

NOTICE INVITING TENDER

EMPLOYMENT NEWS
(Publications Division)
MINISTRY OF INFORMATION & BROADCASTING
East Block – IV, Level – 5, R. K. Puram,
New Delhi – 110 066.

"**Employment News**" a prestigious time-bound weekly tabloid size Journal in English, Hindi and Urdu languages, with a combined circulation of about 3.5 lakh copies, published by Publication's Division, Ministry of Information & Broadcasting, invites applications from web-offset printers located within 80 Kms of the office of Employment News, R.K. Puram/Soochna Bhawan, Lodhi Road, New Delhi, who can compose, print and deliver such number of copies, duly packed in bundles, as per the given time schedule every week.

The successful tenderer / printer will have to install their composing unit with adequate number of composing and related equipments like laser printers, scanners, power back-up etc. in this office at R.K. Puram/Soochna Bhawan, Lodhi Road, New Delhi, within 10 days of intimation of assigning the job, so that they are able to complete all required work in time.

Each language issue may generally carry 32 to 96 pages. However, some issues may have more than 96 pages. The standard open size of the journal will be 41 x 54.6 cms. folded to 27.3 x 41 cms. with a print area of 25 x 38 cms. Printers who have at least 10 DTP machines and capacity to process and print up to 96 pages within the given time-schedule will be eligible. The printer should have a capacity to print a minimum of 40 pages simultaneously of the above cut-off size and should be equipped with generators having sufficient capacity to run the printing and all other related machines in case of power failures. Printer should have sufficient covered space to store a minimum of 60 metric tons of newsprint reels, and about 1.3 lakh printed copies.

Interested printers may send their sealed tenders giving complete details regarding:

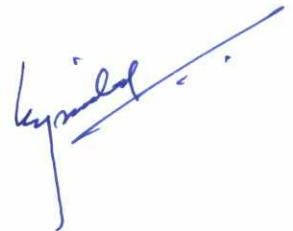
- i) Composing machines in English, Hindi & Urdu.
- ii) Details of web-offset printing machines with number of units of each machine & cut-off sizes.
- iii) Total printing capacity per day.
- iv) Capacity to store newsprint and printed copies.
- v) Capacity for alternate power sources like generator(s).

Capability and suitability of the printer to undertake the job will be assessed by a Committee after opening of the 'Technical Bid'. Financial Bids of the suitable printers only will be opened. Tender document can be purchased by depositing an amount of Rs.2,500/- only from this office. Tenders can also be downloaded from any of the websites, www.publicationsdivision.nic.in, www.e-procure.gov.in and www.employmentnews.gov.in The tenders must be submitted along with Tender purchase receipt of Rs 2,500/- only, in original (if tender is purchased from this office) OR Demand Draft of Rs.2,500/- only (drawn in favour of Additional Director General (I/c), Publications Division, New Delhi, if tender is downloaded from any of the given websites). The details of all terms and conditions of this tender can also be seen from the said websites. The decision of the Competent Authority shall be final.

Last Date & Time of sale of tender in this office	: 12.00 PM on 13.01.15
Last Date & Time of receipt of tenders in this office	: 03.00 PM on 13.01.15
Time and date of opening Technical Bid in this office	: 03.30 PM on 13.01.15

TENDERS SHOULD BE SENT AT THE FOLLOWING ADDRESS

Accounts Officer
Employment News,
East Block IV, Level- 5, R.K. Puram,
New Delhi 110 066.
(Phone No.: 011- 26193179)



**EMPLOYMENT NEWS
(Publications Division)**

Government of India, Ministry of Information & Broadcasting
East Block IV, Level – 5, R.K. Puram,
New Delhi – 110 066.

TENDER FOR PRINTING OF EMPLOYMENT NEWS

Cost of Tender (one set): Rs.2,500/-

Tender Number: EN-52011/4/2014-15/Prod. dated: 19.12.2014

Last Date & Time for sale of tender form: 12.00 P.M. on 13.01.15

Last date & Time of submission of tender: 3.00 P.M on 13.01.15

Date & Time of Opening of Technical bids: 3.30 P.M. on 13.01.15

Contract Validity: Two years (extendable by one year).

('Financial Bids' will be opened at a later date, which will be duly intimated to the tenderers whose 'Technical Bid' are found suitable).

