



# Employment News



WEEKLY

VOL. XXXVII NO. 49 PAGES 48

NEW DELHI 9-15 March 2013

₹ 8.00

## UNION BUDGET : 2013-14

**Prime Minister Manmohan Singh spoke to DD News shortly after the Budget. Excerpts of the interview:**

The Prime Minister said that "FM has taken steps to reverse pessimism mood with regard to investment climate"

● **Your first thoughts on the Budget...**

We need to create 10 million jobs a year and raise the growth tempo... the FM has taken steps to reverse pessimism with regard to the investment climate and the growth potential.

● **Are you worried about structural distortions that have crept in the economy?**

There are three barriers to realization of the growth potential. One, the fiscal deficit. The FM has charted a path to rein it in. If we succeed, we will create a better investment climate. Two, inflation. If fiscal deficit is controlled, we will be able to moderate it. Three, the current account deficit. In the short run, it has to be financed. In the medium, it has to be reduced. That can be done partly by reducing unwanted imports and partly by boosting exports.

● **What reforms are you looking at in the next six months ?**

There is a lot of food for every ministry to chew on. Each has to ask itself this question: does India need an eight per cent growth rate - which is inclusive and sustainable? What is it that each ministry should do? It is up to the collective wisdom of my council of ministers to convert these challenges into opportunities to accelerate the tempo of growth.

(courtesy : DD News)

**"What clearly eye discerns as right, with steadfast will And mind unslumbering, that should man fulfill"**

**Saint Tiruvalluvar.**

Presenting the last full budget of UPA-2 before the 2014 Lok Sabha elections, the Finance Minister, Mr. P. Chidambaram provided relief of Rs 2000 each to middle income tax payers with an annual income between Rs 2 lakh and Rs 5 lakh benefiting about 1.8 crore people and allocated massive funds to programmes helping the vast rural masses, women and youth. Mr. Chidambaram also imposed a surcharge of 10% on those earnings of Rs 1 crore and above per year affecting only about 42,800 people. He urged such high net-wealth individuals to follow the example of industrialist Azim Premji who recently gave \$2.3 billion to an education charity. The Finance Minister also raised the surcharge on domestic companies whose annual income crosses Rs 10 crore from 5% to 10%.

In tune with Economic Survey 2012-13, the Budget 2013-14 focused to create opportunity for youth to acquire education and skills to get decent jobs or self employment. The **National Skills Development Corporation** has been asked to get the curriculum and standards of training in different skills. On completion of training, young person will get a certificate and a reward of Rs 10,000. Mr. Chidambaram proposed Rs 1,000 crore for this scheme. Mr. Chidambaram announced setting up of **Nirbhaya Fund** of Rs 1,000 crore for the exclusive security and protection of women and an all-women public sector bank.

The most ambitious social security program of the government, the **National Food Security Bill**, got a boost with the Finance Minister allocating Rs 10,000 crore for its implementation. The allocation is over and above the usual food subsidy requirement of Rs 80,000 crore for the year.

The **Rashtriya Swasthya Bima Yojana**, which covers 34 million families below the poverty line, will now be extended to other categories such as rikshaw, auto-rikshaw and taxi drivers, sanitation workers, rag pickers and mine workers. A comprehensive and integrated social package for the unorganized sector will include life-cum-disability cover, health cover, maternity assistance and pension benefits.

Referring to the **Direct Benefit Transfer (DBT)** the Finance Minister said that it has captured the imagination of the people. He assured the people of India that the scheme with the objective "**Aapka Paisa Aapke Haath**" will be rolled out throughout the country during the term of the UPA Government. **Highlights on the last page :**

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### SOME GAIN, SOME PAIN

Dearer	Cheaper
Cigarettes and Cigars	Cotton garments
Mobile Phones	Agriculture testing procedure
Imported luxury cars & High-end motor vehicles/SUVs	Ships and vessels
Marbles	Cinema and films
Set Top Boxes	Jewellery
Dining in air-conditioned restaurants	Leather goods

### JOB HIGHLIGHTS

#### LIC

● Life Insurance Corporation of India, Mumbai requires 750 Assistant Administrative Officers  
Last Date : 01.04.2013

#### SAIL

● Steel Authority of India Limited, Jharkhand requires 402 Operator cum Technician Trainee  
Last Date : 28.03.2013

#### ASSAM RIFLES

● Assam Rifles, Shillong requires 171 Tradesmen and Para Medical Staff  
Last Date : 28.03.2013

#### UPSC

● Union Public Service Commission invites applications for various posts.  
Last Date : 28.03.2013  
● Union Public Service Commission declares the result of Civil Services (Main) Examination, 2012

Turn over the pages for other vacancies in Banks, Armed Forces, Railways, PSUs and other Govt. Deptts

### AT A GLANCE

## Economic Survey

Worst is over

**Focus on curbing current account deficit, widening tax base pitches for more reforms & subsidy cut; new chapter on jobs.**

The Economic Survey exuded confidence that the Indian economy would bounce back to achieve higher growth of 6.1 - 6.7%, up from the advance estimates of 5% in the current financial year. It would be contingent on a normal monsoon, further moderation of inflation and a mild recovery of global growth.

Referring to the recently released data on past growth failing to produce an adequate number of jobs, the Survey noted the current pace and quality of job creation in India were not satisfactory and it was necessary to create better and high-productivity jobs to ensure the "best form of inclusion".

The Survey introduced a new chapter on jobs, titled "**Seizing the Demographic Dividend**". It said the future holds promise for India if it seizes the demographic dividend, with nearly half of the additions to the labour force till 2030 expected in the 30-49 age group. "Because good jobs are both the pathway to growth as well as the best form of inclusion, India has to think of ways of enabling their creation" said the

Survey, adding that new jobs are currently being added mainly in informal and low productivity sectors. The Survey has argued that India has to focus on an agenda to create productive jobs outside agriculture, which will help it reap the demographic dividend and improve livelihood in agriculture.

#### HIGHLIGHTS

- Indian economy likely to grow between 6.1% and 6.7%
- Govt. committed to fiscal consolidation.
- Indian economy likely to grow: Budget expected to widen coverage area, give tax sops for health insurance biz
- Inflation expectations seen anchored around target: Oil subsidy key to fiscal risk, need to lower it.
- Controlling subsidy expenditure is essential.
- Economic slowdown a 'wake up' call for stepping up reforms.
- Medium term fiscal consolidation plan is credible.

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**"The future holds promise, provided we can answer the question that is probably foremost in the minds of India's young population: "where will my job come from?"**

**Raghuram Rajan, Chief Economic Advisor**

## Railway Budget 2013-14

### HIGHLIGHTS

- 1.52 lakh vacancies in Railways to be filled up
- Across the board hike in freight charges by an average of about 5.8%.
- Reservation fee for AC First and Executive classes raised to Rs. 60 from Rs. 35; First class and AC-2 doubled to Rs. 50.
- Reservation fee for AC Chair Car, AC-3 Economy and AC-3 Tier increased to Rs. 40 from Rs. 25.
- Supplementary charges for superfast trains raised by Rs. 5 to Rs. 25.
- Tatkal charges for sleeper class raised by Rs. 15 to Rs. 25 and AC Chair Car from Rs. 25 to 50.
- Tatkal charges in AC-3 Tier increased by Rs. 50; AC-2 Tier and Executive class by Rs. 100.
- Cancellation charges increased for all classes by Rs. 5 to Rs. 50.
- Internet ticketing from 12:30 AM to 11 :30 PM and e-ticketing through mobile phones.
- 106 trains introduced (including extension of 57 existing trains).
- First ever rail link to connect Arunachal Pradesh
- Educational Tourist Train 'Azadi Express' to be introduced.

compiled by Editor, Mamta Rani

# CAREER IN MEDICAL TOURISM

Medical tourism has been India's one of the fastest growing sectors in the past few years.

In simple terms, medical tourism can be explained as patients seeking health-care services outside their home country. While availing medical services, such tourists can engage themselves in activities like tourism and business.

As a sector, medical tourism is a conglomeration of two major industries - healthcare industry and tourism industry. This sector provides a wide range of opportunities to professionals from different specialities. Career wise, the best part of being associated with this sector is multi-sectoral coordination that provides opportunities to learn beyond one's profession.

India is one of the most popular medical tourism destinations in the world. Factors contributing to this include large pool of qualified doctors, well-equipped hospitals, availability of medical diagnosis and treatment at a lower cost compared to developed countries and reduced waiting time. Also, on one hand Indian healthcare sector is capable of providing simple surgeries and speciality care like high-end cardiac care, organ transplantation and IVF. On the other hand, there are alternative therapies like *Ayurveda*, *Siddha*, *Naturopathy* and *Yoga*, which are quite popular abroad.

While patients from developed countries usually flow in because the medical care

is available at affordable price, patients from Gulf, African and SAARC nations opt India because they believe medicine here is more advanced than in their countries.

Doctors play a key role in medical tourism business. During their visits to other countries, they spread information about the medical services available in India. Often patients opt for treatment in India only because of the trust they have in a doctor. Some corporate hospitals operate through their agencies abroad or rely on well-built websites.

Medical tour operators facilitate these medical tours. They have tie-ups with doctors, hospitals, hotels and travel operators.

According to the findings of a study made by a research firm, the revenue from medical tourism is set to grow 250 per cent between 2010 and 2015. According to the expectations of experts, by 2015, India will receive over half a million medical tourists annually. Going by these projections, it can be estimated that the sector is quite promising in terms of employment opportunities.

### Career

Medical tourism sector provides employment to medical, paramedical and non-medical graduates. However, qualified doctors, nurses and dieticians have a slight advantage over others.

On the non-medical front, professionals in advertising, marketing and sales, hos-

pital administrators, customer relationship managers, PR executives, IT professionals, tour operators and language interpreters find good opportunities here. The sector provides employment to people who do ground work like selecting hospitals, arranging visas, accommodation and also tours.

### Skills

An analysis of current situation in the sector suggests that there is a scarcity of professionals equipped to assume the various positions that play crucial role in medical tourism. For instance, senior doctors and entrepreneurs are currently handling medical tourism. However, doctors usually lack management skills and non-medical personnel lack medical knowledge needed to interact with patients. So, the sector is in dire need of professionals who have cross-domain skills. At present not many courses provide this kind of knowledge. Hence, attending seminars and workshops pertaining to allied domains can be helpful. Graduation or post graduation in a subject will qualify the candidate to assume a related job role in the sector. Postgraduates in medical specialities, nursing and nutrition are in high demand in this field.

An MBA in Medical Tourism or Travel Management will equip candidates with the right skills to handle medical tourism business. A degree in Hospital

Administration is also a good option. Professionals from medical and allied medical background also can take up these courses.

Success in this field demands courtesy, empathy and soft skills along with domain specific qualifications. Often, personnel have to go beyond the boundaries of their job roles to make them feel at home and fulfil their requirements. So, a willingness to learn is highly essential to succeed in this field.

### Challenges

Medical tourism sector is unorganised and this poses several challenges for its growth. There is a lack of co-ordination and co-operation among hospitals, travel agents and government departments. Procuring visa for the patients is often a cumbersome task. Hospitals are often not transparent in their pricing policies; there are few rules and regulations to govern the industry. Language barrier and lack of proper hygiene facilities are the other challenges. Then, there is fierce competition from countries like Thailand and Singapore. Medical Tourism provides employment opportunities to professionals from a range of disciplines. It is an excellent career option for candidates interested in acquiring cross-domain knowledge and skills.

## Colleges and Courses

College	Course	Eligibility	Admission	Website
Institute of Clinical Research (India), Hyderabad	Two-year full time MBA programme with the option of specialisation in Medical Tourism/Hospital Operations Management in the final year	Graduation in any discipline	Written test, personal and interview	www.icrihealth.com
Medvarsity, Apollo Hospitals	Six-month online certificate course in medical tourism	Graduation in any discipline		www.medvarsity.com
Department of Hospital Management Deccan School of Management Hyderabad	Two-year Master of Hospital Management	Graduation in any discipline with minimum 50 percent marks	Performance at entrance test, group discussion and personal interview conducted by Osmania University	www.osmania.ac.in
Manipal University, Manipal Institute of Management Manipal	Two-year MBA in Hospital Administration and Health Care Management	Graduation in any discipline with minimum 50 per cent marks	Performance at Management Aptitude Test, group discussion and personal interview	www.manipal.edu
Symbiosis Centre of Health Care, Pune	Two-year Master's degree in Hospital and Healthcare Management	Graduation in any discipline with minimum 50 percent marks	Performance at SNAP test, group discussion and personal interview	www.sihspune.org
Indian Institute of Tourism and Travel Management Gwalior	PG Diploma in Management (International Business)	Bachelor's degree	Performance at entrance test, Group discussion and personal interview	www.iitmt.org
Institute of Public Health and Hygiene, Delhi	One-year Certificate in Medical Tourism	Graduation in any discipline	-	www.iphhparamedic.in

(The write up is contributed by TMIE2E Academy Career Centre based in Secunderabad-500003. e-mail : faqs@tmie2e.com)

## DIARY OF EVENTS

(23.02.2013 to 01.03.2013)

- The Indian Space Research Organization (ISRO) launches "SARAL" an Indo-French oceanographic study satellite, along with six other smaller commercial satellites from the Satish Dhawan Space Centre at Sriharikota in Andhra Pradesh.
- Over 85 percent of the votes were cast for 60 Assembly seats in Meghalaya.
- Nagaland witnesses a high 83.29 per cent turnout of voters to elect 59 members to the 60-seat Assembly.
- Left sweeps Tripura, NPF wins Nagaland and Congress in Meghalaya.
- The first air conditioned Double Decker train between Bangalore and Chennai makes its trial run.
- Provident Fund (PF) subscribers would get 8.5 per cent interest for their deposit for 2012-13, higher than 8.25 per cent disbursed in the previous financial year.
- NTPC and CREDA (Chhattisgarh Renewable Energy Development Agency) sign an MoU to establish the first Geothermal Power Plant in the country at Balrampur district.
- The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Bill, 2012 passed by Parliament.
- Railway Budget and the Union Budget 2013-14 presented.
- Exclusive PSU Bank for women and Nirbhaya fund of Rs. 1000 crore to be set up.
- Quvenzhané Wallis, 9 years old becomes the youngest actress to be nominated for an Oscar.
- Mahendra Singh Dhoni recorded the highest ever individual score by an Indian skipper in Test Cricket. He made 224 runs which was also the highest by any No. 6 batsman on Indian soil. India won by eight wickets in the Chennai Test.
- Fauja Singh, the world's oldest marathon runner of Indian origin, ran his last race, a 10 km marathon in Hong Kong, 1 hour, 32 minutes and 28 seconds.
- India is ranked fourth in Test Cricket ranking. India replaces Pakistan in ICC Test rankings.

## National Institute of Social Defence

(An Autonomous Body of Ministry of Social Justice & Empowerment)  
Government of India  
West Block-1, Wing-7, Ground Floor, R.K. Puram  
New Delhi-110066

Applications are invited from eligible candidates for filling up the vacant post of Jr. Accounts Officer in NISD. Details of the post to be filled up and educational qualifications, experience and other prescribed requirements for the post are as under:-

### Jr. Accounts Officer

One post is to be filled by transfer on deputation (including short term contract)/absorption in the revised scale of pay Rs. 9300-34800 + Grade Pay of Rs. 4600. (Pre revised scale of pay Rs.6500-200-10500).

**Essential Qualifications:** Officers of the Central Government/State Govt./Public Sector Undertakings, autonomous/statutory bodies holding analogous post on regular basis in the parent cadre/department, or with at least 5 years' service in posts in organized department or equivalent and having experience in Administration & Accounts. **OR**

With at least 5 years' in the scale of Rs. 5500-150-9000 in organized accounts and who have qualified (JAO exam.) or equivalent and having experience in Administration & Accounts.

**Age:** The age limit for this post should not exceed 56 years as on the date of advertisement.

The post of **Jr. Accounts Officer is to be filled by transfer/short term contract/absorption**; the period of deputation will be initially for one year and will be extendable for a period of two years, depending upon the performance of the incumbent appointed on the post.

Application should be sent in the given prescribed Proforma (Annexure-I) along with two recent passport photographs, one should be affixed on the application form and one attached. Attested copies of all testimonials should also be attached. Envelope containing the application should be superscripted with the name of the post applied for.

**Employees of the Central Govt./Public Sector Undertaking/State Government/Autonomous Bodies/Statutory Bodies/Institutes should send their applications through proper channel accompanied by the latest copies of ACRs for the last five years.**

An interested, candidate who fulfills the prescribed conditions may apply to the **Director, National Institute of Social Defence, West Block-1 Wing-7, Gr. Floor, R.K. Puram, New Delhi-110066.**

The last date for receiving of applications will be **within 60 days** from the date of publication of advertisement. The competent authority reserves the right to reject any application without assigning any reason. Only applications of eligible candidates complete in all respects and duly forwarded through proper channel will be entertained.

Applications received after the last date or without all or any of the above-mentioned documents or otherwise found incomplete will not be considered, and no correspondence will be entertained in that regard

**Deputy Director (Admn. & Plg.)**  
Tel: 26173257  
Annexure-I

### Bio Data Proforma

- Name in block letters
- Father's Name
- Permanent / Postal Address
- Date of Birth (in Christian era)
- Date of retirement under Central/State Government Rules (for deputation posts)
- Educational Qualifications
- Whether Educational and other Qualifications required in the post are fulfilled:
- If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same :

**Qualifications/Experience required      Qualifications/Experience possessed**  
Essential 1. 2  
Desirable 1. 2

- Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.
- Details of Employment, in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.)

Office/Instt.	Post held	From	To	Scale of Pay	Nature of duties

- Nature of present employment, i.e. ad hoc or temporary or quasi-permanent or permanent:
- In case the present employment is held on deputation/contract basis, please state:

13. The date of initial appointment.....

a) Period of appointment on deputation/contract.....

b) Name of the parent office/organization to which you belong.....

14. Please state whether working under:
- Central Government
  - State Government
  - Autonomous Organization
  - Government Undertaking
  - University

15 Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale .....

16 Additional information, if any, which you would like to mention in support of your suitability for the post (Enclose separate sheets, duly authenticated if the space is insufficient.)

17 Whether belongs to SC/ST/OBC-.....

Date ..... (Signature of Candidate)

Countersigned by the Employer (in case of deputation applications)  
davp 38110/11/0010/1213      EN 49/9



## National University of Educational Planning and Administration

(Declared by the GOI under section 3 of the UGC Act, 1956)  
17-B, Sri Aurobindo Marg, New Delhi-110016  
Website: - www.nuepa.org

On-line applications are invited for recruitment to following posts to be filled up by Direct Recruitment:-

Name of Post(s)	Age Limit (Yrs) as on 29.03.2013	Category						Pay Band	Grade Pay
		UR	OBC	SC	ST	PWD	Total		
Junior Stenographer	27	-	-	1	-	-	1	PB- 1 5200-20200	2400
L.D.C.	27	1	1	1	-	-	3	PB- 1 5200-20200	1900
Hindi Typist	27	1	-	-	-	-	1	PB- 1 5200-20200	1900
Driver	45	1	-	-	-	-	1	PB- 1 5200-20200	1900
Multi Tasking Staff	27	1	-	1	-	-	2	PB- 1 5200-20200	1800

**Important:-** The number of vacancy may decrease or increase at the time of final selection and the panel of selected candidates will be valid for one year from the date of its approval.

### Abbreviations:

UR: Unreserved    OBC: Other Backward Caste    SC: Scheduled Caste    ST: Scheduled Tribe    PWD: Persons with Disability

### (1) Age Limit:-

The age limit will be counted with reference to last date of receipt of application. However, this age is relaxable as per Govt. of India orders for the candidates of the following categories.

I) Other Backward Caste	:	3 years
II) Scheduled Caste	:	5 years
III) Ex-Service Men	:	As per Govt. of India Rules.

### (2) Educational & Professional Qualifications:-

NAME OF POST	EDUCATIONAL & PROFESSIONAL QUALIFICATION
<b>Junior Stenographer</b>	<b>Essential:</b> Higher Secondary or equivalent. Minimum speed in shorthand 80 w.p.m. and typing speed 40 w.p.m.
<b>L.D.C</b>	<b>Essential:</b> (a) 12 <sup>th</sup> Class or its equivalent from recognized board or University. (b) Skill test only on Computer English Typing @ 35 W.P.M Hindi Typing @30 W.P.M (Time allowed - 10 minutes) Or (35 wpm & 30 wpm corresponding to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word).
<b>Hindi Typist</b>	(a) Matriculation/Higher Secondary or its equivalent (b) Minimum speed of 30 w.p.m. in Hindi Typewriting
<b>Driver</b>	<b>Essential:</b> i) Professional skill in driving, knowledge of motor mechanics, general smartness and possession of valid permanent licence for driving light and heavy vehicles ii) 5 years experience in driving and minor maintenance of such vehicles. <b>Desirable:</b> Higher Secondary Pass
<b>Multi Tasking Staff</b>	<b>Essential</b> Matriculation or equivalent Pass or ITI Pass* : *May be adopted as per special requirements of the post, if any

**Method of Recruitment:** The applications will be shortlisted and all shortlisted candidates will be subjected to tests as noted below followed by interview:

Name of the post	Method of recruitment
<b>Junior Stenographer</b>	Written Test & Stenography Test followed by personal interview
<b>L.D.C.</b>	Written Test and Skill Test on Computer followed by personal interview
<b>Hindi Typist</b>	Written Test and Skill Test on Computer followed by personal interview
<b>Driver</b>	Skill test on road followed by personal interview.
<b>Multi Tasking Staff</b>	General Aptitude Test followed by personal interview

**Application Fee: - Application form and other details are available on website www.nuepa.org. A non-refundable application fee of ₹ 200/- in the form of Demand Draft/Pay Order from State Bank of India in favour of Registrar, NUEPA New Delhi has to be furnished along with recent passport size photograph pasted on printed version of application. Fee is exempted for all Women Candidates and Candidates belonging to Scheduled Caste, Scheduled Tribe, Persons with Disability for respective reserved posts only and SC, ST & PWD applying against unreserved posts are required to pay the requisite application fee without which their candidature will be cancelled without assigning any reasons. Reservation will also be applicable to Ex-Servicemen as per GOI Orders. Application online only complete in all respects must be submitted by 29/03/2013 by 5:00 PM**

The printed application form to be submitted to **The Registrar, National University of Educational Planning and Administration, 17-B, Sri Aurobindo Marg, New Delhi-16 on by or before 05/04/2013. No other enclosures except printed application form pasted with recent passport size photograph and original Demand Draft/ Pay Order are required to be attached.**

### Special Instructions to the Candidates:

- The candidate should mention "Application for the Post of \_\_\_\_\_". In bold letters on the top of the Envelope.
- No TA/DA will be paid for appearing of written test.
- Candidates serving in Government/University/Public Sector Undertakings/ Autonomous bodies must apply 'Through Proper Channel'. However, they may send an Advance copy of their application along with examination fee before the last date of submission of application. The serving candidates will be required to produce a "No Objection Certificate" at the time of their interview.
- The Candidates are advised to retain a photocopy of the complete application along with copy of Demand Draft, which may be required for future references.
- This University reserves the right to cancel/withdraw this advertisement and recruitment, if circumstances so warrant, without assigning any reasons.
- Merely possessing the prescribed qualifications and requisite experience would not entitle a person to be called for the written test/interview.
- Application received after the last date or with incomplete information will be summarily rejected.
- The University reserves the right:**
  - to fix criteria higher than the prescribed ones or written test or both for screening the applications in order to bring down the number of candidates to a manageable limit for tests/interviews.
  - to relax any of the qualifications/experience on the recommendations of Selection Committee.
  - Not to fill up any of the advertised positions, if deemed proper.
- Knowledge of Computer Application is necessary for all posts.
- The number of vacancies is subject to change and the University reserves the right to fill up any additional vacancy from the panel of select candidate during the validity period of one year.
- On-line application is available in the University website.
- Multi Tasking Staff may be required to perform any or all of the following duties as may be required from time to time:-
  - Physical Maintenance of records of the section
  - General Cleanliness & upkeep of the Section/Unit
  - Carrying of files & other papers within the building.
  - Photocopying, sending of FAX etc.,
  - Other non-clerical work in the section/unit
  - Assisting in routine office work like diary, dispatch etc., including on computer.
  - Delivering of Dak (outside the building)
  - Watch & ward duties.
  - Opening & closing of rooms
  - Dusting of furniture etc.,
  - Cleaning of building, fixtures, etc.,
  - Work related to his ITI qualifications, if it exists
  - Driving of vehicles, if in possession of valid driving licence.
  - Upkeep of parks, lawns potted plants etc., Any other work assigned by the superior authority.
  - This recruitments may be cancelled/withdrawn, if circumstances so warrant.
- For applying on line, please visit **www.nuepa.org**
- Application received other than online will be rejected without assigning any reason.

REGISTRAR  
EN 49/23



## Institute of Life Sciences

(An autonomous institute under the  
Dept. of Biotechnology  
Government of India)  
Nalco Square  
Bhubaneswar-751023  
Advertisement No. 05/2013

Applications are invited for following posts in Project entitled "Identification of Genetic Susceptibility to Chronic or Recurrent Otitis Media with Effusion" (Project funded by Department of Biotechnology, Govt. of India).

1. **Junior Research Fellow - 01 Nos**

2. **Social/Field Worker - 01 Nos**

Details of the advertisement available at: **www.ils.res.in** Closing date: **15 days from the date of publication.**

**Administrative Officer**  
EN 49/67



## Advanced Training Institute, Gill Road, Ludhiana

Advanced Vocational Training System

Training Calender for the period from 1.4.2013 to 31.09.2013

Code No.	Course Name	Intake Capacity	Duration in weeks	From	To
<b>TOOL &amp; DIE MAKING</b>					
TDM					
TDM-1	Press Tool Making "Basic"	8	2	02.09.2013	13.09.2013
TDM-2	Press Tool Making "Advanced"	8	2	06.05.2013 19.09.2013	17.05.2013 27.09.2013
TDM-3	Heat Treatment of Steel	8	1	20.05.2013 03.06.2013	24.05.2013 07.06.2013
<b>TOOL ROOM OPERATOR</b>					
TRO-1	Complex profile grinding on (O.P.G.) (Optical profile grinder machine)	6	2	01.04.2013	12.04.2013
<b>METROLOGY AND ENGINEERING INSPECTION</b>					
MEI					
MEI-1	Linear & Angular Measurement	8	2	01.04.2013 01.07.2013	12.04.2013 12.07.2013
MEI-2	Screw Thread Metrology	8	2	06.05.2013 19.08.2013	17.05.2013 30.08.2013
MEI-3	Co-ordinate Measuring (C.M.M.)	8	1	17.06.2013 16.09.2013	21.06.2013 20.09.2013
<b>MACHINE TOOL MAINTENANCE</b>					
MTM					
MTM-1	Repair & Maintenance of Machine Tools	8	2	01.07.2013	12.07.2013
MTM-2	Work Place Management and total productive maintenance	8	1	12.08.2013	16.08.2013
<b>ADVANCED WELDING</b>					
AW					
AW-1	Co2 Welding	8	2	13.05.2013	24.05.2013
AW-2	Tig welding (GTAW)	8	3	10.06.2013	28.06.2013
AW-3	Pipe welding Arc	8	3	05.08.2013	23.08.2013
AW-4	Co2 Welding	8	2	02.09.2013	13.09.2013
<b>MATERIAL TESTING COURSE</b>					
MT-1	Material Testing Basic	8	2	05.08.2013 02.09.2013	16.08.2013 13.09.2013
<b>INDIAN STANDARDS AND READING OF ENGINEERING DRAWING</b>					
ISRED					
ISRED-1	Indian Standards and Reading of Engineering Drawing	8	2	05.08.2013 09.09.2013	16.08.2013 20.09.2013
<b>HEAT ENGINE</b>					
HE					
HE-1	Servicing and Testing of Electrical Unit of Petrol Engine	8	2	06.05.2013	17.05.2013
HE-2	Servicing and Testing of Petrol Engine	8	2	03.06.2013	14.06.2013
HE-3	Servicing and Testing of Diesel	8	2	08.07.2013	19.07.2013
<b>ADVANCED ELECTRONIC MAINTENANCE</b>					
AEM					
AEM-1	Digital Electronics	8	2	08.04.2013	18.04.2013
AEM-2	Introduction to Internet & Web page Design	6	1	08.07.2013	12.07.2013
AEM-3	Microprocessor and its Applications	6	2	22.07.2013	02.08.2013
<b>ELECTRICAL MAINTENANCE</b>					
EM					
EM-1	Electrical Safety	8	1	24.06.2013	28.06.2013
EM-2	Working of Electrical A.C. Machine	8	2	08.07.2013	19.07.2013
EM-3	Rewinding of Electrical 3 Phase A.C. Motors	8	2	22.07.2013	02.08.2013
EM-4	Distribution of Electrical Supply	8	1	05.08.2013	08.08.2013
EM-5	Application of Basic A.C. Motor Controls	8	2	26.08.2013	06.09.2013
EM-6	Application of Basic D.C. Motor Controls	8	1	23.09.2013	27.09.2013
<b>HI-TECH COURSES</b>					
HI-1	Programming & operation of Vertical machining Centre (VMC500-FANUC CONTROL SYSTEM)	8	2	06.05.2013 05.08.2013	17.05.2013 16.08.2013
HI-2	Programming & operation of Horizontal machining Centre (HMC-500 Sinumerick Control System) Milling Machine	8	2	01.04.2013 02.09.2013	12.04.2013 13.09.2013
HI-3	Programming & Operation of CNC Lathe (Fanuc Series 01 MATE-TC CONTROL)	8	2	08.07.2013	19.07.2013
HI-3	Auto CAD (2D)	8	2	06.05.2013 19.08.2013	17.05.2013 30.08.2013
HI-4	Auto CAD (3D)	8	2	03.06.2013 02.09.2013	14.06.2013 13.09.2013
<b>AGRICULTURE MACHINERY</b>					
MAM					
MAM-1	Operation, Maintenance & driving of combine harvester	6	2	01.04.2013	12.04.2013
MAM-2	Servicing & installation of irrigation machinery	6	2	05.08.2013	16.08.2013
<b>MEDIA RESOURCE CENTRE</b>					
MRC					
MRC-1	Use of Modern Audio Visual Aids	7	1	08.04.2013 09.09.2013	12.04.2013 13.09.2013

### ENTRY QUALIFICATION:

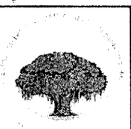
Degree or Diploma in relevant Trade  
Or  
National Trade Certificate/National Apprenticeship Certificate with 2 to 3 years relevant trade experience.  
Qualifications can be relaxed for candidate having relevant experience in concerned trade depending upon availability of seats.

### FEE STRUCTURE:

Tuition fee for trainees deputed by:-  
Government Organization : Rs. 650/- per week per trainee  
Small Scale Industry/Private Candidate : Rs. 350/- per week per trainee  
Large and Medium Scale Industry : Rs. 1250/- per week per trainee  
(For Public and Private Sectors)  
Sponsored Instructor's of Govt. I.T.Is NIL  
For Tailor Made Courses the fees will be double of normal Courses

### HOSTEL RENT:

Attached bathroom : Rs. 30/- per day per trainee  
Common bathroom : Rs. 25/- per day per trainee  
SERVICE CHARGES : Rs. 10/- per trainee  
GYMKHANA FEES : Rs. 05/- per trainee/per month/or part thereof



**CENTRAL UNIVERSITY OF JAMMU**  
8/8 Trikuta Nagar, Jammu - 180012 (J&K State)  
Website: [www.cujammu.ac.in](http://www.cujammu.ac.in)

### Employment Notification No. 3

Applications on the prescribed form are invited from the eligible candidates for the positions of **Professors, Associate Professors and Assistant Professors** in the Department of:-

- ★ Computer Sciences and Information Technology
- ★ Economics
- ★ English
- ★ Human Resource Management and Organisational Behaviour
- ★ Mathematics
- ★ Public Policy and Public Administration
- ★ Tourism and Travel Management
- ★ Educational Studies
- ★ Environmental Sciences
- ★ National Security Studies

The candidates who have already applied for any of these teaching positions in response to the Notification No. CUJ/Apt/2011-12/Adv(2)/811 dated 03-03-2012 are also requested to apply afresh. They are, however, exempted from payment of application fee.

The detailed employment notification and the prescribed application form is available on University website ([www.cujammu.ac.in](http://www.cujammu.ac.in))

Downloaded application form, complete in all respects along with attested copies of original certificates/documents and prescribed application fee be sent through post (registered/speed/courier) to **OSD (Administration), Central University of Jammu, 8/8, Trikuta Nagar, Jammu 180012 (J&K State) on or before 15<sup>th</sup> March, 2013 up to 5.00 p.m.**

For detailed information, Kindly visit University website:

[www.cujammu.ac.in](http://www.cujammu.ac.in)

No. CUJ/Apt/2011-12/Adv(2)/3382 Dated 13-02-2013

Sd/-  
**OSD (Administration)**  
Central University of Jammu

EN 49/102

## Shillong Cantonment Board, Shillong Cantt.

04/EC/CB/SHG/ESTT/GEN/XII/DE

### EMPLOYMENT NOTICE

Applications are invited from the eligible candidates for the following posts in Shillong Cantonment Board as per detail given here as under:

Sl. No.	Name & No. of Posts.	Qualification	Category	Age Limit	Pay Scale
1.	Fitter (Water Supply).	Primary School Standard Passed and recruitment trade test passed as Fitter (Water supply).	Unreserved	18-25 Years	7100-180-8360-EB-230-10430-310-13840

The cut off date for determining of age is 1/1/2013. Last date for submission of application form is **15/3/2013** alongwith certificates & IPO of Rs. 75/- for unreserved and Rs. 35/- in case of SC/ST and OBC non refundable in favour of Chief Executive Officer, Shillong Cantonment Board shall be received on or before above date and applicants residing in remote areas as per Govt. of India list last date will be **21/3/2013**. Age would be relaxed for candidates belonging to reserved categories as per rule. Applicants have to submit their applications on prescribed form along with two stamped self addressed envelopes, one self addressed postcard and two colour passport size photographs. Applicant should submit their application to Chief Executive Office, Shillong Cantonment Board in a sealed envelope clearly mentioning the post applied for through registered post only. Application form may also be downloaded from Shillong Cantonment Board website [www.cbshillong.org.in](http://www.cbshillong.org.in).  
**Chief Executive Officer**  
Cantonment Board Shillong  
(S.Prabakaran, IDEs)  
EN 49/5

Phones: 08812-259532/259524

Fax: 08812-259531

Phones: 08812-259409(Director's Office)

E-mail: [dopr2009@gmail.com](mailto:dopr2009@gmail.com)



## Directorate of Oil Palm Research

(Formerly National Research Centre for Oil Palm)

(Indian Council of Agricultural Research)

Pedavegi-534 450, West Godavari District, Andhra Pradesh

Website: <http://nrcop.ap.nic.in>

F.No.50/Recrtt.-AF&AO/2012-13

Applications are invited to fill in one (01) (UR) post of Assistant Finance & Accounts Officer at Directorate of Oil Palm Research, Pedavegi, West Godavari District, Andhra Pradesh in the prescribed format:

Sl. No.	Name of the Post	Pay Band & Grade Pay	Age limit	Eligibility
1.	Assistant Finance & Accounts Officer	PB-2 Rs. 9300-34800 + G.P. 4600/-	21-30 years (as on 01.01.2013) The upper age limit is relaxable for SC/ST/OBC as per Government of India rules. The upper age is also relaxable upto 45 years in case of serving regular employees of ICAR in the administrative (Ministerial) category.	Graduation in Commerce/ Mathematics/Statistics/Economics/ Computer Science/ Operational Research/Finance/ Financial Management/Accountancy from a recognized university. <b>Desirable</b> 1. Work experience of Finance & Accounts in Central or State Government Deptt/ Autonomous Bodies/Public Sector Undertakings 2. MBA Degree and Knowledge of Computerized Accounting.

For further details, please visit our Website <http://dopr.gov.in/Advertisements.htm>

**Administrative Officer**

EN 49/97

APPLICATION FEE & : Rs. 100/- per form.

REGISTRATION CHARGES

MODE OF PAYMENT : Payment may be made in cash or Through Cheque/Demand Draft in favor of 'Drawing Disbursing Officer, ATI, Ludhiana.

HOW TO APPLY : The candidate should apply on prescribed application form obtained from the office of the Director, ATI, Ludhiana-141003 on a payment of Rs. 100/- by cash/IPO/DD well in advance. However the sponsoring organization (Govt. organization, Small Scale Industries, Large Organisation, State Directors) can reserve their seats well in advance against their request letter and the trainee has to fill up the prescribed form at the time of Admission to the Course.  
**davp 23104/11/0079/1213**

EN 49/8

# Central Board of Secondary Education

(An autonomous organization under the Ministry of Human Resource Development, GOI)

Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110301

Online applications for the following posts are invited:

Sl No.	Name of post	Scale of pay/upper age limit on closing date of application	Mode of recruitment	Total Vacancies	Place of posting
01.	Secretary	PB-4 Rs. 37400-67000+GP Rs.8900 Age: 56 years	Deputation	01	Delhi
02.	Regional Director	PB-4 Rs. 37400-67000+GP Rs. 8900 Age: 56 years	Deputation	01	Any of the Regional Offices
03.	Internal Auditor and Financial Advisor	PB-4 Rs. 37400-67000+GP Rs. 8700 Age: 56 years	Deputation	01	Delhi
04.	Associate Professor & Additional Director (Science/Mathematics/Economics)	PB-4 Rs. 37400-67000+GP Rs. 8700 Age-56 years on contract basis	01 post purely on contract basis	01	Delhi/Any of the Regional Offices
05.	A. Assistant Professor & Joint Director (Humanities/Social Science/Mass Comm., Arts/Allied subject) B. Assistant Professor & Joint Director (Science/Bio/ Engg./Tech/Media Tech/Voc./Allied subject) C. Assistant Professor & Joint Director (Commerce/Stat. Leadership/Mgmt/Teacher Education/Voc. & Allied Subjects)	PB-3 Rs. 15600-39100+GP Rs. 7600 Age: Direct Not exceeding 45 yrs  Deputation/absorption/Contract Not exceeding 56 yrs	Direct/ Deputation/ Absorption/ Contract	03  (02 UR, 01 OBC)	Delhi/Any of the Regional Offices
06.	Assistant Professor & Joint Director (Sports)	PB-3 Rs. 15600-39100+GP Rs.7600 Age: Direct not exceeding 45 yrs Deputation/short term contract basis:- 56 yrs	Direct failing which by Deputation/short term Contract basis	01 UR	Any of the Regional Offices
07.	Additional Internal Auditor and Financial Advisor	PB-3 Rs. 15600-39100+GP Rs.7600 Age:56 years	Deputation/absorption/contract	01	Delhi/Any of the Regional Offices
08.	Assistant Secretary	PB-3 Rs. 15600-39100+GP Rs. 6600 Age: 40 years for Direct 56 years for Deputation	03 for Direct 01 for Deputation/ Absorption	04 (02 UR, 01 SC)	Any of the Regional Offices
09.	Programmer	PB-3 Rs. 15600-39100+GP Rs. 6600 56 years for Deputation/short term contract	Deputation/Short term Contract	02	Any of the Regional Offices
10.	Assistant Professor & Dy. Director (Sports)	PB-3 Rs. 15600-39100+GP Rs. 6600 Age: 40 years for Direct & 56 years for Deputation	Direct/Deputation	01 UR	Delhi/Any of the Regional Offices
11.	Assistant Professor & Dy. Director (Mathematics/Economics)	PB-3 Rs. 15600-39100+GP Rs. 6600 Age: 40 years for Direct and Deputation/ contract 56 years	Direct/Deputation/ absorption/ contract	03 (02 UR, 01 ST)	Delhi/Any of the Regional Offices
12.	A. Assistant Professor & Assistant Director (Humanities/Social Science /Mass Comm. /Arts/Allied Subjects) B. Assistant Professor & Assistant Director (Science/Bio/ Engg./Tech/ Media Tech / Voc./Allied Subjects) C. Assistant Professor & Assistant Director (Commerce/Strat. Leadership /Mgmt./ Teacher Education/Voc. & Allied Subjects)	PB-3 Rs. 15600-39100+GP Rs. 5400 Age: 35 years	Direct	**22 (13 UR, 03 SC, 01 ST, 05 OBC) *1 PWD	Delhi/Any of the Regional Offices
13.	Accounts Officer	PB-3 Rs. 15600-39100+GP Rs. 5400/- Age: 56 years	Deputation/ absorption/ contract	04.	Delhi/Any of the Regional Offices
14.	Assistant Public Relation Officer	PB-3 Rs. 15600-39100+GP Rs. 5400/- Age: 56 years	Deputation	01	Delhi
15.	Assistant Programmer	PB-2,Rs.9300-34800+GP Rs.4600/- Age; 30 years	Direct	06 (04 UR, 01 ST, 01 OBC)	Any of the Regional Offices
16.	Section Officer (Legal)	PB-2,Rs.9300-34800+GP Rs.4600/- Age: Direct 40 years Deputation/Contract 56 years	Direct/ Deputation	02 (01 UR, 01 OBC)	Delhi/Any of the Regional Offices
17.	Jr. Accounts Officer	PB-2,Rs.9300-34800+GP Rs.4600/- Age: 56 years for deputation	Deputation	02	Delhi/Any of the Regional Offices
18.	Senior Hindi Translator	Pay Band-2 of Rs. 9300-34800+Grade Pay Rs. 4200/-	Deputation	01	Hqrs., Delhi
19.	Senior Accountant	Pay Band-2 of Rs. 9300-34800+Grade Pay Rs. 4200/-	Deputation/ Direct	**17 (10 UR,02 SC, 01 ST, 04 OBC) *1 PWD *1 EX-SM	Any of the Regional Offices of the Board
20.	Junior Hindi Translator	Pay Band-2 of Rs. 9300-34800+Grade Pay Rs. 4200/-	Direct	01 UR	Regional Office, Trivandrum
21.	Senior Research Assistant	Pay Band-2 of Rs. 9300-34800+Grade Pay Rs. 4200/-	Direct	01 UR	Any of the Regional Offices of the Board
22.	Junior Research Assistant	Pay Band-1 of Rs. 5200-20200+Grade Pay Rs- 2400/-	Direct	02 UR	Any of the Regional Offices of the Board
23.	Stenographer	Pay Band-1 of Rs. 5200-20200+Grade Pay Rs. 2400/-	Direct	23 (04 UR,05 SC,02 ST, 12 OBC)	Any of the Regional Offices of tne Board
24.	Public Relations Assistant	Pay Band-1 of Rs. 5200-20200+Grade Pay Rs. 2400/-	Direct	06 (03 UR, 01 ST, 02 OBC)	Any of the Regional Offices of the Board
25.	Project Associate (Technical)	Pay Band-1 of Rs. 5200-20200+Grade Pay Rs. 2400/-	Direct	01 UR	Delhi
26.	Hindi Assistant	Pay Band-1 of Rs. 5200-20200+Grade Pay Rs. 2400/-	Direct	01 UR	Delhi
27.	Assistant (Sports)	Pay Band-1 of Rs. 5200-20200+Grade Pay Rs. 2400/-	Direct	09 (06 UR, 01 SC, 02 OBC)	Any of the Regional Offices of the Board
28.	Record Keeper	Pay Band-1 of Rs. 5200-20200+Grade Pay Rs. 2400/-	Direct	01 UR	Regional Office, Trivandrum
29.	Executive Assistant	Pay Band-1 of Rs. 5200-20200+Grade Pay Rs. 2400/-	Direct	**17 (08 UR, 03 SC, 01 ST, 05 OBC) *1 EX-SM	Any of the Regional Offices of the Board/ Centres at Gurgaon, Kochi, Chandigarh/ Panchkula/Mohali, Shahjahanpur, Kolkata, Pune & Kakinanda
30.	Observers	Pay Band-1 of Rs. 5200-20200+Grade Pay Rs. 2400/-	Direct	08 (05 UR, 01 SC, 02 OBC)	Any of the Regional Offices of the Board
31.	Accountant	Pay Band-1 of Rs. 5200-20200+Grade Pay Rs. 2400/-	Deputation/ Direct	**22 (13 UR,03 SC, 01 ST, 05 OBC) *1PWD *2 EX-SM	Any of the Regional Offices of the Board
32.	Junior Assistant (Computer)	Pay Band-1 of Rs. 5200-20200+Grade Pay Rs. 1900/-	Direct	03 (02 UR, 01 ST)	Any of the Regional Offices of the Board
33.	Junior Accountant	Pay Band-1 of Rs. 5200-20200+Grade Pay Rs. 1900/-	Direct	**44 (24 UR, 06 SC,03 ST,11 OBC) *2 PWD, *4 EX-SM	Any of the Regional Offices of the Board

Continued on page 7

## Government of India Ministry of Environment & Forests

Paryavaran Bhawan, CGO  
Complex, Lodi Road  
New Delhi-110003

Advertisement No. 01/01/2013 - P. III  
Applications are invited from Indian citizens for filling up of **five (05) posts of Scientists 'B', on Direct Recruitment basis** in the National Museum of Natural History (NMNH), a Subordinate Office of Ministry of Environment & Forests as per details given below:-

**A. National Museum of Natural History- Scientist 'B' in the Pay Scale of Rs. 15,600-39,100 with Grade Pay of Rs.5400/- in Pay Band-3**

**(1) Post No. 1/NMNH - Five [05] posts [ST-01,SC-01, UR-03]**

**Essential Educational Qualifications/ Experience**

Master's Degree in Zoology/ Botany with either at least a Diploma or a certificate of completion of course in Museology of a duration of not less than 10 months or two years' experience of working in a State/ National Museum, preferably in Natural History Section.

### Desirable Qualifications

(i) Experience of field work in natural history collections and their preservation & documentation. (ii) Knowledge and experience in development of thematic exhibitions and programmes.

(iii) Knowledge of latest display design and multi-media presentation

### AGE LIMIT

The upper age limit for the posts of Scientist 'B' is 35 years, relaxable by five (05) years for Government Servants. For SC/ST/OBC/ Physically Handicapped and EX-SERVICEMENT age limit is relaxable as per rules. The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those from abroad and for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of the Jammu & Kashmir State, Lahaul & Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, the Andman & Nicobar Islands and Lakshadweep). The last date of receipt of applications is **60 days** (75 days for those in the Andman & Nicobar Islands, Lakshadweep, State/Union Territories in the North Eastern Region Ladakh division of the Jammu & Kashmir State, Sikkim, Pangi Sub-division of Chamba, Lahaul & Spiti Districts of Himachal Pradesh) from the date of publication of this Advertisement in the Employment News/ Rozgar Samachar.

**For the application format and details of other general conditions and requirements visit our website <http://envfor.nic.in>**

**(B. S. Bhandari)  
Under Secretary  
to the Govt. of India  
davp 13101/11/0095/1213**

EN 49/76



**WANTED**

Kochi Metro Rail Ltd., a joint venture company of Government of India and Government of Kerala set up to implement the Kochi Metro Rail Project at Kochi, invites application from eligible candidates for appointment for the post of:

### Company Secretary

For more details and submission of application log in to [www.kochimetro.org/careers](http://www.kochimetro.org/careers)

Last date for submission of application is 20th March 2013

Please note that canvassing in any form will lead to immediate disqualification

EN 49/66



# Agriculture Insurance Company of India Ltd.

Regd. Off.: "Ambadeep" (13th Floor), 14, Kasturba Gandhi Marg, New Delhi-110001  
Ph.: 91-11-46869800, Fax : 91-11-46869815, E-mail : aicho@aicofindia.com, Website : www.aicofindia.com

Applications are invited from resident Indian Citizens for the post of "APPOINTED ACTUARY" on Full Time basis or on Consultancy basis.

