNAI-600 006.
Agartala	42	Asstt. General Manager (HR) Recruitment Cell,
Aizwal	43	Recruitment Cell,
Dibrugarh	44	State Bank of India, Local Head Office,
Guwahati	45	P. O. Sachivalaya, G. S. Road
Imphal	46	Dispur,
Itanagar	47	GUWAHATI - 781 006.
Kohima	48	
Shillong	49	
Silchar	50	
Hyderabad	51	Asstt. General Manager (HR) Recruitment Cell, State Bank of India,
Tirupati	52	Local Head Office, 1st Floor, North
Vijayawada	53	Wing, Koti, Bank Street,
Vishakhapatnam	54	HYDERABAD - 500 095.
Asansol	55	Asstt. General Manager (HR) Recruitment Cell,
Gangtok	56	Recruitment Cell,
Kolkata	57	State Bank of India, Local Head Office,
Port Blair	58	Samridhi Bhavan, Ground Floor,
Siliguri	59	1 Strand Road, KOLKATA - 700 001.
Allahabad	60	Asstt. General Manager (HR) Recruitment Cell,
Bareilly	61	Recruitment Cell,
Gorakhpur	62	State Bank of India, Local Head Office,
Kanpur	63	4th Floor, New Administrative Bldg,
Lucknow	64	Moti Mahal Marg, Hazratganj,
Varanasi	65	LUCKNOW - 226 001.
Agra	66	Asstt. General Manager (HR) Recruitment Cell,
Ajmer	67	Recruitment Cell,
Dehradun	68	State Bank of India,
Jaipur	69	Local Head Office, 13th Floor,
Jodhpur	70	11, Sansad Marg,
Meerut	71	NEW DELHI - 110 001.
Haldwani	72	
New Delhi	73	
Udaipur	74	

Aurangabad	75	Asstt. General Manager (HR)
Mumbai	76	Recruitment Cell, State Bank of India,
Nagpur	77	Local Head Office, Plot No. C-6,
Panaji (Goa)	78	G-Block, Bandra-Kurla Complex,
Pune	79	Bandra (E), MUMBAI - 400 051.
Bhagalpur	80	Asstt. General Manager (HR)
Muzaffarpur	81	Recruitment Cell,
Patna	82	State Bank of India, Local Head Office,
Ranchi	83	8th Floor, West Gandhi Maidan, PATNA - 800 001.
Kochi	84	Asstt. General Manager (HR)
Kottayam	85	State Bank of India, Local Head Office,
Kozhikode	86	S. S. Kovil Road, Thampanoor,
Thiruvananthapuram	87	THIRUVANANTHAPURAM - 695011

NOTE : Those candidates who do not receive call letters latest by 18/07/2011 should contact in person at the relative address indicated against examination centre opted by them along with print out of application and original fee receipt. No action is possible if contacted after 23/07/2011. Duplicate call letters will be issued on production of the fee receipt in original and print out of application, provided the application has not been rejected.

The candidates are **advised to preserve fee receipt in original and the print out of on-line application. While original fee receipt will have to be submitted at the time of written examination, the print out of the on-line application will have invariably to be submitted at the time of phase II.**

Every candidate should indicate the name and code number of the Centre where he/she desires to take the examination. NO CHANGE IN THE CHOICE OF EXAMINATION CENTRE WILL BE ENTERTAINED UNDER ANY CIRCUMSTANCES. BANK RESERVES THE RIGHT TO ADD OR DELETE ANY CENTRE OR ALTER EXAMINATION DATE AT ITS DISCRETION.

6. EMOLUMENTS:

PAY : Selected candidates will be on probation for a period of two years. They will draw a starting basic pay of Rs. 16,900/- in the scale of Rs.14500-600/7-18700-700/2 -20100-800/7-25700 applicable to Junior Management Grade Scale I. They will also be eligible for D.A., H.R.A. & C.C.A. as per rules in force from time to time. At present, initial monthly emoluments of Probationary Officers, including D.A., H.R.A. and C.C.A., are approximately Rs. 27,800/- at Metropolitan centres.

PERQUISITES

- Bank, traditionally looks after its employees well, entitlement of perquisites are as per extant instructions applicable from time to time viz.

- HTC / LFC, Provident Fund/ Pension, Medical aid for self and dependents, leased house
- Concession for Housing / Car / Personal Loans

NOTICE - The new entrants will be governed by Bank's pension scheme.