Tenderers are requested to submit their offer in two parts, namely **Technical bid** and **Financial bid** in the following manner:-

- (i) Both the Technical and Financial bids should be sealed separately along with the specified enclosures of each.
- (ii) Both sealed envelopes should be marked as 'TECHNICAL BID' or 'FINANCIAL BID', as the case may be. The financial bid cover should contain the rate offer. **The technical bid cover should contain all the items listed in item no.14 at page no.7 of this tender.** Each sealed envelope should be super-scribed with 'Tender for 'printing of Employment News – Tender No. EN-52011/4/2014-15/Prod'.
- (iii) The said two sealed envelopes should be kept in one bigger envelope, duly sealed, which should also be super-scribed as "Tender for printing of Employment News – Tender No. EN-52011/4/2014-15/Prod".
- (iv) This bigger sealed envelope containing the sealed 'Technical' and 'Financial' bids should be addressed as per the details given below and dropped in the the 'Tender Box' placed in the Employment News office, East Block-IV, Level-5, R.K.Puram, New Delhi-110 066 on or before the specified last date and time of receipt of tender:

**Accounts Officer
Employment News
East Block –IV, Level – 5, R.K. Puram,
New Delhi – 110 066
(PHONE No. 011 - 26193179)**



Tender Specifications

- 1. DESCRIPTION OF WORK:** Printing of Employment News / Rozgar Samachar, a weekly journal ranging from 32 to 96 pages each in English, Hindi and Urdu languages. However, some issues may have more than 96 pages. (Specimen of the journals can be seen on any working day in this office). The term 'printing' includes typesetting, first proof reading, designing, processing, page-making, printing, folding and bundling etc. Newsprint paper reels of 32 inches width having 46 GSM. grammage \pm 4% will be supplied by this office. Printer will have to provide all the pages of each issue in a CD/DVD in PDF Format or any other mode as desired by this office, separately for English, Hindi and Urdu languages, immediately after the approval of final pages for printing to enable this office to up-load the e-version of Employment News/Rozgar Samachar on the website.
- 2. PAGE SIZE AND PRINT AREA :** The Standard open size of the journal will be 41 cm X 54.6 cms. (Approx) folded to 27.3 cms X 41 cms (Approx). The print area will be 25 cm X 38 cms. (approx.)
- 3. PRINTING INK / COLOUR :** Outer two pages will be printed in 4 process colours. Remaining pages will be printed in single colour (Black). Standard best quality high-speed cold-set printing ink will have to be used to avoid set offs, rubbing etc. Uniformity and consistency of colour will have to be ensured so that when the papers are touched, ink marks do not come on fingers, and this consistency has to be ensured in all copies.
- 4. PROCESS OF PRINTING:** Web - offset.
- 5. QUANTITY:** The existing weekly print order for all three languages is as follows :

 - i) English: 2.70 Lakh Copies (Approximately)
 - ii) Hindi : 0.80 Lakh Copies (Approximately)
 - iii) Urdu : 500 to 1000 Copies (Approximately)

(Total : 3.5 lakh copies (Approximately))

However this quantity may vary from issue to issue.

- 6. Printing Schedule :** Materials will be supplied in batches. Flow of text manuscripts including photographs, drawings etc. shall commence about 15 days before the scheduled release date. The printer shall be required to compose text immediately and supply the proofs immediately on receipt of materials so as to complete the final pages within given time schedule. Printing should start immediately upon approval of final pages and **supply should be done @ 1.3 lakh printed copies per day irrespective of the number of pages.**
The detailed schedule of supply and receipt of materials, proofs, copies etc. shall be drawn at the time of finalizing of contract / agreement.
- 7. Terms of Delivery:** The copies will be lifted from the press premises through trucks by publisher's authorized Dispatch Contractor from a convenient and covered point at Ground Level. The printed copies will have to be securely packed generally in bundles of 50 to 100 copies as per weekly instructions. A minimum of 1.3 lakh printed copies will have to be delivered each day. Details of Specifications for composing, processing, printing, materials for production, printing schedule, newsprint entitlement and supply, packing, etc. are **described in 'Job Specifications' at page number 5 of this tender.**
- 8. Technical requirements for printing of Employment News / Rozgar Samachar :**
 - a) The composing / type-setting unit of the printer for all 3 languages along with required staff will have to be set-up within this office. Adequate space / furniture / electricity/internet will be provided free of charges / rent for setting-up of the composing unit in this office.
 - b) Printer's staff will have to do the first reading and corrections thereof in this office, before proofs are supplied to our proof-readers. Paper required for proofs will be supplied by Employment News.
 - c) The press should be able to print a minimum of 40 pages simultaneously and must be in a position to deliver minimum of 1.3 lakh printed copies in a day in order to complete the supply of printed copies within specified time.