- Total No. of Vacancy** : 1
- Eligibility Conditions** : As on 01.03.2013
- Qualifications** : The candidate should be a "Fellow" of Actuarial Society of India/Institute of Actuaries of India and he/she should satisfy all the requirements specified in Regulations No. 3 Sub Regulations 2 of IRDA (Appointed Actuary) Regulations, 2004.
- Experience** : The candidate should have minimum 5 years' experience in a senior position in Financial Services industry such as Banks, Financial Institutions, Insurance Companies, Surveyors, IT etc. Preference will be given to candidates with experience in General Insurance industry.
- Age** : The candidate should preferably be less than 55 years but over 35 years of age.
- Duties & Obligations** : As per Regulation 8 of IRDA (Appointed Actuary) Regulations, 2000.
- Emoluments & Benefits** : Negotiable. Please indicate your expectations.
- Service Conditions** : Should be resident of India & preferably residing in Delhi.  
After appointment he/she should not act as an Appointed Actuary of any other Insurance Company. He/She shall also not practice in General Insurance for any other Insurance Company, Broker or Surveyor.
- Selection Procedure** : The selection procedure shall be by personal interview.
- How to Apply** : Applications on foolscap paper neatly typed or handwritten in CAPITAL LETTERS, superscribed at left hand upper corner of the envelop "AIC-APPOINTED ACTUARY" should be sent to the following address:

**The Deputy General Manager (P)**  
**Agriculture Insurance Company of India Limited,**  
13th Floor, Ambadeep Building, 14 Kasturba Gandhi Marg, New Delhi – 110 001

11. Last date for receipt of applications: **15th March, 2013**

**General Instructions :**

- Company reserves the right to restrict the number of candidates to be called for interview.
- The decision of the Company will be final and binding in all matters.
- In case it is found at any stage of recruitment that the candidate does not fulfill the eligibility criteria and/or he/she has furnished any incorrect/false/incomplete information or has suppressed any material fact(s), the candidature will stand cancelled. If any of these shortcomings are noticed even after appointment his/her services are liable to be terminated forthwith. **Before applying, the candidate should ensure that he/she fulfills the eligibility and other norms mentioned in this advertisement.** The decision of the Company in respect of matters concerning eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of conduct of interview selection and other matters relating to recruitment will be final and binding on the candidate.
- The Company shall not entertain any correspondence or personal enquiries. Canvassing in any form will disqualify the candidate.

HO/12-13/2B/003

**DEPUTY GENERAL MANAGER (P)**

सम्पन्न भारत की पहचान, बीमित फसल, खुशहाल किसान

EN 49/48



# INDIAN STATISTICAL INSTITUTE

(Ministry of Statistics & Programme Implementation, Govt. of India)

## CHENNAI CENTRE

SETS Campus, MGR Knowledge City, CIT Campus,  
Taramani, Chennai – 600 113. Phone : 044 - 66632507

### ADVERTISEMENT No. 01/2012-13/CHENNAI

Applications are invited from Indian Nationals for recruitment of following posts for the Chennai Centre

Sl. No.	Name of Post	No. of Position	No. of Vacancy					Vacancy at	Pay Band & Grade Pay
			UR	SC	ST	OBC	PWD		
1	Accounts Officer	1	—	1	—	—	—	Chennai Centre	Rs.15600-39100 + GP Rs. 5400)
2	Scientific Assistant "A" (Library)	1	—	—	—	1	—	Chennai Centre	Rs.9300-34800 + GP Rs. 4200)

For essential qualification, other details please log on to the Institute website: [www.isichennai.res.in](http://www.isichennai.res.in).

Interested candidates are requested to send their application, complete in all respect to The Administrative Officer, Chennai Centre, Indian Statistical Institute, SETS Campus, MGR Knowledge City, CIT Campus, Taramani, Chennai 600 113, latest by 23<sup>rd</sup> March 2013 superscribing the name of the post on top of the envelope in a prescribed form downloadable from the website: [www.isichennai.res.in](http://www.isichennai.res.in). The Institute will NOT be responsible under any circumstances for any sort of postal delivery/delay.

Head, Chennai Centre.

EN 49/1

### Government of India

## Central Water Commission

Investigation Circle, Tadong, Gangtok (Sikkim)

Applications are invited from willing and eligible candidates for appointment to the following vacant posts of "Motor Vehicle Driver" in Teesta Basin Organisation, Central Water Commission. Applications addressed to the Superintending Engineer, Investigation Circle, Central Water Commission, Tadong, Gangtok, (Sikkim)- 737102 must reach by registered/Speed post or delivered by hand by the closing date on 15/04/13

1	Name of post	Workcharged Motor Vehicle Driver
2	No. of Posts	2(OBC-01,SC-01)
3	Pay Scale	Rs. 5200-20200 + Grade Pay-Rs.1900/-
4	Age limit	Between 18 to 30 Years, Relaxation in the age limit in case of SC/ OBC as per Govt. rules.
5	Educational & other Qualifications	Essential; i) Matriculation or equivalent from recognised Board/ institution, ii) Possession of valid Motor Vehicle Driving Licence, iii) Practical experience of driving of 01 (One) year, iv) Knowledge of vehicle repairs.
6	Period of probation	2 Years
7	Regular or temporary	Posts are temporary but likely to be continued.
8	Last date of receipt of application	15.04.2013. Application received after the due date will not be accepted and are liable to be summarily rejected. This office will not be responsible for any postal delay.

**FORMAT OF APPLICATION FORM** : 1. Name of Post 2. Name of applicant 3. Father's name 4. Attach a recent photograph 5. Date of Birth 6. Gender (Male/ Female) 7. Nationality 8. Permanent Home Address 9. Address for correspondence 10. Whether belongs to SC/OBC category 11. Educational Qualification 12. Driving Experience/ Knowledge of vehicle repairs 13. Driving License No. & validity.

(Enclosures to be attached with application (a) Attested copy of Educational certificate, (b) Driving Experience & Vehicle repairs certificates, (c) Attested copy of date of Birth certificate, (d) Attested copy of Motor Vehicle Driving Licence, (e) Attested copy of Caste certificate belonging to SC/ OBC category).

**Superintending Engineer, CWC, Gangtok**

EN 49/98



## DELHI TECHNOLOGICAL UNIVERSITY

Department of Applied Chemistry and Polymer Technology

Established by Govt. of Delhi vide Act 6 of 2009

(FORMERLY DELHI COLLEGE OF ENGINEERING)

SHAHBAD DAULATPUR, MAIN BAWANA ROAD, DELHI-110042

Applications are invited for the temporary post of "Research Associate (RA)" in the CSIR sponsored project entitled "Design and Synthesis .....Anti-Alzheimeric agent". The candidate must have strong academic record with a PhD degree in Chemistry, preferably with specialization in the areas of synthetic Organic Chemistry and/or Pharmaceutical Chemistry from a recognized University/Institute (candidates who have submitted their PhD thesis can also apply). Interested applicants should send a detailed CV, self attested copies of the certificates/mark sheets and a list of publications to Dr Ram Singh, Department of Applied Chemistry & Polymer Technology, Delhi Technological University, Main Bawana Road, Delhi-110042 within three weeks. Email: [singh\\_dr\\_ram@dce.ac.in](mailto:singh_dr_ram@dce.ac.in), [singh\\_dr\\_ram@yahoo.com](mailto:singh_dr_ram@yahoo.com). For other details see the website [www.dce.edu](http://www.dce.edu)

Registrar

EN 49/42



## National Centre for Radio Astrophysics

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

Post Bag 3, Ganeshkhind, Pune University Campus, Pune 411 007

Tel: 020-2571 9000/ 9111; Fax: 020-2569 2149

URL: <http://www.ncra.tifr.res.in>; EMail: [estt@ncra.tifr.res.in](mailto:estt@ncra.tifr.res.in)

Advt. No. 1/2013



NCRA • TIFR

The National Centre for Radio Astrophysics of the Tata Institute of Fundamental Research is looking for a dynamic, efficient and experienced Administrative Officer-C for its Giant Metrewave Radio Telescope (GMRT) Observatory. The GMRT, one of the largest radio telescopes in the world, is located at Khodad, near the town of Narayangaon, about 80 kms north of Pune.

The post is reserved for SC. Essential qualification and experience are given below. In addition, the candidate should have thorough knowledge of GOI rules and regulations, excellent leadership qualities, good interpersonal and communication skills, and should be capable of ensuring appropriate administrative support for the smooth running of the Observatory. The selected candidate will be expected to take up major responsibility in administrative matters at the Observatory, including handling of various service contracts, procurement activities, budget and expenditure related matters, establishment matters (such as recruitment, salary and other service matters of staff), running of the canteen, guesthouse and other related facilities, liaison with local authorities, NCRA-TIFR Pune etc.

**Administrative Officer-C** [1 SC, HQ: Khodad]  
[TME 42,847/-; PB-3; 15600-39100, GP:5400]

**Qualification Essential:** 1) Graduation with 60% marks. 2) Diploma in Management. **Desirable:** Post Graduate / Master's Degree in Management.

**Experience: Essential:** i) 5 Years service in Grade Pay 4200/4600/ 4800 or equivalent level of responsibility in a reputed organisation/ public sector / autonomous bodies, in any section of administration or management. ii) Experience in use of computers and applications, for administrative purposes.

**Desirable:** The candidate must have good knowledge of GOI rules/ regulations related to administrative matters, good interpersonal communication skills to interact with a large team of engineers and technicians. Experience in handling security, transport and field work. Proficiency in written and spoken English.

**Age:** Below 45 years (after relaxation) as on 1<sup>st</sup> Jan 2013.

**General:** Candidates are liable to be transferred to other Centres/ Field Stations of the institute. Candidates called for interview will be reimbursed sleeper class train fare on production of documentary evidence.

**Last date for receipt of applications:** 25<sup>th</sup> March 2013.

**General Conditions:** Applicants from government/autonomous bodies/PSUs should submit NOC at the time of interview, if the application is not forwarded through proper channel. The institute reserves the right to restrict the number of candidates for interview to a reasonable limit, on the basis of qualification and experience higher than the minimum prescribed above and also to relax the conditions in the case of deserving candidates. Mere fulfilling the essential and desirable qualifications will not entitle an applicant to be called for interview. Canvassing in any form shall disqualify the candidate. Applicants are advised to go through all parameters indicated in this advertisement and satisfy themselves about their suitability of age limit and essential qualification for the post before applying. Applications received after the closing date will not be considered.

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### Continued from page 6

34.	Junior Observers.	Pay Band-1 of Rs.5200-20200+Grade Pay Rs. 1900/-	Direct	**08 (05 UR, 01 SC, 02 OBC) *1PWD	Any of the Regional Offices of the Board
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\*\* The posts include reserved posts for PWD & Ex-SM as indicated by \*

**Note :** (i) The number of vacancies may increase or decrease.

(ii) The management reserves the right to short list the candidates to be called on merit, experience, written and/or skill test.

(iii) Reservations for SC/ST/OBC/PWD is as per extract Govt of India rules.

1. Online applications can be uploaded upto **30 days** from the date of publication of this advertisement in [www.cbse.nic.in](http://www.cbse.nic.in).

2. An application fee of Rs. 500/- shall be payable online by the male candidates of UR and OBC Category applying on Direct and Contractual basis.

3. For details please visit [www.cbse.nic.in](http://www.cbse.nic.in).

davp 21107/11/0050/1213

JOINT SECRETARY (A & L)

EN 49/21

### IMPORTANT NOTICE

We take utmost care in publishing result of the various competitive examinations conducted by the UPSC, SSC, Railway Recruitment Boards etc. Candidates are however advised to check with official notification/gazette. Employment News will not be responsible for any printing error going inadvertently.

# Central University of Kerala

(Established under the Central Universities Act, 2009)

Vidyanagar P O, Kasaragod - 671 123

No.CUK/R/ADVT-2/2012

## NOTIFICATION No. 2/2013

Applications in the prescribed format from eligible candidates are invited for filling up the following teaching posts:

Sl. No.	Name of the Department	Name of the School	Name of the post	No. of posts	Sl. Nos. of the posts
1.	Computer Science	Mathematical & Physical Science	Professor	01 (SC)	01
2.	Hindi	Languages & Comparative Literature		01 (OBC)	02
3.	Mathematics	Mathematical & Physical Science		01 (Gen)	03
4.	Environmental Science	Environment, Energy & Earth Sciences		01 (OBC)	04
5.	International Relations	Global Studies		01 (Gen)	05
6.	Linguistics	Languages & Comparative Literature		01 ( ST)	06
7.	Social Work	Professional Studies	Associate Professor	01 (SC)	07
8.	Education			01 (OBC)	08
9.	Computer Science	Mathematical & Physical Science		02 (1 Gen; 1 ST)	09 & 10
10.	Hindi	Languages & Comparative Literature		02 (1 OBC; 1 SC)	11 & 12
11.	Mathematics	Mathematical & Physical Science		02 (Gen)	13 & 14
12.	Plant Science	Biological Sciences		02 (1 OBC; 1 SC)	15 & 16
13.	Chemistry	Mathematical & Physical Science	02 (Gen)	17 & 18	
14.	Environmental Science	Environment, Energy & Earth Sciences	02(1 Gen; 1 OBC)	19 & 20	
15.	International Relations	Global Studies	02 (1 Gen; 1 OBC)	21 & 22	
16.	Linguistics	Languages & Comparative Literature	02 (1 SC; 1 ST)	23 & 24	
17.	Social Work	Professional Studies	02 (1 Gen; 1 OBC)	25 & 26	
18.	Education		02 (Gen)	27 & 28	
19.	Computer Science	Mathematical & Physical Science	Assistant Professor	04(1 Gen; 1 OBC; 1 SC; 1 ST)	29,30,31 & 32
20.	Hindi	Languages & Comparative Literature		04 (3 Gen; 1 OBC)	33,34,35 & 36
21.	Mathematics	Mathematical & Physical Science		04(1 Gen; 1 Gen PWD; 1 OBC, 1 SC)	37,38,39 & 40
22.	Plant Science	Biological Sciences		04 (2 Gen; 1 OBC; 1 ST)	41,42,43 & 44
23.	Chemistry	Mathematical & Physical Science		04 (2 Gen; 1 OBC; 1 SC)	45, 46, 47 & 48
24.	Environmental Science	Environment, Energy & Earth Sciences		04 (2 Gen; 1 OBC; 1 SC)	49,50,51 & 52
25.	International Relations	Global Studies	04 (2 Gen; 2 OBC)	53, 54, 55 & 56	
26.	Linguistics	Languages & Comparative Literature	04(1 Gen; 1 OBC; 1 SC; 1 ST)	57,58,59 & 60	
27.	Social Work	Professional Studies	04 (3 Gen; 1 OBC)	61,62,63 & 64	
28.	Education		*5 (3 Gen; 1 OBC; 1 SC)	65, 66, 67 & 69	

\* Subject to approval by NCTE

**Pay Scale:** Professor **Pay Band:** 37400-67000 AGP: 10000  
Associate Professor **Pay Band:** 37400-67000 AGP: 9000  
Assistant Professor **Pay Band:** 15600-39100 AGP: 6000

**Essential Qualifications as prescribed by UGC (other than Education)**

### 1. PROFESSOR

- An eminent scholar with Ph.D. qualification(s) in the concerned / allied / relevant discipline and published work of high quality actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
- Contribution to educational innovation, design of new curricula and course, and technology-mediated teaching learning process.
- A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in this Regulation in Appendix III.

OR

An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline to be substantiated by credentials.

### 2. ASSOCIATE PROFESSOR

- Good academic record with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University/College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- Contribution to educational innovation, design of new curricula and courses, and technology-mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in this Regulation in Appendix III.

### 3. ASSISTANT PROFESSOR

- Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's

Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.

- Besides fulfilling the above qualifications, the candidates must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- Notwithstanding anything contained in sub - clauses (i) and (ii) above, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor.

### For posts in the Department of Education

#### (i) PROFESSOR

- A Master's Degree in Arts / Humanities / Sciences / Commerce and M. Ed. each with a minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed), OR M. A. (Education) with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and B. Ed. each with a minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed);
- Ph. D. in Education; and
- At least ten years of teaching experience in University Department of Education or College of Education of which a minimum of five years at the M.Ed. level with published work in the area of his specialization.

#### (ii) ASSOCIATE PROFESSOR:

- A Master's Degree in Arts / Humanities / Sciences / Commerce and M. Ed. each with a minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed), OR, M. A. (Education) and B. Ed. each with a minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed);
- Ph. D. in Education; and
- At least eight years of teaching experience in University department of education or College of Education, with a minimum of three years at the M.Ed. level and has published work in the relevant area of specialization.

#### (iii) ASSISTANT PROFESSOR:

- A Master's Degree in Arts / Humanities / Sciences / Commerce and M. Ed. each with a minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed), OR, M. A. (Education) and B. Ed. each with a minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed); and
- Any other stipulation prescribed by the UGC/such other affiliating body /State Government, from time to time for the positions of Principal and Lecturers, shall be mandatory.

The following essential /desirable qualifications/ specializations shall apply to the individual posts as indicated below:

#### 1. Professor in Computer Science (Sl. No.1)

**Essential Qualifications:** MSc/Ph.D in Computer Science/Applications.

**Specialization:** Research/Pedagogical/Industrial experience in any areas of Intelligent Systems.

#### 2. Professor in Hindi (Sl. No.2)

**Specialization:** Comparative Literature and/or Translation Studies in Hindi.

#### 3. Professor in Mathematics (Sl. No.3)

**Specialization:** Open.

#### 4. Professor in Environmental Science (Sl. No.4)

**Specialization:** Open.

#### 5. Professor in International Relations (Sl. No.5)

**Specialization:** Comparative Politics/International Political Economy/International Organizations/Energy Governance Studies/International Law.

#### 6. Professor in Linguistics (Sl. No.6)

**Specialization:** Open

#### 7. Professor in Social Work (Sl. No.7)

**Specialization:** Open

#### 8. Professor in Education (Sl. No.8)

#### 9. Associate Professor in Computer Science (Sl. Nos.9 & 10)

**Essential Qualifications:** M.Sc/Ph.D in Computer Science/Applications.

**Specialization:** Research/Pedagogical/Industrial experience in any areas of Intelligent Systems.

#### 10. Associate Professor in Hindi (Sl. Nos.11 & 12)

**Specialization:** Comparative Literature and/or Translation Studies in Hindi.

#### 11. Associate Professor in Mathematics (Sl. Nos.13 & 14)

**Specialization:** Open

#### 12. Associate Professor in Plant Science (Sl. Nos.15 & 16)

**Essential Qualification:** M.Sc. Botany/Plant Science/Biosciences or Life Science with Botany/Plant Science at Graduation.

Ph.D. in Botany/Plant Science/Biotechnology or allied fields.

**Desirable specializations:**

**For Sl. No.15:** Cell & Molecular Biology/Plant Biotechnology/Plant Tissue Culture/Photobiology/Genetic Engineering.

**For Sl. No.16:** Plant Biodiversity Conservation/Bioprospecting/Plant Taxonomy including Molecular Taxonomy/Plant Breeding/Cytogenetic.

#### 13. Associate Professor in Chemistry (Sl. Nos.17 & 18)

**For Sl. No. 17 & 18: Essential Qualifications:** Master's degree in Chemistry/Analytical Chemistry/ Applied Chemistry/ Hydrochemistry/ Inorganic Chemistry/ Organic Chemistry/ Polymer Chemistry & Ph.D. degree in any of the above or related fields.

**Desirable Specialization:** For Sl. No. 17: Inorganic Chemistry  
For Sl. No. 18: Organic Chemistry

#### 14. Associate Professor in Environmental Science (Sl. Nos.19 & 20)

**Specialization - Open**

#### 15. Associate Professor in International Relations (Sl. Nos.21 & 22)

**Specialization:** Comparative Politics/International Political Economy/International Organizations/Energy Governance Studies /International Law

#### 16. Associate Professor in Linguistics (Sl. Nos.23 & 24)

**Specialization:** Open

#### 17. Associate Professor in Social Work (Sl. Nos.25 & 26)

**Desirable Qualification:** Experience in UN Missions, International/National Level NGOs, Funding Organizations, Government Departments (Central or State), Research Institutions and Corporate Organizations.

#### 18. Associate Professor in Education (Sl. Nos. 27, 28)

**Specialization - Open**

#### 19. Assistant Professor in Computer Science (Sl. Nos.29, 30, 31 & 32)

**Essential Qualifications:** M.Sc in Computer Science/Applications.

**Specialization:** Research/Pedagogical/Industrial experience in any areas of Intelligent Systems.

#### 20. Assistant Professor in Hindi (Sl. Nos. 33, 34, 35 & 36)

**Specialization:** Modern Hindi Literature

#### 21. Assistant Professor in Mathematics (Sl. Nos.37, 38, 39 & 40)

**Specialization of one of the posts shall be "Probability and Statistics".** Sl. No.38 is reserved for Persons with hearing disability as per Govt. of India rules.

#### 22. Assistant Professor in Plant Science (Sl. Nos.41, 42, 43 & 44)

**Essential Qualification.**

M.Sc. Botany/Plant Science/Biosciences or Life Sciences with Botany/Plant Science at Graduation.

**Specialization & Desirable qualifications:**

**For Sl. No.41:** Plant Physiology/Photobiology/Plant Biodiversity Characterization/Plant Taxonomy.

**For Sl. No.42:** Plant Biotechnology/Plant Tissue Culture/Conservation Biotechnology/Plant Ecology.

**For Sl. No.43:** Cytogenetics/Cell Biology/Molecular Biology/Genetic Engineering.

**For Sl. No.44:** Plant biochemistry/Phytochemistry/Phytopharmacology.

#### 23. Assistant Professor in Chemistry (Sl. Nos.45, 46, 47 & 48)

**For Sl. Nos.45, 46, 47 & 48: Essential Qualifications:** Master's degree in Chemistry/ Analytical Chemistry/Applied Chemistry/ Hydrochemistry/ Inorganic Chemistry/ Organic Chemistry/ Polymer Chemistry & Ph.D. degree in any of the above fields.

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No.:12023/01/2012-Estt.II  
Government of India

# Ministry of Agriculture

Department of Agriculture & Cooperation

**Subject:** Filling up of five vacancies on the post of Deputy Commissioner (Crops) (Rs.12000-375-16500/-) [pre-revised] revised to PB-3 (Rs. 15600-39100) with Grade Pay of Rs.7600/- in the Ministry of Agriculture, (Department of Agriculture and Cooperation) on deputation (including short term contract) basis - regarding Applications are invited from eligible and suitable officers for filling of five vacancies on the post of Deputy Commissioner (Crops) (Rs.12000-375-16500/-) [pre-revised] revised to PB-3 (Rs. 15600-39100) with Grade Pay of Rs.7600/- in the Ministry of Agriculture, (Department of Agriculture and Cooperation) on deputation (including short term contract) basis. Details of the post, eligibility conditions etc. are given in Annexure I. The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's OM No. 6/8/2009-Estt. (Pay.II), dated 17.06.2010.

2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied by (i) Bio-data [in triplicate] as per proforma (Annexure II), (ii) Photocopies of ACRs for the last five [5] years duly attested on each page by an officer not below the rank of Under Secretary (iii) Vigilance Clearance and (iv) Integrity Certificates (v) statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years (Annexure-III).

3. It is, therefore, requested that the applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the Under Secretary (Pers.II), Department of Agriculture & Cooperation, Krishi Bhawan, New Delhi-110 001 within a period of **60 days** from the date of publication of this Advertisement in the Employment News.

4. Advance copies of application or those received after the prescribed closing date or not accompanied by the required certificates/documents are liable to be rejected.

(K. SANJAYAN)  
Under Secretary to the Govt. of India  
Ph. No. :23383053  
Annexure-I

1. **Name of the Post :** Deputy Commissioner (Crops)
2. **No. of Posts :** 5 (Five)
3. **Classification of Post:** General Central Service Group "A" Gazetted Non-Ministerial.
4. **Pay Scale :** PB-3 in the pay scale of Rs.15600-39100/- with Grade Pay of Rs.7600/- (Rs.12000-375-16500/- [pre-revised]).
5. **Age limit :** The maximum age limit for appointment by deputation (including Short Term Contract) shall be not exceeding 56 years as on the closing date of receipt of applications.
6. Officers under the Central/ State Governments/Union Territories /Agricultural Universities/ Recognized Research Institutions/ Public Sector Undertakings/Semi Government/ Autonomous or Statutory Organizations possessing the following service, educational qualifications and experience are eligible.

**Service and Educational Qualifications & Experience:-**

Holding analogous post on regular basis in the parent cadre/Department; or with five years' service in the Grade rendered after appointment thereto on a regular basis in the pre-revised scale of pay of Rs.10000-15200 (Pre-revised) or equivalent in the parent cadre/ Department; and possessing the following Educational Qualifications and experience: -(i) Degree in Agriculture and a post Graduate Degree in Agriculture with specialization in any branch of Agriculture Sciences from a recognized University or equivalent.

(ii) 10 years experience in Agricultural Development/ Extension/Research in various food and/or Cash Crop.

**Note: 1** The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, those who are on deputation shall not be eligible for consideration for appointment by promotion.

**Note: 2** Period of deputation(ISTC) including period of deputation(ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by Deputation (ISTC) shall be not exceeding 56 years as on the closing date of the receipt of applications.

**7. Place of posting:** - New Delhi.

**8. Duties and responsibilities attached to the post of Deputy Commissioner (Crops):** -To assist the senior officers inter-alia in the following aspects:-

- (i) Preparation and obtaining approval of central sector/ centrally sponsored crop production oriented and watershed management schemes.
- (ii) Examination of States proposals and allocation of State-wise, targets and funds and preparation of annual plans of crop production oriented and watershed management schemes.
- (iii) Follow-up action and monitoring, etc of implementation of the schemes, examination and scrutiny of monthly/quarterly/annual progress reports and modifications or amendments of the schemes.
- (iv) Preparation of notes for discussion of draft annual plans of the States/perspective Planning.
- v) Preparation of agenda items and notes and minutes in connection with various meetings as convened.
- (vi) To maintain a closer interaction with the research on crop production technology and watershed management on sustainable basis to formulate authoritative recommendations of improved practices and modern scientific techniques leading to increase in agriculture productivity.
- (vii) Collection and compilation of information relating to schemes and other related matters.
- (viii) Formulation of new project proposals for Central assistance/ International assistance.
- (ix) Examination and formulation of programmes relating to Integrated Farming System Development and Water/Watershed management.

**ANNEXURE II**

**CURRICULUM VITAE FROFOMA**

1. Name and Address (in Block Letters)
2. Date of Birth (in Christian era)
3. Date of retirement under Central/State Government Rules
4. Educational Qualifications
5. Whether Educational and other qualifications required for the post are satisfied, (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
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- Essential (1)
- (2)
- (3)
- Desired (1)
- (2)

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties. (in detail)
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8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.

9. In case the present employment is held on deputation/contract basis, please state

a) The date of initial appointment, b) Period of appointment on deputation/contract c) Name of the parent office/ organization to which you belong .

10. Additional details about present employment, Please state whether working under (indicate the name of your employer against the relevant column)

a) Central Govt. b) State Govt. c) Autonomous Organisation d) Government Undertaking e) Universities f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

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**Desirable Specialization:** Inorganic Chemistry/Organic Chemistry/Physical Chemistry/Theoretical Chemistry (one for each of the posts).

24. **Assistant Professor in Environmental Science (Sl. Nos.49, 50, 51 & 52)**  
**Specialization** - Open
25. **Assistant Professor in International Relations (Sl. Nos.53, 54, 55 & 56)**  
**Specialization:** International Relations Theories/ International Organizations/Multiculturalism/ Defence Studies/ Research Methodology/ Political Theory.
26. **Assistant Professor in Linguistics (Sl. Nos.57, 58, 59 & 60)**  
**Specialization** - Open
27. **Assistant Professor in Social Work (Sl. Nos. 61, 62, 63 & 64)**  
**Desirable Qualification:** Experience in UN Missions, International/National Level NGOs, Funding Organizations, Government Departments (Central or State), Research Institutions and Corporate Organizations.  
**Specialization:** Community Development/Social Development, Medical and Psychiatric Social Work, Family & Child Welfare and Human Resource Management.
28. **Assistant Professor in Education (Sl. Nos. 65, 66, 67, 68 & 69)**  
**Specialization** - Open

**Note:** One of the posts will be filled up with those who possesses a Master 's Degree in Psychology and another will be filled up with those who possesses Master's in Philosophy/Sociology besides M. Ed.

**General Information**

- (1) Reservation for SC/ST, OBC and Persons with Disabilities (PWD) for all posts exist as per the guidelines of the UGC/Govt. of India. Candidates applying for the reserved posts should clearly state the category they belong to. They must also enclose attested photocopy of caste certificate/medical certificate from the competent authority. Caste certificate to be produced by OBC candidates must be in the format as prescribed by the Govt. of India.
- (2) Persons in service should apply through proper channel.
- (3) The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received is large and/or where it will not be convenient or possible to interview all the candidates, the University at its discretion may restrict the number of candidates to a reasonable limit on the basis of qualifications/experience prescribed in the advertisement. Further, the University may also fill up the posts advertised on short-term contract basis if necessary.
- (4) Changes in Regulations on qualifications, experience, calculation/application of API Scores, etc. issued by the UGC subsequent to this notification will become mandatory from the respective dates of effect prescribed.
- (5) The University reserves the right to -  
(a) not fill up any or all posts advertised.  
(b) invite any eminent/meritorious person fulfilling all prescribed qualifications for a post for an interview even if such person has not submitted an application in response to this notification;  
(c) offer a post at a lower/higher level than notified, depending upon the qualifications, experience and performance of a candidate;  
(d) draw reserve panels for appointment to possible future vacancies;  
(e) relax any of the desirable qualifications/experience at its discretion for reasons to be recorded.
- (6) The qualification prescribed shall be as on the last date of receipt of application.
- (7) Outstation candidates belonging to SC/ST/DA categories called for interview will be reimbursed single second-class railway fare towards journey expenses on production of ticket numbers/proof.
- (8) Selection will be made on the basis of candidates' performance at the interview. The University may utilize seminar and/or colloquium as a method of selection.
- (9) Candidates applying for more than one post should submit separate application for each post and should pay processing fee accordingly.
- (10) No interim queries regarding test/interview/selection will be entertained.
- (11) Canvassing in any form will be a disqualification.
- (12) Interested persons should apply in triplicate along with two recent passport size photographs, photo copies of all supporting documents and processing fee of Rs.300/- (SC/ST candidates exempted) in the form of DD from any nationalized bank drawn in favour of Central University of Kerala payable at Kasaragod.
- (13) Applications should reach the Registrar at the above address on or before **1<sup>st</sup> April 2013**. The University will not be responsible for any postal delay.
- (14) The envelope should be superscribed with the advertisement number and the post applied for.
- (15) For further details and application format visit our website : [www.cukerala.ac.in](http://www.cukerala.ac.in).

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**Registrar**

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among, other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed, in the Vacancy Circular/Advertisement) (**Note:** Enclose a separate sheet, if the space is insufficient).

15. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST

17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions /societies and (iv) any other information. (**Note:** Enclose a separate sheet, if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

**Signature of the Candidate**

Address.....

Date

**Countersigned  
(Employer with Seal)**

No. ....

**ANNEXURE-III**

**Dated the**

**INTEGRITY CERTIFICATE**

The records of service of Shri \_\_\_\_\_, a regular..... who is being considered for appointment to the post of \_\_\_\_\_ in the Department of Agriculture and Cooperation on deputation basis, have been carefully scrutinized and it is certified that there is no doubt about his integrity.

**Employer with Seal**

**(to be signed not below the rank of Deputy Secretary and equivalent)**

No. \_\_\_\_\_

**Dated the**

**VIGILANCE CLEARANCE CERTIFICATE**

The records of service of Shri \_\_\_\_\_, a regular \_\_\_\_\_ who is being considered for appointment to the post of \_\_\_\_\_ in the Department of Agriculture and Cooperation on deputation basis, have been carefully scrutinized and it is certified that vigilance case is either pending or contemplated against him.

**Employer with Seal**

No. \_\_\_\_\_

**Dated the**

**NO MAJOR/MINOR PENALTY CERTIFICATE**

The records of service of Shri \_\_\_\_\_ " \_\_\_\_\_ a regular \_\_\_\_\_ who is being considered for appointment to the post of \_\_\_\_\_ in the Department of Agriculture and Cooperation on deputation basis, have been carefully scrutinized and it is certified that no major/minor penalty has been imposed on him for the last 10 years.

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**Employer with Seal**



# HMT MACHINE TOOLS LIMITED

(A Wholly owned Subsidiary of HMT Limited)  
(A Govt. of India Undertaking)

Regd. Office: HMT Bhawan, No.59, Bellary Road, Bangalore – 560 032.

## REQUIRES

### COMPANY SECRETARY & FINANCE PROFESSIONALS

HMT Machine Tools Limited, a wholly owned Subsidiary of HMT Limited is a leading Machine Tool Manufacturing Industry, having its Manufacturing Units and Marketing Divisions spread all over India. It is looking for dynamic persons aspiring challenging careers in professional areas as below:

Sl.No.	Area	No. of Posts	Experience
01.	Company Secretary	01	6 to 12 years
02.	Finance professionals	04	4 to 12 years

**Selection Procedure:**

Eligible candidates short-listed based on the initial screening will be called for interview. Instructions regarding interview will be intimated to the short-listed candidates individually. The candidates called for interview will be paid the eligible train fare by the shortest route on production of proof of journey as per rules of the Company.

**How to apply:**

Application in the prescribed format enclosing therewith a non-refundable account payee Demand Draft for Rs.200/- drawn in favour of HMT Limited, on any Scheduled Bank payable at Bangalore (candidates to write their name and address on reverse side of DD. No fee is to be paid by SC/ST and Persons with Disability (PWD)) and a set of attested photocopies of the relevant certificates in proof of qualification, age, category, experience etc., and affixing a passport size photograph at the space provided should be sent in sealed cover superscribed "APPLICATION FOR THE POST OF"....." as the case may be, so as to reach the following address within 15 days i.e. on or before 25.03.2013 from the date of advertisement.

The General Manager (HR&AM), HMT Limited, HMT Bhawan, No. 59, Bellary Road, Bangalore – 560 032, Karnataka State  
For application form and further details visit our website at: [www.hmtindia.com/careers](http://www.hmtindia.com/careers)

EN 49/105

**Headquarters Chief Engineer Southern Command, Pune - 411001 Employment Notice No. 132501/LRS/09-10/10-11/11-12/08/E1B (S) Dt 14 Feb 2013**

1. Reference Employment Notice No. 132501/LRS/09-10/10-11/11-12/E1B(S) for the post of Supervisor Barrack/Store, Store Keeper Grade-II, Peon, Civilian Motor Driver (Ordinary Grade), Chowkidar (Khansama), Safaiwala and Mate (Electrician, Refrigerator Mechanic, Carpenter, Mason, Fitter General Mechanic, Pipe Fitter/Plumber, Painter) pertaining to Military Engineers, Headquarters Chief Engineer, Southern Command which was published on weekly Employment News dated 24-30 Dec 2011 vide DAVP 10102/11/2727/1112 and condensed version published in vernacular language Newspaper of Southern Western Region and other Newspaper and corrigendum published on weekly Employment News dated 04-10 Feb 2012 and 18-24 Feb 2012 vide DAVP 10102/11/2990/1112 and 10102/11/4146/1112 respectively and corrigendum published on weekly Employment News dated 28 Apr 2012 - 04 May 2012 vide DAVP 10102/11/0142/1213.

2. The following notice is hereby given for the recruitment process for Mate (SSK) :-

(a) Due to Administrative reasons, the recruitment process for Mate (SSK) done by Commanders Works Engineer (Army) Jodhpur will be re-conducted by Commander Works Engineer (P) Banar.

(b) As this is re-conduction of exam for only the candidates who have applied for the post of Mate under CWE (Army) Jodhpur, no new applications are solicited or required to be submitted. All the candidates who had applied in response to the advertisements mentioned in Para 1 above to Commander Works Engineer (A) Jodhpur will only be considered afresh beginning with security of application.

(c) This is to inform that after fresh scrutiny of the applications all candidates who had applied for the post of Mate (SSK) with Commander Works Engineer (Army) Jodhpur will be issued new admit cards to appear for the written examination to be held on 14 Apr 2013 at 1000 hrs.

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No. A-12025/1/2011-Estt.I  
Government of India  
**Ministry of Rural Development**  
Department of Rural Development  
Krishi Bhawan, New Delhi

**Sub:** Filling up of the post of **Deputy Director (Media)** on deputation/short-term contract basis in the Department of Rural Development, Ministry of Rural Development-regarding.

Department of Rural Development, Ministry of Rural Development, New Delhi requires the services of an officer for appointment to the post of **Deputy Director (Media)** in the scale of Rs. 15600 - 39100/- + 6600/- (PB-3) on deputation (including short-term contract basis) / absorption from amongst persons working in the Central/ State Governments/ Public Undertakings/ Semi-Govt./ Autonomous/ Statutory organizations.

2. The qualifications and experience required for this post and other details are given in **Annexure-I**.

3. It is requested that the applications of eligible and willing officers who can be spared immediately may be forwarded in the prescribed proforma (**Annexure-II**) to the Under Secretary (Admn.), Department of Rural Development, Room No. 452, 4<sup>th</sup> Floor, Krishi Bhawan, New Delhi within **60 days** from the date of publication of this advt. in the Employment News/ Rozgar Samachar together with the following:-

a) Vigilance Clearance in respect of the officer.

b) Integrity Certificate and statement showing major or minor penalties, if any, imposed on the officer.

c) Up-to-date CR dossier of the applicant or clear photocopies of ACRs for last 5 years duly attested by an officer not below the rank of Under Secretary.

4. Application received after the closing date of receipt of application or without the CR dossiers (or photocopies of CRs) or otherwise found incomplete is liable to be rejected.

5. The Officers who apply for the above post will not be allowed to withdraw their applications subsequently.

6. While forwarding the application, it may be verified and certified that the particulars furnished by the officer are correct. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his duties.

(N.K. Dudeja)  
Under Secretary to the Govt. of India  
Tel: 23386018  
Annexure-I

**Qualifications, experience and other details required for the post of Deputy Director (Media) in the Department of Rural Development, Ministry of Rural Development.**

**1. Name of the post : Deputy Director (Media)**

**2. Number of post : 1 (one)**

**3. Classification :** General Central Service, Group 'A' (Gazetted)

**4. Pay scale/ Pay Band and Grade Pay :** PB-3, Rs. 15600-39100+ Rs.6600/-

**5. Duties and responsibilities of the post :**

- Discharging the function of Branching Officer of the IEC Division.
- Collecting and collating inputs from different Programme Divisions and prepare annual/ quarterly IEC action plans and budget for approval of competent authority.
- Organize and facilitate the meetings of the Media Advisory Committee and other Executive Committees on IEC.
- Conceptualizing, writing, vetting, copy editing scripts of publications, printed IEC materials like brochures, pamphlets, posters, booklets, calendars etc.
- Conceptualize, copy write/ edit press advertisements of different schemes.
- Conceptualize AV materials, brief outside producers, agencies, oversee the production activities, preview the programmes for technical quality and content.
- Coordinate with Government media units, media houses for facilitating appropriate media buying for the ministry for its campaigns on electronic and print media.
- Prepare press notes, media briefs, communiqués etc. as per requirement.
- Undertake monitoring of field based IEC activities in different states.
- Organize impact studies of IEC, evaluate them and incorporate the lessons thereof in policies and action plans for campaigns.
- Prepare write ups for Annual Reports, reply to Parliament Questions etc.

**6. Pay and allowances admissible :** The pay of the selected candidates will be governed as per instructions of the Govt. regarding appointment on deputation / short term contract / deputation etc.

**7. Eligibility conditions including educational qualifications and period of deputation : Eligibility conditions:**

Officers under the Central or State Govts. or Public Sector Undertakings or Semi-Govt. or Autonomous or Statutory Organizations :-

(a)(i) holding analogous posts on regular basis in the parent cadre or department; or

(ii) with 5 years' service in the grade rendered after appointment thereto on regular basis in posts in Pay Band 3 in the scale of pay Rs. 15600-39100 with Grade pay of Rs. 5400 or equivalent in the parent cadre or department; or

(iii) with 6 years' service in the grade rendered after appointment thereto on regular basis in posts in Pay Band 2 in the scale of pay Rs.9300-34800 with Grade pay of Rs. 4800 or equivalent in the parent cadre or department; and possessing the following qualifications and experience.

(b) (i) Master's Degree in Journalism or Mass Communication from a recognized University;

(ii) Minimum of 5 years' experience in a broadcasting organization or newspaper or news agency or in mass communication related organization.

**Period of deputation**

**Note 1 :** Period of deputation (including short-term contract) including period of deputation [including short-term contract] in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of applications.

**Note 2 :** For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to the 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.

**Annexure-II**  
**Proforma for application for the post of Deputy Director (Media) in the Ministry of Rural Development on deputation/short-term contract basis.**

- Name (in block letters) and address with mobile/telephone No. ....
  - Date of Birth (in Christian era).....
  - Date of Retirement.....
  - Educational Qualification.....
  - Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).
- | Qualifications/Experience required | Qualifications/ Experience possessed by the Officer |
|------------------------------------|---|
| Essential 1. 2. 3.                 |   |
| Desirable 1. 2.                    |   |
6. Please state clearly whether in the light of entries made by you at above, you meet the requirements of the post of **Deputy Director (Media)** .....
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/ Institute/ Organization	Post held	From	To	Scale of pay/pay band plus grade pay and basic Pay	Nature of duties

- Nature of present employment, i.e. ad-hoc or temporary or permanent .....
  - In case the present employment is held on deputation/ contract basis, please state:-
- (a) The date of initial appointment .....
- (b) Period of appointment on deputation /contract .....
- (c) Name of the parent office/ organization to which you belong .....
10. Additional details about your present employment. Please state whether working under:-
- (a) Central Government.....
- (b) State Government.....
- (c) Autonomous Organization.....
- (d) Government Undertakings.....
- (e) Universities .....
- (f) Others (Please specify).....

# Recruitment Notice

## For Fireman, Mazdoor and Carpenter in 18 Field Ammunition Depot

1. Applications are invited from the citizens of India and from such other persons declared eligible by Ministry of Home Affairs, Government of India, by 18 Field Ammunition Depot for the post of Fireman (only male candidates), Mazdoor and Carpenter in the following pay scales:-

- (a) **Fireman**- Pay Scale of Rs. 5200-20200+GP Rs. 1900/- plus allowances
- (b) **Mazdoor**- Pay Scale of Rs. 5200-20200+GP Rs. 1800/- plus allowances
- (c) **Carpenter**- Pay Scale of Rs. 5200-20200+GP Rs. 1900/- plus allowances

Category Fireman (Gp 'C')	No. of Posts	Age limit as on closing date	Qualification
Gen SC OBC Total	02 01 01 04	18 to 25 Years 18 to 30 Years 18 to 28 Years	<b>Essential</b>  (a) Matriculation (b) Physical fitness-Must be physically fit and capable of performing strenuous duties and must have passed the test specified below:- (i) Height without shoes-165 cms provided that a concession of 2.5 cms height shall be allowed for members of Scheduled Tribes. (ii) Chest (un-expanded)-81.5 cms (iii) Chest (on expansion)-85 cms (iv) Weight- 50 Kgs (minimum) (v) Endurance Test- (aa) Carrying a man(Fireman lift) of 63.5 Kgs to a distance of 183 metres within 96 seconds. (bb) Clearing 2.7 metres wide ditch landing on both feet (long jump). (cc) Climbing 3 metres vertical rope using Hands and feet. (dd) Passing a timed run. (c) Passing of written Test

Category Mazdoor (Gp 'C')	No. of Posts	Age limit as on closing date	Qualification
Gen SC OBC Total	28 16 12 56	18 to 25 Years 18 to 30 Years 18 to 28 Years	<b>Essential</b>  (a) Matriculation  (b) Physical fitness-Must be physically fit and capable of performing strenuous duties and must have passed the test specified below:-  (i) Passing a timed run (ii) Physical endurance test  (c) Passing of Written Test

Category Carpenter (Gp 'C')	No. of Posts	Age limit as on closing date	Qualification
Gen	01	18 to 25 Years	<b>Essential</b> (a) Matriculation (b) Certificate in the trade from a recognized ITI of 3 years training and/or experience of actual work in the trade (c) Passing of written Test

2. Age limit for Ex-Serviceman, Physically Handicapped & Meritorious Sports Person:-

- (a) **Ex-Serviceman.** Service rendered in Army/Navy/Air Force shall be deducted from actual Age and resultant age should not be exceed the maximum age limit i.e. 25 Years prescribed for the post by more than three years.
- (b) **Physically Handicapped.** The age limit for physically handicapped is 18 Years to 40 Years for SC, 18 to 38 Years for OBC and 18 to 35 Years for Gen Category. Physically handicapped persons should be in possession of Medical Certificate issued by CMO/Civil Surgeon of a Govt. Hospital Certifying the disability. Rest of the qualification requirement for Ex-Serviceman and physically handicapped is same as applicable for other categories.
- (c) **Meritorious Sports Person.** The age limit for meritorious sports person is 18 to 30 Years for General category, 18 to 33 Years for OBC category and 18 to 35 Years for SC category.
- (d) **Meritorious sports persons.** Should be in possession of certificate of the competition awarded by the following authorities:-  
(i) International Competition - Secretary of the National Federation of the game concerned.  
(ii) National Competition - Secretary of the National Federation or Secretary of the State Association of the Game concerned  
(iii) Inter-University - Dean of Sports or other officer in overall charge of game of University concerned.  
(iv) National/Sports/ - Director or Additional/Joint or Deputy Director in overall charge of sports/games for schools in the Directorate of Games/ For School public institutions / Education of the State.  
(v) Physical Efficiency Drive - Secretary or other officer in overall charge of physical efficiency in the Ministry of Education and Social Welfare, Govt. of India.

3. Candidates fulfilling above conditions may submit their application as per the format given below and attach the following documents alongwith the application:-

- (a) Affixing two passport size photographs duly attested by Gazetted Officer-One on right hand corner of application and one on acknowledgement Card.
- (b) Attested copies of following documents:-  
(i) Education Qualification Certificate.  
(ii) Birth Certificate  
(iii) Caste Certificate where applicable  
(iv) Discharge Certificate for Ex-Serviceman where applicable.  
(v) Physical Handicapped Certificate where applicable.  
(vi) Certificate of Meritorious Sports persons.

4 Candidates will enclose a self addressed envelope affixing postal stamps of Rs 22/- required for Registered Cover for return of Acknowledgement Card so as to reach **Commandant 18 Field**

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(d) Once the process of issue of admit cards commences, it will be notified through press so that candidates can approach competent authority in case they do not receive admit cards. The same will be also available on MES website at **mes.gov.in**.

(e) No new application repeat no new applications will be accepted from any candidates for the above purpose.

3. The corrigendum is also available in MES website **mes.gov.in**.

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- 11. Are you in Revised Scale of Pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale/Pay Band / Grade Pay.....
- 12. Total emoluments per month now drawn.....
- 13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient .....
- 14. Whether belongs to SC/ST.....
- 15. Remarks.....

**Declaration:-**

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date.....  
Place.....

(Signature of the candidate)  
Address with Telephone No.

Ammunition Depot, PIN-909718 C/O 56 APO by 1600 hrs within 21 days from the date of publication of this advertisement in Employment News. The covering letter/envelope should be marked with 'APPLICATION FOR THE POST OF \_\_\_\_'. No application will be entertained after closing date i.e. 21 days from the date of publication of this advertisement notice in Employment News.

5. Test/Interview will be held at 18 Field Ammunition Depot (Nearest Railway Station Dasuya/ Unchi Bassi) on dates mentioned in Acknowledgement Card for ease. Applicants should report to 18 Field Ammunition Depot on date and time of test/interview as mentioned in the Acknowledgement Card No separate letter except Acknowledgement Card will be issued .

6. The individuals should be in possession of Acknowledgement Card sent by this unit and all original documents for verification at the time of interview. Individual who are not in possession of Acknowledgement Card will not be entertained.

7. The number of candidates to be called for interview will be restricted to ten times of the number of vacancies. A bench mark percentage will be fixed for the same depending on the number of applicants.

8. **NOTE**

- (a) **Criteria for disqualification-** Any person will not be eligible to apply for any of the post.
- (i) Who has entered into or contracted marriage with a person having a spouse living. OR
- (ii) Who having a spouse living has entered into or contracted a marriage with any person.
- (b) Please note that incomplete applications without affixing photograph or without enclosing attested copies of educational certificate/showing date of birth and caste certificate (as applicable) or if applicant is found over age on last date of receipt of application as indicated above will be rejected and candidate will not be entertained for test.
- (c) Candidate must ensure that no column is left blank or wrongly filled. Applications not filled correctly are liable to be rejected and onus of such rejection would be on the candidate himself. The Depot Administration will not entertain any claim after such rejection. The application format should be typed on foolscap paper (A-4 size) and forwarded to Commandant, 18 Field Ammunition Depot.
- (d) Candidate who apply against OBC category shall attach and produce "**Other Backward Class**" certificate and not the "Backward Class " certificate duly signed by appropriate authority.
- (e) No application will be accepted in person by hand or through any representative. The application must be posted to the addressee under Registered Cover. The unit will not be responsible for any kind of postal delay.
- (f) No TA/DA for the Test/Interview will be paid. Candidates will make their own boarding/lodging arrangement for test/interview.
- (g) Unit will not be responsible to pay any damages in case of injury/death of candidate during physical test.
- (h) Any dispute with regard to the recruitment will be subject to the Courts having jurisdiction in Hoshiarpur (Punjab)
- (j) Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for test /interview.
- (k) All India liability- Candidates can be transferred to any where in India.
- (l) 18 Field Ammunition Depot reserves the right" to withdraw the vacancies and terminate the appointment during the period of probation without assigning any reasons.
- (m) 18 Field Ammunition Depot reserve the right to decrease/increase the number of vacancies.
- (n) **WARNING:-** All the candidates are warned to be careful from the self styled agents and also requested to report to the Commandant 18 Field Ammunition Depot against any malpractice seen/observed by them.

