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Government of India

# National Disaster Management Authority



NDMA Bhawan, A-1, Safdarjung Enclave  
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**Sub: Engagement of Senior Consultants in National Disaster Management Authority (NDMA) on contract basis.**

National Disaster Management Authority (NDMA) has been constituted by Government of India under the Disaster Management Act' 2005 to coordinate its efforts towards Disaster Management, The DM Act, 2005 enjoins on NDMA the responsibility to lay down policies and guidelines for disaster management and to enable timely and effective response to Disasters. This involves prevention, mitigation, capacity building, preparedness and response natural and manmade disasters.

2. In order to assist NDMA in discharging its responsibility, NDMA invites applications from persons with qualification and expertise in the country to act as Senior Consultant to the NDMA on contract basis in the following fields:

1. Mock Exercise
2. Civil Defence, Home Guard & Youth Organizations
3. NDRF, Operationalization & Modernization
3. The detailed terms and conditions along with eligibility criteria in accordance with the "**Revised Procedure & Guidelines for Engagement of Consultants in the National Disaster Management /Authority (NDMA) on contract basis**" as notified vide F.No.7-12/2009-Adm. dated 13th June, 2012 may be seen on NDMA website at <http://ndma.gov.in>.

4. NDMA invites applications from individuals along with their Bio-data (prescribed Proforma) and photocopies of certificates to be sent to **Under Secretary (Admn.), National Disaster Management Authority, A-1, Safdarjung Enclave, New Delhi -110029 within 30 days** from the date of publication of advertisement in the Employment News.

5. The shortlisted candidates will be invited for interview. The candidates must bring original certificates for verification at the time of interview. Apart from posting the details of interview schedule on the NDMA website, it will be the endeavor of NDMA to intimate the shortlisted candidates by e-mail and telephonically. The candidates are advised to keep watching the NDMA website for detailed schedule of interview and changes, if any, in this regard. No TA/DA will be paid to the candidate by the NDMA for attending the interview.

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