- d) The press should be situated within 80 Kms of the office of Employment News at R.K. Puram/Soochna Bhawan, Lodhi Road, New Delhi.
- e) Press should have a minimum experience of 2 years for similar jobs.
- f) Printer will be required to **dedicate a minimum of 10 DTP terminals with required original softwares / anti-virus etc., 2 laser printers of A-3 size, one high resolution scanner along with experienced and dedicated regular operators / staff for typesetting and page-making in desired size of 3 language editions, in office of Employment News at R.K. Puram/C.G.O Complex, Soochna Bhawan, Lodhi Road, New Delhi.**
- g) The printer shall have to make arrangements to collect / deliver the final materials for printing from the office of Employment News, R.K. Puram, /Soochna Bhawan, Lodhi Road, New Delhi, at the printer's cost.
- h) The printer will have to make **adequate alternate power arrangements in the press as well as for their typesetting unit in the office of Employment News** at R.K. Puram, /Soochna Bhawan, Lodhi Road, New Delhi to avoid any delay in type-setting / plate making etc., in case of power-cuts.
- i) Minimum turnover should be Rs. 10 Crores per year for last two years.

9. ESSENTIAL CONDITIONS :

- a) The tenderer must enclose an **Earnest Money deposit of Rs. 3 lacs** (Rupees three lakh only) in the form of a Demand Draft /Bank Guarantee or Banker's Cheque of a Scheduled bank/Nationalized Bank favoring Additional Director General (In Charge), Publications Division, New Delhi in the Technical Bid cover.
- b) An **All Risk Insurance Policy** covering the risks against fire, theft, burglary, riots, natural calamity and local disturbances for a sum of **Rs. 50 lakhs** (Rupees Fifty lakhs only), valid for the entire period of contract will have to be submitted by the successful printer to cover the cost of newsprint and printed copies to be supplied and should be duly pledged to the President of India through the Additional Director General (In Charge), Publications Division, New Delhi. The cost of insurance will have to be borne by the printer.
- c) The successful tenderer will have to submit a **Performance Guarantee / Security Deposit of Rs. 50 lakhs** (Rupees Fifty lakhs only) in the form of Bank Guarantee favouring Additional Director General (In Charge), Publications Division, New Delhi, as per the proforma prescribed in the GFR (General Financial Rules). The Bank Guarantee should be valid for a minimum period of 30 months.

10. LIQUIDATED DAMAGES (PENALTIES) :

Deductions for avoidable delays in respect of composing, printing or delivery of printed copies shall be made from the printer's bill without any reference to them. The delays even for Saturdays / Sundays and Public holidays (except National Holidays), will be treated as delays for purpose of penalties / liquidated damages, which are detailed hereunder :

- | | |
|---|--|
| (a) For delays between 1 to 2 days | : 10 per cent of value of delayed copies |
| (b) For delay of 3 days | : 15 per cent of value of delayed copies. |
| (c) For delays of 4 days | : 25 per cent of value of delayed copies |
| (d) For delay of more than 4 days | : 50 per cent of value of delayed copies |
- (e) In addition, defective/sub-standard production e.g. uneven or faded copies, use of poor quality inks, missing prints, etc. shall also attract liquidated damages as decided by the Competent Authority of this office, whose decision shall be final and binding.
- (f) In case of regular delays in printing beyond the time-schedule, the publisher will be at liberty to get the journal printed at any other press at their rates and recover the difference of amount so paid to the other printer, from their pending bills or security deposit or both.

NOTE:

- i) Delays, if any, during the initial 4 (four) issues may be condoned by the competent authority on the basis of justifiable reasons to allow the various processes to settle and get the entire set-up streamlined.
- ii) Delays occurring on account of late supply of newsprint / final approval of pages / input materials, sub-standard newsprint, manuscripts by this office, shall be considered for condonement.
- iii) The publisher will have the right to terminate the contract in part or in full at anytime during the tenancy of the contract, or debar the printer from future contract of Employment News and Publications Division, without assigning any reason thereof.
- iv) The Publisher reserves the right to cancel any or all tenders without assigning any reason.
- v) The printer will have to submit an undertaking for 'No dues with Employment News' after completion of the contract / payment of bills, before the Security Deposit is released.