Case No:1106/ADRP/2005-09/Est .  
Dated : 04 Feb 2013

(Amit Sandhu)  
Col Commandant

### APPLICATION FOR THE POSTS OF MAZDOOR/FIREMAN/CARPENTER IN 18 FIELD AMMUNITION DEPOT C/O 56 APO

1. Post applied for \_\_\_\_\_
2. Name of Candidate in block letters: \_\_\_\_\_
3. Father's Name: \_\_\_\_\_
4. Date of Birth \_\_\_\_\_  
(Att. copy of birth certificate duly attested)
5. Age as on last date prescribed for receipt of application  
Years \_\_\_\_\_ Months \_\_\_\_\_ Days
6. Address for Correspondence.  
House No/Street/Village \_\_\_\_\_  
Post Office: \_\_\_\_\_ Distt \_\_\_\_\_  
State \_\_\_\_\_ PIN Code \_\_\_\_\_  
Permanent Address -  
House No/Street/Village \_\_\_\_\_  
Post Office: \_\_\_\_\_ Distt \_\_\_\_\_  
State \_\_\_\_\_ PIN Code \_\_\_\_\_
8. Caste: Gen/OBC/SC \_\_\_\_\_ (Attach Certificate in case of SC/OBC)
9. Educational Qualification \_\_\_\_\_ (Attach education certificate duly attested)
10. Any other qualification/Experience \_\_\_\_\_  
(Attach copy of experience certificate duly attested)
11. Category for which applied -Gen (UR)/OBC/SC/Ex-Serviceman/Meritorious Sports pers/Physically Handicapped \_\_\_\_\_(Attach copy duly attested)
12. Technical Training/Experience \_\_\_\_\_
13. Domicile : \_\_\_\_\_ (Attach copy duly attested)
14. Whether registered with any Employment Exchange - Yes/No. If yes mention Registration No. and Name of Employment Exchange
15. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief, if particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice

Dated: \_\_\_\_\_ (Signature of candidate)

#### FOR OFFICIAL RECORD ONLY

1. Received on \_\_\_\_\_
2. Accepted/Rejected \_\_\_\_\_
3. Reason for rejection: Under Age/Over Age/ incompletd documents/Any other reason to be specified,
4. Index No. \_\_\_\_\_ Date of Test/Interview \_\_\_\_\_

#### ACKNOWLEDGEMENT CARD

**POST: FIREMAN/MAZDOOR/CARPENTER**  
(Delete whichever is not applicable)

1. Name \_\_\_\_\_
2. Father's Name. \_\_\_\_\_
3. Address for Correspondence \_\_\_\_\_  
( To be filled same as per Column 6 of application form)
4. Index No. \_\_\_\_\_
5. Date of test/interview : \_\_\_\_\_
6. Place of test/interview: Unchi Bassi (near Dasuya), Punjab

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Signature of Controlling Officer  
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#### To be certified by the Cadre Controlling Authority/Employer

1. Certified that the particulars furnished by Shri /Smt./ Km..... have been verified from his / her service record and found correct.
2. The Officer is clear from vigilance.
3. (i) The Integrity Certificate and (ii) the statement showing major/minor penalty imposed on the Officer during the last 10 years are enclosed.
4. Up-to-date CR dossier of the Officer or clear photocopies of ACRs for last 5 years duly attested by a Group 'A' Officer are enclosed.

Signature  
Name & Seal of the Employer/  
Cadre Controlling Authority.  
File No. ....  
Date .....

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# INDIAN INSTITUTE OF TECHNOLOGY DELHI

Hauz Khas, New Delhi - 110016

## ADVERTISEMENT NO. 01 / 2013 (E-I)

### ADVERTISEMENT FOR ASSISTANT PROFESSOR

#### SPECIAL DRIVE FOR RECRUITMENT OF SCs / STs / OBCs / PH CATEGORIES

IIT Delhi invites applications from exceptionally bright and motivated persons, belonging to SC / ST / OBC / PH categories who have an established record of independent, high quality research, and who are committed to teaching and research, for faculty positions at the level of Assistant Professor in various Departments / Centres / Schools in disciplines listed below:-

POSITION	PAY BAND
Assistant Professor	Rs. 15600 - 39100 (minimum pay of Rs. 30000/- + AGP Rs. 8000/- (PB-3) (Eligible to move to PB-4 of Rs. 37400-67000 + AGP Rs. 9000/- on completion of 3 years service as Assistant Professor)
Assistant Professor (on contract)	Candidates with Ph.D. but with less than 3 years of experience can be considered for Assistant Professor on contract on pay as approved by the Board of Governors.

Qualified persons include:

- Indian Nationals,
  - Foreign Nationals who are "Persons of Indian Origin" (PIO) or Overseas Citizens of India (OCI), in whose case, if selected, permission will be sought from Govt. of India before he / she can join IIT, or
  - Other Foreign Nationals (**only for PH category**), in whose case, if selected, appointment will be on a contract basis for up to 5 years subject to permission from the Govt. of India before he / she can join IIT.
- SC – Scheduled Castes , ST – Scheduled Tribes , OBC – Other Backward Classes , PH – Physically Handicapped** (including general category).

#### DEPARTMENTS:

- APPLIED MECHANICS:** Solid Mechanics, Fluid Mechanics, Engineering Design, Physical and Mechanical Metallurgy.
- BIOCHEMICAL ENGG. & BIOTECHNOLOGY :** Chemical Engineering, Biochemical Engineering.
- CHEMICAL ENGG.:** All areas of Chemical Engg.
- CHEMISTRY:** Inorganic Chemistry, Organic Chemistry, Biochemistry and Physical Chemistry.
- CIVIL ENGG.:** Geotechnical Engg., Structural Engg., Water Resources Engg., Environmental Engg., and Transportation Engg.
- COMPUTER SCIENCE & ENGG.:** Algorithms, Programming Languages, Theoretical Computer Science, Graphics and Vision, Architecture, VLSI and Embedded Systems, Systems and Networks, Software Systems, Database, Cryptography and Security, Machine Learning and AI.
- ELECTRICAL ENGG.:** All areas of Electrical Engineering including Integrated Electronics & Circuits, Control & Automation, Communications & Radar, Computer Technology, Power Systems, Power Electronics, Machine & Drives.
- HUMANITIES & SOCIAL SCIENCES:** Economics, Philosophy, Psychology, English, Linguistics, Sociology, Policy Studies.
- MANAGEMENT STUDIES:** Operations and Supply Chain Management, Finance and Investment Management, Strategic Management, Marketing, Organization and Human Resources Management, Managerial Economics and Entrepreneurship, Information Systems, Telecom Management and Technology Management.
- MATHEMATICS:** All areas of Pure & Applied Mathematics, Statistics, OR and Theoretical Computer Science.
- MECHANICAL ENGG.:** Mechanical Design, Production Engg., Industrial Engg., Thermal Engg. (For more details about specific areas visit <http://mech.iitd.ac.in>).
- PHYSICS:** All Areas of Physics including (but not limited to) Theoretical and Computational Physics, Condensed Matter Physics, Photonics and Applied Optics, Plasma Physics, Nuclear Physics and Electronics.
- TEXTILE TECHNOLOGY:** Textile Chemical Processing, Fabric Manufacture, Apparel Engineering and Textile Machinery Design.

#### CENTRES:

- APPLIED RESEARCH IN ELECTRONICS:** Signal Processing, RF and Microwave Engg., Microelectronics and MEMS, Sensors and Characterization.
- ATMOSPHERIC SCIENCE:** Ocean Modelling, Climate Modelling, Mesoscale Studies, Atmospheric Dispersion.
- BIOMEDICAL ENGG:** Bioelectronics, Biomechanics, Bioinstrumentation, Biomaterials.
- ENERGY STUDIES:** All areas of Energy (conventional and renewable) and Environment, including Mechanical (alternative fuels for I.C. Engines), Coal & Biomass, Plasma Science and Technology, Solar Thermal & Photovoltaic, Electrical Energy (power system), Energy Conservation and Energy Power Systems.
- INDUSTRIAL TRIBOLOGY MACHINE DYNAMIC & MAINTENANCE ENGG.:** Tribology, Machine Dynamics and Maintenance Engg.
- INSTRUMENT DESIGN & DEVELOPMENT:** Electronic,

Mechanical and Optical Instrumentation preferably with experience of working with interdisciplinary teams in Industry/R&D Labs and Institutes of higher Education. Industrial Design with specialization preferably in Aesthetic / Human Factors / Product Prototyping / Design management in Industry / Consultancies.

- POLYMER SCIENCE & ENGG.:** Polymer Chemistry, Polymer and Rubber Technology, Polymer Rheology and Processing, Polymer Mould and Product Design, Polymer Blends and Composites.
- RURAL DEVELOPMENT & TECHNOLOGY:** Biomass Production & Utilization, Rural Energy Systems, Environmental Microbiology for Rural Application, Traditional Knowledge Systems, Rural Engg. and Infrastructure, Food Processing, Quality & Safety.
- NATIONAL RESOURCE CENTRE FOR VALUE EDUCATION IN ENGG.:** Philosophy of Values, Professional Ethics, Integration of Science, Technology and Human Values, Traditional Knowledge Systems and Values.

#### SCHOOLS:

- BHARTI SCHOOL OF TELECOMMUNICATION TECHNOLOGY & MANAGEMENT:** Telecommunication Systems, Protocol Engg., Wired and Wireless Networks, Optical Networks, High-speed Networks, Inter-working Protocols, Telecommunication Software, Signal Processing for Telecommunication and Allied Areas, International Telecommunications, Telecom Policy and Telecom System Management.
- AMAR NATH & SHASHI KHOSLA SCHOOL OF INFORMATION TECHNOLOGY:** All areas of interdisciplinary research involving significant use of Information Technology including, but not limited to, Information and system data analytics Security, High Speed Networks, Multimedia Systems, HCI (Human-Computer Interface), Embedded Systems and Sensor Networks, Geographical Information Systems, Computational & Systems Biology, Telemedicine and Medical Computing, ICT for Development, Digital Media: Legal & Social Issues.

#### Notes:

- The areas mentioned above against each Department / Centre / School are only indicative and not exhaustive. The Institute is open to receiving applications from candidates with specialization in these and other related areas.
- If it is felt necessary or desirable, the appointment in a Center or a School may be made jointly with an appropriate Department.

**MINIMUM QUALIFICATION AND EXPERIENCE :** A Ph.D. with first class or equivalent grade at the preceding degree in an appropriate branch/discipline with a very good academic record throughout. A minimum of three years Teaching / Research / Industrial experience (excluding the experience gained while pursuing Ph.D.) **Candidates with Ph.D. but with less than 3 years of experience can be considered for Assistant Professor on contract.**

- The candidates should be preferably below 35 years of age. Relaxation in age is permissible as per Govt. of India norms.
- For recruitment as Assistant Professor in the Design Stream, Ph.D. is not a mandatory requirement.
- The minimum requirement of qualifications and / or experience may be relaxed in respect of exceptionally outstanding candidates in certain areas.
- A mere fulfillment of required minimum qualifications and experience does not entitle a candidate to be called for an interview / discussion.
- The Institute reserves the right to fill or not to fill the post advertised.
- No correspondence whatsoever will be entertained from the candidates regarding postal delays, conduct and result of interview, and reasons for not being called for interview or selection.
- Depending upon the qualification and experience, a higher start / salary may be offered in deserving cases.
- Separate online application must be filled, if a candidate is applying in more than one Departments / Centres / or Schools.

- The candidates called for interview will be paid AC2-Tier by Train / Economy Class by Air or actual expenditure and AC Taxi by road (from Airport / Railway Station / ISBT and back) fare from their place of residence / work and back by the shortest route.
- Candidates are required to produce attested copy of Community Certificate in the prescribed format required for appointment to posts under the Govt. of India alongwith the application. **For OBC category, the candidate should not belong to the creamy layer.**
- PH – Only those persons having 40% or more disabilities are eligible to be considered for the post, reserved for PH.

**IIT Delhi makes every attempt to help faculty members settle in their academic role and to grow professionally. Further details are available at (<https://recruit.iitd.ac.in>).**

This includes:

- Initiation grant of up to Rs. 10.00 lakhs for research.
- A cumulative Professional Development Allowance of Rs. 3 lakhs for every block period of 3 years (Rs. One lakh per year) is available to every member of the faculty to meet the expenses for participating in both National and International Conferences, paying the membership fee of various professional bodies, books and periodicals and contingent expenses.
- Reimbursement of telephone bills up to a ceiling of Rs. 1500/- per month.
- There is provision for payment of traveling/moving allowance to faculty joining the Institute from abroad or from elsewhere in India as per Institute rules, details of which are available on the Institute website.
- Institute has a "Young Faculty Incentive Fellowship Scheme" sponsored by Alumni or Industry at the level of Assistant Professor being considered for the award by the Selection Committee. The awardee will receive an honorarium of Rs. 10,000/- p.m. for the duration of Fellowship or till the incumbent makes it to PB-4.

**ACCOMMODATION:** Suitable residential accommodation as per rules shall be provided on the Campus on joining the Institute subject to availability.

**ABOUT THE CAMPUS :** Extending into an area of 320 acres, the campus is imaginatively laid out with a picturesque landscape with clean and wide roads. The campus provides all essential amenities for community living including Staff Club, Hospital, Shopping Centre, Banks, ATMs, Post Office, Community Centre, etc.

It is a requirement that candidates visit the IIT Delhi website (<https://recruit.iitd.ac.in>), prepare and submit the completed application for appointment against the above position. The website also contains useful information on various aspects of working and living at IIT Delhi and on the recruitment process.

As a precaution, after submitting the application through the website, please retain a printed copy of the application with you. Candidates employed with Government / Semi-Government Organization or with Autonomous Bodies must print a copy of the electronic submission and submit the printed version through proper channel at the address given below.

However, **only in those cases where Internet access is not available**, an application form may be obtained from the Deputy Registrar (E-I) by sending a self-addressed envelope (26cm x 11cm) to the address given below. The completed application may be sent by postal mail to the address given below. In those cases where Internet access is available, the application must be submitted only through the website.

**The last date of receipt of applications is 09.04.2013. (Candidates who have applied online at the end of last date please logon to our site (<https://recruit.iitd.ac.in>) and check the status whether your application is received or not).**

#### All purpose Address:

Deputy Registrar (E-I)

IIT Delhi, Hauz Khas,

New Delhi-110016 (INDIA)

Telephone: +91-11-26591716

E-mail: [ar\\_e1@admin.iitd.ac.in](mailto:ar_e1@admin.iitd.ac.in)

EN 49/49

## BPR&D

### Bureau of Police Research & Development (Ministry of Home Affairs)

Bureau of Police Research & Development is proposed for filling up the following posts on deputation basis. The brief details are given as under:-

**S.No. : 1**

**Name of the posts :** Principal, CDTS, - Group 'A' Gazetted

**No. of post : 2**

**Pay scale :** PB-3 Rs. 15,600-39,100/- plus Grade Pay Rs. 7,600/-

**Mode of Recruitment :** Deputation basis

**Eligibility condition :** i) IPS Officers working in the senior scale; OR ii) State Service Police Officers holding analogous posts in the scale

equivalent to the senior scale of IPS or included in select list for promotion to IPS

**Place of posting :** Kolkata and Jaipur

**S.No. : 2**

**Name of the posts :** Senior Scientific Assistant (Life Science Branch), BPR&D, - Group 'B' Non-Gazetted, Non-Ministerial

**No. of post : 1**

**Pay scale :** PB-2 Rs. 9300-34,800/- plus Grade Pay Rs. 4600/-

**Mode of Recruitment :** Deputation basis

**Eligibility condition :** i) Officers of Central Government or Central Police Organisations or Central Armed Police Forces;

(a) (i) holding analogous post on regular basis in the parent Cadre/department OR, (ii) With five years' service in the grade rendered after appoint-

ment thereto on a regular basis in the posts in Pay Band-2 Rs. 9300-34800 with Grade Pay of Rs. 4200 or equivalent in the parent cadre/department; And, (b) Possessing the following educational qualifications and experience:

**Essential :** (i) Bachelor's Degree in Science with Molecular Biology or Biochemistry or Zoology or Botany or Microbiology or Forensic Science as a subject from a recognized University (ii) Two year's experience in examination of biological/serological/DNA evidence material in Central Police Organisations or in Central Armed Police Forces or in Central Government or Armed Forces

**Desirable :** Master's Degree in Molecular Biology or Biochemistry or Zoology or Botany or Microbiology or Forensic Science from a recognized University.

**Place of posting :** New Delhi

2. The eligibility conditions and application proforma are available on our website [www.bprd.nic.in](http://www.bprd.nic.in). "Administration Notices". Suitable and eligible officers may apply through proper channel with a period of (45 days for the post of Principal) and 2 months (for the post of Senior Scientific Assistant Life Science) from the date of publication of this advertisement to the following address :-

**The Director General, Bureau of Police Research & Development, Block No. 11, 3/4th Floor, CGO Complex, Lodhi Road, New Delhi-110003. (Dr. Dhani Ram), Assistant Director (Admn.)**

EN 49/22

Tel: 24362401 Fax No. 24369825



Government of India

# STAFF SELECTION COMMISSION



(North Eastern Region)

F.No.SSCG-A-12024/12/2010-Rectt.

ADVERTISEMENT NO.1/2013-NER

CLOSING DATE: 08.04.2013(5 PM)

APPLICATIONS ARE INVITED FOR THE FOLLOWING POST:-

**Cat.No.NER(B)-01:Two (01-UR, 01-OBC) posts of Professional Assistant (Hydromet) now redesignated as Scientific Assistant (General Central Service Group 'B' Non-Gazetted, Non-Ministerial) in Office of the Chief Engineer, Brahmaputra & Barak Basin Organisation, Central Water Commission, Ministry of Water Resources, Shillong.**

**Pay Scale :** PB-2: Rs.9300-34800 + Grade Pay Rs.4200/-.

**Vacancy :** 2(UR-1, OBC-1)

**Age :** 18-27 years (Relaxable for Departmental candidates upto 40 years).

**E.Q. :** Bachelor's Degree in Physics or Geo-Physics or Geology or Meteorology or Hydro-meteorology from a recognised university or equivalent.

**D.Q. :** NIL

**I.P. :** N.E.Region.

**A.I.S.L. :** yes.

**J.R. :**

1. Checking of rainfall data copied by the computer.
2. Checking of all other computations and work done by the computers.
3. Drawing of theiseon polygon net work required for weighted rainfall calculation.
4. Selection of heavy rainfall spells for design storm studies.
5. Analysis of self recording rainfall data and preparation of frequency tables.
6. Preliminary drawing of isohyets.
7. Maintenance of files and rainfall records.

**P.O.P. :** 2 (two) years.

**NB:** Though the vacancies are not earmarked for PH with HH but such candidates with not less than 40% impairment are eligible.

## INSTRUCTIONS TO CANDIDATES

**1. ABBREVIATIONS USED:** EQ : Essential Qualification, DQ : Desirable Qualification, UR: Unreserved, SC: Scheduled Caste; ST: Scheduled Tribe, OBC: Other Backward Classes; PH: Physically Handicapped; HH: Hearing Handicapped; CRFS : Central Recruitment Fee Stamps, AISL : All India Service Liability, IP : Initial Posting, JR: Job-Requirement, POP: Period of Probation, i.e. that is.

**2. Fee Payable:** Rs.50/(Rupees fifty) only: No fee for Women candidate/Scheduled Castes/Scheduled Tribes/PH.

**Note:** Mode of payment of examination fee has been indicated in Para 7 of important instructions.

**3. Mode of Selection:** Candidates fulfilling the minimum prescribed qualifications will be shortlisted on the basis of their educational qualifications, academic records, percentage of marks etc. or through a screening test at the discretion of the Commission. Candidates, thus, selected may be required to undergo a written proficiency test wherever applicable/required or considered necessary by the Commission at its discretion. The Commission holds discretion to fix different qualifying standard for different categories in the proficiency test wherever applicable. Candidates qualified on the basis of merit of proficiency test if any held, would be required to appear at the interview. Final select list would be prepared in order of merit as disclosed by the aggregate marks(marks of Proficiency Test wherever applicable and interview) finally awarded to each candidate taking into account the number of vacancies advertised and in that order so many candidates as are found suitable by the Commission would be recommended.

**4. How to apply:** Applications must be submitted in the format published in the Employment News/Rozgar Samachar dated 09.03.2013. The application form is available on the Commission's website <http://ssc.nic.in>. The applications should be submitted to the concerned Regional Office as per the address given below:

**REGIONAL DIRECTOR  
STAFF SELECTION COMMISSION (NER)  
HOUSEFED COMPLEX, LAST GATE, BELTOLA BASISTHA ROAD  
DISPUR, GUWAHATI-781 006 (ASSAM)**

**Note (1):** Applications submitted on a format which is not exactly the same as published in the advertisement are liable to be rejected summarily.

**Note (2):** The Commission may consider conducting the Screening Test or Proficiency test for the said post on the same date or different date(s), at its discretion.

**5. Documents to be attached with the application:**

- (i) Central Recruitment Fee Stamps of Rs.50/-affixed and clearly cancelled on the application form by concerned Postal office of issued.
- (ii) One recent passport size photograph to be pasted (NOT STAPLED) on the application and one additional duly attested photograph to be enclosed.
- (iii) Documents in support of claim of SC/ST/OBC/PH(in Appendix-III/IV & IV-(A)/VI).
- (iv) Attested copies of certificates and mark statements showing age and educational qualifications. Candidates have the option to either self-attested the photo-copies of various documents to be submitted by them or to submit the copies of the documents duly attested by a Gazetted Officer. Any wrong attestation so as to mislead the Commission or to gain access to the recruitment would lead to criminal/debar action against the candidate, besides cancellation of the candidature. All original certificates will be checked at the time of Personality Test/Skill Test, as the case may be, and the candidature is subject to the result of such scrutiny.
- (v) Documents in support of claim of age relaxation in Appendix-V(admissible to Central Government Civilian Employees).
- (vi) Candidates in Government Service are to attach an undertaking that they have informed in writing to their Head of Office/Department that they have applied for the post.

**6.1: IMPORTANT INSTRUCTIONS:** (i) Candidates should note that only the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent certificate as on the closing date of submission of application will be accepted by the Commission for determining the Age of eligibility and no subsequent request for its change will be considered or granted. **Date of Birth will be reckoned as on the normal Closing date i.e. 08.04.2013.**

(ii) If necessary documents as mentioned in item 5 are not submitted alongwith the application, the application will be rejected summarily or at any stage of the recruitment process and no request for revival will be considered.

(iii) Incomplete or unsigned applications or applications without photograph or fee or applications received late will be rejected summarily. The Commission will not be responsible for postal delays.

(iv) The candidates may note that provisional certificates, mark sheets in support of age, educational qualifications signed by the Principals of Colleges or Schools are

not acceptable by the Commission. Copies of such certificates, mark sheets issued by University's/Board's should be got attested by the competent officers and submitted alongwith the applications.

- (v) If a candidate has changed his/her name or dropped/added part of his/her name after Matriculation/SSLC/Higher Secondary, he/she is required to submit an attested copy of Gazette Notification to the effect that he/she has changed his/her name after Matric etc. The changed name should also have been indicated in the Gazette Notification.
  - (vi) Wherever a proficiency test has been prescribed, the Commission may, at its discretion, call for interview only such candidates who obtain a certain minimum marks in proficiency test as decided by the Commission.
  - (vii) Certificates in support of qualifications must have been obtained on or before the closing date from recognized University/Institution. Degree/Diploma etc. obtained through Open Universities/Distance education mode will not be accepted for the purpose of Educational Qualification unless it is recognized by Distance Education Council in terms of Ministry of Human Resource Development Notification No.44, dated 01.03.1995 published in the Gazette of India dated 08.04.1995 for the relevant period when the candidate acquired the relevant qualification.
  - (viii) **CLOSING DATE:** Completed application forms should be received by the concerned Regional Office of the Commission latest by **08.04.2013** (till 5.00 p.m.).
- 6.2: Age relaxation:** The upper age limit as prescribed will be relaxable:
- (i) In respect of UR vacancy, upto a maximum of 40 years for Departmental candidates who have rendered not less than three years continuous service on regular basis (and not on ad-hoc basis). As for OBC departmental candidates, the maximum age limit will be 40+3 years against the reserved OBC vacancy only. These are subject to furnish of duly filled in certificate as per the format given in Appendix-V of the Notice.
  - (ii) Upto a maximum of 37/47 (for Departmental candidates) years to eligible PH-HH candidates with not less than 40% hearing impairment. This is subject to furnish of duly filled in certificate as per the format in Appendix-VI of the advertisement.
  - (iii) For OBC candidates, the upper age limit is relaxable by 3 years against the post reserved for OBC. This is subject to furnish of duly filled in certificate as per the given format in Appendix-IV of the Notice.

**NOTE-1:** The advertised post in respect of UR vacancy, the benefit of relaxation in age in respect of OBC/SC/ST will not apply. However, they may apply if they fulfilled all the eligibility criteria for the UR vacancy as advertised. SCs/STs are, however, exempted from payment of the examination fee. As for one OBC vacancy, only those OBCs who does not belong to the Creamy layer will be eligible subject to not crossing the age limit of 27+3=30 years as on closing date for receipt of application.

**NOTE-2:** Central Government Civilian Employees claiming the benefit of age-relaxation rendering not less than 3 years continuous service on regular basis (and not on ad-hoc basis) would be required to submit a Certificate as per Appendix-V issued by the office indicating length of service at the time of applying for the post to enable the Commission to decide their eligibility. They may send their applications directly to the Commission after intimating their Head of Office/Department and need not send another copy through proper channel. However, in case they decide to send Application through proper channel, they must ensure that the application complete in all respects, should reach Staff Selection Commission latest by the closing date. Applications shall be rejected if received late and/or not complete in all respects as provided in rules.

**NOTE-3:** The closing date for receipt of application will be treated as the date for OBC status of the candidate and for assuring that the candidate does not fall in the Creamy Layer. The OBC certificate's validity is three years counting from the year of issued till the date for closing of the application.

**6.3: Age concession for ExS:** (1) Upto a maximum of 5 years for Ex-Servicemen for Group 'B' posts.

**Explanation:** An Ex-Servicemen means a person who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and (i) who retired from such service after earning his/her pension. This would also include persons who are retired/retire at their own request but after having earned their pension; or (ii) who has been released from such service on medical grounds attributable to military service/circumstances beyond his control and awarded medical or other disability pension; or (iii) who has been released, otherwise than on his own request from such service as a result of reduction in establishment; or (iv) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely-(a) Pension holders for continuous embodied service, (b) Persons with disability attributable to military service; and (c) Gallantry award winners. (v) Ex-Servicemen who have already joined government job in civil side after availing of the benefits given to Ex-servicemen for their re-employment are also eligible for the age concession. However, such candidates will not be eligible for the benefit of fee concession. (vi) The period of "Call up Service" of an Ex-serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for the purpose of Para 6.3 above. (vii) For any Servicemen of the three Armed Forces of the Union to be treated as Ex-Servicemen for the purpose of securing the benefits of age-relaxation, he must have already acquired, at the relevant time of submitting his application for the Post the status of Ex-Servicemen and/or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces and that he would be discharged/released within the stipulated period of one year on completion of his assignment. The format of certificates/undertaking to be submitted by the candidates claiming the benefits/concessions as Ex-Servicemen, are given in

## Appendix I & II

**SAVE AS PROVIDED ABOVE, THE AGE LIMITS PRESCRIBED SHALL IN NO CASE BE RELAXED. FOR CODES FOR SEEKING AGE-RELAXATION COMMISSIONS WEBSITE <http://ssc.nic.in> MAY BE REFERRED TO.**

**6.4: The crucial date for determining Age, EQ & certificates, etc. will be the closing date for receipt of applications i.e. 08.04.2013.**

**7. Mode of payment of Fees:** Candidates have to pay fee in the shape of CRFS. These stamps are available at all departmental Post Offices of the country. These stamps may be pasted at the top of the application in the space provided for the purpose. These Recruitment fee stamps must be got cancelled from the counter clerk of any post office including the post office of issue with the date stamp of post office in such a manner that the impression is clear and distinct to facilitate the identification of the date and the post office of issue at any subsequent stage. After

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- getting the Recruitment fee stamps cancelled from the post office, the candidate may submit the application, complete in all respects, to the concerned Regional Office of the Commission in the usual manner after completing other formalities.
- (i) Fee once paid will not be refunded under any circumstances.(ii) Fee paid by cash, Bank Draft or Pay Order, Indian Postal Order will NOT be ACCEPTED.
- Vacancy mentioned above is subject to variation.
  - SC/ST candidates called for interview will be paid T.A. as per Government orders. No T.A. will be paid for screening test/proficiency test, if they are held on a day other than the date of interview.
  - Canvassing in any form will disqualify the candidate.
  - The job requirements of the post indicated below the details of the post is to facilitate the candidates to understand the main functions to be performed after appointment to the posts.
  - Submission of Certificates in support of Essential Qualifications:
    - The documents/certificates for EQ are to be furnished by the candidates along with their applications. Otherwise, their candidature is liable to be rejected summarily at any stage of the recruitment process.
    - Only attested photocopies of certificates and mark sheets from Matriculation onwards should be submitted alongwith the application. The same will be verified from the Original Certificates/Mark sheets to be brought with by the candidates at the time of interview/proficiency test or whatsoever.
  - All candidates in Government service, whether in a permanent or in temporary capacity or as work charged employees other than casual or daily rated employees, or those serving under Public enterprises, will be required to submit an undertaking that they have informed in writing to their Head of Office/Department that they have applied for the post. The candidate may send their applications directly to the Commission after intimating to their Head of Office/Department and need not send another copy through proper channel. However, in case, they decide to send Application through proper channel, they must ensure that the application complete in all respects reaches Staff Selection Commission by the closing date. Applications shall be rejected if received late and/or not complete in all respects as provided in rules.
  - Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidate applying to appear at the proficiency test/screening test/interview, their applications shall be rejected/candidature shall be cancelled.
  - No persons-(a) who has entered into or contracted a marriage with a person having spouse living; or (b) who having a spouse living has entered into a contracted a marriage with any person, shall be eligible for appointment to service. Provided that Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.
  - A candidate must be in good mental and physical health and free from any physical defect likely to interfere with the efficient discharge of his duties as an Officer of the service. A candidate who after such medical examination as may be prescribed by the competent authority, is found not satisfying these requirements, will not be appointed.
  - Any dispute in regard to this recruitment will be subject to Courts/Tribunals having jurisdiction over the place of the concerned Regional Office of the Staff Selection Commission where the candidate has submitted the application i.e. Staff Selection Commission(NER), Guwahati, Assam.

- The application complete in all respects should reach the Regional Office, SSC(NER), Guwahati, positively by 14.01.2013. Application received after the aforesaid closing date will not be entertained but stands rejected outright.
- The envelope containing the application must be superscribed in bold letters as 'APPLICATION FOR THE POST OF \_\_\_\_\_ ADVERTISED VIDE CATEGORY NO.NER (B)-01 OF ADVT. NO.1/2013-NER.
- The Commission will have the discretion to fill up more vacancies in equivalent comparable posts from this advertisement.

**INSTRUCTIONS FOR FILLING UP APPLICATION FORM FOR SELECTION POSTS**

- It may be noted that the Commission uses Common Application Form for all its recruitments. Please go through the notice for the Recruitment and also these instructions carefully before applying for any of the posts mentioned in the Notice. You must satisfy yourself that you are eligible for the post for which you are applying.
- Use only blue/black pen for filling up the Application Form.
- Instructions have been given for most items in the application itself which should be gone through carefully before filling up the boxes. For items for which instructions are not available or require further clarification, further instructions given below may be gone through carefully.
- Column 10 may be filled up carefully. Ex-Servicemen candidates are also required to fill up columns 10 and 10.1.
- PH candidates are required to fill up **columns 10, 11, 11.1, 16 and 16.1** as may be applicable. The Commission may decide to hold screening test/skill test for certain posts and therefore, VH candidates should fill in columns 16 and 16.1.
- Column No.12.1-The category code for filling up this column is available in the Commission's website <http://ssc.nic.in>.
- Column No.12.2- The age should be indicated as on closing date for receipt of applications i.e. 08.04.2013.
- Column No.13: relating to preference for posts may be left blank.
- Column No.17 Educational Qualification:** The list of Educational Qualification and subjects mentioned in Appendix VII is not exhaustive. Candidates who possess any educational qualification or studied any subject other than those mentioned in the list at Appendix VII may use 'Others' for qualification and/or subject code.
- Candidates should read carefully the Essential Qualification required for the post for which they are applying and ensure that they fulfill the same. **Documents in support of Essential Qualifications should invariably be furnished along with the application failing which the applications will be summarily rejected.**
- Column No.19:** Write your complete communication address including your Name in English in capital letters or in Hindi with blue/black ball pen. Do not forget to write 6 digit PIN in the boxes.
- Column No.20:** Paste your recent photograph of size 4cmX5cm. Do not staple and do not get the photo attested. Please note that your application shall be rejected summarily without photograph.
- Column No.21 and 22:** Please do sign in running hand. Unsigned applications will be rejected. Signature in capital letters of English shall not be accepted and your application shall be summarily rejected. Variations in the signature will render the application liable to be rejected.

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**813 COMBAT ENGG TRG CAMP  
PIN: 913813, C/O 56 APO**

1. Officer Commanding 813 Combat Engg Trg Camp invites applications from UR & SC candidates fulfilling criteria as per format along with copy of their supporting documents latest by **16 March 2013** addressed to the Officer Commanding, 813 Combat Engg Trg Camp Pin- 913813 C/o 56 APO for recruitment for the following posts:-

S. No.	Category	Pay Band	Number of posts		Educational Qualification	Age limit
			UR	SC		
(a)	Chowkidar/ Watchman	(5200-20200/-) Grade Pay Rs. 1800/-	03	01	10 <sup>th</sup> class or equivalent from a recognized board.	18 to 25 yrs. Relaxation of age as per Govt. rules.
(b)	Safaiwala	(5200-20200/-) Grade Pay Rs 1800/-	01	-		

**Note:-** Candidates may note that the vacancies are provisional and may decrease or increase as per availability of vacant posts.

**2. Selection Process.** The selection process will comprise of an initial screening based on marks obtained in the matriculation/equivalent examination, a written test, physical test and interview, each being a qualifying step in that order to the successive stage. Final merit will be decided on the basis of combined marks obtained in the written test, physical test and interview, with weightage of **40:40:20**. Mere fulfilling of minimum prescribed qualifications does not vest any right in a candidate of being selected or called for the selection process. The selection process will comprise of the following procedure:-

- (a) **Initial Screening.** Depending on the number of applicants for a particular post, a cut-off will be assigned to the percentage of marks obtained by a candidate in the matriculation/equivalent examination and the department reserves the right to restrict the number of candidates to maximum of fifty times the vacancies.
- (b) **Written Test.** The written test will be multiple choice objective type with a passing marks of 33 1/2 percentage. The Question paper will be bilingual i.e. English and Hindi. There will be 'Negative' marking for each wrong answer. The written test will comprise of four sections as given below.

Paper	Subject	No. of Questions
Section - I	General Intelligence & Reasoning	25
Section - II	General Awareness	50
Section - III	General English	50
Section - IV	Numerical Aptitude	25

(c) **Physical Test.** The candidates who passes in the written test will be called for the physical test. A physical test of 1.6 km Run will be conducted as per following standard timings :-

Group No.	Male Candidate	Female Candidate	Marks Allotted
I	≤ 05min 40 sec	≤ 07min 40 sec	40
II	05 min 41 sec to 05 min 50 sec	07 min 41 sec to 07m 50 sec	35
III	05 min 51 sec to 06 min	07 min 51 sec to 08 min	30
IV	06 min 01 sec to 06 min 10 sec	08 min 01 sec to 08 min 10 sec	25
V	06 min 11 sec to 06 min 20 sec	08 min 11 sec to 08 min 20 sec	20
VI	06 min 21 sec to 06 min 30 sec	08 min 21 sec to 08 min 30 sec	15
Fail	>06 min 30 sec	>08 min 30 sec	Nil

(d) **Interview.** A merit list will be prepared for the candidates who pass both in written & physical test and will be called for interview in order of merit to restrict the numbers of candidates to maximum of 10 times the vacancy.

3. Completed application form along with attested copies of the following certificates will be attached:-
- Date of Birth Certificate.
  - Educational qualification Certificate.
  - Caste Certificate.
  - Employment exchange registration.
  - Two self addressed envelope of the size 23 x 10 cm duly affixed with Rs27/- postal stamp.
  - Two recent passport size photograph duly attested by gazetted officer.

- Post for which applied** to be written on the top of the envelope in **CAPITAL** letters.
- Candidates appearing for written test/physical test/Interview will **travel on their own expenses** and will not be paid TA/DA or any other charges.
- The posts are temporary and likely to be permanent later based on performance of work and has "**All India Service Liability**".
- The written test, physical test & interview will be conducted at Akhnoor (J&K) (26 Kms away from Jammu). 813 CETC will not be liable/responsible for any loss/damage, whether direct or consequential, suffered during the selection process.
- The decision of appointing officer will be final and binding.

(Gurmit Singh)  
Lt Col  
Officer Commanding  
813 CETC

**FORMAT OF APPLICATION**  
Name of organization: **813 Combat Engineering Training Camp**  
Application for post of \_\_\_\_\_

- Full Name of applicant (in capital letters) Hindi & English
- Sex (Male/Female)
- Father's Name
- Mother's Name
- Husband's Name (If Applicable)
- Date of birth
- Age as on 16 Mar 2013
- Place of Birth (Place/Dist/State)
- Full postal address with Pin Code No. (with phone No.)
- Religion
- Caste (Whether Gen/OBC/ST/SC certificate attach)
- Educational qualification (with attested photocopy of certificate)
- Registration details of employment exchange (if any) Exchange name, registration No, Valid upto (date)
- Two Marks of Identification on the Body
- Marital Status (Married/Single)
- Nationality (only Indian citizen can apply)
- Special Skills ( if any)
- If already Employed, give particulars of ; (a) Name of organization where employed (b) Employed from (Dale) (c) Address of Employer (d) Date of Retirement.

Affix Passport size Photograph duly Attested by Gazetted Officer & Attach two additional Photograph

**Declaration**

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after the tests or during the service, my candidature /appointment will stand automatically cancelled.

**Place:** \_\_\_\_\_ **(Signature of the candidate)**

**Date :** \_\_\_\_\_ **Full Name** \_\_\_\_\_

Thumb Impression

Encls: 1. Two self attested Photographs

2. Attested copies of certificates (\_\_\_\_Sheets) **Left thumb impression of Male Candidate**

**(Right thumb impression in case of Female Candidate)**

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I hereby certify that, according to the information available with me (No.) \_\_\_\_\_ of the State/Union Territory\* of \_\_\_\_\_ District/Division\* of \_\_\_\_\_ State/Union Territory\* of \_\_\_\_\_  
 (Rank) \_\_\_\_\_ (Name) \_\_\_\_\_ is due to complete the specified term of his engagement with the Armed Forces on the (Date) \_\_\_\_\_  
**Place:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**Signature of Commanding Officer**  
Office Seal.

**APPENDIX-I**

**Form of certificate for serving Defence Personnel**  
**(Please see Para 6.3 of this Notice)**

**APPENDIX-II**

**(Undertaking to be given by the candidates covered under Para 6.3 of this Notice)**

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time. I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-Servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertaking, Autonomous Bodies/Statutory Bodies, Nationalised Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-Servicemen.

**Place:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**Signature of Candidate.**

**APPENDIX-III**

**FORMAT FOR SC/ST CERTIFICATE**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/her claim an attested/certified copy of a certificate in the form given below, from the district officer or the Sub-Divisional Officer or any other officer as indicated below of the District in which his/her parents (or surviving parents) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his/her parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his/her own education.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Govt. of India).

This is to certify that Shri/Shrimati/Kumari \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ of village/Town/District/Division \_\_\_\_\_ which is recognized as a Scheduled Caste/Scheduled Tribe under:-  
 belongs to the Caste/Tribes \_\_\_\_\_  
 The Constitution (Schedule Castes) Order, 1950 \_\_\_\_\_  
 The Constitution (Scheduled Tribes) Order, 1950 \_\_\_\_\_  
 The Constitution (Schedule Castes) Union Territories Order, 1951 \_\_\_\_\_  
 The Constitution (Scheduled Tribes) Union Territories Order, 1951 \_\_\_\_\_  
 As amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956, the Bombay Organisation Act 1960 & the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.  
 The Constitution(Jammu & Kashmir) Scheduled Castes Order, 1956 \_\_\_\_\_  
 The Constitution(Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order(Amendment Act), 1976\* \_\_\_\_\_  
 The Constitution (Dadra & Nagar Haveli) Scheduled Castes Order, 1962.  
 The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962@.  
 The Constitution (Pondicherry) Scheduled Castes Order, 1964@.  
 The Constitution (Scheduled Tribes)(Uttar Pradesh) Order, 1967@.  
 The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@.  
 The Constitution(Goa, Daman & Diu) Scheduled Tribes Order, 1968@.  
 The Constitution (Nagaland) Scheduled Tribes Order, 1970@.  
 The Constitution (Sikkim) Scheduled Castes Order, 1978@.  
 The Constitution (Sikkim) Scheduled Tribes Order, 1978@.  
 The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1978@.  
 The Constitution (SC) orders (Amendment) Act,1990@  
 The Constitution (ST) orders (Amendment) Ordinance, 1991@  
 The Constitution (ST) orders (Second Amendment) Act, 1991@  
 The Constitution (ST) orders (Amendment) Ordinance, 1996

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Smti \_\_\_\_\_ Father/mother \_\_\_\_\_ in the District/Division\* \_\_\_\_\_ of village/town\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ of Shri/Smti/Kum. \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ Caste/Tribes which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_

%3. Shri/Smti/Kum \_\_\_\_\_ and/or\* his/her family ordinarily reside(s) in village/town\* \_\_\_\_\_

**APPENDIX-IV**

**(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that \_\_\_\_\_ son/daughter of \_\_\_\_\_ of Village \_\_\_\_\_ District/Division \_\_\_\_\_ in the State \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:  
 i) Resolution No.12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary-Part I, Section I, No.186 dated 13th September, 1993.  
 ii) Resolution No.12011/9/94-BCC dated 19.10.1994 published in the Gazette of India Extraordinary-Part I, Section I, No.163, dated 20th October, 1994.  
 iii) Resolution No.12011/7/95-BCC dated the 24th May, 1995 published in the Gazette of India Extraordinary-Part I, Section I, No.88, dated 25th May, 1995.  
 iv) Resolution No.12011/96/94-BCC dated the 9th March, 1996.  
 v) Resolution No.12011/44/96-BCC dated the 6th December, 1996, published in the Gazette of India Extraordinary-Part I, Section I, No.210, dated 11th December, 1996.  
 vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.  
 vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.  
 viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.  
 ix) Resolution No.12011/88/98-BCC dated the 6th December, 1999, published in the Gazette of India Extraordinary-Part I, Section I, No.270, dated 6th December, 1999.  
 x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India Extraordinary-Part I, Section I, No.71, dated 4th April, 2000.  
 xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India Extraordinary-Part I, Section I, No.210, dated 21.9.2000.

Shri \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division \_\_\_\_\_ State \_\_\_\_\_

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No.36012/22/93-Est.(SCT) dated 08.09.1993 and modified vide Govt. of India, Deptt. of Personnel & Training O.M. No.36033/3/2004-Estt.(Res) dated 09.03.2004 & 14.10.2008.

**Dated:** \_\_\_\_\_  
**Seal:** \_\_\_\_\_  
**NOTE-I:** (a) The term Ordinarily reside(s) used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.  
 (b) **The authorities competent to issue Caste Certificate are indicated below:-**  
 (i) District Magistrate/Collector/Dy. Commissioner/Collector/Dy. Commissioner/Addl. Dy. Commissioner/Dy. Collector/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.  
 (ii) Chief Presidency Magistrate/Addl. Chief Presidency Magistrate/Presidency Magistrate.  
 (iii) Revenue Officers not below the rank of Tehsildar.  
 (iv) Sub-Divisional Officers of the area where the candidate and/or his/her family normally resides.  
**NOTE:** ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**APPENDIX-I**

**Form of certificate for serving Defence Personnel**  
**(Please see Para 6.3 of this Notice)**

**APPENDIX-II**

**(Undertaking to be given by the candidates covered under Para 6.3 of this Notice)**

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time. I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-Servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertaking, Autonomous Bodies/Statutory Bodies, Nationalised Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-Servicemen.

**Place:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**Signature of Candidate.**

**APPENDIX-III**

**FORMAT FOR SC/ST CERTIFICATE**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/her claim an attested/certified copy of a certificate in the form given below, from the district officer or the Sub-Divisional Officer or any other officer as indicated below of the District in which his/her parents (or surviving parents) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his/her parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his/her own education.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Govt. of India).

This is to certify that Shri/Shrimati/Kumari \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ of village/Town/District/Division \_\_\_\_\_ which is recognized as a Scheduled Caste/Scheduled Tribe under:-  
 belongs to the Caste/Tribes \_\_\_\_\_  
 The Constitution (Schedule Castes) Order, 1950 \_\_\_\_\_  
 The Constitution (Scheduled Tribes) Order, 1950 \_\_\_\_\_  
 The Constitution (Schedule Castes) Union Territories Order, 1951 \_\_\_\_\_  
 The Constitution (Scheduled Tribes) Union Territories Order, 1951 \_\_\_\_\_  
 As amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956, the Bombay Organisation Act 1960 & the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.  
 The Constitution(Jammu & Kashmir) Scheduled Castes Order, 1956 \_\_\_\_\_  
 The Constitution(Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order(Amendment Act), 1976\* \_\_\_\_\_  
 The Constitution (Dadra & Nagar Haveli) Scheduled Castes Order, 1962.  
 The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962@.  
 The Constitution (Pondicherry) Scheduled Castes Order, 1964@.  
 The Constitution (Scheduled Tribes)(Uttar Pradesh) Order, 1967@.  
 The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@.  
 The Constitution(Goa, Daman & Diu) Scheduled Tribes Order, 1968@.  
 The Constitution (Nagaland) Scheduled Tribes Order, 1970@.  
 The Constitution (Sikkim) Scheduled Castes Order, 1978@.  
 The Constitution (Sikkim) Scheduled Tribes Order, 1978@.  
 The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1978@.  
 The Constitution (SC) orders (Amendment) Act,1990@  
 The Constitution (ST) orders (Amendment) Ordinance, 1991@  
 The Constitution (ST) orders (Second Amendment) Act, 1991@  
 The Constitution (ST) orders (Amendment) Ordinance, 1996

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Smti \_\_\_\_\_ Father/mother \_\_\_\_\_ in the District/Division\* \_\_\_\_\_ of village/town\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ of Shri/Smti/Kum. \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ Caste/Tribes which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_

%3. Shri/Smti/Kum \_\_\_\_\_ and/or\* his/her family ordinarily reside(s) in village/town\* \_\_\_\_\_

**APPENDIX-IV**

**(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that \_\_\_\_\_ son/daughter of \_\_\_\_\_ of Village \_\_\_\_\_ District/Division \_\_\_\_\_ in the State \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:  
 i) Resolution No.12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary-Part I, Section I, No.186 dated 13th September, 1993.  
 ii) Resolution No.12011/9/94-BCC dated 19.10.1994 published in the Gazette of India Extraordinary-Part I, Section I, No.163, dated 20th October, 1994.  
 iii) Resolution No.12011/7/95-BCC dated the 24th May, 1995 published in the Gazette of India Extraordinary-Part I, Section I, No.88, dated 25th May, 1995.  
 iv) Resolution No.12011/96/94-BCC dated the 9th March, 1996.  
 v) Resolution No.12011/44/96-BCC dated the 6th December, 1996, published in the Gazette of India Extraordinary-Part I, Section I, No.210, dated 11th December, 1996.  
 vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.  
 vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.  
 viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.  
 ix) Resolution No.12011/88/98-BCC dated the 6th December, 1999, published in the Gazette of India Extraordinary-Part I, Section I, No.270, dated 6th December, 1999.  
 x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India Extraordinary-Part I, Section I, No.71, dated 4th April, 2000.  
 xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India Extraordinary-Part I, Section I, No.210, dated 21.9.2000.