CAREER PATH

The Probationary Officers will be on probation of two years during which they will be given intensive training and towards end of their probation / training period, they will be subjected to a screening process. While those Officers who achieve the pre-determined standards may be confirmed and given placement in the next higher grade i.e. Officer Middle Management Grade Scale II, others who qualify the test but fail to achieve the standards set for placement in Middle Management Grade Scale II, will be confirmed as Officer Junior Management Grade I. **The services of those Officers who fail to qualify in this process will be terminated.**

Bank provides immense opportunities for growth in the Bank and the attractive promotion policy of the Bank provides an opportunity to the meritorious and exceptionally brilliant officers to reach the Top Management Grade in a reasonably quick time.

7. APPLICATION FEE AND POSTAGE : (Non Refundable) Can be deposited from 18.05.2011 and 07.06.2011 in any branch of State Bank of India.

Sr. No.	Category	Total (for any one or both the posts)
1.	SC / ST / PWD	Rs. 50/- (Postal Charges only)
2.	General and Others	Rs. 500/- (App. fee including postal charges)

Fee / Postal charges once paid will NOT be refunded on any account nor can it be held in reserve for any other examination or selection.

8. SBI may arrange pre-examination training at certain centres for a limited number of SC/ST/Religious Minority Community candidates in consonance with the guidelines issued by Government of India. Candidates belonging to the above categories who desire to avail themselves of such training at their own cost may indicate to that effect against relevant column while applying on-line. An indicative list of training centres is given below :-

Ahmedabad	Allahabad	Asansol	Aurangabad	Bareilly	Bhubaneshwar
Berhampur (Ganjam)	Bhopal	Bangalore	Chandigarh	Chennai	
Coimbatore	Gulbarga	Emakulam	Gorakhpur	Guwahati	Hyderabad
Hubli	Indore	Jabalpur	Jaipur	Kanpur	Kolkata
Lucknow	Madurai	Mumbai	Mysore	Nagpur	New Delhi
Panaji (Goa)	Patna	Port Blair	Purnea	Pune	Raipur
Ranchi	Sambalpur	Siliguri	Shillong	Tirupati	Varanasi
Vadodara	Vishakhapatnam	Vijaywada			

The Bank has a discretion to conduct training at some additional centres or the Bank may delete some of the centres indicated for training.

9. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:

Candidates are cautioned that they should not furnish any particulars that are false, tampered/fabricated and they should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been) found guilty of :

- using unfair means during the examination or
- impersonating or procuring impersonation by any person or
- misbehaving in the examination hall or taking away the question booklet (or any part thereof)/answer sheet from the examination hall or
- resorting to any irregular or improper means in connection with his/her candidature for selection or
- obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, such candidate will also be liable :

- to be **disqualified** from the examination for which he/she is a candidate
- to be **debarred**, either permanently or for a specified period, from any examination or recruitment conducted by SBI.
- for **termination** of service, if he/she has already joined the Bank.

10. GENERAL INSTRUCTIONS:

- While applying on-line for the posts, the applicant should ensure that he / she fulfils the eligibility and other norms mentioned above as on the specified dates and that the particulars furnished by him / her are correct in all respects. **IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT A CANDIDATE DOES NOT FULFIL THE ELIGIBILITY NORMS AND / OR THAT HE / SHE HAS FURNISHED**

ANY INCORRECT / FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS / HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS / ARE DETECTED EVEN AFTER APPOINTMENT, HIS / HER SERVICES ARE LIABLE TO BE TERMINATED.

- Admission to written test will be purely provisional without verification of age / essential minimum educational qualification / category (SC/ST/OBC/PWD) etc. of the candidates with reference to documents.
- Use of Mobile Phones, pagers, calculator or any such devices :**
Candidates before entering examination premises are likely to be frisked to ensure compliance with followings :
 - Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations.
 - Candidates are not permitted to use or have in possession of calculators in examination premises.
 - Candidates are advised in their own interest not to bring any of the banned item including mobile phones/ pagers to the venue of the examination, as arrangement for safekeeping can not be assured.
- The candidates will have to appear for the written tests, at their own cost. Candidates called for INTERVIEW are entitled to IInd class to & fro railway fare/bus fare by shortest route on production of evidence of travel (Rail/bus ticket/receipt etc.).
- Candidates uploading more than one application for any reason will be treated as ineligible.
- Number of chances :**

Category	Number of Chances
General	4
General (PWD)	4
OBC	7
OBC (PWD)	7
SC/ SC (PWD)/ ST/ ST (PWD)	No Restriction

General category candidates who have appeared on 4 occasions in the recruitment examination of POs for SBI are not eligible to apply.