JOB SPECIFICATIONS**11. DESCRIPTION : JOB SPECIFICATIONS FOR COMPOSING, PROCESSING & PRINTING OF EMPLOYMENT NEWS/ROZGAR SAMACHAR**

A weekly tabloid size journal comprising normally of 32 to 96 pages each in English, Hindi & Urdu is to be printed from typed or handwritten manuscripts / art pulls, line and halftone designs, logo designs, photographs, CD, etc. supplied by this office. Each page shall generally consist of 3 to 6 columns of text matter. The text shall be typeset in 8 to 12 points type sizes with headings in bigger type sizes by the printer in English, Hindi and Urdu, as per given instructions. Text manuscripts in English, Hindi & Urdu for composing along with line/tone designs / color or B/W photographs etc. will be supplied.

The printer shall have to make arrangements to typeset the manuscripts, supply proofs after first proof reading and revised corrected proofs in time, as per schedule. The final page-making with heading etc. in reverse and against screen ground of English and Hindi editions will be done by printer. The composing and preparation of final pages of Urdu edition will also be done by the printer as per the layout and number of pages of English / Hindi editions, which will have to be got approved from the office of Employment News before printing. The printer shall have to reduce / enlarge the pages in part or in full, do planning with photographs / pictures whenever necessary, as per given instructions.

Materials will be supplied in batches. Flow of text manuscripts including photographs, drawings, etc. shall commence about 15 days before the scheduled release date. Printing should start immediately upon approval of the final pages and supplies of the printed copies should commence from the next day with regular supply of a minimum of 1.3 lakh printed copies per day, irrespective of the number of pages. The detailed schedule of supply and receipt of materials, proofs, copies, etc. shall be drawn at the time of finalizing the contract which may also change as per requirements from time to time.

The printer shall be required to undertake processing / printing immediately upon receipt of the final pages along with photographs, etc. from this office as per given print order for each language and complete the supplies as per schedule.

NOTE :

- (a) Printing will be done by plates made through **CTP only**.
- (b) Best quality High-Speed Cold-set printing ink will have to be used by the printer. It should be ensured that the ink is not transferred to the readers' hands while handling / reading.
- (c) Printing should be even in all the pages throughout the contract.
- (d) Even margin space will have to be maintained in all the pages of all copies. Printer will have to ensure that the text matter does not bleed from any side.

- (e) A specimen of the journal can be seen on any working day in this office. The number of pages and print order may vary from issue to issue but the **supplies will have to be completed within specified time schedule.**

12. NEWSPRINT ENTITLEMENT AND SUPPLY:

- (i) Newsprint reels shall be supplied to the printer on the basis of gross weight including weight of mallet, core, packing material and reel ends etc. as received from the Mills.
- (ii) Newsprint reels of 81.5 cms. \pm 3mm (32 inches) approx. width of average 46 GSM \pm 4% as received from various Mills, shall be supplied to the printer.
- (iii) The 'newsprint consumption entitlement' for each issue shall be computed on the basis of actual size of the journal, the number of pages and the print order as per the actual average GSM as received by Employment News from the test reports of the testing labs authorized by Employment News.
- (iv) A **wastage allowance of 3 (three) percent of the Net weight of newsprint is admissible for copies supplied in each issue as computed in terms of clause (iii) above shall be allowed to the printer.** The core, mallet, reel-ends and print-waste and packing material etc. will be the property of the printer. Hence, the tenderer should take into account the value of all such materials while submitting the quotation.
- (v) The printer shall have the option to have the newsprint supplied to him weighed in original packing at his own expense on a weighing machine available in the 'press premises or outside, in the presence of one or more of the authorized representatives of this office/newsprint supplier to satisfy himself about the correctness of the weight and perfect condition of newsprint reels supplied to him.