Shri \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division \_\_\_\_\_ State \_\_\_\_\_

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No.36012/22/93-Est.(SCT) dated 08.09.1993 and modified vide Govt. of India, Deptt. of Personnel & Training O.M. No.36033/3/2004-Estt.(Res) dated 09.03.2004 & 14.10.2008.

**Dated:** \_\_\_\_\_  
**Seal:** \_\_\_\_\_  
**NOTE-I:** (a) The term Ordinarily reside(s) used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.  
 (b) **The authorities competent to issue Caste Certificate are indicated below:-**  
 (i) District Magistrate/Collector/Dy. Commissioner/Collector/Dy. Commissioner/Addl. Dy. Commissioner/Dy. Collector/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.  
 (ii) Chief Presidency Magistrate/Addl. Chief Presidency Magistrate/Presidency Magistrate.  
 (iii) Revenue Officers not below the rank of Tehsildar.  
 (iv) Sub-Divisional Officers of the area where the candidate and/or his/her family normally resides.  
**NOTE:** ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**APPENDIX-IV**

**(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that \_\_\_\_\_ son/daughter of \_\_\_\_\_ of Village \_\_\_\_\_ District/Division \_\_\_\_\_ in the State \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:  
 i) Resolution No.12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary-Part I, Section I, No.186 dated 13th September, 1993.  
 ii) Resolution No.12011/9/94-BCC dated 19.10.1994 published in the Gazette of India Extraordinary-Part I, Section I, No.163, dated 20th October, 1994.  
 iii) Resolution No.12011/7/95-BCC dated the 24th May, 1995 published in the Gazette of India Extraordinary-Part I, Section I, No.88, dated 25th May, 1995.  
 iv) Resolution No.12011/96/94-BCC dated the 9th March, 1996.  
 v) Resolution No.12011/44/96-BCC dated the 6th December, 1996, published in the Gazette of India Extraordinary-Part I, Section I, No.210, dated 11th December, 1996.  
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 ix) Resolution No.12011/88/98-BCC dated the 6th December, 1999, published in the Gazette of India Extraordinary-Part I, Section I, No.270, dated 6th December, 1999.  
 x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India Extraordinary-Part I, Section I, No.71, dated 4th April, 2000.  
 xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India Extraordinary-Part I, Section I, No.210, dated 21.9.2000.

Shri \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division \_\_\_\_\_ State \_\_\_\_\_

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No.36012/22/93-Est.(SCT) dated 08.09.1993 and modified vide Govt. of India, Deptt. of Personnel & Training O.M. No.36033/3/2004-Estt.(Res) dated 09.03.2004 & 14.10.2008.

**Dated:** \_\_\_\_\_  
**Seal:** \_\_\_\_\_  
**NOTE-I:** (a) The term Ordinarily reside(s) used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.  
 (b) **The authorities competent to issue Caste Certificate are indicated below:-**  
 (i) District Magistrate/Collector/Dy. Commissioner/Collector/Dy. Commissioner/Addl. Dy. Commissioner/Dy. Collector/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.  
 (ii) Chief Presidency Magistrate/Addl. Chief Presidency Magistrate/Presidency Magistrate.  
 (iii) Revenue Officers not below the rank of Tehsildar.  
 (iv) Sub-Divisional Officers of the area where the candidate and/or his family resides.  
**NOTE-II:** The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the Creamy Layer. The candidate should furnish the relevant OBC certificate in the format prescribed for Central Government jobs as per Appendix-IV issued by the competent authority on or before the Closing date as stipulated in the Notice.

**Essential Educational Qualification Code**

Educational Qualification	Code	Educational Qualification	Code
Matriculation	01	B.Lib	20
Intermediate	02	B.Pharma	21
Certificate	03	ICWA	22
Diploma	04	CA	23
BA	05	PG Diploma	24
BA(Hons.)	06	MA	25
B.Com	07	M.Com	26
B.Com(Hons.)	08	M.Sc	27
B.Sc	09	M.Ed	28
B.Sc(Hons.)	10	LLM	29
B.Ed	11	ME	30
LLB	12	M.Tech	31
BE	13	M.Sc(Engg.)	32
B.Tech	14	MCA	33
AMIE(part A & part B)	15	MBA	34
B.Sc(Engg.)	16	5 years experience in Administration, Accounts works	35
BCA	17	Two years experience as a Dietician	36
BBA	18	OTHERS	37
Graduation issued by Defence (India Army, Air Force, Navy)	19		

**Subject Code for Educational Qualification**

Subject of Educational Qualification	Code	Subject of Educational Qualification	Code
History	01	Kannada	44
Political Science	02	Tamil	45
Economics	03	Marathi	46
English Literature	04	Gujarati	47
Hindi Literature	05	Urdu	48
Geography	06	Sanskrit	49
Commerce	07	Food Nutrition/Food Service Management and Dietetics	50
Law	08	Home Science	51
Physics	09	Home Science with Diploma in Dietetics	52
Chemistry	10	Aeronautical Engineering	53
Mathematics	11	Chemical Engineering	54
Statistics	12	Microbiology	55
Geology	13	Forensic Science	56
Geo-Physics	14	Space Engineering	57
Botany	15	Rocketry	58
Zoology	16	Telecommunication Engineering	59
Agriculture Science	17	Social Work	60
Civil Engineering	18	Sociology	61
Electrical Engineering	19	Criminology	62
Mechanical Engineering	20	Bio-Physics	63
Electronics Engineering	21	Bio-Chemistry	64
Electronics & Power Engineering	22	Bio-Technology	65
Electronics & Communication Engineering	23	Communication	66
Electronics Instrumentation Engineering	24	Electronics	67
Agriculture Engineering	25	Radio Engineering	68
Computer Science	26	Radio Communication	69
Computer Application	27	Metallurgy	70
Information Technology	28	Textile Technology	71
Library Science	29	Rubber Technology	72
Accountancy	30	Plastic Engineering	73
Meteorology	31	Polymer & Rubber Technology	74
Business Administration	32	Physical Education	75
Hydro-meteorology	33	Agronomy	76
Journalism	34	Plant Breeding	77
Mass Communication & Journalism	35	Genetics	78
Pharmacy	36	Automobile Engineering	79
Photography	37	Marine Engineering	80
Printing Technology	38	Naval Architecture	81
Nursing	39	Operations Research	82
Assamese	40	Instrumentation Engineering	83
Bengali	41	Wildlife Management	84
Malayalam	42	Administration & Accounts work experience	85
Telugu	43	Others	86

**APPENDIX-IV (A)**

I, \_\_\_\_\_ son/daughter of Shri. \_\_\_\_\_ district, \_\_\_\_\_ state, \_\_\_\_\_ resident of village/town/city \_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_ community which is recognized as backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt.(SCT), dated 8.9.1993. It is also declared that I do not belong to persons/sections(Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8.9.1993 which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004-Estt.(Res), dated 9.3.2004 and 14.10.2008.

**(Application not signed by the candidate will be rejected)**  
**Place:** \_\_\_\_\_  
**Note:-** The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer. The candidate should furnish the relevant OBC certificate in the format prescribed for Central Government Jobs as per Appendix-IV issued by the competent authority on or before the closing date stipulated in the Notice.

**APPENDIX-V**

**FORM OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT CIVILIAN/PRASAR BHARATI EMPLOYEES SEEKING AGE-RELAXATION (To be filled by the Head of the Office or Department in which the candidate is working) (Please see Para 6.2 of the Notice)**

It is certified that \*Shri/Smt/Km. \_\_\_\_\_ is a Central Government Civilian employee holding the post of \_\_\_\_\_ with 3 years regular service in the grade as \_\_\_\_\_.

**Place:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**(\*Please delete the words, which are not applicable)**  
 Signature \_\_\_\_\_  
 Name \_\_\_\_\_  
 Office Seal \_\_\_\_\_

**APPENDIX-VI**

**NAME & ADDRESS OF THE INSTITUTE/HOSPITAL**

**Certificate No.** \_\_\_\_\_ **Date** \_\_\_\_\_

**DISABILITY CERTIFICATE**  
 This is certified that Shri/Smt/Kum \_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ age \_\_\_\_\_ sex \_\_\_\_\_ identification mark(s) \_\_\_\_\_ is suffering from permanent disability of following category:-

- A. Locomotor or cerebral palsy:  
 (i) BL-Both legs affected but not arms  
 (ii) BA-Both arms affected  
 (iii) BLA-Both legs and both arms affected  
 (iv) OL-One leg affected(right or left)  
 (v) OA-One arm affected  
 (vi) BH- Stiff back and hips(Cannot sit or stoop)  
 (vii) MW-Muscular weakness and limited physical endurance.
- B. Blindness or Low Vision:  
 (i) B-Blind  
 (ii) PB-Partially Blind  
 (i) D-Deaf  
 (ii) PD-Partially Deaf
- C. Hearing Impairment:  
 (a) Impaired reach  
 (b) Weakness of grip  
 (c) Ataxic
- (a) Impaired reach  
 (b) Weakness of grip  
 (c) Ataxic
- (a) Impaired reach  
 (b) Weakness of grip  
 (c) Ataxic

**Affix here recent attested Photograph showing the Disability duly attested by the Chairperson of the Medical Board**

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of \_\_\_\_\_ years \_\_\_\_\_ months.\*  
 3. Percentage of disability in his/her case is \_\_\_\_\_ percent.  
 4. Sh./Smt./Kum. \_\_\_\_\_ meets the following physical requirements for discharge of his/her duties:-

- (i) F-can perform work by manipulating with fingers. Yes/No
- (ii) PP-can perform work by pulling and pushing. Yes/No
- (iii) L-can perform work by lifting. Yes/No
- (iv) KC-can perform work by kneeling and crouching. Yes/No
- (v) B-can perform work by bending. Yes/No
- (vi) S- can perform work by sitting. Yes/No
- (vii) ST-can perform work by standing. Yes/No
- (viii) W- can perform work by walking. Yes/No
- (ix) SE- can perform work by seeing. Yes/No
- (x) H- can perform work by hearing/speaking. Yes/No
- (xi) RW- can perform work by reading and writing. Yes/No

(Dr. \_\_\_\_\_) Member, Medical Board  
 (Dr. \_\_\_\_\_) Chairperson, Medical Board  
**Countersigned by the Medical Superintendent/ CMO/Head of Hospital (with Seal)**

**\*Strike out which is not applicable.**









# STEEL AUTHORITY OF INDIA LIMITED

## (A Government of India Enterprise)

### BOKARO STEEL PLANT

### BOKARO STEEL CITY- 827001, JHARKHAND, INDIA

Advt No BSL/R/2013-01

SAIL- Bokaro Steel Plant invites applications from eligible candidates for the post of Operator cum Technician Trainee. The details of which are given below:

Designation/Grade	Qualification	No. of vacancies	Upper Age Limit (As on 01.01.2013)	Reservation
Operator cum Technician Trainee/S3#  #Regular Grade on successful completion of two years of training.	Three years full time Diploma in Engineering from Govt. recognized institute in any of the following disciplines:- • Mechanical • Electrical • Metallurgy • Civil • Electronics & Telecom • Ceramics • Chemical • Instrumentation	402 • Mechanical- 142 • Electrical-125 • Metallurgy-70 • Civil-10 • Electronics & Telecom-10 • Ceramics-15 • Chemical-20 • Instrumentation -10	28 years	UR:193 SC: 46 ST: 109(Including 9 backlog) OBC:54(Including 8 backlog) PH:19*(OH-5, HH-7 & VH-7) {Including 06 (03-HH, 03-VH)Backlog} *Horizontally Reserved

^ Age relaxation for SC/ST/OBC/PH/Ex-SM as per rules.

#### Physical Standards

Parameters	Male	Female
Height	155 cms	143 cms
Weight	45 Kgs	35 kgs
Chest Measurement	75 cms, On expansion: 79 cms	70 cms, On expansion: 75 cms
Distant Vision	6/9 Both eyes (with or without glasses)	
Near Vision	Power glass (if worn): not more than + 2.5 D	
Color Vision	Normal.	

Candidates not fulfilling the above criteria need not apply.

#### General Information:

- Reservation for different category of candidates will be as per Govt.Directives.
- There is age relaxation of 5 years for SC/ST candidates and 3 years for OBC (Non-creamy layer) candidates on production of Caste Certificate, issued by the Competent Authority in the prescribed format as given in the website (as applicable). The OBC certificate including creamy layer status should have been issued in the current financial year. OBC candidates belonging to creamy layer should indicate their category as 'General' and are not entitled to any relaxation / reservation. Relaxation/reservation to Ex-serviceman will be as per govt. guidelines.
- Eligible employees of Bokaro Steel Plant may also apply as Departmental candidates. Upper age limit for Departmental candidates shall be 33 years as on 01.01.2013 (additional 05 years for SC/ST Departmental candidates.)
- Upper age limit is relaxable by 10 years for PH candidates. The physically challenged candidates are required to produce disability certificate issued by the Medical Board duly constituted by the State Govt. /Central Govt. as per provisions of Persons with Disabilities (Equal Opportunities, Protection of rights and full participation) Act 1995. They have to satisfy the relaxed Physical Standard required for the posts.
- PH reservation on horizontal basis, only for Orthopaedically Handicapped (OL: One Leg affected) & Hearing Handicapped (PD: Partially Deaf) & Visually Handicapped (PB: Partially Blind) candidates having a minimum of 40% disability.
- Preference to Local Displaced Persons shall be regulated in terms of the judgement dated 5th march '08 of Hon'ble Supreme Court Civil Appeal No. 1774 of 2008.
- Bokaro Steel Plant reserves the right to reject the applications that are not complete or do not conform to the eligibility requirements and no communication in this regard will be made with the applicants.
- Candidates employed in Govt. departments/PSUs/Autonomous Bodies will have to produce NOC at the time of interview and release order at the time of joining.
- Candidates should retain a photocopy of their Pay in Slip and Registration Slip as they will be asked to produce it for future reference.
- At the time of Interview, if the certificates brought by the candidate are not written in English or Hindi they should be accompanied with translated English/Hindi copies and the same should be attested by a Gazetted officer.
- All correspondence with candidates shall be done through e-mail only. All information regarding examination schedule/admit card/ interview call letters etc. shall be provided through email/uploading on SAIL website. Responsibility of receiving, downloading and printing of admit card/interview call/ any other information shall be of the candidate. SAIL will not be responsible for any loss of e-mail sent, due to invalid/wrong e-mail ID provided by the candidate or for delay/not receipt of information if a candidate fails to access his/her mail/website in time.
- Candidates are not required to send any document to SAIL. The candidates will be allowed to appear in the Written Test /Interview only if they possess the valid Photo Admit Card which will be available for download from the SAIL website as per schedule indicated below.
- The vacancies shown above are provisional and liable to be increased or decreased or may even be reduced to nil, in which case Bokaro Steel Plant is not liable to compensate the applicant for the consequential damage.
- If the candidates do not fulfill any of the conditions given in the Employment Notice his/her candidature will be cancelled at any stage whenever the discrepancy is noticed.
- Training-Selected candidates shall undergo training for the period of two years which may be extendable by another two years as per requirement. On successful completion of training, they may be regularised as Operator-cum-Technician in S-3 grade in the pay scale of Rs.9160/-3 %-13150/-.
- Consolidated Pay-Rs.10700/-pm during 1st year and Rs.12200/-pm during the 2nd year of training.
- The advertisement is available at SAIL website www.sail.co.in . Any subsequent changes if made in this advertisement/employment notice shall be communicated thru this website only. Candidates are advised to keep themselves updated of the changes if any.
- In case of any dispute, the case shall be settled in the Courts of Bokaro Steel City only.
- Candidates trying to use influence or unfair means will be disqualified from selection.
- Selection of candidates is subject to being found medically fit by the Medical Officer of the Company.
- Only those Indian Nationals should apply who accept the terms and conditions mentioned in this advertisement
- Selection shall be thru Written test & Interview. Schedule for the same shall be communicated later. Date, time and venue for Written Test/Interview will be intimated to eligible shortlisted candidates through e- mail/SMS/SAIL website www.sail.co.in.

#### MODE OF APPLICATION:

Eligible and interested candidates would be required to apply online only through SAIL's website: www.sail.co.in. No other means/mode of application shall be accepted. Before registering their applications on the website the candidates should possess the following:

- Valid e-mail ID, which should remain valid for at-least two years.
- Candidates should possess the requisite qualification at the time of applying. Pay in Slip for Rs 250/- (non-refundable) for Gen/OBC as application fee and Rs 50/- (non-refundable) for SC/ST/PH / Local Displaced Persons & BSL Departmental candidates as processing fee.
- The Pay-in-Slip is to be downloaded from the website after filling in the required details.
- Candidates should have latest passport size photograph as well as photograph of signatures and pay-in slip (after payment has been made) in digital format (jpg or jpeg file only, of less than 500 kb size) for uploading with the application form.
- Candidate must write his/her name as it appears in the Matriculation or equivalent examination Certificate. In case of change of name at a later stage necessary documentary proof to the effect to be submitted at the time of interview.
- While filling on-line application the candidate must carefully follow all the steps. Incomplete application /application without fee /application not fulfilling any eligibility criteria will be rejected summarily. No communication will be entertained from applicants in this regard.
- After applying online, candidate is required to download the system generated Pay-in slip/Registration Slip with unique registration number and other essential details.

**MODE OF PAYMENT OF APPLICATION/PROCESSING FEE** State Bank of India has been authorized to collect the application fee/ processing fee, in a specially opened account (SBI Power Jyoti A/c No. 31877168126 maintained by at SBI sector 4, B.S.City branch), on behalf of SAIL/Bokaro Steel Plant. Candidate has to approach the nearby SBI branch with a printout of the pay-in-slip which is available on the Application Registration Portal. The pay-in-slip printed from the Portal only should be used for depositing the fee for proper crediting of amount in the allocated account. On receipt of the money the concerned branch of SBI will issue a unique Journal Number and a Branch Code of the branch collecting the money. This Journal Number and the Branch Code are to be filled up by the candidate during online registration. SAIL will not be responsible in case the candidate deposits the fee in a wrong account. There will not be any other mode of collection of registration fee. Also please note that an amount of Rs. 20/- will be paid by the candidate as Bank Charges to the collection branch of SBI in addition to the applicable registration/processing fee. The SBI branches will accept the fee from 10.00 AM of the starting date to 5.00 PM of the closing date of submission of online application. Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before paying the application/processing fee.

#### IMPORTANT DATES

1	Starting date for submitting applications through website	01.03.2013
2	Closing date for submitting applications through website	28.03.2013
3	Tentative Date for uploading of Admit Card for Written Test in SAIL website.	15.04.2013

Registered Office: Ispat Bhawan, Lodi Road, New Delhi 110 003

*There's a little bit of SAIL in everybody's life*



Table with 18 columns and 100 rows of numerical data. The last row contains the text 'davn 55104/14/0064/1213' and 'Concluded EN 49/86'.

# STAFF SELECTION COMMISSION

## NOTICE

### GRADE 'C' STENOGRAPHERS LIMITED DEPARTMENTAL COMPETITIVE EXAMINATION, 2013

NEW DELHI, DATED 09.03.2013

**No. 3/3/2013-P&P-II** The Staff Selection Commission will hold a Limited Departmental Competitive Examination on **12.05.2013** at **DELHI, ALLAHABAD, MUMBAI, BANGALORE, KOLKATA, GUWAHATI, CHENNAI, CHANDIGARH AND RAIPUR** in accordance with the enclosed rules framed and already notified in the Gazette of India by the Department of Personnel and Training vide notification dated **11.05.1971** for making additions to the Select List for Grade 'C' Stenographers of the following Services/Cadres, subject to availability of confirmed number of vacancies:-

- Central Secretariat Stenographers Service Grade 'C';
- Stenographers Cadre of Indian Foreign Service (B) Grade-II;
- Armed Forces Headquarters Stenographers Service Grade 'C';
- Railway Board Secretariat Stenographers Service Grade 'C';
- Election Commission of India Stenographers Service Grade 'C';
- Central Vigilance Commission Stenographers Service Grade 'C';

In addition to Departmental candidates from the above mentioned Services/Cadres, eligible Departmental candidates from Central Administrative Tribunal are also eligible to apply for this examination subject to fulfilling the conditions as laid down under "Rules" of the Notice. Such candidates will be considered for allocation in the offices of CAT only as per vacancies available and will not be allocated to other Cadre Authorities participating in the examination.

THE CENTRES AND THE DATE OF THE EXAMINATION MENTIONED ABOVE ARE LIABLE TO BE CHANGED AT THE DISCRETION OF THE COMMISSION. CANDIDATES ACCEPTED FOR ADMISSION TO THE EXAMINATION WILL BE INFORMED OF THE PLACE, TIME AND DATES THEY SHOULD PRESENT THEMSELVES FOR TAKING THE EXAMINATION.

- Number of vacancies in the Services mentioned above shall be as per vacancy to be ascertained from the indenting Cadres/Regional Offices of the Commission.
  - Reservation for Scheduled Castes/Scheduled Tribes candidates shall be as per vacancy position reported by the indenting Cadres/Regional Offices of the Commission.
  - Physically Handicapped/Challenged candidates having physical disabilities in one Leg (OL), Both Leg (BL), Blind (B) and Partially Blind (PB) are eligible for the post.

3. A candidate seeking admission to the examination must apply to the **Regional Director (NR), Staff Selection Commission, Block No.12, C.G.O. Complex, Lodhi Road, New Delhi-110504** in the prescribed application form.

4. Complete application form must reach the **Regional Director (NR), Staff Selection Commission, Block No.12, C.G.O. Complex, Lodhi Road, New Delhi 110504**, on or before **08.04.2013** and in case of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul and Spiti District and Pangri Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep and candidates residing abroad before **15.04.2013**. Application received after that date will not be considered.

**Note: 1.** Candidates must submit their application in the form prescribed for the Grade 'C' Stenographers Limited Departmental Competitive Examination, 2013. Application submitted on any format, different from the format published in the advertisement for the Grade 'C' Stenographers Limited Departmental Competitive Examination, 2013, will not be entertained.

**Note: 2.** Cadre Authorities of the applicant must send/forward the application form to the Commission before the closing date/last date.

**Note: 3.** Applications received after the closing date will not be entertained.

**Note: 4.** Commission will not be responsible for postal delay.

5. All communications in respect of an application should be addressed to the **Regional Director (NR), Staff Selection Commission, Block No.12, C.G.O. Complex, Lodhi Road, New Delhi-110504** and should contain the following particulars:-

- NAME OF EXAMINATION.
- MONTH AND YEAR OF EXAMINATION.
- ROLL NUMBER OR DATE OF BIRTH IF ROLL NUMBER NOT COMMUNICATED TO CANDIDATE.
- NAME OF CANDIDATE (IN FULL AND IN BLOCK LETTERS).
- POSTAL ADDRESS AS GIVEN IN APPLICATION.

Communication not giving these particulars will not be attended to. In all correspondence with the Staff Selection Commission concerning this examination, candidates should invariably superscribe their envelopes and correspondence with the words and figures, **"Grade 'C' Stenographers Limited Departmental Competitive Examination, 2013.**

6. MINISTRY/DEPARTMENTS WHILE FORWARDING THE APPLICATION SHOULD CERTIFY THAT VACANCY IN RELEVANT CATEGORY TO WHICH THE CANDIDATE BELONGS IS/ARE AVAILABLE.

#### 7. INSTRUCTIONS TO CANDIDATES

**A.** The candidate must carefully go through the Notice, the Rules, application form and other papers related to the examination, to verify his/her eligibility before filling up the application form. The conditions prescribed can in no case be relaxed. **THE CANDIDATE MUST SELECT, FROM AMONG THE CENTRES GIVEN IN PARAGRAPH 1 OF THE NOTICE, THE CENTRE AT WHICH HE/SHE WISHES TO APPEAR FOR THE EXAMINATION AND INDICATE THE SAME IN HIS APPLICATION. NO REQUEST FOR A CHANGE IN THE CENTRE WILL BE ENTERTAINED. THE COMMISSION MAY DIRECT THE CANDIDATE TO APPEAR IN ANY OTHER CENTRE, AT ITS OPTION.**

**THERE WILL BE NO CENTRE AT ANY INDIAN MISSION ABROAD. A CANDIDATE SERVING AT AN INDIAN MISSION ABROAD WILL HAVE TO APPEAR FOR THIS EXAMINATION IN INDIA AT HIS/HER OWN EXPENSE.**

**B.** Application form and the sheet comprising two slips showing the name, address of the candidate must be completed in the candidate's own handwriting. All entries/answers should be in words and not by dashes or dots. Complete application form should be sent to the **Regional Director (NR), Staff Selection Commission, Block No.12, C.G.O. Complex, Lodhi Road, New Delhi-110504**, so as to reach him/her by the last date prescribed in the Notice.

**Note: CANDIDATES SHOULD CLEARLY SPECIFY IN COLUMN 6 OF THE APPLICATION FORM THE LANGUAGE IN WHICH THEY WISH TO TAKE THE STENOGRAPHY TEST. PARAGRAPH 9(iii) MAY ALSO BE REFERRED TO. OPTION ONCE EXERCISED SHALL BE FINAL AND NO REQUEST FOR ALTERATION SHALL BE ENTERTAINED. IF NO ENTRY IS MADE IN THE SAID COLUMN, THE MEDIUM OF STENOGRAPHY TEST SHALL BE TAKEN AS ENGLISH.**

A candidate residing abroad or in the far off areas such as Andaman & Nicobar Islands or in Lakshadweep may at the direction of the Commission, be required to furnish doc-

umentary evidence to show that he/she was residing abroad or in the Andaman & Nicobar Islands or in Lakshadweep from a date prior to the date specified in the first Sub-Para of Para 4 of the Notice.

A candidate must submit his/her application through the Head of his/her Department or Office concerned who will complete the endorsement at the end of application form and forward it to the Commission.

**C.** Candidates are warned that they should not furnish any particulars that are false or suppress any material information in filling in the application form.

**D.** Details of the documents to be sent with the application.

(i) (a) Certified true copy of the first page of the Service Book attested by the Head of Department or Office in which the candidate is employed at the time of making the application should show the name of the candidate in full, his/her father's name (Husband's name in the case of a married woman) nationality, name of the Scheduled Castes/Scheduled Tribes in the case of candidates belonging to such caste or tribe, date of birth by the Christian Era (both in figures and words), educational qualification and specimen signature of the candidate.

(b) Certified true copy of the particulars of service since 01.08.2010 attested by the Head of Department or Office in which he/she is working at the time of making the application should show the posts held alongwith scale of pay and the capacity i.e. substantive, officiating, permanent or temporary in which the post is held.

(c) Three copies of recent good quality passport size (5 cm. X 7 cm. approx) photograph of the candidate out of which one should be pasted on the application form.

**Note-I:** Photograph pasted on the application form must have been signed by the forwarding authority and his/her seal affixed on it.

**Note-II :** The Commission may, if it considers necessary, call for the Service Book or other documentary evidence.

(ii) The documents required in support of claim for relaxation of age must be submitted alongwith the application failing which no relaxation in age will be allowed.

**E.** Candidates are warned that if an application is incomplete or wrongly filled in or is not accompanied by any one of the documents mentioned under paragraph 4 above the application is liable to be rejected and no appeal against its rejection will be entertained. In case of specified valid reasons the document(s) not submitted with the application, without a reasonable explanation for its absence having been given, should be sent soon after the submission of the application and in any case they must reach the office of the Commission within 07 days from the closing date of the receipt of application failing which, the application is liable to be rejected.

Candidates are warned that they should in no case correct or alter or otherwise tamper with any entry in the documents submitted by them, nor should they submit tampered documents. If there is any inaccuracy or any discrepancy between two or more such documents, an explanation regarding the discrepancy may be submitted separately.

**F.** (i) A candidate disabled while in the Defence Services claiming age concession under Para 8D(d) of the Rules appended should produce an attested copy of a certificate in the form prescribed below from the Director General Resettlement, Ministry of Defence, to show that he/she was disabled while in the Defence Services, in operations during hostilities with any foreign country or in a disturbed area and released as a consequence thereof.

#### Form of certificate to be produced by the candidate.

Certified that Rank No. .... Shri..... of Unit..... was disabled while in the Defence Services, in operations during hostilities with a foreign country in a disturbed area\* and was released as a result of such disability.

Signature.....  
Name.....  
Designation.....  
Date.....

**\*Strike out whichever is not applicable.**

(ii) A candidate disabled while in the Border Security Force claiming age concession under Para 8D(d) should produce an attested copy of a certificate in the form prescribed below from Director General Border Security Force to show that he/she was disabled while in the Border Security Force in operations during Indo-Pakistan hostilities of 1971 and was released as a consequence thereof.

Form of certificate to be produced by the candidate.

Certified that Rank No. .... Shri..... of Unit..... was disabled while in Border Security Force in operation during the Indo-Pakistan hostilities of 1971 and was released as a result of such disability.

Signature.....  
Name.....  
Designation.....  
Date.....

**G.** The fact that an application form has been supplied a certain date will not be accepted as an excuse for the late submission of an application. The supply of an application form does not ipso facto make the receiver eligible for admission to the examination.

**H.** If a candidate who sends his/her application by post, and does not receive an acknowledgement of his/her application within a fortnight from the last date of receipt of applications for the examination, he/she should at once contact the Commission for the acknowledgement.

**I.** Every candidate for admission to the examination will be informed, at the earliest possible date the result of his/her application, that is, whether he/she is eligible or not. It is not, however, possible to say when the result will be communicated. But if a candidate does not receive from the Staff Selection Commission, a communication regarding the result of his/her application one month before the date of the examination, he/she should at once contact the Commission alongwith documentary evidence that he/she had applied for the examination. Failure to comply with this provision will deprive the candidate of any claim to consideration.

**J.** Candidates are not entitled to receive any Travelling Allowance from Staff Selection Commission for attending the examination.

**K. CHANGE IN ADDRESS: - A CANDIDATE MUST ENSURE THAT COMMUNICATIONS SENT TO HIM/HER AT THE ADDRESS STATED IN HIS/HER APPLICATION ARE REDIRECTED, IF NECESSARY, TO THEIR NEW ADDRESS. CHANGE IN ADDRESS SHOULD BE COMMUNICATED TO THE COMMISSION**

Continued

ALONGWITH TWO SLIPS SHOWING THE ROLL NUMBER, NAME AND NEW ADDRESS IN BLOCK CAPITALS AT THE EARLIEST OPPORTUNITY GIVING THE PARTICULARS MENTIONED IN PARAGRAPH-5 OF THE NOTICE. ALTHOUGH THE COMMISSION MAKES EVERY EFFORT TO TAKE ACCOUNT OF SUCH CHANGES, IT CAN NOT ACCEPT ANY RESPONSIBILITY IN THE MATTER.

**8. RULES FOR THE EXAMINATION.**

**A.** The rules for a Limited Departmental Competitive Examination for inclusion in the Select List for Grade 'C' of the Central Secretariat Stenographers Service, Grade-II of the Stenographers Cadre of Indian Foreign Service (B), Grade 'C' of the Armed Forces Headquarters Stenographers Service, Grade 'C' of the Railway Board Secretariat Stenographers Service, Grade 'C' of Election Commission of India Stenographers Service, Grade 'C' of Central Vigilance Commission Stenographers Service and Grade 'C' of Central Administrative Tribunal Stenographers Service/Court Master to be held by the Staff Selection Commission in 2013 are published for general information.

**B.** The number of persons to be selected for inclusion in the select list will be determined later as given in para-2 of the Notice issued by the Commission. Reservations shall be made for the candidates belonging to the Scheduled Castes and Scheduled Tribes as per vacancy position reported to the Commission by the indenting cadres/office.

A Scheduled Castes/Scheduled Tribes means any of the Castes/Tribes specified in the orders issued under Article 341-342 of the Constitution from time to time.

**C.** The examination will be conducted by the Staff Selection Commission in the manner prescribed in the Appendix to this Rules.

The dates on which and the place at which the examination will be held, shall be fixed by the Commission

**D. Conditions of eligibility:-** Any regularly appointed Grade 'D' or Grade-III employee of the Central Secretariat Stenographers Service/ Stenographers Cadre of Indian Foreign Service (B)/ Armed Forces Headquarters Stenographers Service/Railway Board Secretariat Stenographers Service/Election Commission of India Stenographers Service/Central Vigilance Commission Stenographers Service and Central Administrative Tribunal Stenographers Service/Court Master who satisfies the following conditions shall be eligible to appear at the examination and will be considered for vacancies in his/her service only. For example, Grade 'D' Stenographers of the Railway Board Stenographers Service will be eligible only for vacancies in Grade 'C' of the Railway Board Secretariat Stenographers Service.

**(a) Crucial Date: (i)** Armed Forces Headquarters Stenographers Service, Central Secretariat Stenographer Service and Railway Board Secretariat Stenographer Service - 01-07-2013. Indian Foreign Service (B), Election Commission of India Stenographer Service, Central Vigilance Commission Stenographer Service and Central Administrative Tribunal Stenographer Service - 01-08-2013.

**(b) Length of Service:**

**(i)** An official belonging to the CSSS should have on crucial date, rendered not less than six years approved service as Stenographer Grade 'D'. Stenographers Grade 'D' of CSSS.

Provided that if the official had been appointed to Stenographer Grade 'D' of CSSS on the result of the Competitive Examination, including a Limited Departmental Competitive Examination the results of such examination should have been announced not less than six years before the crucial date and the official should have rendered not less than five years approved and continuous service in that grade.

**(ii)** The length of approved service is 5 years regular service on the crucial date in the grade of Stenographer Grade 'D' for the post of Stenographer Grade 'C' in Central Vigilance Commission.

**(iii)** 3 years approved and continuous service on the crucial date in Grade 'D' or Grade III Stenographers of AFHQ/IFS(B)/Election Commission/CAT/RBSSS.

Provided that if he/she had been appointed to Grade 'D' of the Armed Forces Headquarters Stenographers Service/Grade-III of the Stenographers Cadre of the Indian Foreign Service (B)/ Grade 'D' of Election Commission of India Stenographers Service, Grade 'D' of the Central Administrative Tribunal, and Grade 'D' of Railway Board Secretariat Stenographers Service on the results of the competitive examination, including Limited Departmental Competitive Examination result of such examination should have been announced not less than three years (3 years) before the crucial date and the candidate should have rendered not less than two years (2 years) approved and continuous service in the Grade as on crucial date.

**Note:-** Grade 'D' Stenographers who are on deputation to ex-cadre post with the approval of the competent authority and those having lien in Grade 'D' or Grade-III of the Stenographers Cadre of the CSSS/RBSSS/ Indian Foreign Service (B)/Armed Forces Headquarters Stenographers Service/Election Commission of India Stenographers Service/Central Vigilance Commission Stenographers Service/Central Administrative Tribunal will be eligible to be admitted to the examination, if otherwise eligible.

This, however, does not apply to a Grade 'D'/Grade-III Stenographers who have been appointed to an ex-cadre posts or to another service on 'transfer' and does not have a lien in Grade 'D'/Grade-III of the Central Secretariat Stenographers Service/Stenographers Cadre of the Indian Foreign Service (B)/Armed Forces Headquarters Stenographers Service/Railway Board Secretariat Stenographers Service/ Election Commission of India Stenographers Service /Central Vigilance Commission Stenographers Service and Central Administrative Tribunal Stenographers Service/Court Master.

**(c) Age:** - Candidates should not be more than 50 years of age on the crucial date.

**(d) The upper age limit prescribed above will be further relaxable:-**

- (i)** Upto maximum of five years if a candidate belongs to a Scheduled Castes or a Scheduled Tribes;
- (ii)** Upto a maximum of three years (eight years for SC/ST) in case of Defence Service Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof;
- (iii)** Upto a maximum of three years (eight years for SC/ST) in case of Border security Force personnel disabled in operation during the Indo-Pakistan hostilities of 1971 and released as a consequence thereof;

**SAVE AS PROVIDED ABOVE THE AGE LIMITS PRESCRIBED SHALL IN NO CASE BE RELAXED.**

**(e) Stenography Skill Test:-**Unless exempted from passing the Stenography test, for the purpose of confirmation or continuance in Grade 'D'/Grade-III of the Central Secretariat Stenographers Service/Stenographer's Cadre of Indian Foreign service (B)/ Armed Forces Headquarters Stenographers Service/Railway Board Secretariat Stenographers Service/Election Commission of India Stenographers Service/Central Vigilance Commission Stenographers Service and Stenographers Grade 'D' of the Central Administrative Tribunal Stenographers/Court Master should have passed the test on or before the date of notification of the examination.

**(E)** The decision of the Commission as to the eligibility or otherwise of candidate for admission to the examination shall be final.

**(F)** No candidate will be admitted to the examination unless he/she holds a Certificate

of Admission from the Commission.

- (G) A candidate who is or has been declared by the Commission to be guilty of:-**
- (i)** Obtaining support for his/her candidature by any means, or
  - (ii)** Impersonating, or
  - (iii)** Procuring impersonation by any person, or
  - (iv)** Submitting fabricated documents or documents which have been tampered with, or
  - (v)** Making statements which are incorrect or false or suppressing material information, or
  - (vi)** Resorting to any other irregular or improper means in connection with his/her candidature for the examination, or
  - (vii)** Using unfair means in the examination hall, or
  - (viii)** Misbehaving in the examination hall, or
  - (ix)** Writing irrelevant matter, including obscene language or pornographic matter in the script(s); or
  - (x)** Found in possession of mobile phones/cellular phones/pagers and other unauthorized electronic gadget after commencement of the examination inside the examination hall whether in use or not, will be deemed to have been using unfair means; or
  - (xi)** Harassing or doing bodily harm to the staff employed by the Commission for the conduction of the examination; or
  - (xii)** Violating any of the instruction issued to the candidates alongwith their Admission Certificates permitting them to take the examination; or
  - (xiii)** Taking away answer books/shorthand notes/typing script with him/her from the examination hall; or
  - (xiv)** Attempting to commit or, as the case may be abetting the Commission of all or any of the acts specified in the foregoing clauses, may, in addition to rendering himself/herself to criminal prosecution, be liable:-
    - (a)** To be disqualified by the Commission from the examination for which he/she is Candidate, or
    - (i)** By the Commission from any examination or selection held by them;
    - (ii)** By the Central Government from any employment under them; and
    - (b)** to disciplinary action under the appropriate rules.

**MOBILE PHONES, IN SWITCH ON OR SWITCH OFF MODE,** shall not be permitted in examination hall.

**(H).** After the examination, the names of finally selected candidates will be arranged by the Commission, in separate lists, for the participating Cadres/Service in the order of merit as disclosed by the aggregate marks finally awarded to each candidate and in that order so many candidates as are found by the Commission to be qualified in the examination shall be recommended for inclusion in the Select lists of Grade 'C' of the Central Secretariat Stenographers Service, Stenographers Cadre of Indian Foreign Service (B), Armed Forces Headquarters Stenographers Service, Railway Board Secretariat Stenographers Service, Election Commission of India Stenographers Service, Central Vigilance Commission Stenographers Service and Stenographers Grade 'C'/ Court Master post in Central Administrative Tribunal upto the required number.

Provided that the candidates belonging to Scheduled Castes or the Scheduled Tribes may, to the extent of the number of vacancies reserved for the Scheduled Castes/Scheduled Tribes be recommended by the Commission by a relaxed standard, subject to the fitness of these candidates for selection to the service.

Provided that the candidates belonging to Scheduled Castes or the Scheduled Tribes who have been recommended by the Commission without resorting to the relaxed standard referred to in this sub rule, shall not be adjusted against the vacancies reserved for the Scheduled Castes and Scheduled Tribes.

**Note:** - Candidates should clearly understand that this is a competitive and not a qualifying examination. The number of persons to be included in the Select List for Grade 'C' Stenographers, of the Central Secretariat Stenographers Service/ Stenographers Cadre of Indian Foreign Service (B)/ Grade 'C' of the Armed Forces Headquarters Stenographers Service/ Railway Board Secretariat Stenographers Service/ Election Commission of India Stenographers Service/ Central Vigilance Commission Stenographers Service/ and post of Stenographers Grade 'C'/Court Master in the office of Central Administrative Tribunal on the result of the examination is entirely within the competence of Government to decide. No candidate will, therefore, have any claim for inclusion in the Select List on the basis of performance in the examination as a matter of right.

**(I)** The form and manner of communication of the result of the examination to individual candidates shall be decided by the Commission in its discretion and the Commission will not enter into correspondence with them regarding the result.

**(J)** Success in the examination confers no right to selection unless the cadre authority is satisfied, after such enquiry as may be considered necessary that the candidate having regard to his/her conduct in service is suitable in all respect for selection.

**(K)** A candidate, who after applying for admission to the examination or after appearing at it resigns from his/her appointment in the Central Secretariat Stenographers Service or Stenographers Cadre of India Foreign Service (B) or Armed Forces Headquarters Stenographers Service or Railway Board Secretariat Stenographers Service or Election Commission of India Stenographers Service or Central Vigilance Commission Stenographers Service or Central Administrative Tribunal Stenographers Service otherwise quits the Service or severs his/her connection with it, or whose services are terminated by his/her Department or who is appointed to an ex-cadre post or to lien in Grade 'D' of the Central Secretariat Stenographers Service, Grade III of Stenographers Cadre of Indian Foreign Service (B) or Grade 'D' of Armed Forces Headquarters Stenographers Service or Railway Board Secretariat Stenographers Service or Election Commission of India Stenographers Service or Central Vigilance Commission Stenographers Service or Central Administrative Tribunal Stenographers Service will not be eligible for appointment on the results of this examination.

This however, does not apply to Grade 'D'/Grade-III Stenographers who have been appointed on deputation to an ex-cadre post with the approval of the Competent Authority.

**9. Scheme of Examination:**

**i)** The subjects of the written examination and the maximum marks for each subject will be as follows:-

**PART-A: WRITTEN EXAMINATION**

Subject	Maximum Marks	Time for General Candidates	Time for VH Candidates
Paper: (Objective Type)		<b>2 hours (Single Session)</b>	<b>2 hours 40 minutes (Single Session)</b>
(a)General Awareness	100 Marks		
(b)Comprehension and writing ability of English Language	100 Marks		

Wherever, necessary the written examination may be held in two shifts.

**Note I :** -Questions relating to General awareness will be set both in Hindi and English. There will be no Question Paper in Braille for Visually Handicapped candidates.

**Note II :-** The Commission reserves the right to conduct written examination on-line.

**Note.III:-** There will be negative marking of 0.25 marks for each wrong answer in written examination.

#### **Provision for Visually handicapped (VH) candidate:-**

- All the visually handicapped (VH) candidate with visual disabilities not less than forty percent(40%) including blind and partially blind persons who applied for the examination can avail the assistance of a Scribe. Scribe will be provided by the Commission only to such candidates who have sought a SCRIBE in the application form. Medium in which the candidate will take the examination will be taken into account providing the SCRIBE. No attendant will be allowed with such VH candidates inside the examination premises.
- Candidates who are able to read to question paper and to write/indicate the answer with the help of magnifying glass shall be allowed to use the magnifying glass in the examination hall. Such candidates will not be treated as visually handicapped candidate for the purpose of availing the assistance of scribe. Such candidates will have to bring their own magnifying glass in the examination hall and shall not be provided with a Scribe.
- "one eyed" and Visually Handicapped candidate whose degree of visual disability is less than forty percent(40%) shall not be provided a scribe.

#### **PART B: SHORTHAND SKILL TEST IN HINDI OR IN ENGLISH (FOR THOSE WHO QUALIFY IN THE WRITTEN EXAMINATION)- 200 MARKS.**

**Note:** - Candidates will be required to transcribe their Shorthand Notes on Computer only provided by the Commission.

**Passage Dictators** will be provided to each of the Visually Handicapped candidates who will read out the transcribed materials to the visually handicapped candidates at the time of transcription.

The Commission may at its discretion hold the Shorthand Skill Test along with the Written Examination.

#### **PART C: EVALUATION OF RECORD OF SERVICE OF SUCH OF THE CANDIDATES, AS MAY BE DECIDED BY THE COMMISSION IN THEIR DISCRETION ON THE BASIS OF PERFORMANCE IN WRITTEN EXAMINATION AND STENOGRAPHY SKILL TEST CARRYING A MAXIMUM OF 100 MARKS.**

- The syllabus for the written Examination and the scheme of the Stenography Skill Test will be as shown in para(vii) below.
  - Candidates qualified in the written examination are required to appear in Shorthand test either in English or in Hindi which will be of 200 marks.
- Note-1:-** Candidates must indicate their medium for taking Stenography Test in column 6 of the application form. The option once exercised shall be treated as final and no requests for alteration in the said column shall ordinarily be entertained. If the requisite column of option is left blank by any candidate, his/her candidature is liable to be rejected.
- Note-2:-** Candidates who opt to take the Stenography test in Hindi will be required to learn English Stenography and vice versa after their appointment.
- Note-3:-** No credit will be given for Shorthand test taken in language other than the one opted by the candidate and indicated in the application form.
- Note-4:-** Candidates must not write/indicate answers partly in Hindi and partly in English as such an act will lead to summary rejection of the Answer Scripts. In such cases, the candidates will be awarded **ZERO** marks.
- Candidates must write the papers in their own handwriting.
  - The Commission has discretion to fix qualifying marks in any or all subjects of the examination.
  - Only those candidates who obtain such minimum qualifying marks in the Written Examination as may be fixed by the Commission in their discretion will be called for Stenography test.
- vii) Standards and Syllabus of the Written Test.**  
The standard of the question papers in Part-A will be approximately that of the matriculation examination.

#### **Part-A**

**(a) General Awareness:** - Question will be aimed at testing the candidates General Awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to History, Culture, Geography, Economics, Science, General Politic and Scientific research.

#### **(b) Comprehension and Writing Ability of English Language:-**

Questions will be designed to test the candidates understanding and knowledge of English language, Vocabulary, spelling, grammar, sentence structure, synonyms, antonyms, sentence completion, phrases and idiomatic use of words etc. There will be question on comprehension of a passage also.

#### **PART-B**

#### **SCHEME OF SHORTHAND TEST**

**(i) For General Candidates:-** The Stenography/Shorthand test in English will comprise Dictation Test at 100 words per minutes for 10 minutes which the candidates will be required to transcribe in 40 minutes on the Computer.

The Stenography/Shorthand Test in Hindi will comprise Dictation test at **100 words per minutes for 10 minutes which the candidates will be required to transcribe in 55 minutes on the Computer.**

**(ii) For VH Candidates (with visual disability of 40 percent and above).**

Visually Handicapped candidates with visual disability for forty percent (40%) and above will be required to transcribe the matter in **70 minutes for English Shorthand test and in 95 minutes for Hindi Shorthand Test.**

**Passage Dictators** will be provided to each of the Visually Handicapped candidates who will read out the materials transcribed on the computer to the Visually Handicapped candidates.

**Note** No exemption from Stenography test will be granted to any category of candidates on any condition/circumstance.

#### **10. GENERAL INSTRUCTIONS TO THE CANDIDATES**

##### **I INTRODUCTION**

- These instructions contain details pertaining to various aspects of the examination you are going to take and important instructions about the related matters. The assessments of answer sheet of **'Objective Multiple Choice Type'** will be done by a computerized machine. Hence, you should carefully read the instructions regarding handling of the answer sheet and the method of marking answers.
- The Commission will reject the candidature of a candidate who does not qualify the eligibility criteria at any stage.
- Please note that since this is a competitive examination, mere passing is not adequate. Your rank in the order of merit will be the criterion for final selection. You should, therefore, put in your best efforts in the examination.

##### **II GENERAL INSTRUCTIONS**

- Please note carefully your Roll Number, Ticket Number, date, time and venue for the examination given in the Admission Certificate. Seating Plan will be displayed

in the venue as per ticket number.