In respect of General (PWD), OBC & OBC (PWD) candidates chances will be counted prospectively from the last examination which was held on 18.04.2010.

- OBC Certificate in the prescribed format and issued by the competent authority inter-alia specifically stating that the candidate does not belong to the socially advanced sections excluded from the benefits of reservations for OBCs in the civil posts and services under the GOI with 'NON-CREAMY LAYER' clause will have to be submitted at the time of group discussion and interview. **The Caste Certificate should be issued on or before 09.06.2011.** Candidates belonging to OBC category but coming in the 'CREAMY LAYER', are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GEN' or 'GEN (OH)' or 'GEN (VH)' (as applicable).
- Attested copy(ies) of relevant SC/ST/OBC/OH/VH certificate should be submitted in the prescribed format at the time of GD/ Interview. The certificate should be dated on or before 09.06.2011.
- Only those candidates who are willing to serve anywhere in India, including rural areas, need apply.
- The candidates should ensure that they fulfil all the eligibility criteria and that the particulars furnished by them in the on-line application are correct in all respects. Mere admission to the written examination and /or Group discussion and Interview, does not imply that the Bank has been satisfied about the candidate's eligibility. In case it is detected at any stage that a candidate does not fulfil any of the eligibility criteria, and/or that he/she has furnished any incorrect information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcoming(s) is/are detected even after appointment, his/her services will be summarily terminated.
- Appointment of selected candidates is subject to his/her being declared medically fit by Medical Officer(s) appointed/approved by the Bank.
- The Bank takes no responsibility for any delay in receipt or loss of any communication in postal transit.
- As the applications are to be processed by a Computerised System, it is essential that the application is properly & completely filled on-line.
Application should NOT be sent to the recruitment cell at LHOs or CRPD / IBPS, Mumbai.
- CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.
- Decisions of the Bank in all matters regarding eligibility, conduct of written examination, other tests, interview, selection, allotment to the Circle of the State Bank of India would be final and binding on all candidates. No representation or correspondence will be entertained by the Bank in this regards.

11. HOW TO APPLY:

- Candidates are required to download from Bank's website www.sbi.co.in / www.statebankofindia.com / www.timesjobs.com the CASH VOUCHER (fee payment voucher) for payment of the application fee. The cash voucher is in duplicate.
- Candidates are required to go to any Branch of State Bank of India and pay the amount of prescribed fees (fee details see para 7) and postage and get the receipt .
- Application fees to be paid between 18-05-2011 to 07-06-2011.
- Obtain the duplicate copy of the cash voucher duly receipted by the branch and ensure that this cash receipt contains
 - Journal number (7-10 digits)
 - Branch Name
 - Branch code No.
 - Date of deposit
 - Amount

This fee receipt needs to be produced at the time of written examination

Before applying online candidates are required to have a scanned (digital) image of his/her photograph and signature as per the specifications given below. Candidates are required to upload a scanned copy of his/her photograph along with a scanned copy of signature in the online application.

(guidelines for scanning and uploading photograph and signature are detailed below)

GUIDELINES FOR FILLING ONLINE APPLICATION :

- Candidates should first scan their photograph and signature, ensuring that both the photograph and signature are within the required specifications. If the size of the file is more than the specified limit then adjust the settings of the scanner.
- Candidates to visit Bank's website and open the appropriate Online Application Format.
- Candidates should have valid email ID. This will help him/her in getting call letter/ interview advices etc. by e-mail.
- Fill the application carefully. Fill in the fee payment details at the appropriate places.

Contd. from back page

- v) After filling the application form candidates are required to submit the application online.
- vi) Once submitted a registration number and password will be generated by the system. Please note the registration number and password for future use.
- vii) Candidates to take a printout of the system generated application form immediately.
- viii) The printout of the application form must not be sent to the Bank**
- ix) The original fee receipt will have to be submitted along with the call letter at the time of written test.
- x) Candidates who fail to produce the original cash receipt at the time of written test will not be allowed to appear for the written test.**

GUIDELINES FOR SCANNING THE PHOTOGRAPH & SIGNATURE

Before applying online a candidate will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given below .

(i) PHOTOGRAPH IMAGE :

- Photograph must be a recent passport size colour picture.
- The picture should be in colour, against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20kb–50 kb
- Ensure that the size of the scanned image is not more than 50KB. If the size of the file is more than 50 KB, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

(ii) SIGNATURE IMAGE:

- The applicant has to sign on white paper with Black Ink pen.
- The signature must be signed only by the applicant and not by any other person.
- The signature will be used to put on the Hall Ticket and wherever necessary.
- If the Applicant's signature on the answer script, at the time of the examination, does not match the signature on the Hall Ticket, the applicant will be disqualified.
- Dimensions 140 x 60 pixels (preferred)
- Size of file should be between 10kb – 20kb
- Ensure that the size of the scanned image is not more than 20KB

SCANNING THE PHOTOGRAPH & SIGNATURE :

- Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- Set Color to True Color
- File Size as specified above
- Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is : image01.jpg or image01.jpeg Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.