13. OTHER REMARKS:

- a) The printer will have to provide the entire pages of each issue in a CD/DVD in PDF Format, separately for English, Hindi and Urdu languages, immediately after approval of final pages for printing.
- b) The number of copies and the number of pages may vary from issue to issue in each language.
- c) The printer shall have to make arrangements to collect/deliver the materials from/to the office of Employment News, R.K. Puram/Soochna Bhawan, C.G.O complex, Lodhi Road, New Delhi whenever required, at the printer's cost.
- d) The publisher reserves the right to cancel/drop publishing any of the editions with/without specifying any reasons thereof.
- e) If the printer is undertaking any other job, newsprint reels belonging to Employment News will have to be stacked separately. The newsprint will have to be kept in the secured place so as to avoid any kind of damage to the reels.
- f) The printer will have to provide, free of all charges, appropriate and adequate space at the press premises to accommodate 5 to 6 persons who may be deployed, as and when required, to supervise the production and delivery of copies, etc.
- g) The contract will remain valid for a period of 2 (two) years from the date of award of the contract. However, it may be extended further on mutual agreement on same rates, terms and conditions for one year subject to satisfactory performance of the printer.
- h) The successful printer shall have to enter into an 'Agreement' for the contract which will normally be valid for the entire period of the contract including the extended period, if any. In case the final account remains unsettled at the expiry of the contract, the relevant provisions thereof will remain valid till the final accounts between this office and the printer are settled.
- i) All "Force Majeures" will apply. However, in case of unavoidable circumstances in the press like strike, machine break-downs or other such situations over which the printer may have no control, printer will be responsible to get our journal printed / delivered in time as per schedule from other sources.

Signature

- j) The rates quoted should be typed/written legibly in figures and in words. There should not be any overwriting and cuttings.
- k) The printer must have adequate alternate power arrangements to avoid any delay in case of power-cuts. Alternative power sources shall also be provided by the printer for running the DTP composing / printer and scanner etc. installed in the office of Employment News.
- l) The tenderers are liable for inspection of their presses by a Committee as well as verification of the documents submitted by them with their respective originals before opening financial bids.
- m) Press must have sufficient storage space to keep our newsprint reels and at least one lakh printed copies in a safe and secured manner with protection from fire and rain etc.
- n) The press must be situated within 80 Kms. from the office of Employment News at R.K. Puram/Soochna Bhawan, C.G.O complex, Lodhi Road, New Delhi.
- o) No enhancement of rates shall be permissible on any account, during the tenancy of the contract period and its extensions, if any.
- p) Additional Director General, Publications Division will be the final authority to decide all matters.
- q) All the terms and conditions of the tender specifications will have to be honored.
- r) Incomplete / vague / conditional tender will not be accepted.
- s) All disputes shall be settled within the Delhi Jurisdiction.
- t) The Tender shall remain valid up to 60 days from date of opening of 'Technical bid'.

14. CHECK-LIST OF DOCUMENTS TO BE SUBMITTED INSIDE SEALED TECHNICAL BID:

- (i) Earnest Money Deposit (EMD) of Rs. 3 lakhs (Rupees Three lakhs only).
- (ii) Self attested copy of PAN / TIN number.
- (iii) Self attested copy of press ownership documents indicating details of proprietor.
- (iv) List of printing machines (with cut-off size and number of units) and other equipments.
- (v) Details for storage space of newsprint reels and printed copies.
- (vi) Details of DTP terminals, printers and scanner to be installed in the office of Employment News, R.K. Puram /Soochna Bhawan, C.G.O complex, Lodhi Road, New Delhi.
- (vii) Self Attested copy of Press Declaration
- (viii) An undertaking indicating that press has executed similar jobs during last 2 years.
- (ix) Certificate from a registered Chartered Accountant certifying Annual Turnover of the press of last 2 years.
- (x) All the requisite information's are to be filled in the given technical bid Proforma.


Accounts Officer (EN)

EMPLOYMENT NEWS

(Publications Division)

Ministry of Information and Broadcasting

East Block – IV, Level – 5, R.K. Puram, New Delhi – 110 066.

TENDER FOR PRINTING OF EMPLOYMENT NEWS**PROFORMA FOR 'TECHNICAL BID'**

Tender No. & date	EN-52011/4/2014-15/Prod. Dated 19.12.2014
Last date & Time of Sale of Tenders.	13.01.2015 at 12.00 Noon
Last Date and Time of 'Receipt of Tenders'	13.01.2015 at 3.00 P.M.
Date and Time of 'Opening of the Technical Bid'	13.01.2015 at 3.30 P.M.