- Punctuality in Attendance:** You should be present in the examination Hall atleast half-an-hour before the exam and you will not be allowed to leave the examination hall until the exam is over. Candidates arriving late will not be permitted to enter the Examination Hall.
- Photo bearing attendance sheet to be surrendered.** Therefore, bring it with you when you come to the venue for the examination. You will not be permitted to appear for the examination if you do not bring the Admission Certificate with the photograph affixed on it. You will be required to sign in the space provided for candidate's signature in the attendance sheet in the presence of the invigilator in the Examination Hall.
- Compliance with Instructions:** You should scrupulously follow the instructions given by Supervisor and the Invigilator at all the stages of the examination for which you have been called. If you violated the instructions your candidature may be cancelled.
- Use of Books, Notes and Copying or receiving/Giving Assistance would be considered as cheating :** No calculator, separate or with watch, books, slide rules, foot rules, notebooks, pagers, mobile phones or written notes will be allowed inside the examination hall. Any candidate who is found either copying or receiving or giving assistance will be disqualified.
- Instructions to fill in the information on the answer-sheet are explained below.
- Use of Ball-point Pen:** Use only Black/Blue Ball-point Pen for filling up the information in Part-A and Part-B of answer sheet.
- Handling the Answer-sheet:** Please handle your answer-sheet with extreme care and keep it dust free. If it is mutilated, torn, folded, wrinkled or rolled. It may not be read by the machine. Answer-sheets and question papers will be supplied in the examination hall. After the test is over, you should hand over the answer-sheet to the invigilator before leaving the room. Any candidate who does not return answer-sheet or is found to attempt to take or pass on the question booklet/answer-sheet inside or outside the examination hall will be disqualified and the Commission may take further action against him as per rules. After the examination is over, the candidates will be allowed to take away the question booklet given to them.
- Rough work to be done on the booklet:** You should do all the necessary rough work on test booklet/question paper only. You should not do your rough work on the answer-sheet or any other paper. If any rough work is done on the answer-sheet, your answer-sheet will not be assessed.
- One Single Answer-sheet:** There will be a single answer-sheet covering all parts. You will use this answer-sheet only.
- Method of Showing Answer-sheet:** All your answers must be marked in the answer-sheet only.
- Information on the Answer-sheet:** Candidate should write his/her name, Roll No. Ticket No. Name of the Examination as mentioned in Admission Certificate, Date of Birth, Test form number correctly, in the relevant places in OMR answer sheet. Answer sheet not bearing candidates Name, Roll No, Ticket No. Test Form No, Signature, left hand thumb impression or in which details have not been properly shaded will not be evaluated and zero marks will be awarded to them. If any candidate belonging to reserved category does not write and shade their category properly, they will be treated as belonging to UR category.
- Travelling allowance not admissible:** No travelling allowance or other expenses in connection with the examination will be paid.
- No change of centre will be allowed under any circumstance.**

#### **III METHOD OF SHOWING ANSWERS FOR OBJECTIVE TYPE QUESTION PAPER.**

Each question is followed by answers A, B, C and D. Select the appropriate answer. Then by using Black/Blue ball point pen, blacken the rectangle bearing the correct answer number against the serial number of the question.

How to change your Answer: If you wish to change your answer ERASE COMPLETELY without smudges the already darkened rectangle by using good quality eraser and then blacken the new rectangle with your revised answer.

**Note:** - You may also see the additional instructions to candidates available on the Commission's web Site: <http://ssc.nic.in>.

#### **STAFF SELECTION COMMISSION**

#### **GRADE 'C' STENOGRAPHERS LIMITED DEPARTMENTAL COMPETITIVE EXAMINATION, 2013 APPLICATION FORM**

**DATE OF EXAMINATION: 12.05.2013**

**OPENING DATE: 09.03.2013**

**CLOSING DATE: - 08.04.2013**

**FOR CANDIDATES SERVING ABROAD AND IN THE FAR OFF AREAS SUCH AS ANDAMAN AND NICOBAR ISLANDS AND IN LAKSHADWEEP: 15.04.2013**

Affix Signed Passport Size (5 cms x 7 cms approx) vide paragraph 4 (i) (ii) of instructions to candidates contained in the Annexure.

**To be filled in by the candidate in his/her own handwriting**

Signature of the candidate in black ball point pen

**ALL ANSWERS MUST BE GIVEN IN WORDS AND FIGURES AND NOT BY DASHES OR DOTS, ABBREVIATION SHOULD NOT BE USED**

#### **PART-1 TO BE COMPLETED BY THE CANDIDATE**

1	Name in full (in Block Letters)	Shri/Shrimati/Kumari		
2	Name and full postal address of the Ministry/ department/Office in which you are working at the time of applying (in Block Letters)			
3	Indicate Name of the Centre where you wish to take the examination.			
4	Exact Date of Birth (by Christian era)	Date	Month	Year

- (i) Are you member of Scheduled Caste? : Yes/No
  - (ii) Are you member of Scheduled Tribe? : Yes/No
  - (b) (i) Are you applying for the examination under age concession? : Yes/No
  - (ii) If the answer to (b) above is 'Yes' state the category out of the :  Categories mentioned in Para 8(D)(d) to which you belong.
  - (iii) Are you Physically Handicapped candidate? : Yes/No
  - (iv) Indicate the nature of Physical Disabilities, viz. :  (OL/BL/PB/B)
  - (v) Do you belong to Visually Handicapped with visual disability of : Yes/No 40% (forty percent) and above including Blind/Partially Blind category?
  - (vi) Degree of Visual Disability in percent.

**Continued on page 25**



Continued from page 24

- (vii) If yes, whether you desire the assistance of SCRIBE : Yes/No.  
 (viii) If, scribe is engaged, indicate medium of language for answering the papers by scribe. Write Hindi or English.  
 6. The language in which you wish to take Stenography Test : Hindi/English  
 7. Give in chronological order complete details of the service rendered by you under Government in different offices and in different Grades.

Name of the Deptt/Office	Post held & Scale of pay	State whether post held permanently/on probation/temporary.	From	To

8. (a) Are you a permanent or regularly appointed Stenographer Grade 'D' of the Central Secretariat Stenographers Service/ Stenographers Cadres of Indian Foreign Service (B)/ Armed Forces Headquarters Stenographers Service/ Railway Board Secretariat Stenographers Service/ Election Commission of India Stenographers Service/ Central Vigilance Commission Stenographers Service/ Grade 'D' Stenographer of CAT? : **Yes/No**  
 (b) If the answer to (a) above is 'Yes' indicate the date of your continuous appointment as Stenographer Grade 'D' in the Cadre. :  
 (c) Indicate the name of the Cadre to which you belong. :  
 9. (a) Are you holding an ex-Cadre Post? : Yes/No  
 (b) If the answer to (a) above is 'Yes' please state whether  
 (i) The deputation to the Ex-Cadre post has the approval of the competent authority. : Yes/No  
 (ii) Whether the Ex-Cadre post is a transfer post? : Yes/No  
 (iii) Do you continue to held lien on Grade 'D'/Grade-III of the Central Secretariat Stenographers Service/ Stenographers Cadres of Indian Foreign Service (B)/ Armed Forces Headquarters Stenographers Service/ Railway Board Secretariat Stenographers Service/ Election Commission of India Stenographers Service/ Central Vigilance Commission Stenographers Service and Steno Grade 'D' of Central Administrative Tribunal. : Yes/No  
 10. (a) Have you passed the Stenography test held by Staff Selection Commission for the purpose of Appointment /confirmation or continuance in Grade 'D'/Grade-III of the Central Secretariat Stenographers Service/ Stenographers Cadres of Indian Foreign Service (B)/Armed Forces Headquarters Stenographers Service/Railway Board Secretariat Stenographers Service/Election Commission of India Stenographers Service/Central Vigilance Commission Stenographers Service/and Steno Grade 'D' of Central Administrative Tribunal? : Yes/No  
 (b) If, the answer to (a) above is 'Yes' then indicate The name of the examination, the date of Stenography Test and your Roll Number. :  
 11. Give a list of the documents attached with the application (Please see paragraph 4 and 6 of the Annexure to the Notice).  
 1. \_\_\_\_\_  
 2. \_\_\_\_\_  
 3. \_\_\_\_\_  
 4. \_\_\_\_\_

**DECLARATION TO BE SIGNED BY THE CANDIDATE**

**I hereby declare that:-**  
 (a) All statements made in this application are true, complete and correct to the best of my knowledge and belief.  
 (b) The Original certificates required to be submitted vide para-4 of the "Instructions to Candidates" of which attested copies have been attached by me with this application, are in my possession and the same will be produced on demand.  
 \*Signature \_\_\_\_\_  
 Date \_\_\_\_\_  
 Place \_\_\_\_\_  
 Telephone Number \_\_\_\_\_

\*Unsigned applications will be summarily rejected.  
 Strike out portion not applicable.  
 PH candidates unable to sign may affix left hand thumb impression.

**PART-2 TO BE FILLED BY THE HEAD OF DEPARTMENT OR OFFICE IN WHICH THE CANDIDATE IS SERVING**

- Certified that:  
 (1) The information given by Shri/Shrimati/Kumari ..... \*in column 1,4,5 and 7 to 10 of the application have been verified with reference to his/her service record and are correct.  
 (2) It has been verified from his/her \*service records that he/she \*belong to Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe\*.  
 (3) There are no circumstance rendering him/her \*unsuitable for promotion to the post of the Grade 'D'/Grade-III Stenographers in the Central Secretariat Stenographers Service/Stenographers Cadre of Indian Foreign Service (B)/ Armed Force Headquarters Stenographers Service/ Railway Board Secretariat Stenographers Service/Election Commission of India Stenographers Service/ Central Vigilance Commission Stenographers Service and Central Administrative Tribunal Stenographers Service.  
 (4) He/She \*is a regularly appointed temporary/quasi-permanent officer of Grade 'D' of the Central Secretariat Stenographers Service/Stenographers Cadre of Indian Foreign Service (B)/ Armed Force Headquarters Stenographers Service/ Railway Board Secretariat Stenographers Service/Election Commission of India Stenographers Service/ Central Vigilance Commission Stenographers Service and Central Administrative Tribunal Stenographers Service with effect from -----and continue to be so employed.  
 (5) He/She \*is on deputation to Ex-Cadre post held by him/her \*with the approval of the competent authority.  
 (6) He/She \*is appointed against a 'transfer' post and continue to have lien on the post mentioned in Sub-Para (4).  
 (7) It has been verified from his/her\* service record that he/she\* has been exempted from passing the Commission's Stenography test for the purpose of confirmation or continuance in Grade 'D'/Grade-III of the Central Secretariat Stenographers Service/Stenographers Cadre of the IFS (B)/ Armed Force Headquarters Stenographers Service/ Railway Board Secretariat Stenographers Service/Election Commission of India Stenographers Service/ Central Vigilance Commission Stenographers Service and Central Administrative Tribunal Stenographers Service before the notification of the examination.  
 (8) It has been verified from his/her\* service records that he/she\* has passed the Commission's Stenography test for the purpose of confirmation or continuance in Grade 'D'/Grade-III of the Central Secretariat Stenographers Service/Stenographers Cadre of the IFS (B)/ Armed Force Headquarters Stenographers Service/ Railway Board Secretariat Stenographers Service/Election Commission of India Stenographers Service/ Central Vigilance Commission Stenographers Service and Central Administrative Tribunal Stenographers Service before the notification of the examination.

**Certified true copy of the first page of Service Book** of the candidate and certified true copy of the particulars of his/her\* service during the 3 years ending 01.08.2012 have been enclosed.  
 Certified also that he/she\* has submitted his/her application to the department/Office on .....for onward transmission to the Staff Selection Commission and vacancy in appropriate category is available in the Department/Ministry.

Signature.....  
 Name.....  
 Designation.....  
 Department/Office.....  
 Complete Postal Address.....  
 Date.....  
 Telephone No.....

**Strike out portion not applicable.**  
**Note-1:** Forwarding Authority may sign the photograph of the candidate pasted on the application form and also put his/her seal half on the photograph and half on the application form without defacing the photograph. Without these (photo on the application being signed by forwarding authority in addition to his seal) the application will be summarily rejected.  
**Note-2:** The complete application of the candidate which will be forwarded by the department to the Commission after the closing date must accompany the Department certificate that "The Application was submitted to the Department by the Candidate on or before the closing date". However, no application after a fortnight from the closing date will be accepted under any circumstances.  
**davp 32204/11/0101/1213** **EN 49/29**

**No. 1(3)/2009-PA(TA)**  
**Government of India**

## Ministry of Communication and Information Technology

### Department of Electronics and Information Technology

**STQC Dte.**

The Standardization Testing and Quality Certification (STQC) Directorate, an attached office of the Department of Electronics and Information Technology(DeitY), Government of India, provides quality assurance services in the area of Electronics and IT through countrywide network of its laboratories and centres. The services include **Testing, Calibration, IT & e-Governance, and Certification** and functions through a chain of laboratories viz., Electronics Regional Test Laboratory at Delhi, Kolkata, Mumbai and Thiruvananthapuram and Electronics Test and Development Centres at Bengaluru. Chennai, Hyderabad, Pune, Goa, Jaipur, Mohali, Solan, Guwahati and Agartala.

STQC Dte invites application for its labs/centres for filling up posts of Scientist 'C' in Pay Band 3 (Rs. 15600-39100) + Grade Pay of Rs 6600/- **on deputation basis** from Scientific and Technical personnel working in the Central/State Government/UT Administration/semi government or statutory or autonomous organizations who have Masters degree in Physics or Bachelor "Degree in Engineering/Technology in the field of Electronics and Communications, Electrical & Electronics and Computer Science. The person must be holding analogous post or with 05 years regular service with appropriate experience in Scientific/Research and technical work in the Pay Band 3 (Rs 15600-39100) + Grade Pay of Rs. 5400/- or equivalent.

The crucial date for determining the eligibility of the candidate shall be the last date prescribed for receipt of application. The maximum age limit for appointment on deputation shall -not exceed 56 years as on the crucial date. The period of deputation, including the period of Deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department shall ordinarily not exceed three years. Candidate who applies shall not be allowed to withdraw their candidature subsequently. The selected candidates are liable to be posted anywhere in India. The pay of the officer selected will be regulated in accordance with G.I. DOPT OM No. AB-14017/71/89-Estt.(RR), dated 3.10.89 as amended from time to time.

The applications of willing and eligible persons who can be spared immediately be sent through proper channel in the prescribed proforma along with copies of up to date ACRs for the last five years duly attested by an officer not below the rank of " Under Secretary" or equivalent along with a Vigilance Clearance Certificate so as to reach to the STQC Directorate, Ministry of Communication and Information Technology, Department of Electronics and Information Technology, Electronics Niketan, 6, CGO Complex, New Delhi-110003 within **30 days** from the date of .publication of this advertisement.

This advertisement is also available at website of STQC Directorate **www.stqc.nic.in** and web-

site of DeitY **www.deity.gov.in.**

**Proforma**

Ref. Advt. No.-1(3)/2009-PA(TA)

Application for the post of \_\_\_\_\_ in Electronics Regional Test Laboratories and Electronics Test & Development Centres under STQC Directorate, Department of Electronics and Information Technology on **deputation basis.**

- Name and address in Block letters.
- Date of Birth (in Christian era):
- Date of retirement (under Central/State Govt. rules) :
- Educational Qualifications:  
 (From Matriculation onwards in chronological order)

Sl. No.	Name of the University/Board	Degree/certificate etc, awarded	Year of passing	Percentage & marks obtained	Division awarded

- Details of employment in chronological order:

Name of office/Organiza-tion(also state whether centre/State Govt.)	Post held whether on Regular/ad-hoc or Deputation basis	From To	Scale of Pay and last Basic pay of the post presently held	Nature of Duties

- Details of experience in support of your suitability for the post:
- Whether belong to SC/ST
- Additional information, if any;

**Place:** \_\_\_\_\_ **Signature of the Applicant**  
**Date:** \_\_\_\_\_ **Name**  
**Address:** \_\_\_\_\_  
**Telephone No.**  
**e-mail ID :** \_\_\_\_\_

**TO BE FILLED BY THE EMPLOYER**

**Certified that:**  
 1. Particulars furnished above by Shri/Smt./Km, \_\_\_\_\_ have been verified from her/his record and found correct.  
 2. No vigilance/disciplinary proceedings are pending or contemplated against Shri/Smt./Km, \_\_\_\_\_. His/her integrity is certified.  
 3. No major or minor penalty was imposed on Shri/Smt./Km, \_\_\_\_\_ for the last 05 years as per records in the Ministry/Department,  
 4. Attested copies of ACR Dossiers for the last five years are enclosed herewith.

**Place :** \_\_\_\_\_ **Signature of Competent Authority**  
**Date :** \_\_\_\_\_ **Name & Designation**  
**Stamp**

**davp 06116/11/0006/1213** **EN 49/3**



# LIC

**भारतीय जीवन बीमा निगम**  
LIFE INSURANCE CORPORATION OF INDIA  
Visit us at: www.licindia.in

CENTRAL OFFICE, "YOGAKSHEMA", JEEVAN BIMA MARG, MUMBAI 400 021.

## RECRUITMENT FOR THE POST OF ASSISTANT ADMINISTRATIVE OFFICER

1. Life Insurance Corporation of India invites Online Applications from eligible Indian Citizens for appointment to the post of Assistant Administrative Officer. Candidates are requested to apply On-Line only. No other means/mode of application will be accepted. The schedule of events shall be as under:

### SCHEDULE OF EVENTS

Start date for Online Registration	5 <sup>th</sup> March, 2013
Start date for Offline Payment of Application Fee/Intimation Charges at State Bank of India Branches	7 <sup>th</sup> March, 2013
Start date for Online Payment of Application Fee / Intimation Charges	5 <sup>th</sup> March, 2013
Last date for Online Registration & Online Payment of Application Fee/Intimation Charges	1 <sup>st</sup> April, 2013
Last Date for Offline Payment of Application Fee / Intimation Charges	4 <sup>th</sup> April, 2013
Download of Call Letter for Examination	First Week of May, 2013
Date of Online Examination (Tentative)	11 <sup>th</sup> and/or 12 <sup>th</sup> May, 2013

### TOTAL NO. OF VACANCIES: 750

Reservation for Scheduled Castes, Scheduled Tribes, Other Backward Classes and Physically Handicapped shall be as under:

CATEGORY	SC	ST	OBC	General(UR)	Total	OH	VI
No. of Vacancies	114	56	201	379	750	12	11

The number of vacancies as also the number of reserved vacancies are provisional and may vary according to the actual requirements of the Corporation.

### 2. Reservation /Definitions for Persons with Disabilities:

- Only the Orthopaedically Handicapped and Visually Impaired candidates are eligible to apply.
- Orthopaedically Handicapped (OH): Locomotor Disability means disability of bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy. Cerebral Palsy means a group of non-progressive conditions of person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, peri-natal or infant period of development. All the cases of Orthopaedically Challenged Persons would be covered under the category of 'Locomotor disability or cerebral palsy'.
- A person having a minimum of 40% physical impairment with disability of one hand or one leg provided independent mobility is not affected is eligible to apply.
- Visually Impaired (VI): Candidates with visual Impairment falling under Category-I (40-74%) only are eligible to apply.
- Reservation for Persons with Disabilities shall be on horizontal basis. Selected candidates will be placed in the appropriate category.
- Use of Scribe :**  
The visually impaired candidates with visual impairment falling under Category I and candidates whose writing speed is affected by Cerebral Palsy can use their own scribe at their own cost during the On-line examination. In all such cases where a scribe is used, the following rules will apply:
  - The candidate will have to arrange for his/her own scribe at his/her own cost.
  - The scribe can be from any discipline. The Academic qualification of the scribe should be one grade lower than the stipulated criteria.
  - Candidates using a Scribe are required to fill up a Declaration Form (Specimen of which shall be available in our website) and submit the same along with the Call Letter at the time of examination. Further, in case it later transpires that he/she did not fulfill any of the laid-down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written test.
  - Such candidate who uses a scribe shall be eligible for extra time of 20 minutes for every hour of the examination.

Visually Impaired candidates under Low Vision may skip the non-verbal questions, and questions based on Graph and Table, if any. The candidates will be awarded marks for such Sections based on the overall average obtained in other Sections of the respective test.

### 3. Eligibility Conditions as on 1st March, 2013 shall be as under :

Age	Minimum Age shall be 21 years (completed) as on 1st March, 2013. Maximum age shall not be more than 30 years(those born between 02/03/1983 and 01/03/1992 only are eligible )	
	Relaxations in upper age limit for SC/ST/OBC/ECO/SSRCO/Persons with Disabilities/Confirmed LIC employees shall be as under :	
	SC/ST	5 Years
	OBC	3 Years
	OH/VI(Gen)	10 Years
	OH/VI(SC/ST)	15 Years
	OH/VI(OBC)	13 Years
	ECO/SSRCO (GEN)	5 Years
	ECO/SSRCO (SC/ST)	10 Years
Educational Qualification	ECO/SSRCO (OBC)	8 Years
	Confirmed LIC employees	Further Relaxation of 5 Years
	Bachelor/Master's Degree from a recognized Indian University/ Institution with a minimum of 55% marks in the aggregate in either of the Degrees. If any University awards grades instead of marks, applicants should clearly mention the numerical equivalent of the grades in terms of aggregate marks.	

The percentage of marks shall be arrived at by dividing the marks obtained by the candidate in all the subjects by the aggregate marks irrespective of honors/optional subject, if any. This will be applicable for those Universities also where Grades are decided on the basis of marks obtained in the Honors Subjects only.

### 4. Emoluments and Benefits:

Basic pay of ₹17240/- per month in the scale of ₹17240- 840(14) -29000- 910(4) -32640 (Under Revision) and other admissible allowances as per rules. Total emoluments at the minimum of the scale inclusive of House Rent Allowance and City Compensatory Allowance wherever admissible as per classification of the city, will be ₹33,418/-(Approx.) per month in an 'A' class city. Other benefits are Defined Contributory Pension, Gratuity, LTC, Medical Benefit, Group Savings Linked Insurance (GSLI), Group Personal Accident Insurance, Group Insurance, Vehicle Loan (2-wheeler/4 wheeler) as per rules.

### 5. Service Conditions:

As applicable in the Corporation from time to time. The advertised posts are regular and selected candidates, on appointment, are liable to be posted or subsequently transferred anywhere in India.

### 6. Probation :

One year, extendable up to 2 years.

### 7. Guarantee Bond:

Before joining as a Probationer, candidates will be required to give an undertaking to serve the Corporation for a minimum period of four years from the date of joining (including probationary

period) failing which, he/she or his /her heirs, executors, administrators will be liable to pay liquidated damages of ₹100000/- (Rupees one lakh only) to the Corporation. The candidate will have to submit Deed of Indemnity for ₹100000/- (Rupees one lakh only) at his/her cost, duly stamped, the stamp value of which will be as applicable to the State in which the deed is executed by the candidate.

### 8. Application Fees /Intimation Charges(Non-refundable):

Candidates have the option of making the payment of Application Fees/Intimation Charges through the On-Line Mode or the Off-Line Mode as under:

For General/OBC Candidates	Application Fee-cum-Intimation Charges of ₹500/- plus Bank Charges / Gateway Charges in case of Offline/Online Payment respectively.
For SC/ST/PH Candidates	Intimation Charges of ₹50/- inclusive of Bank Charges in case of offline payment only.

For instructions on method of payment please refer "How to Apply".

### 9. Selection Procedure :

Selection will be made on the basis of performance in the **on-line test** followed by a **personal interview** of short listed candidates and subsequent Pre-Recruitment Medical Examination.

A Competitive Online examination will be held at centers all over India as shown in Annexure II. Applicants will have to appear for the online examination on any one day on 11th / 12th May, 2013 (tentatively) at the centre (a nearby city) chosen by them/ allotted to them at their own expense. The Corporation, however, reserves the right to change the examination date/ Centre. Candidates will be informed accordingly in case of any change in the date/centre/venue of examination by e-mail and SMS.

### On-line Test:

On-line test will be of objective type, multiple choices of 120 minutes (2 hrs) duration comprising of the following:

Section	Questions	Number of Questions	Marks	Time (Hrs)
1	Reasoning Ability	30	90	120 Minutes (2 hrs.)
2	Numerical Ability	30	90	
3	General Knowledge, Current Affairs	30	60	
4	Computer Knowledge	30	60	
5	English Language with Special emphasis on Grammar, Vocabulary and Comprehension	40	100	
<b>Total</b>		<b>160</b>	<b>400</b>	

### Penalty for Wrong Answers

There will be a penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth (1/4) of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question.

Candidate **MUST** pass in each Section separately and should also obtain minimum marks in the aggregate to qualify for the interview. The minimum marks to be obtained in each Section and in the aggregate shall be decided by LIC of India. The marks obtained by the candidate in each Section and in the aggregate shall be arrived at after deduction of the marks for wrong answers. Decision of the Corporation in this regard shall be final and binding on the candidates. No correspondence will be entertained in this regard.

Appearing in the online examination or mere passing the online examination shall not vest any right in a candidate to be called for Personal Interview.

### Pre-exam training for SC/ST candidates:

SC/ST candidates who wish to avail the benefit of pre-examination training may register their name and other details with the Divisional Office of LIC of India convenient to them. The Divisional Office will inform the registered candidates, the date and venue of the training. Such candidates would have to attend the training at their own cost on the appointed dates and at the venue advised to them. Candidates are required to refer to the website under the tab "Careers" for details of the Divisional Offices of the Corporation.

### Interview

- The Corporation reserves the right to fix the minimum eligibility standards in order to restrict the candidates to be called for interview, commensurate with number of vacancies and also the minimum qualifying marks to qualify in the interview. Candidates who do not obtain the minimum qualifying marks as decided shall be excluded from further selection process. The decision of the Corporation in this regard shall be final and binding on the candidates and no correspondence will be entertained in this regard.
- The number of candidates to be called for interview will be about three times the number of vacancies to be filled in, subject to availability of successful candidates in the online test and will be purely as per their ranking in their respective category. Candidates will have to obtain the minimum marks in the interview as will be decided by the Corporation.
- Outstation candidates called for interview shall be entitled for re-imbursalment of Second Class Ordinary to and fro Railway/Bus Fare by the shortest route from the place of residence to the place of interview to be restricted to the fare by Railway Second Class Sleeper including the Reservation charges.
- In case of similar marks of two or more candidates, the merit order of such group of candidates shall be as per the aggregate marks in online test and interview and further as per their additional post graduation qualification (i.e. the person with higher educational qualification will be placed higher in the merit order) and in case of further similarity in educational qualification merit order will be decided on the basis of age (i.e. senior in age will be placed higher in merit order).

### Pre-Recruitment Medical Examination:

Shortlisted candidates will have to undergo a Pre-Recruitment Medical Examination and if found medically fit, will be offered appointment.

### 10. Action against Misconduct:

- Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information.
- The responses of candidates would be analyzed and compared with other candidates who appeared for the examination to detect abnormal patterns of similarity of responses. If, in the method adopted for this, it is established or suspected that the responses have been shared and scores obtained are not genuine/ valid, the Corporation reserves the right to cancel the candidature of such candidates.
- At any stage of recruitment, if a candidate is or has been found guilty of -
  - Using unfair means during the examination or
  - Impersonating or procuring impersonation by any person or
  - Misbehaving in the examination hall
  - Resorting to any irregular means in connection with his/her candidature during selection process
  - Obtaining support for his/her candidature by any means he/she in addition to rendering himself/herself liable to criminal prosecution may also be liable to be:
    - Disqualified from the examination.
    - Debarred either permanently or for a specified period from any examination/ recruitment to be conducted by the Corporation.

Continued on page 27

Continued from page 26



**भारतीय जीवन बीमा निगम**  
**LIFE INSURANCE CORPORATION OF INDIA**

Visit us at: [www.licindia.in](http://www.licindia.in)

**11. How to Apply**

**Pre-Requisites for Applying Online**

**Before applying online, candidates should**

- Have valid personal email ID, which should be kept active till the declaration of results.
- Intimation about call letters will be sent through the registered e-mail ID. Under no circumstances, a candidate should share/mention e-mail ID to / of any other person. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying on-line and must maintain that email account.
- Keep the necessary details / documents ready in case of Online Payment of the requisite application fee / intimation charges.
- The candidate should have a scanned (digital) image of his/her photograph and signature as per the specification given in Annexure III in JPEG format not exceeding 50 KB and 20KB respectively and upload the photograph and signature. The online application will not be registered unless the candidate's photo and signature is uploaded after completion of the entry in online mode.

- a. Candidates are necessarily required to apply On-line through LIC's website under "Careers"- <http://www.licindia.in/careers.htm>. No other means/mode of applications will be accepted.
- b. Applicants satisfying the conditions of eligibility as on 01.03.2013 are first required to go to the LIC's website [www.licindia.in/Careers.htm](http://www.licindia.in/Careers.htm) and download the Recruitment Notification and take a print out of the same for reference.
- c. Once the candidate clicks the relevant on-line application link titled "ON-LINE APPLICATION FOR LIC AAO's RECRUITMENT", it redirects the candidates to the on-line registration page. The candidate is required to keep the details about bio-data ready to enable him/her to fill up the application form correctly. The name of the candidate or his/her father/husband etc. should be spelt correctly in the application as it appears in the certificates/mark sheets. **Payment of Application Fee/Intimation Charges has to be done after successful registration of the application else application will be treated as cancelled.**
- d. **Choice of Examination City:** Candidates should indicate the Name of the Examination City in the appropriate column of the online Application form. No change of Examination City will be permissible at a later date. The Corporation, for administrative reasons, however, reserves the right to direct the candidate to appear for online examination at any City other than the one chosen by the candidate.
- e. In the event of not being able to fill the data in one go, the candidate can save the data already entered. When the data is saved, registration number and password will be generated by the system and displayed on the screen. Candidate should note down the registration number and password. Email and SMS indicating the Registration Number and Password will be sent. Candidates can reopen the saved data using Registration Number and Password and edit the particulars, if needed. This facility will be available for three times in all. **Once the application is filled completely, the candidate should submit the data. In case of Offline payment, candidates should take a printout of the system generated fee payment challan immediately. No change/alteration will be allowed thereafter. The registration at this stage is provisional.**
- f. **Payment of Application Fee/Intimation Charges**

In case of Offline Payment of Application Fee/Intimation Charges, the payment will be accepted from 2nd working day after the on-line registration and can be made **within three working days thereafter at any branch of State Bank of India by cash only.** System generated payment challan will be used for depositing the amount. Once the amount is paid, the registration process will be complete. Candidates should ensure State Bank of India Branch Code, Journal Number along with Branch Seal on the Candidate's copy of the Challan. Candidates are advised to preserve the payment challan with them for reference and use in future.

**In case of Online Payment,**

- i) Candidates should carefully fill in the details in the Online Application at the appropriate places very carefully and click on the "SUBMIT" button at the end of the Online Application Form. Before pressing the "SUBMIT" button, candidates are advised to verify every field filled in the application especially with regard to spellings.
- ii) The application form is integrated with the payment gateway and the payment process can be completed by following the instructions therein.
- iii) Payment can be made by using only Master/Visa Debit or Credit Cards or Internet Banking by providing information as asked on the screen.
- iv) In case candidates wish to pay fees / intimation charges through the online payment gateway after the upload of photograph and signature, an additional page of the application form is displayed wherein candidates may follow the instructions and fill in the requisite details.
- v) If the online transaction has been successfully completed, a Registration Number and Password will be generated which shall be preserved by the candidate for future reference.
- vi) If the online transaction has not been successfully completed, then the following message is displayed "Your online transaction was unsuccessful. Please register again". Candidates may then revisit the "Apply Online" link and fill in their application details again. In case of unsuccessful registration the amount of fees submitted will be refunded to the account in due course.
- vii) On successful completion of the transaction, an e-receipt will be generated. Candidates are required to take a printout of the e-receipt.
- viii) After submitting your payment information in the online application form, please wait for the intimation from the server. DO NOT press BACK or REFRESH button in order to avoid double charge.
- ix) To ensure security of your data, please close the browser window once your transaction is completed.
- h. Candidate will receive confirmation of registration by SMS/Email after two working days from the date of payment of fees. There is also a provision to reprint the submitted application containing fee details, after three days from the date of payment of application fees/intimation charges.
- i. Candidates can log on for Registration of Applications on the dates mentioned under "Schedule of Events" on the Para 1 of this notification.
- j. Candidates shall be solely responsible for filling up the online applications correctly. In case of invalid applications due to errors committed by the applicant no claims for refund of money so collected shall be entertained by the Corporation.
- k. To avoid last minute rush, candidates are advised to register on-line and pay the Application Fees /Intimation Charges (wherever applicable) in time.

**I. Issue of Call Letters for on-line test:**

Candidates will have to visit the website under the heading "Careers" <http://www.licindia.in/careers.htm> for downloading call letters for on-line test from the first week of May, 2013 onwards from the given link hosted on LIC's website. Intimation for downloading call letter will also be sent through e-mail/SMS. Once the candidate clicks the relevant link, he/she can access the application form. The candidate is required to use (i) Registration Number, (ii) Password (iii) Date of Birth for downloading the call letter.

**m. Identity Verification for Written Examination.**

The candidate is required to affix his/her recent recognizable photograph on the call letter and appear at the exam centre with the Call Letter and Photo Identity Proof in original and copy thereof.

In the examination hall, the call letter along with the photocopy of the candidate's photo identity which can be PAN Card/Passport/Driving Licence/Voter's ID Card/Bank Pass Book with photograph/Photo ID proof issued by a Gazetted Officer/People's Representative along with Photograph/Identity Card issued by a recognized college/university/Aadhar Card with photograph/Employee ID card of Central/State/PSUs should be submitted to the Invigilator for verification. The candidate's identity with respect to details on the call letter and in the Attendance List will be verified. If identity of the candidate is in doubt, the candidate may not be allowed to appear for the Examination.

**12. Important Instructions:**

- i) Before applying, candidates are advised to satisfy themselves that they fulfill all the eligibility conditions especially age, qualification, caste (for Scheduled Caste/Scheduled Tribe/Other Backward Class candidates only). If found ineligible on any count, their candidature will be cancelled at any stage of recruitment. The fees/Charges paid by ineligible candidates shall be forfeited. Decision of the Corporation in all matters regarding eligibility of the candidate, selection and any other matters relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the Corporation in this regard.
- ii) Keep particulars of date of birth, educational qualifications, caste, other personal details etc. ready as these are required to be entered in the on-line application.
- iii) After applying on-line, the candidates should obtain a system generated print out of the application on A4 size paper and retain it after signing the same. Please do not send this print out to Life Insurance Corporation of India.
- iv) Candidates who are called for interview will have to submit the duly signed System Generated Print Out of the On-line application, copy of the call letter duly signed by the invigilator during the examination, Receipt of fee as mentioned above and also produce original and attested Photostat copies of all relevant certificates at the time of interview, failing which their candidature shall be liable to be cancelled.
- v) Withdrawal of candidature on account of non furnishing of any information will not confer any right to carry forward or retain the candidature for future recruitment.
- vi) Application once submitted will not be allowed to be withdrawn and the fee once paid will not be refunded nor would this fee be held in reserve for future exam/ selection.
- vii) Caste Certificate in respect of SC/ST/OBC must be obtained in the prescribed format from any one of the following authorities and submitted at the time of interview -

A	District Magistrate/Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
B	Chief Presidency Magistrate/ Additional Chief Presidency magistrate / Presidency Magistrate.
C	Revenue Officer not below the rank of Tehsildar.
D	Sub-Divisional Officer of the area, where the candidates and / or his family resides.
E	As far as the candidates belonging to ST caste from Tamil Nadu are concerned, the certificate issued by Revenue Divisional Officer only is acceptable and not by the Tehsildar.

For claiming reservation under OBC category, candidates should belong to such caste or community which are common to both the lists in respect of Mandal Commission and the State Governments List from the State of their origin (as per the list published by the Central Government). The benefit of reservation shall not apply to persons / sections belonging to "Creamy layer" as specified vide column 3 of the Schedule to the Dept. of Personnel & Training OM No.36012/22/93-Estt. (SCT) dated 8.9.93. OBC candidates should produce certificate as per the proforma prescribed by the Ministry of Personnel, Public Grievances and Pensions, Govt. of India which should include that they do not belong to Creamy layer. (Non submission of certificate in the prescribed proforma may render the application to be invalid.)

- viii) Formats of Caste Certificates for Scheduled Castes/Tribes/Other Backward Classes and Disability certificates for Physically Handicapped Candidates shall be available on our website.
- ix) Candidates serving in Government / Public Sector Undertakings should produce "No Objection Certificate" from the employer at the time of interview, failing which, their candidature may not be considered.
- x) Candidates shall not be permitted to use calculators, mobile phones, pagers or any other instruments in the examination hall.
- xi) Admission to on-line test is only provisional without verification of age/ qualification/ category of candidate with reference to documents. Candidates should not furnish any particulars that are false, tampered, fabricated and/or suppress any material information while filling up the online application form.
- xii) Any request for change of address will not be entertained whilst the recruitment exercise is in progress.
- xiii) Call letters will not be dispatched by post or any other mode. Candidates will be required to download the call letters from the referred website.
- xiv) Candidates will appear for the online examination at the allotted centers at their expenses & risks and the LIC will not be responsible for any injury/losses etc. of any nature caused to them.
- xv) Appointment of selected candidates is subject to his/ her being declared medically fit as per the requirement of the LIC. Such appointments will also be subject to the LIC of India (Staff) Regulations, 1960.
- xvi) Interview Call Letters for shortlisted candidates shall be sent by e-mail address given by the candidate at the time of on line application. Requests for sending letters to different address subsequently shall not be entertained.
- xvii) Candidates are requested to kindly refer to the website periodically and check their e-mail account for updated information pertaining to the Recruitment till the conclusion of the recruitment process.
- xviii) In case of any dispute on account of interpretation of this advertisement in version other than English, the English version shall prevail.
- xix) **CANVASSING IN ANY FORM WILL LEAD TO DISQUALIFICATION OF CANDIDATURE.**

Place : Mumbai.

Executive Director (Personnel)

Date : 01/03/2013

Refer our website for detailed information

EN 49/68

**STAFF SELECTION COMMISSION**  
**SOUTHERN REGION**  
CHENNAI

F.NO.4/12/2010-SR

**NOTICE**

The advertisement published in Employment News dated 1-7<sup>th</sup> September, 2012 for the post of Senior Scientific Assistant-III (One UR) in Directorate of Plant Protection, Quarantine & Storage, Faridabad vide Category No.SR-6 of Advt. No.SSC/SR/2/2012 is cancelled due to administrative reasons.

Regional Director (In-charge)

davp 32204/11/0102/1213

EN 49/30

**Integrated Headquarters of Ministry of Defence (Navy)**

Directorate of Civilian Personnel, D-II Wing  
Sena Bhavan, New Delhi-110011

Subsequent to advertisement published in Employment News dated **21-27 Jul 2012 for recruitment to the post of Draughtsman Grade-III Group 'C' Non-Gazetted, Non-Ministerial and Non-Industrial in the Pay Band-I, with Grade Pay Rs. 2400 (pre revised pay scale of Rs. 4000-100-6000) in IHQ/**

MoD(Navy), a written examination was conducted on **09 Dec 2012** at Delhi, Mumbai, Vishakhapatnam and Kochi. Candidates who have appeared in the above examination are hereby intimated that the Roll Number of candidates qualified/shortlisted for interview has been uploaded in the website

[www.irfc-nausena.nic.in/index.php](http://www.irfc-nausena.nic.in/index.php) at the menu option "Civilian Personnel". The details of date and venue for interview will be uploaded in the website shortly and call letters to all shortlisted candidates will be issued simultaneously. The candidates whose Roll Nos figure in the list published on the website are advised to check the details of the date and venue for interview on the website.

davp 10701/11/0092/1213

EN 49/18



Government of India

# STAFF SELECTION COMMISSION



## Final result of Examination for recruitment to posts of Sub-Inspectors in CAPFs and Assistant Sub Inspector in CISF, 2012.

Staff Selection Commission conducted Examination for recruitment to posts of Sub-Inspectors in CAPFs and Assistant Sub Inspector in CISF, 2012 on 27.05.2012(Paper-I) and 29.07.2012(Paper-II). Based on the performance in the Written Examination 6613 candidates were qualified for Interview for the SI in CAPFs/ASI in CISF. Commission had decided to prescribe a cut off of 25% in interview for UR and 20% for other categories.

- As per notice of examination, candidates were required to indicate their preference for various posts as under :-  
A -Sub-Inspector in Border Security Force (BSF)  
B - SI in Central Industrial Security Force (CISF)  
C- ASI in CISF  
D- SI in Central Reserve Police Force (CRPF)  
E- SI in Indo-Tibetan Border Police (ITBP)  
F- SI in Sashastra Seema Bal (SSB)
- Candidates were allocated amongst various posts such as SI/ASI keeping in view their merit-cum-preference. Category-wise details of the candidates qualified for appointment are as under :-

### Male Candidates

	SC	ST	OBC	Ex.S	UR	TOTAL
VACANCIES	447	198	711	100	1640	2996
CANDIDATES RECOMMENDED	447	198	711	72	1640	2996

#### BSF (for post of S.I.) (Code A)

	SC	ST	OBC	UR	TOTAL
VACANCIES	72	12	66	311	461
CANDIDATES RECOMMENDED	72	12	66	311*	461

\* includes 5 SC, 7 ST, 86OBC and 2 Ex.S candidates

#### CISF (for post of S.I.) (Code B)

	SC	ST	OBC	UR	TOTAL
VACANCIES	103	51	186	350	690
CANDIDATES RECOMMENDED	103	51	186	350*	690

\* includes 7 SC, 7 ST, 85 OBC candidates

#### CISF (for post of A.S.I.) (Code C)

	SC	ST	OBC	Ex.S	UR	TOTAL
VACANCIES	127	63	229	100	430	849
CANDIDATES RECOMMENDED	127	63	229	72	430*	849

includes 3 SC, 5 ST 96 OBC and 9 Ex.S candidates

#### CRPF (for post of S.I.) (Code D)

	SC	ST	OBC	UR	TOTAL
VACANCIES	84	42	151	282	559
CANDIDATES RECOMMENDED	84	42	151	282*	559

\* includes 6 SC, 10 ST and 62 OBC candidates

#### ITBPF (for post of S.I.) (Code E)

	SC	ST	OBC	UR	TOTAL
VACANCIES	61	30	79	267	437
CANDIDATES RECOMMENDED	61	30	79	267*	437

\* includes 6 ST, 37 OBC and 2 ExS candidates

**SSB (for post of S.I.) (Code F) : No male vacancies.**

### Female Candidates

	SC	ST	OBC	Ex.S	UR	TOTAL
VACANCIES	29	12	49	0	105	195
CANDIDATES RECOMMENDED	29	12	49	0	105	195

#### BSF (for post of S.I.) (Code A)

	SC	ST	OBC	UR	TOTAL
VACANCIES	4	0	4	16	24
CANDIDATES RECOMMENDED	4	0	4	16*	24

\* includes 7 OBC candidates

#### CISF (for post of S.I.) (Code B)

	SC	ST	OBC	UR	TOTAL
VACANCIES	11	5	20	41	77
CANDIDATES RECOMMENDED	11	5	20	41*	77

\* includes 1 SC, 1 ST and 14 OBC candidates

#### CISF (for post of Asst. S.I.) (Code C)

	SC	ST	OBC	Ex.S	UR	TOTAL
VACANCIES	14	7	25	0	48	94
CANDIDATES RECOMMENDED	14	7	25	0	48*	94

\* includes 1 SC, 1 ST and 8 OBC candidates

**CRPF (for post of S.I.) (Code D) No female vacancies**

**ITBPF (for post of S.I.) (Code E) No female vacancies.**

**SSB (for post of S.I.) (Code F) No female vacancies.**

- RESOLUTION OF TIE CASES (As per Notice of Exam)  
(In case where more than one candidate secure the equal aggregates marks, tie will be resolved by applying the following methods one after another:-  
i) Total marks in written examination.  
ii) Marks in Paper-II  
iii) Marks in Paper-I  
iv) Date of birth, with older candidates placed higher.  
v) Alphabetical order in the first names of the candidates appear.
- Marks of the last selected candidate in different categories CAPF wise are given below :-

### Male Candidates

#### BSF (for post of S.I.)

Total Marks of candidate	SC	ST	OBC	UR
Last candidate	134.50	188.25	185.50	189.25

#### CISF (for post of S.I.)

Total Marks of candidate	SC	ST	OBC	UR
Last candidate	165.75	196.00	208.75	228.25

#### CISF (for post of A.S.I.)

Total Marks of candidate	SC	ST	OBC	Ex.S	UR
Last candidate	128.00	163.50	171.75	82.75	185.00

#### CRPF

Total Marks of candidate	SC	ST	OBC	UR
Last candidate	137.50	169.75	174.25	191.25

#### ITBP

Total Marks of candidate	SC	ST	OBC	UR
Last candidate	129.25	168.00	172.50	181.25

### Female candidates

#### BSF (for post of S.I.)

Total Marks of candidate	SC	ST	OBC	UR
Last candidate	134.50	-	181.25	192.75

#### CISF (for post of S.I.)

Total Marks of candidate	SC	ST	OBC	UR
Last candidate	141.75	195.75	186.75	212.25

#### CISF (for post of A.S.I.)

Total Marks of candidate	SC	ST	OBC	UR
Last candidate	100.00	157.00	158.25	164.75

- For post of SI CPO/ASI in CISF 19 male candidates and 1 female candidate whose candidature have been kept as Provisional by concerned regional offices are also included in the Select list. Concerned RDs/DDs will check the eligibility of such candidates thoroughly before their nomination. Further, the result of 38 male and 1 female candidate has been kept withheld on the basis of post examination analysis carried out by the Commission. Final decision in their cases will be taken in due course. Their Roll Nos. are as under :-  
2002500526, 2002502136, 2201001688, 2201004915, 2201006065, 2201014848, 2201017857, 2201019302, 2201020373, 2201501024, 2201502024, 2201503183, 2201503311, 2201510969, 2402004266, 2402500192, 2402500639, 2405000331, 2405003510, 2405012369, 2405015853, 2405018841, 2405023406, 2405025104, 2405027722, 2406000123, 3001502875, 3003500150, 3003501293, 3005500730, 3010003777, 3011001252, 3011501000, 3201000205, 3201500077, 3206000383, 3206003168, 5401000214 & 5401500100
- The list of recommended candidates is purely PROVISIONAL and subject to the candidates fulfilling all the eligibility conditions prescribed in the Notice of the said examination and also subject to, among other things, thorough verification of their identity with reference to their photographs, signatures, handwritings, etc. on the application form, admission certificates, etc.
- For candidates belonging to reserved categories for whom certain percentage of vacancies are reserved as policy of the Govt., the category status is indicated against their Roll No. It is important to note that some of them have been declared qualified only in the category mentioned against their Roll Nos. If any candidate does not actually belong to the category mentioned against him/her name, he/she may not be eligible to be included in the list. It is, therefore, in the interest of the candidates concerned to contact immediately the respective regional offices of the Commission in all such cases where they do not belong to the category shown against their Roll Nos.
- Candidates are advised to send representations, if any, regarding the result to Under Secretary(C.1/2) Representations enclosing documentary proof in support of the claims made by the candidates shall only be considered by the Commission.
- The result and marks of candidates including medical result(excluding withheld 39 candidates) are also available on the Commission's website : sss.nic.in.

(Nityananda Ray)

Under Secretary(C.1/2)

Staff Selection Commission,

Room No.615, Block No.12,

CGO Complex,

Lodhi Road, New Delhi-110003

Fax No.011-24360120

EN 49/100

davp 32204/11/0106/1213



# Tea Board of India

14, Biplabi Trailokya Maharaj Sarani,  
(Brabourne Road), Kolkata-700001  
Website : www.teaboard.gov.in

Tea Board, a statutory body under the Ministry of Commerce & Industry, Government of India, invites application for the posts of Research Officers with posting in Head Office in Kolkata.

- **Last date for submission of application : 31.03.2013**
- **How to apply :** Application strictly as per format given in Annexure-B shall be sent to the following address by Regd. Post/Speed Post/Courier Service before the last date.