Candidates using MS Windows/MsOffice can easily obtain photo and signature in .jpeg format not exceeding 50KB & 20KB respectively by using MS Paint or MsOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu and size can be reduced below 50KB(photograph) & 20KB(signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in other photo editor also.

If the file size and format are not as prescribed, an error message will be displayed.

While filling in the Online Application Form the candidate will be provided with a link to upload his photograph and signature.

Procedure for Uploading the Photograph and Signature

- (i) There will be two separate links for uploading Photograph and Signature
- (ii) Click on the respective link "Upload Photograph / Signature"
- (iii) Browse & Select the location where the Scanned Photo / Signature file has been saved.
- (iv) Select the file by clicking on it
- (v) Click the 'Upload' button

Your Online Application will not be registered unless you upload your photo and signature as specified.

Note :

- a. In case the face in the photograph or signature is unclear the candidate's application may be rejected.
 - b. Candidates are advised to take a printout of their system generated online application forms after registering.
 - c. In case the photograph or signature is unclear, the candidate may edit his application and re-upload his photograph or signature.
 - d. Candidates should keep a **copy of the Application printout and Fee Receipt for their record.** An 'Acquaint Yourself' booklet and bio-data will be sent to the candidates along with the call letter for written test. Candidates serving in Government/Quasi Government offices, Public Sector undertaking including Nationalised Banks and financial Institutions will be required to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid. **Original payment receipt and bio-data form will have to be submitted with the call letter at the time of written examination.**
 - e. The reserve category candidate will have to produce his/her original caste certificate/ relevant certificates issued by the competent authority along with a declaration for availing reservation of OBC on prescribed format at the time of interview, failing which his/her candidature shall be cancelled and he/she will not be admitted for interview. OBC candidates, availing reservation will have to produce OBC certificate with Non-creamy layer clause issued on or before 09.06.2011, at the time of interview.
13. **NOTE : The Bank would be analyzing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such an analysis, if it is suspected that the responses have been shared, the Bank reserves the right to cancel his/her candidature.**
14. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response there to can be instituted only in Mumbai and courts/ tribunals/ forums at Mumbai only shall have sole & exclusive jurisdiction to try any clause/ dispute.
15. **LAST DATE FOR REGISTRATION OF ON-LINE APPLICATIONS: APPLICATION MUST BE REGISTERED ON OR BEFORE THE 09.06.2011.**

Mumbai,
Date : 13.05.2011

GENERAL MANAGER
(CRPD)

The Bank is not responsible for printing errors, if any.

CASH VOUCHER

BRANCH COPY



STATE BANK OF INDIA
Application Fee Details
Recruitment of Probationary Officers in
State Bank of India

Candidate's Name : Mr. / Mrs / Kum.
 Account No : **31741354504, 31740264483,**
31740266571, 31740265884.

Category* - SC / ST / PWD - Only Postage Rs 50/-
 Others - Application Fee & Postage Rs 500/-

SBI Branch Name :

Branch Code No :

Journal No :
 (7 to 10 digits)

Deposit Date :

Application Fee / Postage Rs.
 (Rupeesonly)

Signature of Depositer Authorized Signatory
 Stamp

* Tick whichever is applicable.
 # Fee receiving branch is advised to write the Deposit Journal No. and branch code no. above invariably.

CASH VOUCHER

CANDIDATE'S COPY



STATE BANK OF INDIA
Application Fee Details
Recruitment of Probationary Officers in
State Bank of India

(To be retained by the candidate and submitted at the time of written test)

Candidate's Name : Mr. / Mrs / Kum.
 Account No. : **31741354504, 31740264483,**
31740266571, 31740265884.

Category* - : SC / ST / PWD - Only Postage Rs 50/-
 Others - Application Fee & Postage Rs 500/-

SBI Branch Name :

Branch Code No :

Journal No :
 (7 to 10 digits)

Deposit Date :

Application Fee / Postage Rs.
 (Rupeesonly)

Signature of Depositer Authorized Signatory
 Stamp

* Tick whichever is applicable.
 # Fee receiving branch is advised to write the Deposit Journal No. and branch code no. above invariably.