1. DETAILS OF TENDERER :

Name and address of the Tenderer	
Web site address (if any)	
Phone Numbers	
Fax Numbers	
Email	
Contact Person's Name & Designation	
Contact Person's Phone Number	
Contact Person's Mobile Number	
Contact Person's Fax Number	
Contact Person's email ID	


2. TYPE OF ORGANISATION :

Tick appropriate Box and enclose self attested document to support (Registration Documents)

Proprietorship	Partnership	Small Scale Industry / NSIC
Pvt. Ltd. Company	Public Ltd. Company	Any other

3. ANNUAL TURNOVER : Please enclose a certificate of Chartered Accountant or Income Tax Return in support of your claim :

Sl. No.	Year	Turnover (in Rupees)
1	Last FY 2013-14	
2	Previous FY 2012-13	



4. **NAME AND ADDRESS OF THE BANKER :**

Bank Name	
Branch Name	
Account Number	
Account Type	
Bank Phone Number (s)	

5. **REGISTRATION PARTICULARS :** Please give details of registration wherever available / applicable, if any, with self-attested copy of original registration.

Sl. No.	Particulars	Registration Number	Copy attached? Yes / No
1	IT Permanent Account No. (PAN)		
2	Central/State Sales Tax/Vat/TIN Registration		
3	Excise Duty Registration		
4	Service Tax Registration		
5.	Press Declaration form		

6. **REFERENCE LIST :** Tenderer may enclose a list of public / private sector firms to whom such type of job done recently. Copies of order may be enclosed.

Sl. No	Name of Client(s)	Details of order(s) with value
1		
2		
3		
4		

7. **Details of Printing Machine & Equipments:**

Sl. No	Name of Printing Machine & allied Equipments	Make	Year	Size/cut off	No. / No. of Unit	Remark
1						
2						
3						
4						
5						
6						



7.						
8.						
9.						
10.						
11.						
12.						

8. **OTHER ESSENTIAL DOCUMENTS / ATTACHMENTS :**

SL No.	PARTICULARS	ATTACHED : YES/NO
1	Tender purchase receipt in original.	
2	In case tender form has been downloaded from the website, a demand draft for Rs.2500/- should be enclosed.	
3	Earnest money deposit of rupees three lakhs	
4	Space (in sq. ft.) to be available for storage of paper reels & printed copies	

9. No. of enclosures

(Signature with stamp)

Name (in block letters) -----

Designation-----

Telephone no.-----

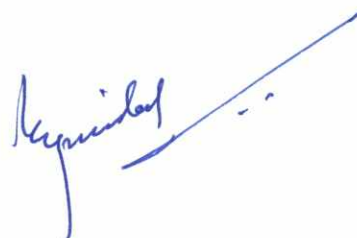
(**Note:** Signatory should enclose self attested photo ID issued by any govt. body)

DECLARATION:

The information furnished above is true and authentic. We have carefully read all the terms and conditions of the tender and agree with these conditions. We have signed on each page of this technical bid in token of acceptance of terms detailed in the tender.

(Signature with stamp)

*Kindly note that all enclosed documents should be self attested



Tender no. EN-52011/4/2014-15/Prod.

EMPLOYMENT NEWS

(Publications Division)

Ministry of Information and Broadcasting

East Block - IV, Level - 5, R.K. Puram, New Delhi - 110 066.

TENDER FOR PRINTING OF EMPLOYMENT NEWS**PROFORMA FOR 'FINANCIAL BID'**

Rates should be quoted on the following lines including the cost of composing along with first proof reading of English, Hindi and Urdu text, final page-making on computers, cost of processing, printing, packing, delivery and all other incidental charges etc. The quoted rates should be inclusive of all taxes & duties. The rates should be quoted on the basis of combined print order of all three languages.

This filled-in form should be kept in the '**FINANCIAL BID**' cover.

Combined Rates For Printing of English, Hindi & Urdu Editions of Employment News

Sl. No.	Items	Rate in figures (Rs.)	Rate in words (Rupees)
1	Rate per 1000 copies of 56 pages. (Outer 2 Pages printed in 4 Process Colours & remaining pages in Single Colour, black.)		
2	Rate per 1000 copies for every additional / reduced 8 pages in single colour only.		
3	Rate per 1000 copies for every additional/reduced 16 pages in single colour only.		
4	Rate per 1000 copies for printing 3 (three) additional colours on inner two (Centre Spread) pages.		

NOTE:

- Where number of copies is part of 1000 copies, the rates admissible will be on pro-rata of quoted rates.
- No revision of rates will be permissible on any account during the tenancy of the contract, or its extension, if any.
I/We undertake that the printing of the job will be done in accordance with the specifications, terms and conditions of the tender as set out above.

Signature: _____

Name in Block Letters with designation: _____

Stamp: _____

Dated: _____