**THE SECRETARY**  
**TEA BOARD, 14 B.T.M. SARANI, KOLKATA-700001**

- The following documents should be attached with the application form :
  - Attested copies of testimonials of qualification and experience as mentioned above.
  - One copy of recent passport size photograph pasted (NOT stapled) on the top right hand corner of the application and thereafter sign on it. Another copy of the same photo should be sent separately.
  - One self addressed and stamped (stamps worth Rs. 10/-) envelope of size 23 cms x 10 cms

● **General Conditions :**

- A candidate should submit one application for one post only. Submission of more than one application may lead to rejection of all the applications submitted.
  - One envelope should contain one application of one applicant only.
  - Mere submission of the application does not confer any right on the applicant to be called for examination.
  - Application should be submitted strictly in the prescribed format only and all columns should be filled up in block / capital letters in the candidates' own handwriting.
  - Application should be sent in a cover superscribed as "Application for the post of ..... (whichever is applicable)" by Registered Post/Speed Post/Courier so as to reach the Tea Board, Kolkata BEFORE DUE DATE.
  - The competent authority reserves the right to cancel any application/candidature at its own discretion and no correspondence in this regard will be entertained from applicants.
  - Every application should be accompanied by one IPO/Bank Draft of Rs. 100/- (Rupees One Hundred only) in favour of Tea Board payable at Kolkata. (candidates belonging to SC/ST are exempted from paying fee subject to production of relevant caste certificate).
  - Incomplete/unsigned applications received/without signature of photograph and those received after the prescribed last date for receipt of application will summarily be rejected without any communication to the candidate.
  - Selection will be made on the basis of written test, skill test and interview.
  - Written tests may be held at Kolkata.
  - No TA/DA will be paid to any candidate for appearing in the examination.
  - Wrong declaration/submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
  - No interim correspondence shall be entertained.
  - Those candidates who are employed in Govt./Semi-Govt./Autonomous Bodies etc. should send an advance copy of their application so as to reach this office before the due date.
  - Age limit for all posts has been mentioned in the Annexure. Age of an applicant will be calculated with reference to the Closing Date for receiving of application.**
- **CAUTION :** Canvassing in any form will be disqualification and shall lead to cancellation of the candidature.

## FORMAT OF APPLICATION

- Name of the post applied for : \_\_\_\_\_
- Name in Full (in block letters) : \_\_\_\_\_
- (a) Date of Birth : 

DD	MM	YYYY
----	----	------

  
(in figures)
- (b) Date of Birth : \_\_\_\_\_  
(in words)
- Age as on 31.03.2013 : 

DD	MM	YYYY
----	----	------
- Sex (Tick ✓ Appropriate Box) : Male  Female
- Name of Father/Husband : \_\_\_\_\_
- Address for communication (in block letters with Pin code) : \_\_\_\_\_

Affix recent passport size photo duly signed

City : \_\_\_\_\_ Pin code : \_\_\_\_\_  
Phone/Mobile No. : \_\_\_\_\_ Email ID : \_\_\_\_\_

- Whether belongs to : 

Gen	SC	ST	OBC	Physically Challenged	Ex-Servicemen
-----	----	----	-----	-----------------------	---------------

  
(Tick ✓ appropriate box)

9. Essential qualification

Examination Passed	University/Board	Year of Passing	Percentage of Marks (%)

10. Desirable Qualification :

- (a) DO YOU POSSESS RELEVANT EXPERIENCE FOR THE POST (Write '1' for Yes, '2' for No and '3' for Not Applicable)

- (b) IF YES, INDICATE THE LENGTH OF EXPERIENCE AS ON 

DD	MM	YYYY
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11.(c) Details of previous employment

Sl.	Name of Employer	Designation	Length of Service	Reasons for leaving

12. Details of fee paid

IPO/DD No. & Date	Drawn on	Amount (Rs.)

I do hereby declare that the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect or incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected. I shall be bound by the decision of the competent authority of Tea Board.

Place : \_\_\_\_\_  
Date : \_\_\_\_\_

Candidate's Signature

### ANNEXURE

Sl.	Name of the Post	Age Limit	Pay Band & Grade Pay	No. of posts, place of vacancy and reservation position	Essential Qualification/Required experience	Desirable / Other comments
1.	<b>Research Officer (Statistics)</b>	Not exceeding 35 years on the date of appointment Relaxable for reserved categories as per relevant Govt. order Age relaxation upto 45 years for departmental candidate	Pay Band -3 of Rs.15600-39100/- with Grade Pay of Rs.5400/-	01 Kolkata UR	(i) Master's Degree in Statistics or Mathematics or Economics. (ii) At least 5 years' experience of statistical work in a supervisory capacity in the field of industry, trade and commerce.	Experience of sample survey work particularly in relation to Market Research.
2.	<b>Research Officer (Economics)</b>	Not exceeding 35 years on the date of appointment Relaxable for reserved categories as per relevant Govt. order Age relaxation upto 45 years for departmental candidate	Pay Band -3 of Rs.15600-39100/- with Grade Pay of Rs.5400/-	01 Kolkata UR	(i) Master's Degree in Economics or Commerce with training in statistics from the Indian Statistical Institute or similar organization or in Statistics with specialization in Economics and Statistics. (ii) At least 5 years' experience of analysis and interpretation of applied Economic data, including writing of notes, reports and memorandum industrial and commercial topics.	Familiarity with problems and work relating to export promotion would be an additional qualification.

EN 49/15

## STAFF SELECTION COMMISSION

JUNIOR ENGINEERS ( CIVIL, MECHANICAL, ELECTRICAL AND QUANTITY SURVEYING AND CONTRACT ) EXAMINATION 2013

### CORRIGENDUM

**F.No.3/13/2012-P&P-II :** Candidates may refer to the Notice of the above mentioned Examination published in the Employment News dated 23.2.2013. The following amendments in the said notice of examination are made :-  
(i) The date of examination may be read as 19-05-2013 in place of 26-05-2013.  
(ii) Closing date for receipt of application for the said examination may be read as 22-03-2013 in place of 15-03-2013.  
(iii) Closing date for receipt of applications for the examination in case of candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul and Spiti District and Pangni Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep and for the candidates residing abroad may be read as 29-03-2013 in place of 22-03-2013.  
(iv) The period of facility of online application available may be read as "From 23-02-2013 to 22-03-2013 for Part.II Registration and upto 20-03-2013 for Part.I Registration" in place of "From 23-02-2013 to 15-03-2013 for Part.II Registration and upto 13-03-2013 for Part.I Registration".  
(v) The code of VH persons given in column 11.1 of the application form may be treated as deleted as the posts are not identified suitable for VH persons.  
Other contents of the notice will remain unchanged.



## Government of India, Ministry of Environment & Forests

Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi - 110 510.

### Application for appointment to the post of DIRECTOR

The Ministry of Environment and Forests proposes to fill up the post of Director, Indian Plywood Industries Research and Training Institute, Bengaluru. Applications from eligible and willing candidates are invited for appointment to the above mentioned post. The particulars of the post are given below:

- Pay Band and Grade Pay:** Rs. 37400-67000; 10,000/- plus allowances as admissible under the Central Government Rules.
- Eligibility:** Officers of the Central / State Government / Universities / Recognized Research Institutes / Semi-Government or Autonomous Organisation holding Analogous Posts on a regular basis OR with at least 5 years regular service in post carrying Grade Pay of Rs.8,900/- in the Pay band of Rs. 37400-67000.
- Essential Qualification:** (a) First Class Post-Graduate Degree in Physical/Chemical/Life Sciences, Forestry / Agriculture or B.E.(First Class) or Equivalent Degree in Chemical / Civil / Mechanical / Production Engineering from a recognized university or AIFC Diploma or Equivalent qualification in Forestry.  
(b) 25 years of experience in the relevant field with at least 10 years administrative / research experience in the field of Forestry.
- Desirable:** Doctorate Degree in a subject related to Forestry / Forest Products and publications in referred journals.
- Age:** Not exceeding 54 years as on the closing date of application.
- Terms & Conditions:** (a) Age of superannuation is 60 years  
(b) The appointment will be by transfer on deputation basis for a period not exceeding 5 years or till the age of superannuation whichever is earlier.

The application along with self-attested passport size photo, complete in all respect in triplicate along with the up to-date confidential reports and vigilance clearance of the eligible and willing offer(s) may be sent through proper channel to SO (RT), Office of DIGF (RT), Room No. 114, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi - 110 510 within 45 days from the date of publication of this advertisement.

Sd/- (Dr. D.K. Sharma) Dy. Inspector General of Forests (RT)

#### PROFORMA FOR SUBMISSION OF APPLICATION

- Name : \_\_\_\_\_
- a) Present Postal Address : \_\_\_\_\_  
b) Permanent Address: \_\_\_\_\_
- Date of Birth : \_\_\_\_\_
- Date of retirement under Central / State Government Rules \_\_\_\_\_
- Educational Qualifications \_\_\_\_\_
- i) Present post held, date from which held and the scale of pay and pay therein : \_\_\_\_\_  
ii) Name of the Substantive Post, if any and the scale of pay thereof: \_\_\_\_\_
- Experience in the subject field of selection : \_\_\_\_\_
- Details of Service : \_\_\_\_\_  
a) Name of the post with scale of pay, (From. To).  
b) Name of appointment i.e. Adhoc / Regular.  
c) Name of the Employer.  
d) Nature of duties in brief.
- Remarks if any : \_\_\_\_\_



Signature of the candidate



### Institute of Applied Manpower Research

(An autonomous organization under the aegis of Planning Commission, Govt. of India)  
 City Office : 53, Lodhi Estate, New Delhi-110003  
 Headquarter: Sector A-7, Institutional Area, Narela Delhi-110040

1. The Institute of Applied Manpower Research invites applications for filling up the vacant posts in the Institute on direct recruitment on contract basis as per following details.

**Name of the post and** : Director  
**Pay Scale with Grade Pay** (Rs. 37400-67000 + 8700)  
**No. of posts** : 03 (Three) SC-1, OBC- 1, UR-1  
**Age** : Below 60 Years of age on 31<sup>st</sup> March 2013  
**Educational Qualification and Experience**

**Essential**

- Ph.D with a good Master's Degree in Economics, Statistics or Social Sciences.
- At least 15 years experience in teaching at University level or in reputed Research Organization.

**Desirable**

- Publication in peer-reviewed National/ International journals.
- Experience in Econometrics /Labour Economics/Survey Techniques. Economics of Health/ Education/ Rural Development.

Qualifications and experience will be relaxed in case of meritorious candidates and SC candidates. For further details please visit to our website - [www.iamrindia.gov.in](http://www.iamrindia.gov.in)

**In-Charge (P&P)**  
EN 49/96

**Government of India**  
**Ministry of Defence**  
 Department of Defence Production (DGQA)  
 Sr. Quality Assurance Establishment (Armts) Varangaon (Maharashtra): 425 308  
**Corrigendum**  
 To advertisement No. **davp/10203/11/0082/1213 EN 38/75**

**1. Reference :** Advertisement published in Employment News dt 22- 28 Dec 2012

**2. Post :** Examiner (SK) No. of Vacancy 01 (OBC) Labourer (SS) No. of Vacancies 05 (UR-04 & OBO-01)

**Age limit :** (a) For Para 2 Table under the Column Age limit as on closing date 18 to 37 Years  
 (a) Read Para 2 Table under the Column Age limit as on closing date 18 to 27 Years  
 (b) The age limit is relaxable upto 05 years for SC/ ST candidates and 03 years for OBC candidates.  
 (c) Relaxable for departmental candidates upto the age of forty years in case of general candidates and forty five years in case of candidates belonging to the Scheduled Castes and the Scheduled Tribes in accordance with the instructions or orders issued by the Central Government from time to time in this regard NOC required.

3. The crucial date for determining the eligibility will be considered as last date of receipt of application i.e **11 Jan 2013** (21 days from date of

### INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY AND APPLIED NUTRITION, GANDHINAGAR

(Established by the Ministry of Tourism, Govt. of India)

**Airport-Gandhinagar Road, Between Koba Circle & Infocity, Bhaijipura Patia, P.O. Kudasan, Gandhinagar 382 421**

**FILLING UP THE POST OF**  
**ADMINISTRATIVE-CUM-ACCOUNTS OFFICER ON DEPUTATION**

Applications are invited for filling up One (UR) post of Administrative Cum-Accounts Officer on Deputation in the Pay Band of 15,600-39100 Grade Pay Rs. 5400/- At IHM Ahmedabad at Gandhinagar.

**Eligibility :**

Office Superintendent / Accountant with 8 years' experience of regular service in the Scale of Pay : Rs. 9300-34800 + GP 4200 OR holding analogous posts under C&AG / CGA and eligible officers from any other Institute of Hotel Management set up by Ministry of Tourism, Govt. of India. employees of the Central Government/State Government/Public Sector and other Undertakings/Autonomous Societies etc. must apply through proper channel. The terms and conditions of appointment on deputation/foreign service in Hotel Management Institute shall be regulated in terms of Department of Personnel & Training's Office Memorandum dated 05/01/1994 as amended from time to time.

**Educational Qualification :**

Graduation from a recognized University. Computer competency is essential.

**Age Limit :**

The Maximum age limit shall not exceed 56 years as on the closing date of the receipt of application as per DOPT guidelines.

**The period of deputation shall be for two years. All the terms and condition of appointment on deputation shall be as laid down in the Recruitment & Promotion Rules 2003 of IHM Ahmedabad. (Placed on the website under Management Information tab, Recruitment & Promotion Rules – pt. 15 PART IV)**

Interested person who fulfill the prescribed conditions may apply to the **Principal, Institute of Hotel Management, Airport-Gandhinagar Road, Between Koba&Infocity, Bhaijipura Patia, Po- Kudasan, Gandhinagar- 382421.(Gujarat)** within 21 days from the date of this advertisement. Applications to be sent on plain paper with complete bio-data along with attested copies of certificates and recent passport size photograph. Candidates already in Govt./Autonomous Organisation should apply through proper channel. The competent authority reserves the right to fill or not to fill vacancy or to re-advertise. The Institute will not be responsible for postal delay. Candidates must furnish their contact telephone number and active email id.

**Principal / Secretary**

**davp 42114/11/0002/1213 EN 49/11**

publication of advertisement in Employment News 22-28 Dec 2012 However, last date of submission of fresh applications will be **21 days** from publication of this corrigendum. Candidates who have already applied against the advertisement referred at para 1 above, need not to apply again.

4 . The other criteria mentioned in the advertisement under reference remain unchanged. The candidates who have applied in response to the advertisement should take note of above

**(A Biswas)**  
**Lt Col**  
**Offg Sr Quality Assurance Officer**  
**EN 49/74**

**davp 10203/11/0118/1213**



### Indian Institute of Information Technology, Design and Manufacturing Kancheepuram

(An Autonomous Institution under MHRD Government of India)  
**Chennai-600127**  
**SPECIAL RECRUITMENT DRIVE FOR SC/ST**  
**Advt. No. IIITDM/R/2/2013 - Teaching Posts**

Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram is an autonomous Institute under Ministry of Human Resource Development (MHRD), Government of India. The Institute is located at Vandalur-Kelambakkam Road, Chennai-600127. Applications in the prescribed format are invited for the following posts:

**1. Assistant Professor (3 Posts) (SC - 2 Nos, ST - 1 No.)**  
**Area: Computer / Electronics/ Mechanical Engineering/ Engineering Design**  
 Ph.D., with first class or equivalent grade at the preceding degree in an appropriate branch/discipline with a very good academic record throughout. Candidate should have demonstrated research and development capabilities in terms of publications in reputed journals and conference proceedings/ patents etc.  
**Upper Age Limit:** Age Preferably below 40 Yrs  
 The prescribed application form and information can be downloaded from the Institute's website [www.iiitdm.ac.in](http://www.iiitdm.ac.in). Completed application with all necessary documents should reach on or before **9th April 2013** to the following address:  
**The Director**  
**Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram**  
**Melakottaiyur, Off Vandalur-Kelambakkam Road, Chennai - 600127**  
**India EN/ 49/101**

**Continued from page 30**

2. **COMPASSIONATE CASE** (\*Read Note below): Yes/No (Attach supporting documents )

3. EDUCATION (10/10+2)/GRADUATE : \_\_\_\_\_

4. TRADE APPLIED FOR : \_\_\_\_\_

5. FEE DETAILS

(a) CHALLAN NO(FOR POWER) : \_\_\_\_\_  
 (JYOTI ACCOUNT No. 32611562834)  
 (SBI Laitkor Branch, Code No. 13883)

(b) CHALLAN DATE : \_\_\_\_\_


(c) BANK : \_\_\_\_\_

**Left hand thumb impression** **Applicant's Signature**

Date : \_\_\_\_\_  
 Place: \_\_\_\_\_

\*Note : - You are eligible for compassionate appt in case your father/Mother have served in Assam Rifles and died while in service.

(Assam Rifles Copy)	(Candidates Copy)	(Bank Copy)																								
Assam Rifles (Recruitment) <b>State Bank of India</b>	Assam Rifles (Recruitment) <b>State Bank of India</b>	Assam Rifles (Recruitment) <b>State Bank of India</b>																								
Challan for remittance of Recruitment fee for Test Power Jyothi Account No . <b>32611562834</b> at SBI, Laitkor Branch, Shillong. (CODE : 13883)	Challan for remittance of Recruitment fee for Test Power Jyothi Account No . <b>32611562834</b> at SBI, Laitkor Branch, Shillong. (CODE : 13883)	Challan for remittance of Recruitment fee for Test Power Jyothi Account No . <b>32611562834</b> at SBI, Laitkor Branch, Shillong. (CODE : 13883)																								
Name : _____	Name : _____	Name : _____																								
Date of Birth : _____	Date of Birth : _____	Date of Birth : _____																								
Mobile No : _____	Mobile No : _____	Mobile No : _____																								
Trade applied for : _____	Trade applied for : _____	Trade applied for : _____																								
To be filled by the Bank : _____	To be filled by the Bank : _____	To be filled by the Bank : _____																								
Branch Name : _____	Branch Name : _____	Branch Name : _____																								
Branch Code : _____	Branch Code : _____	Branch Code : _____																								
Journal Number : _____	Journal Number : _____	Journal Number : _____																								
Date of Deposit : _____	Date of Deposit : _____	Date of Deposit : _____																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Recruitment fee</td><td>: Rs. 50/-</td></tr> <tr> <td>Bank Charges</td><td>: Rs. 25/-</td></tr> <tr> <td>Total</td><td>: Rs. 75/-</td></tr> <tr> <td colspan="2">(Rs. Seventy Five Only)</td></tr> </table>	Recruitment fee	: Rs. 50/-	Bank Charges	: Rs. 25/-	Total	: Rs. 75/-	(Rs. Seventy Five Only)		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Recruitment fee</td><td>: Rs. 50/-</td></tr> <tr> <td>Bank Charges</td><td>: Rs. 25/-</td></tr> <tr> <td>Total</td><td>: Rs. 75/-</td></tr> <tr> <td colspan="2">(Rs. Seventy Five Only)</td></tr> </table>	Recruitment fee	: Rs. 50/-	Bank Charges	: Rs. 25/-	Total	: Rs. 75/-	(Rs. Seventy Five Only)		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Recruitment fee</td><td>: Rs. 50/-</td></tr> <tr> <td>Bank Charges</td><td>: Rs. 25/-</td></tr> <tr> <td>Total</td><td>: Rs. 75/-</td></tr> <tr> <td colspan="2">(Rs. Seventy Five Only)</td></tr> </table>	Recruitment fee	: Rs. 50/-	Bank Charges	: Rs. 25/-	Total	: Rs. 75/-	(Rs. Seventy Five Only)	
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Recruitment fee	: Rs. 50/-																									
Bank Charges	: Rs. 25/-																									
Total	: Rs. 75/-																									
(Rs. Seventy Five Only)																										
Signature of the Remittee : _____	Signature of the Remittee : _____	Signature of the Remittee : _____																								
Signature of the Authorized Official with Branch Seal : _____	Signature of the Authorized Official with Branch Seal : _____	Signature of the Authorized Official with Branch Seal : _____																								
*Pl. credit Rs. 25/- to your Bank commission A/c No. 98353XXXXXX.	*Pl. credit Rs. 25/- to your Bank commission A/c No. 98353XXXXXX.	*Pl. credit Rs. 25/- to your Bank commission A/c No. 98353XXXXXX.																								
*Branch should write the branch name, Br. Code, Journal No. & Date of remittance invariably and hand over both the Merittac's Copy and applicant's copy to the remitter, duly signed.	*Branch should write the branch name, Br. Code, Journal No. & Date of remittance invariably and hand over both the Merittac's Copy and applicant's copy to the remitter, duly signed.	*Branch should write the branch name, Br. Code, Journal No. & Date of remittance invariably and hand over both the Merittac's Copy and applicant's copy to the remitter, duly signed.																								
Contact Person: Recruitment Officers, HQ DGAR. Mobile/Phone : 0364-2705198.	Contact Person: Recruitment Officers, HQ DGAR. Mobile/Phone : 0364-2705198.	Contact Person: Recruitment Officers, HQ DGAR. Mobile/Phone : 0364-2705198.																								
Cashier's/Clerk's Signature : _____	Cashier's/Clerk's Signature : _____	Cashier's/Clerk's Signature : _____																								
Customer's Signature : _____	Customer's Signature : _____	Customer's Signature : _____																								



### Council for Leather Exports

(Sponsored by Ministry of Commerce and Industry Government of India) Vacancy  
**Notification No.CLE/VN/2012-13**

Invites application for **Lower Division Clerk (LDC)** in the pay scale of Rs.5,200-20,200/- with Grade Pay of Rs. 1,900/-Gross emoluments at present Rs.15,374/- against regular vacancy of Two posts and an Ad-hoc vacancy. Should be a Graduate in any discipline from a recognized University. Thorough knowledge of computer operation and higher grade typing are essential. Age should be below 30 years as on **1-2-2013**. The present place of posting will be in Head Office, Chennai but incumbents are liable for transfer to any other offices of Council in India.

The incumbents appointed against regular vacancies alone are eligible for employer's contribution to Provident Fund. Pension Fund, Annual Medical Reimbursement, Medi-claim policy for self and dependent, Earned Leave encashment Gratuity, Bonus as per the rules of the Council. Relaxation in age shall be considered only in deserving cases at the discretion of the Council.

Interested candidates may send their application by e-mail to [jobs@cleindia.com](mailto:jobs@cleindia.com) and also a hard copy by courier/post to the following address as per the format of application appended below with a recent Passport size photo and detailed resume along with copies of relevant documents as per format available in the Councils website: [www.leatherindia.org](http://www.leatherindia.org) under vacancy column so as to reach us before **April 8, 2013** to The Executive Director, Council for Leather Exports, CMDA Tower II, 3<sup>rd</sup> Floor, Gandhi Irwin Bridge Road, Egmore, Chennai-600008  
**davp 05111/11/0022/1213**  
**EN 49/4**

WESTERN RAILWAY - VADODARA DIVISION RECRUITMENT AGAINST SCOUTS AND GUIDES QUOTA FOR THE YEAR 2012-2013 Employment Notice No.WR/BRC/S&G/01/2012-13 Date of issue: 13.02.2013

Closing Date and Time for receipt of applications : 13.03.2013 up to 17.00 hrs. Date of Written Examination : 23.03.2013 (Tentative)

Applications, on plain paper (A4 size) in the given format should be neatly typed or hand written either in English or Hindi are invited from the eligible Scouts & Guides candidates for filling up the vacancies against Scouts & Guides Quota of Vadodara Division of Western Railway for the year 2012-13. The candidates having no Scouts & Guides qualifications need not to apply. The application for category-1 given below in prescribed format to be sent by ordinary post only (Courier Post / Registered Post / Speed Post will not be accepted) to the Divisional Personnel Officer, Division Railway Managers Office, Western Railway, Pratapnagar, Vadodara-390004 or dropped in the application box kept in the office of 2nd floor, policy section, Pratapnagar during office hours except Saturday, Sunday and Holidays.

Table with 6 columns: Sr. No., Post, Grade, Vacancy, Distribution of Quota, and Qualification. Row 1: Category-1 erstwhile Group 'D' (Khalasi, Porter, Trackman etc.), ₹ 5200/- to ₹ 1800/-, 02, Anywhere in Vadodara Division, (i) Passed Class-10th or equivalent, (ii) Scouting/Guiding Qualification as indicated in Para 4.0 of Employment Notice.

2.0 Age limit (Age as on 01.07.2013)

Table with 4 columns: Post, UR, OBC, SC/ST. Row 1: Group 'D' (erstwhile), 18 to 33 Yrs., 3 Yrs. in upper age, 5 Yrs. in upper age.

2.0 Extent of Age Relaxation : 2.1 Serving Railway employees who have put in three years of continuous service and substitutes who have put in three years of continuous service or three years in broken spells in the Railways. Maximum Age : UR-40 yrs., OBC-43 yrs., SC/ST-45 yrs. 2.2 Widows / Divorced women and women judicially separated but not re-married. Maximum Age : UR-35 yrs., OBC-38 yrs., SC/ST-40 yrs. 2.3 Person who had ordinarily domiciled in the Kashmir Division of the State of Jammu & Kashmir during the period from 1st January 1980 to 31st December 1989-by 5 years. 2.4 Staff of Quasi Administrative Offices of Railway Organisation - by 5 years or service rendered by them in such organization, whichever is less. 2.5 Ex-Serviceman : Relaxation of age will be to the extent of service rendered by them in Defence Service plus 3 yrs. provided they have put in a minimum of 6 months service after attestation and up to the age of 40 years for reservists not employed in the Governmental Service. 2.6 Persons with Disability: Maximum age UR-40 years, OBC-43 years, SC/ST-45 years. 3.0 Conditions : 3.1 Selection of Candidates will be subjected to passing the Medical Examination in the prescribed medical standard by Railway Medical Authority prior to their appointment after due selection. 3.2 Candidates will have to undergo prescribed training course as applicable for the post as per existing instructions. 3.3 The age will be reckoned as on 01.07.2013. 3.4 All the copies of Certificates in regards to age, educational qualifications, scouting qualifications, other qualifications, caste certificate and other certificates duly attested by a Gazetted Officer are to be enclosed along with the application form. 3.5 Two self-addressed envelopes (size 23 c.m. x 10 c.m.) with ₹ 5/- postage stamp to be affixed on each Envelope and send along with the application. 3.6 Two recent passport size photographs with their names written at the back should be clipped along with the application form. 3.7 Application not properly filled in, incomplete or with overwriting, erasing or not supported by the attested copies of relevant certificates will be liable to be rejected. 3.8 Application received by post directly beyond the last date will not be entertained. Railway Administration, Western Railway will not be responsible for any postal delay/wrong delivery whatsoever at any stage of the selection process. 3.9 Specific category in Group 'D', (erstwhile) for place of posting will be decided by the Appropriate Rly. authority. 3.10 The candidates' admission at all stages of the recruitment will be purely provisional subject to satisfying the prescribed eligibility conditions. 4.0 Scouting/Guiding Qualification (for Gr. 'D') (erstwhile) 4.1 President's Scout/Guide/Rover/Ranger OR Himalayan Wood Badge Holder OR A Pre-HWB trained Scout Leader/Advanced Trained Guide/Leader/Captain, and 4.2 Should have been an active member of a Scout Organisation for at least 3 years in the recent past and should continue to be active. @ and 4.3 Should have attended at least one event at National level and one or two events at State level OR \*should have a good record of participation in Scouts/Guides activities at Unit/District level. N.B.: @ At least 3 years in the recent past i.e. during 2009-10, 2010-11, 2011-12 and should continue to be active i.e. during 2012-2013 and thereafter. \* Each candidate will produce Certificates issued by Group Leader concern/ District Authority as the case may be duly countersigned by respective District Commissioner of at least one event in each of the preceding three years from the date of publication of Notification. 5.0 Procedure for Recruitment for Scouts & Guides quota : Candidates who apply in response to notification issued and are found eligible for consideration for appointment against Scouts & Guides quota, will be assessed on the following basis. 5.1 Written Examination-Candidates will have to appear for a written test on a particular date. The written test will consist of 50 objective type questions relating Group for Group 'D'. Dates for written Examination will be separately notified. The written Examination test held on 16.03.2013 - 50 marks. 5.2 Scouts and Guides qualification over and above the minimum prescribed as eligibility condition - 35 marks. 5.3 Participation in International events - 7 marks (One Event - 5 marks, two or more events - 7 marks) 5.4 Participation in National event / National Jamboree - 7 marks (No marks for the first event. The same being the minimum eligibility condition; First additional event - 5 marks, two or more events - 7 marks) 5.5 Participation in Jamboree on the Indian Railways - 7 marks (One event - 5 marks, two or more events - 7 marks) 5.6 Events / Rallies attended at State level - 7 marks (One event - 5 marks, two or more events - 7 marks) 5.7 Specialized Scout / Guide Course - 7 marks, Pioneering / Mapping and Standard Judging Course / Vocational Craft Course (One course-5 marks, two or more course - 7 marks) 5.8 Personality test / Interview -15 marks, Total = 100 marks 6.0 How to Apply: Application should be sent by ordinary post in a closed envelope to the "Divisional Personnel Officer, Western Railway, 2nd Floor, Policy Section, Pratapnagar or to be dropped in the application box provided for the purpose Divisional office upto 17.00 hours during office hours except Saturday, Sunday and holidays. No receipt at the counter will be given. Application send by Courier Post/ Registered Post/Speed Post will not be acknowledged. The last date of receipt of application is 13.03.2013. 7.0 Examination Fees: 7.1 The Examination fee of ₹ 40/- (₹ forty only) is payable either in form of Demand Draft (DD) / Indian Postal Order (IPO) drawn in favour of 'Divisional Cashier Western Railway, Vadodara - payable at Vadodara. This Examination Fee is not refundable / transferable/ adjustable under any circumstances. 7.2 DDs / IPOs issued before the date of publication of this Employment Notice or after the closing date will not be accepted and the Application Form will be rejected. 7.3 Application received with Cash / Cheque / Money order / Central Recruitment Fee Stamps will not be accepted and will be rejected. 7.4 Candidate must write their name, full address at the space provided in the IPO / at the back of DD. 7.5 Fee Exemptions: SC / ST candidates, Ex-Servicemen, Persons with Disabilities, Women candidates, Minority\* candidates, Candidate belonging to economically Backward Classes\*\* are exempted for payment of examination fees. Note : \* Minority will mean Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis). \*\* Economically Backward Classes will mean the candidates whose family income is less than ₹50,000/- per annum 7.6 Authorities competent to issue income certificates for the purpose of identifying economically backward classes. (i) District Magistrate or any other Revenue Officer up to the level of the Tahsildar. (ii) Sitting Member of Parliament of Lok Sabha for persons of their own constituency. (iii) Below Poverty Line (BPL) Card or any other certificate issued by Central Government under a recognized poverty alleviation programme of Izzat MST issued by Railways. (iv) Union Minister may also recommend for any person from anywhere in the Country. (v) Sitting Member of Parliament of Rajya Sabha for persons of the district in which these MPs Normally reside. Note : Candidates claiming 'Fee exemptions' shall enclose a copy of the certificate in the prescribed format. 8.0 Community Certificate : 8.1 No post is exclusively reserved for OBC and SC/ST candidates. 8.2 Candidates claiming to belong to OBC and SC/ST communities are required to produce community certificates from the competent Authority in the prescribed format and enclose the copy of the same with the application. 8.3 The Community Certificates produced by the OBC candidates should specially indicate that the candidate does not belong to persons / sections (Creamy layer). 9.0 Choice of Language for question paper: The candidates must choose any one of the following languages: Hindi, English and Gujarati (regional language to be indicated) 10.0 General Instructions : 10.1 The decision of the Western Railway Administration will be final. The decision of the administration in all matters relating to eligibility, acceptance or rejection of applications etc. will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection. The administration does not undertake any responsibility for sending or reply to the candidates not selected or not called for in Written Examination/Interview. No refund of Examination Fee will be made. 10.2 The application is liable to be rejected if any of the compulsory enclosure is not attached as indicated in the proforma or the application is found defective in any respect. 10.3 Canvassing in any form will disqualify the candidature. 10.4 As per the extant rules a 1Ind Class journey Pass from Home Station to the place of Examination and back will be issued to SC/ST candidates for appearing in written test. 10.5 No column should be left blank, which also may be the cause of rejection of the application. Column/ Columns if not related then write 'N.A.'. in that/those Column/Columns. 10.6 Verifications of all testimonials and certificates will also be mandatory condition for appointment. 10.7 No application form will be supplied by the Railway. 10.8 The envelope containing the application must be superscribed "Application for Recruitment against Scout- Guide Quota for 2012-2013". 10.9 Place of Posting will be reckoned as per Preference of Posting but Western Railway has reserved the right to post any candidate anywhere over its jurisdiction. 10.10 Candidates in response to this notification shall ensure that he/she fulfills all eligibility conditions at the time of submission of Application. 10.11 Recent Passport size photographs (Taken within one month), should not be accompanied with coloured glass and it may be the cause of rejection of the application. 10.12 Photographs pasted on the Application Form, not signed by the candidate may be the cause of rejection of the application. 10.13 Without date & Thumb impression, Unsigned and Signed in Block or Capital letters may be the cause of rejection of the application. 10.14 Certificates other than English / Hindi languages should be accompanied by an attested translation in English / Hindi. 10.15 Candidates seeking age relaxation or Fee Exemption must produce the Caste Certificate, Certificate of Death of husband, Affidavit that she has not remarried since, copy of Decree of Divorce from the competent Court of Law, Discharge Certificate, No Objection Certificate and Bonafide Certificate from the employer, where applicable. 10.16 The mode of selection, date, venue and time will be

intimated to the eligible candidate through post. The decision of Western Railway in all matters relating to eligibility, acceptance or rejection of application and allotment of venues will be final and binding on the candidates. 10.17 This is an open Advertisement and not reserved for any category and the selected candidates should pass the normal standards of medical examination prescribed for Railway services. 10.18 The list of candidates fulfilling eligibility criteria will be uploaded on Division - www.wr.indianrail.gov.in NB: All legal disputes shall be decided under the jurisdiction of Hon'ble Central Administrative Tribunal, Ahmedabad. Annexure-'I' Proposed Syllabus for Selection under Scouts & Guides Quota for Group 'D' Posts: History of Scouting/Guiding ; Law & Promise; Organisation- Distt. & State Level; Training Centre-Distt. & State level; Knowledge of Books ; Scouting for Boys/Guiding for Girls in India ;Motto; left hand shake ; Salute ; Prayer ; Flag Song; National Anthem ; Know the National & Scouting Flags ; Social Services at various occasions; Hiking; Proficiency Badges ; How these are earned ; Stages in Scouting/Guiding ; Thinking Day ; Progressive Training of Scouts/Guides/Rovers/Rangers; Pioneering ; Handicrafts ; Indian Railway Jamboree ; National Jamboree; Jamboree on the Air. Candidates may also log on to www.wr.indianrail.gov.in and go to section - recruitment for downloading the application form. Encl: Annexure "A" Application Format. Form No. 1 to 5.

FORMAT FOR APPLICATION Recruitment in Group 'D' category through S & G Quota Employment Notice NO.WR/BRC/S&G/01/2012-13 Annexure - A

To, (To be filled in Hindi/English by the candidate in his /her own handwriting) Divisional Personnel Officer, Western Railway, Vadodara Division, Pratapnagar, Vadodara 390004. I hereby apply for recruitment against Scouts & Guides Quota in erstwhile Group "D" in response to employment notice No. WR/BRC/S&G/01/2012-13.

Form with 13 numbered fields: 1. Name of the Applicant in Full (IN BLOCK LETTERS), 2. Father's/Husband's Name, 3. Father's/Husband's official designation if any, (i) Office/Station where working/worked, 4. Address in Full with PIN Code (IN BLOCK LETTERS), 5. Name of the nearest Railway Station (IN BLOCK LETTERS), 6. Contact No./Mobile No., 7. Date of Birth (in figures) (in words), 8. AGE as on 01/07/2013, 9. Sex : (Male/Female), 10. Marital status (Single/Married/Widow/ Divorced/Judicially separated), 11. Nationality, 12. Community(UR/OBC/SC/ST), 13. Religion (if SC/ST indicate the sub-caste).

14. Whether candidate belongs to any of the specified category as below: (Write YES or NO. If Yes, attach supporting documents)

Table with 6 columns: Minority Class, Economically Backwards Class, Widow but not Re-married, Divorced Woman but not re-married, Judicially separated but not re-married, Persons with disability.

15. Educational Qualification: Table with 5 columns: Examination passed, Year of Passing, University/Board/ School, Percentage(%) of Marks, Class/Division.

16. Scouting/Guiding Qualification: Successfully completed President's /Rashtrapati Award

Table with 4 columns: Name of the course, Year, Certificate No., Date.

17. Details of Participation in Scouts & Guides Activities for their eligibility (i) Distt/State level, (ii) National level, (iii) International level. 18. Scouts & Guides Achievement: (i) Distt/State level, (ii) National level, (iii) International level.

NB: Please enclose a certificate issued by District Authority (District Commissioner) that he/she have been active member of Scouts & Guides Organisation and have participated in Rallies etc.

19. Other Qualifications/ Extra Curricular activities : (Attach photocopies of Certificates) 20. Whether Ex - Serviceman: (Write Yes/No) (If so, indicate the following): (a) Designation, (b) Place of posting, (c) Post held From To, (d) Name of the Organisation & Address where employed.

21. Write your two personal marks of identification: (i), (ii).

22. I.P.O. No./ D.D.No. Date.

23. Choice of language for question paper.

24. Declaration : I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or myself being not eligible in the terms of eligibility criteria, my candidature/appointment is liable to be cancelled/terminated without notice.

I also commit to serve the organization continuously for more than five years after getting appointment otherwise necessary action as deemed fit by the administration may be taken against me.

Left Thumb Impression of the applicant (Should not be smudged) Signature of the Applicant

Place : Date : Name :

No. of enclosures : 1. Attested copy of Age Proof Certificate. 2. Attested copy of Educational/Technical Qualification. 3. Attested copy of Scouting/Guiding Qualification. 4. Attested copies for seeking age relaxation. 5. Attested copies of Scout/Guide Group attached/Post held from time to time in the recent past/three years etc. 6. Attested copies of Events attended (I/Events, Jamborees, N.I. Camps, Samagams, Rallies, Camporees, Service Project etc.) 7. Attested copies of Other Qualification/Curriculum Activities, if any. 8. Two Passport size Photographs (one should affixed in the application with signature and other should be clipped with the application and name written behind). 9. Two self-addressed envelope of size 23 c.m.x 10 c.m. with name in full and complete address should be written clearly thereon with ₹ 5/- postage stamp affixed on each. 10. Postal Order/D.D. to be drawn in favour of - as per the column 7.0. N.B.: \* SC/ST will be eligible for Free Rly. Journey Pass for attending written Exam./ Interview/Personality Test. Form No : 1 PROFORMA FOR CASTE CERTIFICATE FOR SC/ST CANDIDATES :



**WESTERN RAILWAY - VADODARA DIVISION**

The candidates are required to obtain caste certificate in the proper proforma from the competent authority and produce the original certificate at the time of verification failing which he/she may be disqualified. This is strictly required vide chapter 13 of the Brochure (Published by Govt. of India, Ministry of Personnel, Public Grievances & Pensions Department of Personal Training, New Delhi) As a large number of candidates are producing certificates issued by authority different from the competent authority they are advised to comply with the instructions. **FORM OF CASTE CERTIFICATES :** (Form of certificate to be produced by a candidate belonging to Scheduled Castes or Scheduled Tribes in support of Claim) This is to certify that Shri/Smt./Kum\* \_\_\_\_\_ Son/Daughter\* of \_\_\_\_\_ Of village/town\* \_\_\_\_\_ District/Division\* \_\_\_\_\_ Of State/Union Territory\* \_\_\_\_\_ belongs to the \_\_\_\_\_ Caste/Tribe\* which is recognized as a Scheduled Caste/Scheduled Tribe\* under : The Constitution(Scheduled Caste) order, 1950. The Constitution (Scheduled Tribes) order, 1950. The Constitution (Scheduled Caste) (Union Territories) order, 1951. The Constitution(Scheduled Tribes) (Union Territories) order, 1951(as amended by the Scheduled Caste and Scheduled Tribes Lists Modification), Order, 1956 the Bombay Reorganisation Act 1960, the Punjab reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern areas Re-organisation Act, 1971, and the Scheduled Tribes order 9 Amendment Act, 1976. The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956. The Constitution (Jammu and Kashmir) Scheduled Tribe Order, 1956. The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959. The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962. The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962. The Constitution(Pondichery) Scheduled Castes order, 1964. The Constitution Scheduled Tribes (Uttar Pradesh) order, 1967. The Constitution(Goa, Daman and Diu) Scheduled Castes Order, 1968. The Constitution(Goa, Daman and Diu) Scheduled Tribes Order, 1968. The Constitution (Nagaland) Scheduled Tribes Order, 1970. The Constitution (Sikkim) Scheduled Caste Order, 1978. The Constitution (Sikkim) Scheduled Tribes Order, 1978

**2. Application in the case of Scheduled Castes/Scheduled Tribes Persons who have migrated from One State/Union Territory :** This certificate is issued on the basis of Scheduled Castes/Scheduled Tribes Certificates issued to that Shri/Smt./Kum\* \_\_\_\_\_ Father / Mother of Shri /Smt./Kum \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of State/Union Territory \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste/Tribe\* which is recognized as a Scheduled Caste/Scheduled Tribes\* in State/Union Territory\* \_\_\_\_\_ issued by the (Name of prescribed authority) vide their No. \_\_\_\_\_ dated \_\_\_\_\_ of. Shri/Smt/Kum,\* \_\_\_\_\_ and of his/her\* family ordinarily reside(s) in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division of State/Union Territory of \_\_\_\_\_ Place \_\_\_\_\_ State/Union Territory. Signature \_\_\_\_\_ date \_\_\_\_\_ Designation (with seal of office) \_\_\_\_\_ (\*) Please delete the words which are not applicable (\*) Please quote specific presidential offer(\*) Delete the Paragraph which is not applicable (\*) Please Note: The term \* Ordinarily resides\* used will have the same meaning as in Section 30 of the Representation of the People Act, 1950. **List of Authorities employed to issue certificates of verification :** 1. District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/Deputy Collector / 1st Class Stipendiary Magistrate/City Magistrate/ Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner,(Not below the rank of 1st class Stipendiary Magistrate) 2. Chief Presidency Magistrate/additional Chief Presidency Magistrate/Presidency Magistrate. 3. Revenues Officers not below the rank of Tehsildar. 4. Sub Divisional Officer of the area where the candidate and / or his family ordinarily resides. 5. Administrative Secretary in Administrator/Development Officer (Lakshadweep Islands). **Form No. : 2 Form of Certificate to be produced by other Backward Classes applying for Appointment to Post under the Government of India.** This is certify that \_\_\_\_\_ Son / Daughter of \_\_\_\_\_ of village \_\_\_\_\_ District/Division\* \_\_\_\_\_ in \_\_\_\_\_ state belongs to \_\_\_\_\_ community, which is recognized as a Backward Class under. 1. Resolution No. 12011/68/93 -BCC © dated the 10th September 1993, published in the Gazette of India extraordinary - part 1, Section 1, No. 186 dated the 13th September 1993. 2. Resolution No. 12011/9/94 -BCC dated the 19th October 1994, published in the Gazette of India extraordinary - part 1, Section 1, No. 163 dated the 20th October 1994. 3. Resolution No. 12011/7/95 -BCC dated the 24th May 1995, published in the Gazette of India-extraordinary - part 1, Section 1, 88 dated the 25th May 1995. 4. Resolution No. 12011/44/96 -BCC dated the 6th December 1996, published in the Gazette of India extraordinary - part 1, Section 1, No. 210 dated the 11th December 1996. 5. Resolution No. 12011/68/93 -BCC, published in the Gazette of India- extraordinary - No. 129, dated the 8th July 1997. 6. Resolution No. 12011/12/96 -BCC, published in the Gazette of India- extraordinary - No. 164, dated the 1st September 1997. 7. Resolution No. 12011/99/94 -BCC, published in the Gazette of India extraordinary - No. 263, dated the 11th December 1997. 8. Resolution No. 12011/13/97-BCC, published in the Gazette of India-extraordinary - No. 239, dated the 3rd December 1997. 9. Resolution No. 12011/12/96 -BCC, published in the Gazette of India- extraordinary - No. 166, dated the 3rd August 1998. 10. Resolution No. 12011/68/93 -BCC, published in the Gazette of India- extraordinary - No. 171, dated the 6th August 1998. 11. Resolution No. 12011/68/98-BCC, published in the Gazette of India- extraordinary - No. 241, dated the 27th October 1999. 12. Resolution No. 12011/88/98-BCC, published in the Gazette of India- extraordinary - No. 270, dated the 6th December 1999. 13. Resolution No. 12011/36/99-BCC, published in the Gazette of India- extraordinary - No. 71, dated the 4th April 2000. Shri \_\_\_\_\_ and/or his family ordinarily reside (s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the schedule of the Government of India. Department of Personnel & Training O.M. No. 36012/22/93 Estt. (SCT) dated 08.09.93. **Dated District Magistrate/Seal Deputy Commissioner etc. NB :** (a) The term Ordinarily used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950(b) The Authorities competent to issue caste certificate are indicated below : (i) District Magistrate/Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/ Sub Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner, (Not below the rank of 1st class Stipendiary Magistrate) (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate. (iii) Revenues Officer not below the rank of Tehsildar and (iv) Sub Divisional Officer of the area where the candidate and / or his family ordinarily resides.

(v) BH-Stiff back and hips (can not sit or stoop)  
(vi) MW-Muscular weakness and limited physical endurance.

**B Blindness or Low Vision :**  
(i) B-Blind (ii) PB-PB-Partially Blind

**(c) Hearing Impairment**  
(i) D-Deaf (ii) PD-Partially Deaf  
(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of \_\_\_\_\_ year \_\_\_\_\_ months.

3. Percentage of disability in his/her case is \_\_\_\_\_ Percent.

4. Smt./Shri/Kum\* \_\_\_\_\_ meets the following physical requirement for discharge of his/her duties:

(i) F-can perform work by manipulating with fingers	Yes	No
(ii) PP-can perform work by pulling and pushing	Yes	No
(iii) L-can perform work by lifting	Yes	No
(iv) KC-can perform work by kneeling and crouching	Yes	No
(v) B-can perform work by bending	Yes	No
(vi) S-can perform work by sitting	Yes	No
(vii) ST-can perform work by standing	Yes	No
(viii) W-can perform work by walking	Yes	No
(ix) SE-can perform work by seeing	Yes	No
(x) H-can perform work by hearing/speaking	Yes	No
(xi) RW-can perform work by reading and writing	Yes	No

(Signature of Doctor) \_\_\_\_\_ (Signature of Doctor) \_\_\_\_\_ (Signature of Doctor) \_\_\_\_\_  
Name: \_\_\_\_\_ Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Registration No. \_\_\_\_\_ Registration No. \_\_\_\_\_ Registration No. \_\_\_\_\_  
Member, Medical Board \_\_\_\_\_ Member, Medical Board \_\_\_\_\_ Member/ Chairperson, Medical Board \_\_\_\_\_

\*Please delete the words which are not applicable  
Place: \_\_\_\_\_ Counter signature of the Medical Superintendent/CMO/  
Date: \_\_\_\_\_ Head of Hospital(with seal)

**Note:** (i) according to the persons with Disabilities (Equal Opportunities, Protection of Rights and full participation) Rules, 1996 notified on 31.12.1996 by the Central Government in exercise of the powers conferred by sub-Section (1) and (2) of Section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 Of 1996), authorities to give disability Certificate will be a Medical Board duly constituted by the Central or the State Government. The State Government may constitute a Medical Board consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing locomotor/ hearing and speech disability, mental retardation and Leprosy cured as the case may be. (ii) The certificate would be valid for a period of 5 years for those whose disability is temporary. For those who acquired permanent disability, the validity can be shown as permanent.

**INCOME CERTIFICATE FOR WAIVER OFF EXAMINATION FEES.**

Form No.4

1	Name of the Candidate	
2	Father's/ Husband's Name	
3	Age	
4	Residential address	
5	Annual Family Income (In Figures)	
	(In Words)	
6	Date of Issue	
7	Signature	
8	Stamp of Issuing Authority	

Name : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Office : \_\_\_\_\_

**NB:** Economically Backward Classes will mean the candidates whose family income is less than ₹ 50,000/- per annum. The following authorities are authorized to issue income certificates for the purpose of identifying economically backward classes. (I) District Magistrate or any other Revenue Officer up to the level of Tehsildar. (II) Sitting Member of Parliament of Lok Sabha for persons of their own constituency (III) BPL Card or any other certificate issued by the Central Government under a recognized Poverty alleviation programme or; (IV) Izzat MST issued by Railways (V) Union Minister may also recommend to Sr.DPO- for any persons from anywhere in the country. (VI) Sitting Member of Parliament of Rajya Sabha for persons of the District in which these MPs normally reside.

Form No.5

**Proforma for declaration to be submitted by Other Backward Class Candidates along with the application while applying for the posts against Employment Notice No. \_\_\_\_\_**

**DECLARATION**

"I \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ resident of Village \_\_\_\_\_ town/city \_\_\_\_\_ district \_\_\_\_\_ State \_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_ (indicate your sub - Caste community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-(SCT) dated 08.09.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.09.1993 and is subsequent through O.M.No. 36033/3/2004 - Estt. (Res.) dated 09.03.2004."

Place : \_\_\_\_\_ Signature of the candidate \_\_\_\_\_  
Date : \_\_\_\_\_ Name of the candidate \_\_\_\_\_

APEX/BRC-265

WR's Catering Complaint No. 9004441955

EN 49/25

**झारखण्ड केन्द्रीय विश्वविद्यालय**  
**CENTRAL UNIVERSITY OF JHARKHAND**  
(A Central University established by an Act of Parliament of India in 2009)

website:www.cuj.ac.in

Date: 13-02-13

**Regular Appointment**  
(Office of the Registrar)

The Central University of Jharkhand is looking for appointment of the following post on regular basis :-

Sl. No.	Advt. No.	Name of the Post	No. of posts	Pay Band with Grade Pay		Remarks	Last Date of receiving completed application form
				Pay Band	Grade Pay		
1.	CUJ/ADVT./12-13/30	REGISTRAR	1 (UR)	₹37400-67000/-	₹10000/-	Interview	22.03.2013 up to 5.00 PM
2.	CUJ/ADVT./12-13/31	FINANCE OFFICER	1 (UR)	₹37400-67000/-	₹10000/-	Interview	22.03.2013 up to 5.00 PM

Prescribed application form and other related information can be downloaded from the Central University of Jharkhand website (www.cuj.ac.in)

REGISTRAR  
EN 49/50

**National Trust**  
For the Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities  
(Ministry of Social Justice & Empowerment, Govt. of India)

16 - B, Bada Bazar Marg, Old Rajinder Nagar, New Delhi-110060  
Tel:- 43187878, 43187801, Fax:- 431878880,881

Website: www.thenationaltrust.in, Email: contactus@thenationaltrust.in

Applications are invited for One post of **Deputy Director (Admn)** on Deputation/Short Term Contract-in the pay band of Rs. 15,600-39,100 +Grade Pay Rs. 6600, [Rs. 10,000-15,200 (Pre-revised)].

For eligibility criteria and other details, visit our website. The application should be addressed to the Chairperson, National Trust. The application complete in all respect should be received by this office within 30 days from the date of the publication of this advertisement, mentioning the post applied for, on the top of the envelope.

EN 49/44

**Jagadguru Rambhadracharya Handicapped University**  
Chitrakoot (U.P.) - 210 204  
(Established by an U.P. Act No. 32 of 2001 and Recognized Under Section 2(f)&12(b) of UGC Act)  
Phone No. 05198-224481, 224263 Fax No. : 05198-224293 Email : jrhuuniversity@yahoo.com

### ADMISSION NOTIFICATION - 2013-14

#### Entrance Test - 09 May 2013 ( for Admission in B.Ed. / M.Ed.)

The first University of its kind, having barrier-free campus and suitable curriculum, invites applications from persons with disability only, for the following courses:

1. B.Ed.	9. B.F.A. (Bachelor of Fine Arts)
2. M.Ed.	10. B.C.A. (Bachelor of Computer Applications)
3. B.Ed Spl. Edu. - Visual Impairment	11. M.B.A. (Master of Business Administration)
4. B.Ed Spl. Edu. - Hearing Impairment	12. M.S.W. (Master of Social Work)
5. B.A.	6. M.A.
7. B. Mus. (Bachelor of Music)	13. M.F.A. (Master of Fine Arts)
8. B.B.A. (Bachelor of Business Administration)	14. D.I.T.
	15. P.G.D.I.T.

Admission for Sr. No. 1 to 4 will be through entrance test, rest through merit. Details and application form can be obtained from University Counter or from website : [www.jrhu.com](http://www.jrhu.com), between 10th March to 10th April, 2013.

Application fee : Rs. 650/- in the form of Demand Draft in favour of Finance Officer, J.R. Handicapped University drawn on at UBI, Jankikund, Chitrakoot, Satna (M.P.) (Branch Code 542148) or SBI, Chitrakoot (Branch Code 3869). Last date upto 20th April 2013 with late fee of Rs. 100/- and 30th April, 2013 with late fee of Rs. 200/- . Last date for admission in Courses at S.No. 5 to 15 is 30th July, 2013 with Application Fee of Rs. 200/- only.

**FACILITIES :** ● Free education for Graduate & Post Graduate students (except Professional & Training courses). ● Free fooding and subsidized lodging for all students.

REGISTRAR

EN 49/81

**RAILWAY RECRUITMENT CELL, NORTH EASTERN RAILWAY**  
Office of the DY. CPO/Recruitment  
CCM Annexe Building, Railway Road No.-14, Gorakhpur (U.P.)-273012

### Important Notice

Against **Employment Notice No. NER/RRC/Gr.'D'/2/2010 dated 15.12.2010**, a part provisional panel of candidates who appeared in the written examination held in May/June, 2012 followed by Physical Efficiency Test conducted at Varanasi from 15<sup>th</sup> October, 2010 to 31<sup>st</sup> October, 2012 and document verification and medical examination conducted at Sr. Institute, North Eastern Railway, Kawabagh, Gorakhpur from 17<sup>th</sup> December, 2012 to 8<sup>th</sup> January, 2013 and absenteeism of document verification on 10.01.2013 and 11.01.2013 is published on North Eastern Railway's website [www.ner.indianrailways.gov.in](http://www.ner.indianrailways.gov.in). 3230 candidates are placed on provisional panel against 4726 posts in PB-I (₹ 5200-20200) Grade Pay ₹ 1800/-. It does not contain 156 Physically Handicapped candidates out of which a part panel of 131 Physically Handicapped candidates (VH-13, HH-18, OH-100) has already been published on 30<sup>th</sup> September, 2012.

The panel is provisional and the candidature of the candidates are subject to verification of original certificates and bonafide at the level of appointing authorities as per Railway Board's instructions on the subject. This panel is provisional part panel out of 4726 posts of North Eastern Railway, DLW/Varanasi and RDSO/Lucknow. The result of the remaining 1496 candidates have been withheld because of absenteeism in document verification, those found prima-facie suspicious requiring expert opinion of forensic examination, medically unfit candidates for all medical categories, those who did not submit their medical fitness certificates after their medical examination uptill now, those in whose cases decision regarding their educational qualifications or regarding their genuineness are to be ascertained.

These cases shall be examined on case-to-case basis and decisions shall be communicated through North Eastern Railway's Website in due course. This provisional list on the site is as per roll numbers of the candidates and not as per their merit position. This is for convenience of the candidates.

All cares have been taken in preparing this list, but inadvertent mistakes can not be ruled out for which RRC/N.E. Railway reserves the right for amendment/correction at any stage.

Further action for posting shall be done by the Divisions/Units where candidates have been posted. So candidates should report Divisions/Units of their posting on receipt of offer of appointment from there.

Date : 16-02-2013 Dy Chief Personnel Officer/Recruitment

Railway Vigilance Mobile Helpline No.: 0551-155210 (For Complaints regarding Corruptions)

"SERVING CUSTOMERS WITH A SMILE" EN 49/14

**EMPLOYEES' STATE INSURANCE CORPORATION**  
**DIRECTORATE (MEDICAL) DELHI**  
**ESI SCHEME: DISPENSARY COMPLEX**  
TILAK VIHAR (TILAK NAGAR), NEW DELHI-110018

### NOTICE

#### RESULT FOR PARA-MEDICAL POSTS

It is for the notice of all concerned that result of Written Examination held on 09.12.2012 (Staff Nurse) and 16.12.2012 (other Para-Medical cadres except Librarian Grade-II) have been declared. The list of successful/shortlisted candidates is available on our website: [www.esic.nic.in](http://www.esic.nic.in) and Notice Board of Directorate (Medical) Delhi. Offers of appointment/call letters as applicable will be sent to successful/ shortlisted candidates in due course.

DIRECTOR (MEDICAL) DELHI

EN 49/89

### HQ Central Air Command, IAF

#### Direct Recruitment of Group 'C' Civilian Posts in Indian Air Force

1. Applications are invited from eligible Indian Citizens for recruitment against various Group C posts in Pay Band of Rs. 5200-20200 with Grade Pay of Rs 1800/-, 1900/- and 2400/- released to under mentioned Station/Units in Central Air Command. The eligible candidates are to apply only for one post and at one place only. The details of vacant posts are as follows:

#### PLACE AND NUMBER OF VACANCIES

SL NO.	POSTAL ADDRESS	DESIGNATION & TRADE	NO. OF POST TO BE FILLED	RESERVATION				
				UR	SC	ST	OBC	PH
01	Air Officer Commanding, Air Force Station Agra (UP)	Cook	01	01				
		Lascar	02	02				
		Dhobi	02	01			01	
		Watchman	01	01				
		S/Wala	04	02			02	
02	CO Yaks C/O Air Force Stn Agra(UP)	Cook	01	01				
		Lascar	03	02			01	
		Washer-up	01	01				
		S/Wala	01	01				
03	CO, TTU, AF C/O Air Force Stn, Agra	Lascar	01	01				
04	Air Officer Commanding, Air Force Stn Bareilly (UP)	ASK	01					01 (HH)
		Lascar	02	01			01	
		Mess Waiter	03	02			01	
		S/Wala	02	01			01	
05	Air Officer Commanding, Air Force Stn, Gorakhpur, (UP)	S/Wala	01	01				
06	CO, AF Hospital AF Stn Gorakhpur(UP)	Ayah	02	01			01	
07	Station Commander, Air Force Stn Bamrauli, Allahabad (UP)	Mess Waiter	01	01				
		Gardener	01	01				
		S/Wala	01	01				
08	Commanding Officer, P&SU Bamrauli, Allahabad	Watchman	01			01		
09	Air Officer Commanding, Air Force Station Gwalior (MP)	Vulcaniser	01	01				
		S/Wala	02	01			01	
10	CO, Wing of Fire C/O AF Stn Gwalior (MP)	Mess Waiter	01	01				
11	Station Commander Tiwari-ka-Talab, Allahabad (UP)	Safaiwala	01	01				
12	Station Commander, Air Force Station Memaura, Lucknow (UP)	Safaiwala	01	01				
13	Station Commender, Air Force Station, Bhowali, Nainital (UK)	Lascar	01	01				
14	AOC AFSB, Varanasi Cantt, (UP)	Watchman	02	01			01	
15	Commanding Officer HQ CAC(U), Bamrauli Allahabad (UP)	Steno-III	02				01	01
		TOTAL	43	29	01	10	02	01

UR (Unreserved), SC (Scheduled Caste), ST (Scheduled Tribes), OBC (Other Backward Caste), PH (Physically Handicapped) HH (Hearing Handicapped)

**Age Limit:** The age limit for General Category candidates is from 18 to 25 years as on 19 Apr 2013. In case of candidates from Reserved Category, the age relaxation is as follows: - (a) Up to 28 years for candidates belonging to OBC (b) Upto 30 years for the candidates belonging to SC/ST (c) In case of Ex-servicemen, the total service rendered in Armed Forces plus 3 years shall be relaxed for the purpose of calculation of age limit, (d) Age limit for the post of **Steno Gde-III** for unreserved category candidates is 18 to 27 years, three years relaxation for candidates belonging to OBC category and five years relaxation for SC/ST category candidates.

3. Trade wise Eligibility criteria/educational qualifications and experience required.

Sl. No.	Trade	Essential/Desirable	Qualification
01	Stenographer Gde-III	Essential	1. 12 <sup>th</sup> Class pass or equivalent qualification from a recognized Board or University (ii) Skill Test Norms Dictation-10 Min @ 80 wpm Transcription 50 Mts (Eng) 65 Mts (Hindi) on computer
02	ASK	Essential	1. Matric Pass or equivalent qualification.
03	Cook	Essential	1. Matric pass or equivalent with six months experience in trade.
04	Lascar	Essential	Matric pass or equivalent qualification.
05	Safaiwala	Essential	Matric pass or equivalent qualification.
06	Mess Waiter	Essential	Matric pass or equivalent, experience in the trade or ex-serviceman.
07	Watchman	Essential	Matric pass or equivalent and experience in the trade.
08	Dhobi	Essential	Matric pass or equivalent and experience in the trade.
09	Aya/Wardsahayika	Essential	Matric pass or equivalent qualification.
10	Washer-up	Essential	Matric pass or equivalent qualification.
11	Gardener	Essential	Matric pass or equivalent qualification.
12	Vulcaniser	Essential	Matric pass or equivalent qualification.

4. **How to apply:** Application forms duly typed on A-4 size paper as per the application format given below are required to be addressed to the Air Officer Commanding/Station Commander/Commanding Officer of the place of vacancy at unit address given in column No. 2 of the place of vacancy in the chart given above along with following documents (a) Passport size photograph facing camera, attested by Gazetted Officer duly pasted on application form, (b) Attested copy of date of birth certificate or Matriculation Certificate or School Leaving Certificate.(c) Certificate of OBC, SC, ST issued by a competent authority.(d) True copy of Employment Exchange registration card, if any, (e) Copy of experience certificate.(f) Self-addressed envelope of size 23 cm x 10 cm bearing Rs. 25/- postage stamp (g) Character Certificate issued by Gazetted Officer or Principal of the School/College or Village Pradhan (h) Application should reach to addressee on or before 19 Apr 2013.

**Note:** Envelop containing the application form should be marked clearly on the Top "APPLICATION FOR THE POST OF....."

5. **Written Examination/Interview.** Candidates, whose applications are found complete and correct in all respects will be called for Written examination/interview on 26 May 2013 by the respective AOC/Stn Cdr/CO. The eligible candidates will be called by Registered Post. No TA/DA is admissible to the candidates appearing for examination/interview. In case of large number of candidates appearing for interview the Commanding Officer will decide to call the candidates on the same date or subsequent days as per seniority of registration

6. **Documents:** Candidates are to bring their original certificates including Admit Card at the time of examination/interview.

7. **Jurisdictions of Legal Disputes.** The jurisdiction of Legal Dispute arising out of selection process can be instituted only at appropriate forums/Tribunals.

#### PROFORMA FOR APPLICATION

APPLICATION FOR THE POST OF \_\_\_\_\_

To,  
The Air Officer Commanding/Station Commander/Commanding Officer  
(Place as mentioned in column 2 of the chart)

- (a) Name (In Block Capital letters).....  
(b) Father's/Husband Name .....  
(c) Date of Birth ..... Age (as on 19 Apr 2013)..... Years..... Months..... Days  
(d) Whether belongs to SC/ST/OBC/UR/Ex-servicemen.....  
(e) Whether applying under reserved category or not (Yes/No)  
(f) Educational qualifications .....  
(g) Experience (i).....(ii).....  
(h) Permanent postal Address .....  
(i) Present postal address for communication .....  
(j) Employment registration No. and date, (if registered),.....

(l) Attested copies of certificates enclosed, (i) ..... (ii)..... (iii).....  
Certified that the above information/particulars are true to the best of my knowledge and belief. In case any information found to be false/doubtful before or after selection my candidature shall stand cancelled.

Dated

\*Attach certificate

Latest  
passport size  
Photograph duly  
attested  
by  
Gazetted Officer

Signature of applicant

Continued on page 35

## National Institute of Social Defence

(An Autonomous Body under the Ministry of Social Justice & Empowerment)

Government of India

West Block-1, Wing-7, Ground Floor, R.K. Puram, New Delhi-110066

Application is invited from eligible candidates for filling up the vacant post of Accountant in NISD. Details of post to be filled up and its educational qualifications, experience and other prescribed requirements for the post are as under:-

**Accountant:**

One post is to be filled by transfer on deputation/short term contract/absorption in the revised scale of pay of Rs. 9,300-34,800 + Grade Pay Rs. 4200/- (Pre revised scale of pay Rs. 5500-9000).

**Essential Qualification:** Officers under the Central Government holding analogous posts or SAS Accounts/SAS passed clerks from any of the organized Accounts Department namely Indian Audit and Accounts Departments, Indian Defence Accounts Department, Indian Posts and Telegraph Finance and Accounts Department.

Assistant of the Central Secretariats Service who have undergone training in cash and accounts work in the Institute of Secretariat Training and Management with three years experience in Cash/Accounts work.

**Age:** The age limit for this post should not exceed 56 years as on the date of advertisement. The post of Accountant is to be filled by transfer/short term contract/absorption, the period of deputation will be initially for one year and will be extendable for a period of two years, depending upon the performance of the incumbent appointed on the post.

Application should be sent in the given prescribed Proforma (Annexure-I) along with two recent passport photographs, one should be affixed on the application form and one attached. Attested copies of all testimonials should also be attached.

**Envelope containing the application should be superscripted with the name of the post applied for.**

Employees of the Central Govt./Public Sector Undertaking/State Government/Autonomous Bodies/Statutory Bodies/Institute should send their applications through proper channel accompanied by the copies of ACR's for the last five years

Interested candidates who fulfills the prescribed conditions may apply to **the Director, National Institute of Social Defence, West Block-1, Wing-7, Ground Floor, R.K. Puram, New Delhi- 110066.**

The last date for receiving of applications will be **within 60 days** from the date of publication of advertisement. The competent authority reserves the right to reject any application without assigning any reason. Only applications of eligible candidates complete in all respects and duly forwarded through proper channel will be entertained.

Applications received after the last date or without all or any of the above-mentioned documents or otherwise found incomplete will not be considered, and no correspondence will be entertained in that regard

**Deputy Director (Admn. & Plg.)  
Tel: 26173257  
Annexure-I**

**Bio Data Proforma**

- Name in block letters
- Father's Name
- Permanent / Postal Address
- Date of Birth (in Christian era)
- Date of retirement under Central/State Government Rules (for deputation posts)
- Educational Qualifications
- Whether Educational and other Qualifications required for the post are fulfilled:
- If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same :  
**Qualifications/Experience required      Qualifications/Experience possessed**

**Essential 1. 2**

**Desirable 1. 2**

9. Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.

10. Details of Employment, in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)

Office/Instt.	Post held	From	To	Scale of Pay	Nature of duties

11. Nature of present employment, i.e. adhoc or temporary or quasi-permanent or permanent:

12. In case the present employment is held on deputation/contract basis, please state:

13. The date of initial appointment.....

a) Period of appointment on deputation/contract.....

b) Name of the parent office/organization to which you belong.....

14. Please state whether working under:

● Central Government ● State Government ● Autonomous Organization ● Government Undertaking ● University

15. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale .....

16. Additional information, if any, which you would like to mention in support of your suitability for the post (Enclosed separate sheets, duly authenticated if the space is insufficient.)

17. Whether belongs to SC/ST/OBC.....

Date .....

(Signature of the Candidate)

Countersigned by the Employer (in case of deputation applications)

davp 38110/11/0011/1213

EN 49/10

## NCC Directorate Odisha, Lewis Road Bhubaneswar-751002

Applications are invited for the following post-

Post	Classification and Pay Scale	No. of Vacancies	Category (UR/SC/ST/OBC)	Age Limit	Whether age relaxation applicable and upto what extent	Essential Qalification
Lower Division Clerk (LDC)	General Central service Group C Non Gazetted Ministerial Pay Band-1 Rs. 5200-20200 Grade Pay Rs 1900/-	01	OBC	18 to 27 years (Relaxable for govt servants upto 40 years in accordance with the instructions/orders issued by the Central Govt.)	For SC/ST Candidates upto 32 years, for OBC candidates upto 30 years, for Physically Handicapped candidates upto 10 years (15 years for SC/ST & 13 years for OBC)	(i) 12 <sup>th</sup> Class or equivalent qualification from a recognized Board or University (ii) Skill test for recruitment to the post of LDC shall be conducted only on computers. A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer(35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word)

Applications from eligible candidates be sent to Director, NCC Directorate Odisha, Lewis Road Bhubaneswar-751002 by ordinary post (Regd/Speed Post will not be accepted). Last date of submission of application is **31 Mar 2013**. For detailed information kindly refer to NCC Directorate Odisha website [www.nccorissa.org](http://www.nccorissa.org).

**Director  
NCC Dte Odisha  
EN 49/55**

Continued from page 34

**ADMIT CARD**

Latest passport size Photograph duly attested by Gazetted Officer

Name.....

Father's Name.....

Address .....

For Office use only :

Place of written examination/interview:.....

Date.....Time.....

Date :  
davp 10801/11/0003/1213

**Signature of Issuing Authority  
EN 49/20**



### THE DURGAPUR PROJECTS LIMITED

(A Govt. of West Bengal Enterprise)  
Durgapur - 713 201



**RECRUITMENT NOTICE**

The Company having Power Plant, Coke-Oven Group of Plants & Water works with an annual turnover of around Rs. 1000 crores invites applications from Indian Nationals for the following Posts :

Sl. No.	Name of Post	Pay Scale (Rs.)	Grade Pay (Rs.)
1.	Manager (P&A)	15600-39100/-	6,600/-
2.	Manager (Instrumentation)	15600-39100/-	6,600/-
3.	Asst Manager (F&A)	15600-39100/-	5,400/-
4.	Sr. Fire Officer	15600-39100/-	5,400/-
5.	Fire Officer	9300-34800/-	4,700/-

Facilities : Other benefits include DA, Quarters with field allowance, and Medical facilities for self & dependants, Electricity allowance, Canteen allowance, LTC, leave Encashment, CPF/PPF & Gratuity etc are admissible as per rules of the Company.

Eligible candidates may apply with photocopies of testimonials & 2 (two) passport-size-photographs accompanied by a Demand Draft or Pay Order (to be drawn in favour of "The Durgapur Projects Limited" payable at Durgapur) amounting to Rs. 500/- (Rupees five hundred) only (non-refundable) except SC/ST candidates for the post as mentioned above to GM (HR & Admn.), The Durgapur Projects Limited, New Administrative Building, Durgapur - 713 201, Dist. Burdwan within 18.03.2013 superscribing the envelope "Post applied for". Intending candidates working in DPL need not submit Demand Draft but they should apply through proper Channel. Candidates working in Govt./PSU/Semi-Govt. should send their application through proper Channel or submit NOC from their employer at the time of interview. Incomplete application or application received after due date will be rejected without assigning any reason.

For details regarding Qualification, Experience & other criteria visit our website: [www.dpl.net.in](http://www.dpl.net.in).

**EN 49/24**




### DELHI TECHNOLOGICAL UNIVERSITY

Department of Applied Chemistry and Polymer Technology  
Established by Govt. of Delhi vide Act 6 of 2009  
(FORMERLY DELHI COLLEGE OF ENGINEERING)  
SHAHBAD DAULATPUR, MAIN BAWANA ROAD, DELHI-110042

Applications are invited for the temporary post of **JRF** in the DRDO sponsored project entitled "Design and Synthesis .....energetic materials". The candidate must be M.Sc. Chemistry with the specialization in **Organic Chemistry; First Division**. Interested applicants should send a detailed CV and self attested copies of the certificates/mark sheets to Dr Ram Singh, Department of Applied Chemistry & Polymer Technology, Delhi Technological University, Main Bawana Road, Delhi-110042 within three weeks. Email: [singh\\_dr\\_ram@dce.ac.in](mailto:singh_dr_ram@dce.ac.in), [singh\\_dr\\_ram@yahoo.com](mailto:singh_dr_ram@yahoo.com). For other details see the website [www.dce.edu](http://www.dce.edu)

**Registrar**

**EN 49/41**



### THE UNION ACADEMY SR. SEC. SCHOOL


(Govt.-Aided Sr. Sec. School, Directorate of Education, Govt. of NCT of Delhi)  
(Regd. Under the Societies Registration Act, 1860)  
DIZ AREA, SECTOR-IV, GOLE MARKET, ACADEMY LANE, RAJA BAZAR, NEW DELHI-110001.  
Phone No. 23363258, 23365295

Manager, The Union Academy Sr. Sec. School, Raja Bazar, New Delhi - 110001 (Govt. Aided School) invites application from candidates with English medium background for the following posts:- P.G.T (Fine Arts) 01 (OBC), T.G.T. (English) 01 (UR), T.G.T. (Hindi) 01 (OBC), T.G.T. (Social Science) 01 (UR), T.G.T. (Maths) 01 (OBC)

Qualifications, Pay Scales & Age as per Rules of Directorate of Education, Govt. of N.C.T. of Delhi. All the T.G.T. posts shall be filled with only those candidates who have qualified the C.T.E.T. organized by C.B.S.E.

No TA admissible for attending interview. Applications should reach by post within three weeks from the date of advertisement with Bio-data & Testimonials.

**EN 49/46**



### Government of India Ministry of Tribal Affairs

## National Overseas Scholarships/ Passage grant for ST Candidates for the Year 2012-2013

Applications in the prescribed format are invited for **15 National Overseas Scholarships** (13 for ST and 02 for PTG) and **4 Passage Grant** from suitable candidates.

**1. National Overseas Scholarship:** The Scholarship is awarded for higher studies abroad in specified 35 disciplines in field of Engineering, Technology and Science and covers cost of tuition fee and other educational expenses including maintenance, other grants and travel expenses for various courses at Masters' level, Ph. D. and Post Doctoral level.

**Eligibility Conditions:**

(a) **For Post Doctoral Research:-** 1<sup>st</sup> class with 60% marks or equivalent grade in relevant Master's Degree and Ph. D. 5 years' - Research/Teaching/Professional experience in the concerned field is desirable. Candidates with experience would be given preference.

(b) **For Ph.D. :-** 1<sup>st</sup> class with 60% marks or equivalent grade in relevant Master's Degree. 2 years' Teaching/Research/Professional /M. Phil Degree experience in the concerned field is desirable. Candidates with experience would be given preference.

(c) **For Master Degree:-** 1<sup>st</sup> Class with 60% marks or equivalent grade in relevant Bachelor's Degree. 2 years' work experience in the concerned field is desirable. Candidates with experience would be given preference.

The candidate should be below 35 years, as on **1<sup>st</sup> February, 2013**. Total income of the employed Candidate or his/her parents/guardians from all sources (excluding such allowances as are not treated as part of total income for the purpose of Income Tax) should not exceed Rs. 25000/-per month.

**2. Passage Grant:** Only those ST candidates who are in receipt of merit scholarship for Post Graduate Studies, Research or Training abroad (excluding attending seminars, workshops, conferences) from a foreign government/organisation or under any other scheme, where the cost of passage is not provided, can apply for Passage Grant. The candidates should possess a Master's or an equivalent degree in Technical, Engineering and Science disciplines from recognised Universities/Institutions. The eligibility conditions will be the same as contained in the scheme of National Overseas Scholarship for ST candidates.

3. Application should be sent to **the Deputy Secretary (Edu), Ministry of Tribal Affairs, Government of India, [Education Section], Room No. 216-H, 'D' - Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001**. Application should reach this Office latest by **20/03/2013**. The details of advertisement and the application form are available on the Ministry of Tribal Affairs' website [www.tribal.nic.in](http://www.tribal.nic.in).

**davp 43101/11/0020/1213      EN 49/73**





# POWER GRID CORPORATION OF INDIA LIMITED

(A Government of India Enterprise)

Regd. Office : B-9, Qutab Institutional Area, Katwaria Sarai, New Delhi-110016  
Corp. Office : "Saudamini", Plot No. 2, Sector-29, Gurgaon, Haryana-122001

## Join POWERGRID to empower your career...

**POWERGRID**, the Central Transmission Utility (CTU) of the country and a Navaratna Public Sector Enterprise under the Ministry of Power, Govt. of India is engaged in power transmission business with the mandate for planning, co-ordination, supervision and control over complete inter-State transmission system and operation of National & Regional Power Grids. POWERGRID operates around 96303 circuit kms of transmission lines along with 159 Sub-stations and wheels about 51% of total power generated in the country through its transmission network. POWERGRID, with its strong in-house expertise in various facets of Transmission, Sub-Transmission, Distribution and Telecom sectors also offers consultancy services at National and International level. POWERGRID is looking for bright, committed and dynamic individuals with rich professional experience to join its fold as per details given under:

Post ID	Name of the Post/ Level	Vacancy	Reservation Status	Qualification
97	Asstt. Rajbhasha Officer/ E1	03	UR-3	<b>First class</b> Post Graduate / Master's Degree in Hindi (full time) with English as a subject in the Graduate Degree examination from recognized university <b>Or First class</b> Post Graduate / Master's Degree in English (full time) with Hindi as a subject in the Graduate Degree examination from recognized university.
98	Asstt. Translator – cum- Officer (Rajbhasha) /E1	02	UR-2	1. Post Graduate/ Master's Degree in Hindi (full time) with English as a subject in the Graduate Degree examination from recognized university <b>Or</b> Post Graduate/ Master's Degree in English (full time) with Hindi as a subject in the Graduate Degree examination from recognized university <b>AND</b> 2. Recognised Diploma or certificate course in Translation from Hindi to English and vice versa

[One post is reserved horizontally for PwD – OH – OA/OL/BL or HH-PD or VH-LV]

**Post Qualification Experience :**  
The details of Post Qualification Experience required for the above posts are available in the detailed advertisement hosted in our website [www.powergridindia.com](http://www.powergridindia.com).

**Upper Age Limit as on : 15/04/2013**  
Asstt. Rajbhasha Officer / Post ID 97 : 30 Years  
Asstt. Translator –cum- Officer (Rajbhasha) / Post ID 98 : 30 Years

**Relaxations and Concessions**  
Relaxations and Concessions for different categories are as per Government directives. For details on concessions and relaxations, refer to our detailed advertisement published in the website [www.powergridindia.com](http://www.powergridindia.com)

**Selection**  
The selection process shall consist of Scrutiny of applications, written test and Personal interview of shortlisted candidates. Candidates shall have the option to be interviewed in Hindi/English.  
The written test shall be of 75 marks of 1 hour duration with qualifying marks of 40% (for PwD 30%). Shortlisting of candidates for interview shall be done on the basis of performance in written test. Interview shall also be of qualifying in nature and candidates securing 40% marks in interview will be eligible for empanelment (30% for PwD). Written test shall be given 85% weightage and interview 15 % weightage for preparation of final merit list.  
Further, for the post of Asstt. Translator-cum-Officer (Rajbhasha), a Translation test from Hindi to English and vice-versa will be conducted prior to interview which will be of qualifying in nature.  
The Offer of Appointment shall be issued to the suitable candidates in the order of merit and based on the number of vacancies. However the final appointment of selected candidates will be subject to candidates being found medically fit in the Pre-Employment Medical Examination to be conducted as per POWERGRID Norms and Standards of Medical Fitness.

**Health**  
Applicants should have sound health. No relaxation in health standard is allowed. For Norms and Standards of Medical Fitness please visit "Health" link on career page of our website.

**CTC per annum (Approximately) & Pay Scales**  
For Post ID 97 & 98 : ₹ 11.00 lakhs & Pay Scale ₹ 20600-46500

The compensation package is very attractive and one of the best in the Industry with excellent facilities. The compensation package includes Basic Pay, Dearness Allowance, Perquisites and Allowances under cafeteria approach, Performance Related Pay, Company Leased Accommodation/Company Accommodation or HRA, Reimbursement of monthly conveyance expenditure, telephone/mobile facility, medical facilities for self and dependants, various long and short term advances including HBA, Group Insurance, Group Personal Accident Insurance, Provident Fund, Pension and Gratuity etc., in accordance with the policies of the Corporation from time to time.

**How to Apply**  
Interested applicant must log on to [www.powergridindia.com](http://www.powergridindia.com) for detailed advertisement.  
An application fee of **Rs. 400/-** is payable by candidates through a non-refundable Demand Draft drawn in favour of "Power Grid Corporation of India Ltd." payable at New Delhi. SC/ST/PwD/Ex-SM candidates are exempted from application fee. Application will be received through **on-line system only**. Any other mode of submission of application is **unacceptable**. The **detailed guidelines** for on-line submission of application are available at **POWERGRID website** mentioned above.

**Important Dates**

Date of Commencement of On-line submission of Application : 11/03/2013  
Date of Closing of On-line submission of Application : 15/04/2013  
Last date of receipt of hard copy of Application : 30/04/2013

**POWERGRID : Driven By Technology. Powered by Professionals.**

EN 49/90

**Department of Chemistry Mahatma Gandhi PG College Gorakhpur**

Applications are invited on a plain paper along with a copy of bio-data and testimonials for one position of **Junior Research Fellow** purely on temporary basis for a period of three years in CSIR sponsored project entitled "Synthesis and biological activity of some novel chalcone derivatives", salary as per Govt. norms.

**Minimum Qualification:** M.Sc in Chemistry with NET/GATE qualification.

Interested candidates should send their application (by post or E-mail: [alokvastava@gmail.com](mailto:alokvastava@gmail.com)) along with detailed C.V (Please mention Phone/ Mobile number, complete postal address and E-mail) to Dr. Alok Kumar Srivastava (Principal Investigator CSIR Project), Deptt. of Chemistry, Mahatma Gandhi PG College, Gorakhpur-273001, U.P. within **10 days** of publication of this advertisement. Shortlisted candidates will be called for interview through E-mail & Phone. No TADA will be paid for attending the interview.

EN 49/94

**NCC Directorate, Andhra Pradesh**  
Gen Choudhary Road, Secunderabad

Applications are invited to recruit the following post in the Office of NCC Directorate, Andhra Pradesh, Gen Choudhary Road, Secunderabad-500 003.

- Post :** Syce (Technical Attendant)
- Classification :** General Central Service Group 'C' Non Gazetted Ministerial and Pay Scale Pay Band -I Rs.5200 - 20200 with Grade Pay Rs. 1800/-
- Vacancies :** Three
- Category :** Un Reserved (One) and ST (Two)
- Whether Vacancy Reserved for Handicapped :** No
- Age Limit :** 18 to 25 years as on 28 Feb., 2013 (Relaxable for Govt. Servants upto 40 years in accordance with the instructions/orders issued by the Central Govt.)
- Age relaxation :** SC/ST Candidates upto 32 years, OBC candidates upto 30 years
- Essential Qualification :** (i) 10<sup>th</sup> class or equivalent qualification from a recognized Board or University  
(ii) Must be conversant with the duties of Syce.  
(iii) Should have one year experience in trade.
- Mode of recruitment:** Direct Recruitment
- How to apply :** (a) Apply on plain paper typed as per the format given in the Advertisement.  
(b) Applications should be posted to the NCC Directorate, Andhra Pradesh, Secunderabad - 500 003.
- Last date for receipt of applications : 15.3.2013**

**FORMAT FOR APPLICATION**  
**APPLICATION FOR THE POST OF LDC**

- Full name in full : (in Capitals) (As per Matriculation/equivalent certificate)
- Father's name (in capitals) :
- Date of Birth :
- Applying under the category : (a) SC/ST (b) OBC (c) OC
- Religion :
- Nationality :
- Educational Qualification : (a) Academic (b) Technical
- Experience :

Affix recent passport size photograph

**NATIONAL INSTITUTE OF ABIOTIC STRESS MANAGEMENT (NIAM)**  
(Deemed University)  
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)  
Dept. of Agriculture Research & Education,  
Ministry of Agriculture, Government of India  
MALEGAON, BARAMATI-413115, PUNE, M.S.

File No.2-12/2010-11 Date: 20/02/2013  
**ADVERTISEMENT No.2/NIASM/Recdt-2013-14**  
Director, NIASM invites applications from the eligible candidates for filling up of Administrative posts at NIASM, Baramati under the Administrative Control of ICAR. The posts are of permanent nature and at present are filled on temporary basis. The appointee will be made permanent on satisfactory completion of probation period.

Assistant Administrative Officer Administrative Group 'B'	Two post Both are Unreserved
Pay Band + Grade Pay	Rs. 9300-34800 + 4600
Qualification	<b>Essential Minimum Qualification:</b> Graduation in any discipline from a recognized university with working knowledge of Computer . <b>Desirable Qualification:</b> 1. Experience of administrative work in Central or State Government Dept./ Autonomous Bodies / Public Sector Undertaking in Grade Pay of Rs. 4200/- or equivalent. 2. MBA Degree
Age limit	21-30 Years

- (a) Age Limit: Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates. The upper age is relaxable for SC/ST/OBC as per the Government of India rules. The upper age is also relaxable upto 45 years in the case of serving regular employees of ICAR in the administrative (ministerial) category.  
(b) Relaxation in upper age limit subject to submission of the requisite certificate in the prescribed form.  
a. By 5 years for SC/ST candidates for vacancies reserved for them.  
b. By 3 years for OBC candidates for vacancies reserved for them. OBC certificate has to be in the format meant for posts under Govt. of India  
c. By 10 years for physically handicapped (15 years for SCs/STs and 13 years for OBCs for vacancies reserved for them.
- Candidates should give a declaration stating whether he/she is related to any employee of this Institute or the ICAR and if so, the name of the persons & the nature of his/her relationship, is to be described, in the application without fail.
- Application format may be downloaded from the Institute's website- [www.niam.res.in](http://www.niam.res.in) or the application format given below along with the advertisement may be made use of. The duly filled in application containing particulars/information supported by attested copies of educational, experience certificate, SC/ST/OBC certificate, Photograph etc. should reach the Director, National Institute of Abiotic Stress Management, Malegaon, Baramati, Pune-413 115, M.S. within 30 Days from the date of publication of this advertisement in the Employment News along with a demand draft for Rs.200/- (non-refundable) drawn in favour of "ICAR unit-NIASM" payable at Baramati. No fees for SC/ST candidates. 15 days additional time is considered for receipt of applications in respect of candidates applying from Andaman and Nicobar Islands and NEH Region.
- Persons already employed should route their application through proper channel.
- No TA will be paid to the candidates called for interview/testing. However, unemployed SC/ST candidates called for test/interview will be paid travelling expenses to the extent permissible under the rules (on production of proof.)
- At present, the place of posting is at NIASM, Malegaon, Baramati, However, the same is liable to be transferred anywhere in India under NIASM/ICAR.
- The appointment under Indian Council of Agricultural Research will be governed by New Pension Scheme introduced by Govt. of India w.e.f. 01.01.2004 mutatis mutandis and as amended, clarified or modified from time to time.
- No correspondence will be entertained from the candidates in connection with process of selection test/interview/appointment. Canvassing in any form will be treated as disqualification.
- Application received after the due date for whatsoever the reason including postal delays will not be entertained.
- In case if any candidate influences the recruitment process, his/her candidature will be summarily rejected.
- The Director, NIASM, reserves the right either to fill up all the posts or any of them without assigning any reasons thereof.

Sd/-  
CHIEF ADMINISTRATIVE OFFICER

**APPLICATION FORM**

1. Name of the post applied for with Sl. No	:		AFFIX RECENT PASSPORT SIZE PHOTOGRAPH
2. Name of the Candidate (in block letters)	:		
3. Father's/Husband's Name	:		
4. Sex	:	Male / Female	
5. Date of Birth (in Christian Era) (Please attach Proof)	:		
6. Age	:		
7. Marital Status	:	Single / Married	
8. Permanent Home Address	:		
9. Correspondence Address	:		
10. Telephone No. /Mobile No. if any (optional)	:		
11. Email	:		
12. General/SC/ST/OBC (Documentary evidence may be attached)	:		
13. Whether Physically Handicapped (Certificate to be enclosed)	:	PD / OL / OA	
14. Whether any of your close/ distant relative is an employee of NIASM/ICAR if so name the person & describe the nature of his/her relationship	:		
15. Educational Qualifications: (Attested copies of certificates/mark sheets to be enclosed.) (In chronological order starting from minimum qualification)	:		

Name of the Exam passed	Name of Board / University	Class/ Division	Percentage	Year of Passing	Subjects taken
1	2	3	4	5	6

16.Details of experience(Particulars of all previous and present employment):

Name of the Employer	Date of Joining	Date of Leaving	Nature of Duties Performed & Designation	Salary last Drawn and scale of pay
1	2	3	4	5

I hereby declare that all the statement made above are true, complete and correct to the best of my knowledge and belief. I also declare that (i) I have never been punished or debarred from Govt. (Central/State)/ Autonomous organization/ ICAR (ii) I have not been convicted by a Court of Law for any offence. In the event of any information being found false/incorrect/in-eligible being detected at any time before or after the Examination/ Interview, action may be taken against me and I shall be bound by the decision of the employer.

Place : \*\*SIGNATURE OF CANDIDATE  
Date : \*\*Application not signed by the candidate will be REJECTED.

EN 49/104

- Employment Regn. No. :
  - Address :  
Permanent :  
Temporary/Correspondence:
  - E-mail address :
  - Mobile No. :
  - Any other relevant info for post :
- Declaration :** I hereby declare that all the statements made in the application are true to the best of my knowledge and belief.
- Place:**  
**date:** (Signature of Candidate)  
10110/11/0029/1213  
EN 49/27

## Recruitment in 16 Infantry Divisional Ordnance Unit

1. Application for eligible Indian Nationals candidates for the following post :- **Mazdoor** - in the pay scale of Rs.- 5200-20200+1800 plus allowance as admissible to Central Govt. Employees.

Category	No. of Post	Age limit as on last date	Qualification
General	01	18 to 25 Yrs	Mandatory :- (a) Matriculation or equivalent exam. (b) Physical fit with under mentioned qualification :- 1. Running to pass. 2. Body stress exam. 3. Written test to pass.

2. The above posts are subject to All India service liability including field service.  
3. It is made clear that merely fulfilling the basic essential QRs does not automatically entitle a person to be called for test/interview. It is also made clear that the number of posts may undergo change at any stage, if considered essential.

4. Candidates fulfilling conditions given above from Para 1 to 3 may submit their application as per the format given below and attach the following documents along with the application :-

(a) Two (02) passport size photographs duly attested by Gazetted Officer, one affixed on application and one affixed on Acknowledgment Card in the space provided in respective formats.

(b) Attested copies of following certificates :-

(i) Educational Qualification Certificates.

(ii) Birth Certificate.

5. Candidates will enclose a self-addressed envelope affixing postal stamps of Rs 22/- required for return of Acknowledgement Cards so as to reach Commanding Officer, 16 Inf Div Ord Unit, PIN-909016, C/o 56 APO by 1600 hrs within **twenty one days** from the date of publication of this advertisement.

6. Test/interview will be held as per date mentioned in acknowledgment card. Indl will report to 16 Inf Divisional Ordnance Unit on prescribed date and time.

7. The individual should be in possession of Acknowledgment Card and all original documents at the time of test/interview. No individual will be entertained who is not in possession of Acknowledgment Card issued by this unit.

8. Screening of Applicants will be done as per the numbers obtained during the exam. Bench mark percentage would be based on the number of applicants. No importance will be given for extra/higher qualification. Administration will be empowered to set cut off/Bench mark.

9. Interview will be done for upto Ten times the vacancy. For this a bench mark will be set depending on the number of applicants.

10. **Note :-**

(a) Please note that incomplete applications without affixing attested photographs or without enclosing attested copies of educational certificate/showing date of birth, or if applicant is found overage on last date of receipt of application as indicated at Para 4 (b) will be rejected and candidate will not be entertained for test/interview.

(b) Candidate must ensure that no column is left blank or wrongly filled. Application not filled correctly are liable to be rejected and the onus of such rejection would be on the candidate himself. The unit administration will not entertain any claim after such rejection. The application format is to be typed/printed on A4 size paper.

(c) No application will be accepted in person or through any representative. The application must be posted to the addressee under registered cover. Unit will not be responsible for any kind of postal delay.

(d) No TA/DA for the test/interview will be paid. Candidates will make their own transportation, boarding and lodging arrangements for test/interview.

(e) Unit will not be responsible to pay any damage in case of injury to candidate during test/interview where applicable.

(f) Any dispute with regard to the recruitment will be subject to the Courts having jurisdiction in Rajasthan only.

To

16 Inf Div Ord Unit  
PIN-909016  
C/O 56 APO

### Application for Recruitment

1. Post applied for.....  
2. Name of Candidate (in block letters).....  
3. Father's Name .....  
4. Date of Birth .....  
(Attach copy of Birth Certificate duly attested)  
5. Age as on date prescribed for receipt of application.....Yrs.....  
.....Month ..... Days .....

6. Correspondence Address. .  
House No. Street/Village .....  
Post Office .....  
Dist.....  
State ..... PIN Code .....

7. Permanent Address.  
House No. Street/Village.....  
Post Office .....  
Dist.....  
State ..... PIN Code .....

8. Educational certificate .....  
(Attach educational certificate duly attested)

9. Any other qualification/experience .....  
(Attach copy of experience certificate duly attested)

10. Technical Training/experience .....

11. Registered with any employment exchange Yes/No .....  
(If Yes mention employment exchange registration No.....)

### Declaration

12. I, hereby certify :

(a) That I am not involved in any criminal case and no criminal proceeding pending or contemplated against me in any Court of law.

(b) That above particulars mentioned in the application are correct and true to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/appointment is liable to be cancelled/terminated. I am willing to serve anywhere in India. I agree that department has the right to transfer me to anywhere in India.

(c) I agree that any legal proceedings in respect of any matter (s) claims of disputes arising out of this application and/or out of said advertisement can be instituted by me only at Rajasthan and Courts/Tribunal/Forums at Rajasthan only shall have sole and exclusive jurisdiction to try the cause/dispute.

(d) I undertake to abide by all the terms and conditions mentioned in the advertisement.

(Signature of Candidate)

Dated ..... 2013

Place .....

### For Office Record Only

1. Received on .....

2. Accepted/Rejected .....

3. Reason for rejection : Under age/Over age/Documents incomplete/ any



## भारतीय प्रबंध संस्थान तिरुचिरापल्ली Indian Institute of Management Tiruchirappalli

### Career Opportunities

Indian Institute of Management Tiruchirappalli is one of the recently started IIMs under Ministry of Human Resource Development, Government of India. The Institute is run by a strong team of professionally qualified and experienced faculty and non-teaching personnel and is in the process of transforming itself into a world-class business school. The Institute offers a congenial and professional working environment. To participate in its process of transformation, the Institute invites applications for the following non-teaching positions:

- |   |                                |
|---|--------------------------------|
| 1. Senior Administrative Officer - General Administration         | 6. Office Assistant (Accounts) |
| 2. Executive Engineer   | 7. Junior Personal Assistants  |
| 3. Internal Auditor   | 8. Junior Assistant (Audit)    |
| 4. Junior Administrative Officer for Chennai Centre of IIM Trichy | 9. Junior Assistants           |
| 5. Stores & Purchase Officer                                      | 10. Teaching Assistants        |

Only those individuals who have a fire in their belly and dreams in their eyes and will take pride in creating a world-class institution are invited to apply.

For full details regarding qualification, experience, job profiles, terms and conditions, and other requirements, please visit the **website: www.iimtrichy.ac.in**. For posts under Sl. No. 1, 2 & 3, senior retired professionals may also be considered for contractual appointment, if found suitable.

Application can be downloaded from the Institute website. Completed application with relevant documents should reach the following address on or before **April 01, 2013**.

Chief Administrative Officer

Indian Institute of Management Tiruchirappalli

NIT Trichy Campus (Post), Trichy - Thanjavore Road, Thuvakudi, TIRUCHIRAPPALLI - 620 015

EN 49/60



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The prospectus can also be downloaded from our website: [www.fddiindia.com](http://www.fddiindia.com).

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• KOLKATA: 033-64992116, 09051761598 • ROHTAK: 09896100083 • CHHINDWARA: 08889938018, 08965905025

• GUNA: 9718991359 Fax: 0120-2412556, 2411301, E-mail: [admission@fddiindia.com](mailto:admission@fddiindia.com), Website: [www.fddiindia.com](http://www.fddiindia.com)

EN 49/91

other reasons to be specified .....

4. Index No.....and date of test/interview .....

Acknowledgement Card (For Office Use Only)

Post Applied For

1. Name  
2. Father's Name .....  
3. Correspondence Address :  
House No. Street/Village .....  
Post Office .....  
Dist.....  
State.....  
PIN Code.....

4. Index No. ....

5. Reason for rejection : Under age/Over age/Documents incomplete/any

other reasons to be specified .....

Dated: .

Signature of Controlling Officer

davp 10202/11/0300/1213

EN 49/28

Affix recent passport size photographs duly attested by a Gazetted Officer

### National Water Development Agency

(A Govt. of India Society under the Ministry of Water Resources)

Office of the Director General

18-20, Community Centre, Saket, New Delhi

The last date of receipt of applications for appointment to the post of Director (Admn.) in the National Water Development Agency in the Pay Band of Rs.15600-39100/- plus Grade Pay of Rs.7600/- on deputation basis (including short term contract), as notified in the Employment News dated 08-14 December, 2012, is hereby extended upto **31.03.2013**. The other terms and conditions will remain unchanged. (R.K. Kharbanda) Deputy Director (Admn)

EN 49/40

 **No. 3/(1)/2012-Admn.I**  
**Government of India**  
**Ministry of New & Renewable Energy**  
**CGO Complex, Block No. 14, Lodhi Road, New Delhi-110003**  
**EPBAX No. 24360707; Fax No. 24361298**

Applications are invited for filling up the posts of Scientists 'C' and 'D' on deputation (including short-term contract) basis in the Ministry of New and Renewable Energy as per details given below:

**(A) Scientist 'C'**  
 1. **Name of the post :** Scientist 'C'  
 2. **Number of posts :** 3  
 3. **Pay Band :** Rs. 15600-39100/-+ Grade Pay Rs. 6600  
 4. **Mode of Recruitment :** Transfer/Transfer on Deputation (including short-term contract)  
 5. **Period of deputation:** Ordinarily not exceeding 4 years  
 6. **Age limit :** 40 years (relaxable for Govt. servants' upto 5 years in accordance with the instructions issued by the Central Govt. from time to time)  
 7. **Eligibility :** Scientists and Technologists from Central Or State Governments, Departments, Universities, Institutions of Technology, Research Institutes and other non-Government Bodies holding analogous posts in the same scale or one lower post with 5 years of service in the scale possessing.  
**(a) Essential Qualification:**  
 (i) Master's degree in Science or Bachelor's Degree in Engineering or Technology in Mechanical/Electrical/ Chemical/Electronics, from a recognized University; **and**  
 (ii) 4 years, of experience in Research and Development/ Industrial/Academic Institutions and/or Science and Technology Organization. The experience shall be of specific nature relevant to the job requirements of the post.  
**(b) Desirable Qualifications**  
 Doctorate degree with research of good quality in Energy/Renewable Energy with Master's Degree in Engineering or Technology/Mechanical/Electrical/ Chemical/Electronics/Building science/ Architecture/ Renewable energy/Energy. (Natural/Agricultural Science)  
**Note :** Departmental officers working in the direct line of promotion will not be eligible for being considered for deputation. Similarly deputations are not eligible to be considered for promotion.

**(B) Scientist 'D'**  
 1. **Name of the post :** Scientist 'D'  
 2. **Number of posts :** 3 (Three)  
 3. **Pay Band :** Rs. 15600-39100/-+ Grade Pay Rs. 7,600/-  
 4. **Mode of Recruitment :** Transfer/Transfer on Deputation (including short-term contract).  
 5. **Period of deputation :** Ordinarily not exceeding 4 years  
 6. **Age limit :** 50 years (relaxable for Govt. servants upto 5 years in accordance with the instructions issued by the Central Govt. from time to time).  
 7. **Eligibility :** Scientists and Technologists from Central Or State Governments, Departments, Universities, institutions of Technology, Research Institutes and other non-Government Bodies holding analogous posts in the same scale or one lower post with 5 years of service in the scale possessing.


**(a) Essential :**  
 (i) Master's Degree in Science (Natural/Agricultural Sciences) Or Bachelors' Degree in Engineering Or Technology in Mechanical/Electrical/Chemical/Electronics or equivalent from recognized University, and  
 (ii) 8 years of experience in Research and Development/Industrial/Academic Institutions and/or Science and Technology Organization out of which 4 years should be in S&T Programmes, Planning, Development and Coordination. The experience shall be of a specific nature relevant to the job requirements of the post.  
**(b) Desirable Qualifications**  
 (i) Doctorate degree in Science with research of good quality with Master's Degree in Engineering or Technology in Mechanical/Electrical/Chemical/Electronics/Architecture/Re-newable energy/Energy.  
 (ii) Experience in Coordination, Policy, planning, Project Development in the area of new and renewable sources of energy.  
**Note :** Departmental Officers working in the direct line of promotion will not be eligible for being considered for deputation. Similarly deputations are not eligible to be considered for promotion.

**PARTICULARS OF CANDIDATE**  
 1. Name & Designation  
 2. Date of Birth  
 3. Educational Qualification  
 4. Experience  
 5. Whether SC/ST  
 6. Post held on regular basis with scale of pay  
 7. Since when holding the post on regular basis  
 8. Nature of appointment to the present post (whether on regular/deputation/ad-hoc basis)  
 9. Date of return from previous deputation, if any,  
 10. Particulars of past service (in brief)  
 11. Details of experience in brief  
 12. Any other relevant information

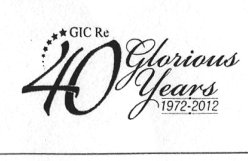
Signature of applicant  
 Office address.....  
 Date.....

**CERTIFICATE**  
**(To be filled in by the ministry/Department/authority forwarding the applications)**  
 1. Certified that  
 (i) the particulars furnished by the candidate  
 ( Name \_\_\_\_\_  
 Designation \_\_\_\_\_  
 have been checked from available records and found to be correct  
 (ii) it has been verified that the candidate fulfills the criteria as per conditions laid down for the post of \_\_\_\_\_  
 (iii) No vigilance case is either pending or being contemplated against the candidate and he is clear from vigilance angle.  
 (iv) Certified that no major/minor penalty is imposed against the candidate for last 10 (Ten) years;  
 (v) There is nothing in the CR Dossiers of the candidate, which makes him ineligible for consideration for appointment for the post applied for  
 (vi) Up-to-date, duly attested copies of CR Dossiers of the preceding five years of the candidate are enclosed.

Signature  
 Name & Designation  
 Office Address  
 Tel No.  
 davp 28101/11/0028/1213 **EN 49/75**



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**Positions available:**  
 73 Officers in the cadre of Assistant Managers (Scale-I) will be based in its offices in India, primarily Mumbai, and will be liable to be posted anywhere in India as well as abroad in future as per the requirement of the Corporation.

**Aged between:**  
 Minimum 21 years and Maximum 30 years as on 01.03.2013. (Relaxation in age limit will be as per Government guidelines).

**Compensation Package:**  
 The initial package applicable for Scale I officer includes Basic Pay of ₹ 17,240/- per month in the scale of ₹ 17240-840(14)-29000-910-(4)-32640, admissible allowances and other non-core benefits. (Approx net salary: ₹ 29,000/- per month) (Full details provided on [www.gicofindia.in](http://www.gicofindia.in)).

**Selection Process:**  
 The selection shall be based on Written Test and performance in Group Discussion and interview. The total marks for Written Test, Group Discussion and Interview will be 200.

**Written Test Centres:**  
 Mumbai, Delhi, Kolkata and Chennai.

**How to apply:**  
 Eligible candidates may apply through online registration system of GIC Re <http://gic.eadmissions.net>. Online submission of the applications will be allowed on the website as above between 1<sup>st</sup> March to 31<sup>st</sup> March 2013.

**Detailed advertisement is available on [www.gicofindia.in](http://www.gicofindia.in)**

Place: Mumbai Sd/-  
 Date: 26<sup>th</sup> February 2013 Deputy General Manager (HR)

**EN 49/87**



**महात्मा गांधी अंतरराष्ट्रीय हिंदी विश्वविद्यालय, वर्धा**  
**Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha**  
**(संसद द्वारा पारित अधिनियम 1997, क्रमांक 3 के अंतर्गत स्थापित केंद्रीय विश्वविद्यालय)**  
**(A Central University Established by Parliament by Act No. 3 of 1997)**  
**Phone/Fax No. 07152-255707, Website - [www.hindivishwa.org](http://www.hindivishwa.org)**

**Employment Notice No. MGAHV/03/2013, Dt. 14.2.2013**

Applications are invited for filling up the following Non-Teaching posts.

**Non-Teaching Posts**

Post Code	Name of Post (s)	Pay Band and Grade Pay	Maximum age limit	Number of Post	Category
01	Deputy Registrar	PB-3 ₹ 15600-39100 GP 7600/-	45	01	OBC
02	Officer On Special Duty	PB-3 ₹ 15600-39100 GP 7600/-	55	01	Unreserved
03	Internal Audit Officer (on deputation basis)	PB-3 ₹ 15600-39100 GP 7600/-	--	01	--
04	Assistant Engineer (on deputation basis)	PB-2 ₹ 9300-34800 GP 4600/-	--	01	--

Details of Educational Qualification, Experience etc. and Application form can be downloaded from the University website [www.hindivishwa.org](http://www.hindivishwa.org). Last Date for submission of application is **25.3.2013** upto 6.00 p.m. The application should be addressed to the **Deputy Registrar (Estt. & Admn.), Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Post-Hindi Vishwavidyalaya, Gandhi Hills, Wardha - 442 005 (Maharashtra).**  
**EN 49/26** **Registrar**

**Government of India**  
**Ministry of Labour & Employment**  
**Office of the Welfare & Cess Commissioner**  
**" KENDRIYA SHRAM KALYAN SADAN "**  
**Plot No.N-7/ 6 & 7(Ground & 1st. Floor),IRC Village, Bhubaneswar. 751015 FAX (0674)-2554000,**  
**Phone 2551739 , 2557680, e-mail -[wobbsr@dataone.in](mailto:wobbsr@dataone.in)**

Applications are invited from eligible candidates for filling up the post of **DRIVER** in the Pay Band of PB-1 Rs. 5200-20200/- + Grade pay Rs.1900/- plus other allowances admissible to the Central Govt. employees . The persons fulfilling the requisite qualifications as mentioned below may apply.  
**Number of posts:- 1 (one) in the UR category**  
**Qualification :-**  
**Essential:**

- Matriculation or equivalent from a recognized Board/ University
- Possessing a valid driving licence and experience of driving for at least two years.**

**Age limit:-** 18 to 25 years as on closing date of the receipt of the applications (Relaxable for Govt. servant up to 35 years in accordance with instructions / orders issued by Central Government)  
*(The crucial date for determining the age limit shall be the closing date of receipt of the application)*  
**Applications** neatly typed in the prescribed proforma in Hindi / English only, duly supported with the **attested copies** of certificates and complete in all respect giving specific information with reference to the eligibility conditions relating to age, qualifications, experience etc. should reach the undersigned on the above mentioned address **Within 30 days** from the date of publication of this advertisement in the Employment News.  
**Welfare & Cess Commissioner**

**GOVERNMENT OF INDIA**  
**Ministry of Health & Family Welfare**  
**Office of the Additional Director**  
**CENTRAL GOVERNMENT HEALTH SCHEME**  
**K.S.Bhavan, Prakash Nagar, Begumpet, Hyderabad-500 016.**  
**CORRIGENDUM**  
**TO**  
**EMPLOYMENT NOTIFICATION NO.2/CGHS-HYD/2013**  
**DT.15-02-2013**  
 PUBLISHED IN P.NO. 11 OF EMPLOYMENT NEWS ISSUE DT.16-02-2013 TO 22-02-2013 "The address of the website for submitting on line application for the post of Pharmacists, CGHS, Hyderabad may be read as <http://cghs.ap.nic.in> instead of <http://cghs.nic.in>"  
**EN 49/37**

**CURRICULUM VITAE PROFORMA**  
**APPLICATION FOR THE POST OF DRIVER**

<ol style="list-style-type: none"> <li>Name ( in Block letters)</li> <li>Father / Husband's name</li> <li>Full Address for correspondence</li> <li>Date of birth (in Christian era) as per Matriculation / 10th class certificate.</li> <li>Details of educational qualifications, beginning with Matriculation with details of year of passing and name of the Institution. Percentage of marks secured . (attested copies should be attached )</li> <li>Photo copy of the Driving Licence</li> <li>Details of experience in driving with particulars of the Institution / Post / period from - to and nature of duties-supporting certificates/documents (duly attested) should be attached.</li> </ol> <p><b>I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection of the post.</b></p> <p style="text-align: right;"><b>Date</b> <span style="float: right;"><b>Signature of the candidate</b></span></p>	<div style="border: 1px solid black; width: 50px; height: 50px; margin: 0 auto;"></div> <p><b>Photograph</b></p>
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**EN 49/69**





# CENTRAL UNIVERSITY OF KERALA

Vidyanagar P O, Kasaragod - 671 123  
 Telefax: 04994-257085/257464/257043  
 Website: [www.cukerala.ac.in](http://www.cukerala.ac.in), e-mail: [cukgod@gmail.com](mailto:cukgod@gmail.com)

No.CUK/R/ADVT-2/2012

## NOTIFICATION FOR FACULTY & NON-TEACHING POSITIONS (No.1/2013)

Applications in the prescribed format from eligible candidates are invited for filling up the following posts:

(A) Teaching positions:

Name of the Department	Name of the School	Name of the post	No. of posts	Sl. Nos. of the posts
Comparative Literature	Language & Comparative Literature	<b>Professor</b>	01 (Gen)	01
Economics	Global Studies		01 (Gen)	02
Biochemistry & Molecular Biology	Biological Sciences		01 (Gen)	03
Animal Sciences	-do-		01 (OBC)	04
Genomic Science	-do-		01 (Gen)	05
Physics	Mathematical & Physical Science		01 (Gen)	06
Biochemistry & Molecular Biology	Biological Sciences	<b>Associate Professor</b>	01 (Gen) 01 (Gen PWD)	07&08
Animal Sciences	-do-		02(1 SC, 01 OBC)	09 & 10
Genomic Science	-do-		02 (Gen)	11&12
Physics	Mathematical & Physical Science		01 (OBC)	13
Comparative Literature	Language & Comparative Literature	<b>Assistant Professor</b>	01 (OBC PWD)	14
Economics	Global Studies		01 (SC)	15
Biochemistry & Molecular Biology	Biological Sciences		01 (Gen)	16
Animal Sciences	-do-		01 (Gen)	17
Genomic Science	-do-		01 (OBC)	18
Physics	Mathematical & Physical Science		01 (Gen)	19

**Pay Scale:** Professor **Pay Band:** 37400-67000 AGP: 10000  
 Associate Professor **Pay Band:** 37400-67000 AGP: 9000  
 Assistant Professor **Pay Band:** 15600-39100 AGP: 6000

Essential Qualifications as prescribed by UGC

### 1. PROFESSOR

- An eminent scholar with Ph.D. qualification (s) in the concerned / allied / relevant discipline and published work of high quality actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
- Contribution to educational innovation, design of new curricula and course, and technology-mediated teaching learning process.
- A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in this Regulation in Appendix III. **OR**  
 An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline to be substantiated by credentials.

### 2. ASSOCIATE PROFESSOR

- Good academic record with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University/College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- Contribution to educational innovation, design of new curricula and courses, and technology-mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in this Regulation in Appendix III.

### 3. ASSISTANT PROFESSOR

- Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.
- Besides fulfilling the above qualifications, the candidates must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- Notwithstanding anything contained in sub - clauses (i) and (ii) above, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor.

The following essential /desirable qualifications/ specializations shall apply to the individual posts as indicated below:

- Professor in Comparative Literature (Sl. No.1)**  
 Ph.D. in Comparative Literature OR in English OR in any Indian Language or Indian Literature OR in Translation Studies OR in Cultural Studies.
- Economics (Sl. No.2) - Open**
- Biochemistry & Molecular Biology (Sl. No. 3) - Open**
- Animal Science (Sl. No.4) - Open**
- Professor in Genomic Science (Sl. No.5)**  
**Desirable specialization:** Functional Genomics OR Biomedical Genomics OR Genetic Engineering OR Plant Genetics OR Bioinformatics.
- Physics (Sl. No. 6) - Open**
- Associate Professors in Biochemistry & Molecular Biology (Sl. No. 7)**  
**(Sl. No.08 reserved for Persons With Disability (PWD) candidates with locomotor disability as defined in Government of India rules)**
- Associate Professors in Animal Science (Sl. Nos.09 & 10)**  
**Desirable specialization:** Biochemistry OR Genetics OR Immunology
- Associate Professors in Genomic Science (Sl. Nos.11 & 12)**  
**Desirable specialization:** Functional Genomics OR Biomedical Genomics OR Genetic Engineering OR Plant Genetics OR Bioinformatics.
- Associate Professor in Physics (Sl. No. 13) - Open**
- Assistant Professor in Comparative Literature (Sl. No.14)**  
**Desirable specialization:** Poetry
- Assistant Professor in Economics (Sl. No. 15)**  
**Desirable specialization:** Econometrics OR Mathematical Economics
- Assistant Professor in Biochemistry & Molecular Biology (Sl. No.16)**  
 M.Sc. in Biochemistry OR Biotechnology OR Life Sciences OR Medical Biochemistry with B.Sc. in Biochemistry.
- Assistant Professor in Animal Science (Sl. No.17)**  
 M.Sc. in Biochemistry
- Assistant Professor in Genomic Science (Sl. No.18)**  
**Desirable specialization:** Functional Genomics OR Biomedical Genomics OR Genetic Engineering OR Plant Genetics OR Bioinformatics
- Assistant Professor in Physics (Sl. No.19)**  
**Desirable specialization:** Atomic Physics OR Nuclear Physics OR Materials Science OR Electronics/Instrumentation

(B) Non-Teaching posts

Sl. No.	Name of the post	No. of posts	Pay Band & Grade Pay	Upper Age limit
1.	Deputy Librarian	1 (Gen)	15600-39100 AGP: 8000	50 years
2.	Private Secretary	1 (Gen)	9300-34800 GP: 4600	40 years
3.	Hindi Translator	1 (Gen)	9300-34800 GP: 4200	35 years
4.	Cook	1 (Gen)	5200-20200 GP: 1900	35 years

### Qualifications and Experience:

- Deputy Librarian : As prescribed by the UGC in the Regulation on Minimum Qualifications 2010.
- Private Secretary : (a) Degree in any subject from any recognized University; (b) English Shorthand Speed of 120 wpm (c) 4 years' experience as Personal Assistant in a State/Central Institution/Organization
- Hindi Translator: (a) Postgraduate degree from any recognized University in English/Hindi with English/ Hindi as one of the subjects at degree level; (b) Recognized Diploma/Certificate Course in Translation from Hindi to English and vice versa; (c) One year of continuous experience in translation work from Hindi to English and vice versa in Government or Private institution or published translation work from English to Hindi.
- Cook: 1. Matriculation/SSLC  
 2. 3 years' experience in a University's Hostel/Educational Institution/ Reputed Restaurant/Reputed Hotel

### General Information

- Reservation for SC/ST, OBC and Persons with Disabilities (PWD) for all posts exist as per the guidelines of the UGC/Govt. of India. Candidates applying for the reserved posts should clearly state the category they belong to. They must also enclose attested photocopy of caste certificate/medical certificate from the competent authority. Caste certificate to be produced by OBC candidates must be in the format as prescribed by the Govt. of India.
- Persons in service should apply through proper channel.
- The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received is large and/or where it will not be convenient or possible to interview all the candidates, the University at its discretion may restrict the number of candidates to a reasonable limit on the basis of qualifications/experience prescribed in the advertisement. Further, the University may also fill up the posts advertised on short-term contract basis if necessary.
- Changes in Regulations on qualifications, experience, calculation/application of API Scores, etc. issued by the UGC subsequent to this notification will become mandatory from the respective dates of effect prescribed.
- The University reserves the right to -  
 (a) not fill up any or all posts advertised.(b) invite any eminent/meritorious person fulfilling all prescribed qualifications for a post for an interview even if such person has not submitted an application in response to this notification (c) offer a post at a lower/higher level than notified, depending upon the qualifications, experience and performance of a candidate (d) draw reserve panels for appointment to possible future vacancies; (e) relax any of the desirable qualifications/experience at its discretion for reasons to be recorded.
- The qualification prescribed shall be as on the last date of receipt of application.
- Outstation candidates belonging to SC/ST/DA categories called for interview will be reimbursed single second-class railway fare towards journey expenses on production of ticket numbers/proof.
- Selection will be made on the basis of candidates' performance at the interview. The University may utilize seminar and/or colloquium as a method of selection.
- Candidates applying for more than one post should submit separate application for each post and should pay processing fee accordingly.
- No interim queries regarding test/interview/selection will be entertained.
- Canvassing in any form will be a disqualification.
- Interested persons should apply in triplicate along with two recent passport size photographs, photo copies of all supporting documents and processing fee of Rs.300/- (SC/ST candidates exempted) in the form of DD from any nationalized bank drawn in favour of Central University of Kerala payable at Kasaragod.
- Applications should reach the Registrar at the above address on or before **1<sup>st</sup> April 2013.**  
**The University will not be responsible for any postal delay.**
- The envelope should be superscribed with the advertisement number and the post applied for.
- For further details and application format, visit our website: [www.cukerala.ac.nic](http://www.cukerala.ac.nic)

**Registrar**  
**EN 49/16**



## INSTITUTE OF BANKING PERSONNEL SELECTION

Email: [clerk@ibps.in](mailto:clerk@ibps.in) | Website: [www.ibps.in](http://www.ibps.in)

### RECRUITMENT IN CLERICAL CADRE IN PUBLIC SECTOR BANKS

This has reference to the advertisement released by IBPS and published in Employment News dated 20-26 October 2012, for CWE-Clerk-II for recruitment in Clerical Cadre in Public Sector Banks (PSBs), IBPS has declared the results of the Common Written Examination on its website [www.ibps.in](http://www.ibps.in) and all the candidates who have been declared successful in CWE Clerk-II will subsequently be called for an Interview to be conducted by Banks.

Successful candidates in CWE may please note that the interviews are scheduled from 16<sup>th</sup> March 2013. Email and sms intimation regarding the date, time and centre of Interview will be sent to candidates to the details specified by the candidate in the online application form while registering for CWE Clerk-II. Candidates are also advised to regularly keep in touch with the IBPS website for updates. Candidates are required to download their interview call letters from IBPS website. Please note that any request regarding change in date, centre etc. of interview will not be entertained. However the right to change the date/ venue/ time/ centre etc. of interview by the conducting agencies is reserved.

On completion of the interview process, IBPS will declare the combined result of CWE and Interview on its website and will also issue a notification giving the state-wise and categorywise vacancies in Participating PSBs. IBPS will obtain from the successful candidates the order of preference of banks through a registration process which will be available on IBPS website. Based on merit cum preference, candidates, successful in both the CWE-Clerk-II and Interview may receive an offer from one of the Participating PSBs, depending on the vacancies in each bank of his/ her preference. Vacancies remaining unfilled on account of candidates declining offer, will be filled from among the remaining candidates, through subsequent iterations.

**Please note that the eligibility criteria specified in our above referred advertisement published in Employment News are the basic criteria for applying for the post. Candidates must necessarily produce the relevant documents in original and a photocopy in support of their identity and eligibility pertaining to category, nationality, age, educational qualifications, qualifying marks, etc. Please note that no change of category will be permitted. Merely applying for CWE/ appearing for and qualifying in the examination and/or in the subsequent interview does not imply that a candidate will necessarily be offered employment in any of the Participating PSBs.**

### Important Dates (Tentative)

Event	Date
Download of call letters for Interview	After 01.03.2013
Conduct of Interview	16.03.2013 onwards
Declaration of combined result of CWE and Interview	Second week of April 2013
Notification of vacancies of each of the Participating Banks	Last week of April 2013
Registration of order of preference for banks by the successful candidates	First week of May 2013
Allotment	Last week of May 2013

**Mumbai**  
**Date: 01.03.2013**

**IBPS**



# UNION PUBLIC SERVICE COMMISSION

ADVT NO.  
04/2013

## INVITES ONLINE RECRUITMENT APPLICATIONS (ORA\*) FOR RECRUITMENT BY SELECTION TO THE FOLLOWING POSTS (\*: by using the website <http://www.upsconline.nic.in>) VACANCY DETAILS

### 1. (Vacancy No.13030401509)

**Sixty-nine Marketing Officer (Group-I) (Survey, Training and Quality Control) in Directorate of Marketing & Inspection, Department of Agriculture and Cooperation, Ministry of Agriculture.** Of the sixty-nine posts, ten posts are reserved for Scheduled Castes candidates, five posts are reserved for Scheduled Tribes candidates, nineteen posts are reserved for Other Backward Classes candidates and remaining thirty-five posts are Unreserved. Of the sixty-nine posts, three posts are reserved for Physically Challenged Persons viz. Orthopaedically Handicapped/Locomotor Disability/Cerebral Palsy i.e. One Leg Affected (Right or Left) (OL)/One Arm Affected (Right or Left) (OA). The posts are also suitable for Physically Challenged Persons viz. Orthopaedically Handicapped/Locomotor Disability/Cerebral Palsy i.e. One Leg Affected (Right or Left) (OL)/One Arm Affected (Right or Left) (OA). **QUALIFICATIONS: ESSENTIAL: A. EDUCATIONAL:** Master's Degree in Agriculture or Botany or Agricultural Economics or Agricultural Marketing or Economics or Commerce with Economics from a recognized University. **B. EXPERIENCE:** Two years' \*experience in the field of Agricultural Marketing including Cooperative Marketing. **OR** Diploma in Marketing Management awarded by the Indian Institute of Food Technology or any other recognized University/Institute or equivalent. \*Experience of Government, Semi Government, Cooperatives, Autonomous bodies, Public Sector Undertakings, Nationalized and Private Banks, Marketing Boards, Public Limited National/Multinational companies involved in Agricultural Marketing activities viz. Market Research, Market Information System, Market Regulation, Commodity Trading, Quality Control and Warehouse Management of Agricultural Commodities will be considered. **DUTIES:** To assist in the work relating to grading and quality control of agricultural commodities including formulation of grades and grade standards. To assist in conducting research studies pertaining to emerging problems of marketing of agricultural produce and drafting of technical reports. Investigation and survey at field level of marketing conditions in respect of Agricultural Commodities and to collect, compile & interpret the relevant data.

### 2. (Vacancy No. 13030402309)

**One Junior Research Officer (Indonesian) in Signal Intelligence Directorate, Army Headquarters, Ministry of Defence.** The post is Unreserved. The post is suitable for Physically Challenged Persons viz. Visually Handicapped persons i.e. Blind (B) or Partially Blind (PB) or Hearing Impaired i.e. Deaf (D) or Partially Deaf (PD) or Orthopaedically Handicapped/Locomotor Disability/Cerebral Palsy i.e. One Leg Affected (Right or Left) (OL)/One Arm Affected (Right or Left) (OA). **QUALIFICATIONS: ESSENTIAL: A. EDUCATIONAL:** (i) Master's Degree in Mathematics/Statistics or Mathematical Statistics/Electronics/Computer Science from a recognized University or equivalent. (ii) Diploma /Interpretership in Indonesian. **B. EXPERIENCE:** Two years' research experience in Mathematics or Mathematical Statistics/Computer programming or in work involving application on Theory of Numbers or Groups. **DUTIES:** Organizing and carrying out operational research activities. Identifying new problems for research and initiating expeditious study. Guidance and supervision of staff. Study of basic research problems. Safe custody and proper disposal of all classified documents. Any other task of technical or administrative nature. **HQ:** Delhi/New Delhi with all India service liability.

### 3. (Vacancy No. 13030403309)

**Two Junior Research Officer (Chinese) in Signal Intelligence Directorate, Army Headquarters, Ministry of Defence.** Of the two posts, one post is reserved for Other Backward Classes candidates and remaining one post is Unreserved. Of the two posts, one post is reserved for Physically Challenged Persons i.e. Orthopaedically Handicapped/Locomotor Disability/ Cerebral Palsy i.e. One Leg Affected (Right or Left) (OL)/One Arm Affected (Right or Left) (OA). The posts are also suitable for Physically Challenged Persons viz. Visually Handicapped persons i.e. Blind (B) or Partially Blind (PB) or Hearing Impaired i.e. Deaf (D) or Partially Deaf (PD) or Orthopaedically Handicapped/Locomotor Disability/Cerebral Palsy i.e. One Leg Affected (Right or Left) (OL)/One Arm Affected (Right or Left) (OA). **QUALIFICATIONS: ESSENTIAL: A. EDUCATIONAL:** (i) Master's Degree in Mathematics/Statistics or Mathematical Statistics/ Electronics/ Computer Science from a recognized University or equivalent. (ii) Diploma /Interpretership in Chinese. **B. EXPERIENCE:** Two years' research experience in Mathematics or Mathematical Statistics/Computer programming or in work involving application on Theory of Numbers or Groups. **DUTIES and HQ: Same as at Item No. 2 above.**

### 4. (Vacancy No. 13030404509)

**Five Administrative Officer Grade-II in Integrated Headquarters, Indian Navy, Directorate of Civilian Personnel, Ministry of Defence.** Of the five posts, one post each is reserved for Scheduled Castes and Other Backward Classes candidates and remaining three posts are Unreserved. The posts are suitable for Physically Challenged Persons viz. Orthopaedically Handicapped/Locomotor Disability/Cerebral Palsy i.e. One Leg Affected (Right or Left) (OL)/One Arm Affected (Right or Left) (OA). **QUALIFICATIONS: ESSENTIAL: A. EDUCATIONAL:** (i) Degree of a recognised University or equivalent ii) Post Graduate Diploma in Personnel Management or Human Resource Management from a recognized University or Institution or equivalent. **DESIRABLE:** 'O' level Diploma from Directorate of Electronics Accredited Computer Course or any other recognized University or Institution or equivalent. **DUTIES:** Recruitment, promotion, retirement, resignations etc. of Group 'C' and 'D' employees, claim and disburse pay and allowances to industrial and non-industrial employees and to deal with Disciplinary cases and Court cases.

### 5. (Vacancy No. 13030405209)

**Three Chemical Examiner Grade-II in Central Revenue Control Laboratory (CRCL), Department of Revenue, Ministry of Finance.** Of the three posts, one post is reserved for Other Backward Classes candidates and remaining two posts are Unreserved. **QUALIFICATIONS: ESSENTIAL: A. EDUCATIONAL:** Master's degree in chemistry from a recognized University or equivalent. **B. EXPERIENCE:** Three years experience in chemical analysis of different commodities/ Research in Analytical/ Organic/ Inorganic Chemistry. **DESIRABLE:** Training/ experience in spectroscopic and chromatographic method of analysis. **DUTIES:** To hold the charge of small laboratory and issue test reports analyzed by subordinate staff, offer technical opinion to the officers of Central Excise & Customs and to inspect the factories when required. In GOAW, Ghazipur and Neemuch, Chemical Examiner Grade-II is the incharge of manufacturing section. **HQ:** Central Revenue Control Laboratory, New

Delhi but liable to serve anywhere in India in attached and subordinate offices under Central Board of Excise and Customs.

### 6. (Vacancy No. 13030406409)

**Eight Investigator Grade-1 in Labour Bureau, Chandigarh, Department of Labour, Ministry of Labour and Employment.** Of the eight posts, two posts are reserved for Scheduled Castes candidates, one post is reserved for Other Backward Classes candidates and remaining five posts are Unreserved. **QUALIFICATIONS: ESSENTIAL: EDUCATIONAL:** Post Graduate degree in Economics/Applied Economics/Business Economics/Econometrics from a recognized University/Institute or equivalent OR Post Graduate Degree in Mathematics/Statistics/Commerce with one paper in Economics from a recognized University/Institute or equivalent. **DUTIES:** (a) **At Headquarters** Investigator Grade-I has to supervise the scrutiny of data and preparation of tabulation tables prepared by Investigator Grade II besides drafting of report for finalization. (b) **In the field** : Investigator Grade-I in the field has to lead a team of 4-5 Investigators Grade-II for collection of primary data and to contact State Government authorities for collection of data for sample Units. **HQ:** Chandigarh/Shimla with liability to serve anywhere in India.

### 7. (Vacancy No. 13030407409)

**Three Assistant Town and Country Planner in Town and Country Planning Organization, Ministry of Urban Development.** Of the three posts, one post is reserved for Other Backward Classes candidates and remaining two posts are Unreserved. Of the three posts, one post is reserved for Physically Challenged persons with disability viz. Orthopaedically Handicapped/ Locomotor Disability/ Cerebral Palsy i.e. One Leg Affected (OL) (Right or Left) or Hearing impaired i.e. Partially Deaf (PD). The posts are also suitable for Physically Challenged persons Physically Handicapped Persons with disability viz. Orthopaedically Handicapped/ Locomotor Disability/ Cerebral Palsy i.e. One Leg Affected (OL) (Right or Left) or Hearing impaired i.e. Partially Deaf (PD). **QUALIFICATIONS: ESSENTIAL:A. EDUCATIONAL:** Post Graduate Degree in Town or City or Urban or Housing or Country or Rural or Infrastructure or Regional or Transport or Environmental Planning from a recognized University or Institute **OR** Bachelor of Planning or Bachelor of Technology in Planning from a recognised University or Institute with three years' experience in the field of Urban or Regional Planning in the Central Government or State Governments or Union Territories or Universities or Recognised Research Institutions or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organisations. **DESIRABLE:** i) Associate membership of the Institute of Town Planners, India ii) One year experience in Remote Sensing and Geographic Information System Application in Central Government or State Governments or Union Territories or Universities or Recognised Research Institutions or Public Sector Undertakings or Semi-Government or Autonomous or Statutory Organisations. **DUTIES:** To guide and supervise studies and survey for the preparation of Master and Zonal Plans and layouts and to undertake preparations of maps, charts etc. **HQ:** New Delhi with liability to serve any-where in India. **ANY OTHER CONDITIONS:** Touring will be involved within India.

#### IMPORTANT

CLOSING DATE FOR SUBMISSION OF ONLINE RECRUITMENT APPLICATION (ORA) THROUGH ORA WEBSITE IS <b>23: 59 HRS ON 28.03.2013</b>	LAST DATE FOR RECEIPT OF PRINTOUT/ HARD COPY OF ONLINE APPLICATIONS ALONG-WITH COPY OF SPECIFIED DOCUMENTS/ CERTIFICATES IS <b>11.04.2013 (BY POST/ BY HAND)</b>
THE LAST DATE FOR PRINTING OF COMPLETELY SUBMITTED ONLINE APPLICATION IS UPTO <b>23 :59 HRS ON 29.03.2013</b>	
DATE FOR DETERMINING THE ELIGIBILITY OF ALL CANDIDATES IN EVERY RESPECT SHALL BE THE PRESCRIBED CLOSING DATE FOR SUBMISSION OF ONLINE RECRUITMENT APPLICATION (ORA)	

#### NOTES:

- Candidates are requested to apply only Online against this advertisement on the Online Recruitment Application (ORA) website <http://www.upsconline.nic.in> and NOT write to the Commission for Application forms. They are also requested to go through the details of posts carefully and instructions published below as well as on the website <http://www.upsconline.nic.in>.
- NATURE OF POST:**
  - Posts at **Item Nos. 1,2,3,4,5 and 7** are permanent.
  - Posts at **Item Nos. 6** is temporary.
- PAY SCALE & CLASSIFICATION:** (Figures in bracket at the end of the pay scale indicate the approx Total Emoluments (per month) (T.E.) excluding TA,NPA and HRA at the minimum of the scale).
  - Rs.15,600-39,100 (PB-3) + Rs.5,400 (Grade pay) (T.E. Rs.38,184/-), General Central Service, Group 'A', Gazetted, Non-Ministerial for the posts at **Item Nos. 5 and 7.**
  - Rs.9,300-34,800 (PB-2) + Rs.4,800 (Grade pay) (T.E. Rs.23,908/-), General Central Service, Group 'B', Gazetted, Non- Ministerial for the posts at **Item Nos. 2 and 3.**
  - Rs.9,300-34,800 (PB-2) + Rs.4,600 (Grade pay) (T.E. Rs.24,252/-), General Central Service, Group 'B', Gazetted, Ministerial for the posts at **Item No. 4 .**
  - Rs.9,300-34,800 (PB-2) + Rs.4,600 (Grade pay) (T.E. Rs.23,908/-), General Central Service, Group 'B', Gazetted, Non- Ministerial for the posts at **Item Nos.1 and 6.**

#### AGE LIMIT AS ON CLOSING DATE:-

- Not exceeding **35 years** for the posts at **Item Nos. 5 and 7.**
- Not exceeding **30 years** for the posts at **Item Nos.1,2,3,4 and 6.**
- The age limit shown against all other items is the normal age limit and the age is relaxable upto five years for SC/ST candidates, three years for OBC candidates in respect of vacancies reserved for them. SC/ST/OBC Candidates have to produce a Caste certificate in prescribed proforma. For age concession applicable to other categories of applicants please see relevant paras of the "Instructions and Additional Information to Candidates for Recruitment by Selection".
- A candidate will be eligible to get the benefit of community reservation only in case the particular Caste to which the candidates belong is included in the list of

reserved communities issued by the Central Government. If a candidate indicates in his/her application form that he/she belongs to SC/ST/OBC/General category but subsequently writes to the Commission to change his/her category, such request shall not be entertained by the Commission.

- f) Physically Handicapped (PH) Persons or Persons with disabilities, as indicated against various item (s) in the VACANCY DETAILS, can apply to the respective posts even if the post is not reserved for them but has been identified as Suitable. However, such candidates will be considered for selection to such post by general standard of merit. Persons suffering from not less than 40% of relevant disability shall alone be eligible for the benefit of reservation and other relaxations as permissible under the rules. Thus, Physically Handicapped (PH) persons can avail benefit of :
- i) Reservation and other Concessions & Relaxations as permissible under the rules only when degree of physical disability is 40% or more and the posts are reserved for PH candidates.
- ii) Other Concessions & Relaxations as permissible under the rules only when degree of physical disability is 40% or more and the posts are suitable for PH candidates.
- g) **HEADQUARTERS:** At places specifically stated against certain posts, otherwise anywhere in India.
- h) **PROBATION:** The persons selected will be appointed on probation as per rule.

#### INSTRUCTIONS AND ADDITIONAL INFORMATION TO CANDIDATES FOR RECRUITMENT BY SELECTION

##### 1. CITIZENSHIP:

A Candidate must be either:

- (a) a citizen of India, or  
 (b) a subject of Nepal, or  
 (c) a subject of Bhutan, or  
 (d) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India, or  
 (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka or East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India

**NOTE:** The application of a candidate in whose case a certificate of eligibility is necessary, may be considered by the Commission and, if recommended for appointment, the candidate may also be provisionally appointed subject to the necessary certificate being issued in his favour by the Government of India.

2. **AGE LIMITS:** The age limit for the post has been given in the advertisement. For certain age concessions admissible to various categories please go through the instruction regarding Concessions & Relaxations.

3. **MINIMUM ESSENTIAL QUALIFICATIONS:** All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.

**NOTE-I:** The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview.

**NOTE-II:** IN THE EVENT OF NUMBER OF APPLICATIONS BEING LARGE, COMMISSION WILL ADOPT SHORT LISTING CRITERIA TO RESTRICT THE NUMBER OF CANDIDATES TO BE CALLED FOR INTERVIEW TO A REASONABLE NUMBER BY ANY OR MORE OF THE FOLLOWING METHODS:

- (a) On the basis of higher educational qualifications than the minimum prescribed in the advertisement  
 (b) On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement  
 (c) By counting experience before or after the acquisition of essential qualifications  
 (d) By holding a Recruitment Test.

**THE CANDIDATE SHOULD, THEREFORE, MENTION ALL HIS/HER QUALIFICATIONS AND EXPERIENCE IN THE RELEVANT FIELD OVER AND ABOVE THE MINIMUM QUALIFICATIONS.**

##### 4. APPLICATION FEE:

- (a) Candidates are required to pay a fee of Rs. 25/- (Rupees Twenty five) only either by remitting the money in any branch of the SBI/Associate Banks of SBI by cash or by using net banking facility of the SBI or by using visa/master credit/debit card.  
 (b) No fee for SC/ST/PH/Women candidates of any community. No "fee exemption" is available to OBC male candidates and they are required to pay the full prescribed fee.  
 (c) Applications without the prescribed fee would not be considered and summarily rejected. No representation against such rejection would be entertained.  
 (d) **Fee once paid shall not be refunded under any circumstance nor can the fee be held in reserve for any other examination or selection.**

##### 5. CONCESSIONS & RELAXATIONS:

- (a) **The upper age limit in case of Ex-Servicemen and Commissioned Officers including ECOs/SSCOs shall be relaxed by the length of Military Service increased by three years subject to the conditions that on the closing date of receipt of applications** (i) the continuous service rendered in the Armed Forces by an Ex-Serviceman is not less than six months after attestation and (ii) that the resultant age after deducting his period of service from his actual age does not exceed the prescribed age limit by more than 3 years. This relaxation is also available to ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service and whose assignment has been extended beyond 5 years as on closing date and in whose case the Ministry of Defence issues certificates that they will be released within 3 months on selection from the date of receipt of offer of appointment. Candidates claiming age relaxation under this para would be required to produce a certificate in the prescribed proforma to the Commission.

**NOTE:** Ex-Servicemen who have already secured regular employment under the Central Govt. in a Civil Post are permitted the benefit of age relaxation as admissible for Ex-Servicemen for securing another employment in any higher post or service under the Central Govt. However, such candidates will not be eligible for the benefit of reservation, if any for Ex-Servicemen in Central Govt. jobs.

- (b) **In order to qualify for the concession under (a) above**, candidates concerned would be required to produce a certificate that they have been released from the Defence Forces. The certificate for Ex-Servicemen and Commissioned Officers including ECOs/SSCOs should be signed by the appropriate authorities specified below and should also specify the period of service in the Defence Forces:-

(i) In case of Commissioned Officers including ECOs/SSCOs:

- Army: Directorate of Personnel Service, Army Headquarters, New Delhi.  
 Navy: Directorate of Personnel Services Naval Headquarters, New Delhi.  
 Air Force: Directorate of Personnel Services, Air Headquarters, New Delhi.

(ii) In case of JCOs/ORs and equivalent of the Navy and Air Forces:

- Army: By various Regimental Record Offices.  
 Navy: Naval Records, Bombay

Air Force: Air Force Records, New Delhi.

##### (c) Age relaxation for Central Government employees:

The upper age limit is relaxable for Central/U.T. Govt. Servants up to 5 years as per instructions issued by the Govt. of India from time to time. (10 years for persons belonging to Scheduled Castes/Scheduled Tribes and 8 years for persons belonging to other Backward Classes in respect of the posts reserved for them) in accordance with the instructions or orders issued by the Government of India. A candidate claiming to belong to the category of Central Government servant and thus seeking age relaxation under this para would be required to produce a Certificate in the prescribed proforma issued after the date of advertisement from his/her Employer on the Office letter head to the effect that he/she is a regularly appointed Central Government Servant and not on casual/adhoc/daily wages/hourly paid/contract basis employee.

The age relaxation will be admissible to such of the Government servants as are working in posts which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the post(s) recruitment to which has been advertised. Decision in this regard will rest with the Commission.

##### (d) Age relaxation for Meritorious Sports persons:

The relaxation in upper age limit upto a maximum of 5 years (10 years for persons belonging to SC/ST Communities and 8 years for persons belonging to Other Backward Classes in respect of posts reserved for them) may be allowed to meritorious sportswomen/sportsmen in the field of Games/Sports recognized by the Government for such purpose provided they satisfy all other conditions prescribed by Government from time to time. The persons claiming age relaxation under this sub-para would be required to produce a certificate issued by the competent authority in the prescribed proforma. For others, age limit will be strictly adhered to save in exceptional circumstances, and in no case be relaxed beyond a limit of three years.

##### (e) Age relaxation for Widows, Divorced Women and Women Judicially separated from Husbands:

The upper age limit is relaxable up to the age of 35 years (upto 40 years for members of Scheduled Castes/Scheduled Tribes and upto 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them) for Widows, divorced Women and Women Judicially separated from their Husbands who are not remarried. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:

- (i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.  
 (ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women and they have not remarried since.

##### (f) Age relaxation to persons who had ordinarily been domiciled in the State of J&K during the period from 1st January, 1980 to 31st December, 1989:

The relaxation in upper age limit of 5 years shall be admissible to all persons who had ordinarily been domiciled in the State of J&K during the period from 1st January, 1980 to 31st December, 1989. The persons claiming relaxation under this sub-para would be required to produce a certificate to this effect from the District Magistrate within whose jurisdiction they had ordinarily resided or from any other authority designated in this behalf by the Government of Jammu and Kashmir. This relaxation shall remain in force upto 31.12.2013.

##### (g) Age relaxation to Physically Handicapped (PH) persons:

Age relaxation of 5 years is allowed (total 10 years for SCs/STs and 8 years for OBCs in respect of the posts reserved for them) to blind, deaf-mute and orthopedically handicapped persons for appointment to Group 'A' and Group 'B' posts/services. The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual Group 'A' and Group 'B' posts to be filled by Direct Recruitment by Selection.

##### 6. HOW TO APPLY:

- a) **Candidates must apply online through the website <http://www.upsconline.nic.in>. Applications received through any other mode would not be accepted and summarily rejected.**  
 b) Candidates who wish to apply for more than one post should apply separately for each post and pay the fee for each post in the prescribed manner.  
 c) After submitting the Online Recruitment Application (ORA), the candidates are required to take out a print out of the finally submitted Online Recruitment Application.  
 d) Candidates are required to send the Printout of the Online Recruitment Application alongwith specified documents/ certificates at Para 7 (A) below.  
 e) In case the candidate has applied against more than one item i.e. post published in the advertisement, the candidate is required to send separate copies of specified documents/ certificates as at Para 7 (A) below alongwith the Printout of the Online Recruitment Application of each post.  
 f) Candidates may attach therewith a self-addressed post card bearing a total postage worth Rs. 6.00 affixed thereon. They should indicate in this card the Advertisement No. and Vacancy No. of the posts applied for. Receipt of the same would be acknowledged by the Commission by returning this post card to the candidate. Candidates may note that no separate acknowledgement other than this card will be sent to them. If a candidate does not receive this post card within a fortnight from the last date for receipt of the same, he should make an enquiry from the Commission in writing by furnishing the application number.  
 g) The applicants are advised to submit only single Online Recruitment Application for each post; however, if somehow, if he/she submits multiple Online Recruitment Applications for one post, then he/she must ensure that Online Recruitment Application with the higher "Application Number" is complete in all respects including fee. The applicants, who submit multiple Online Recruitment Applications, should note that only the Online Recruitment Application with higher "Application Number" shall be entertained by the Commission and fee paid against one "Application Number" shall not be adjusted against any other "Application Number".  
 h) The candidates are advised to submit the Online Recruitment Application well in advance without waiting for the closing date.

**NOTE-I:** Candidates have to submit the Printout of the Online Recruitment Application (ORA) alongwith specified documents/ certificates **BY POST/ BY HAND** after successful submission (this includes Fee payment also) of the Online Recruitment Application.

**NOTE-II:** Printout of the Online Recruitment Application alongwith specified documents/ certificates are to be sent to **Joint Secretary (Recruitment), Union Public Service Commission, Dholpur House Shahjahan Road, New Delhi-110069** on or before the prescribed last date.

**NOTE-III:** In case, the Printout of the Online Recruitment Application alongwith specified documents/ certificates is not received or received after the prescribed last date, the same would be summarily rejected thereby resulting into rejection of the concerned Online Recruitment Application.

**NOTE-IV:** Candidates are requested to superscribe the words "RECRUITMENT BY SELECTION" on top of the Envelope while sending the Printout of the Online Recruitment Application alongwith specified documents/ certificates.

**NOTE-V:** Candidates can also deliver the Printout of the Online Recruitment Application alongwith specified documents/ certificates personally "BY HAND" at the Commission Counter against proper receipt. The Commission would not be responsible for the application delivered to any other functionary of the Commission.

**NOTE-VI:** Printout of the Online Recruitment Application alongwith specified documents/ certificates received through couriers or courier service of any type shall be treated as have been received as "BY HAND" at the Commission's Counter and NOT as "BY POST".

**NOTE-VII:** Candidates should clearly note that the Commission will in no case be responsible for non-receipt of the Printout of the Online Recruitment Application alongwith specified documents/ certificates or any delay in receipt thereof on any account whatsoever. No Application received after the prescribed last date will be entertained under any circumstances and accordingly all the concerned late applications will be summarily rejected thereby resulting into rejection of the concerned Online Recruitment Application. Candidates should, therefore, ensure that the Printout of the Online Recruitment Application alongwith specified documents/ certificates reach Commission office on or before the prescribed last date.

#### 7. DOCUMENTS/ CERTIFICATES:

**A) Only following Documents/ Certificates are to be submitted essentially along with the Printout of the Online Recruitment Application (ORA) by post/ by hand failing which the candidature would be summarily rejected:**

- Self attested copies of Degree/Diploma certificate along with mark statements pertaining to all the academic years as proof of educational qualification claimed. In the absence of Degree/Diploma certificate, provisional certificate along with mark sheets pertaining to all the academic years will be accepted.
- Self attested copy of order/ letter in respect of equivalent Educational Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated, in respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement.
- Self attested copies of Certificate(s) in the prescribed proforma from the Head(s) of Organization(s)/Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay and consolidated pay. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s). Experience Certificate should be in the prescribed format relevant to the post. Experience certificate not in prescribed proforma but containing all the details as mentioned above would be considered on merits by the Commission.
- Self attested copy of Physically Handicapped certificate in prescribed proforma by the competent authority from Physically Handicapped Persons eligible for appointment to the post on the basis of prescribed standards of Medical Fitness. The Competent Authority to issue Physically Handicapped certificate shall be a Medical Board duly constituted by the Central or a State Government. The Central/ State Government may constitute Medical Board(s) consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing Locomotor/ Cerebral / Visual / Hearing disability, as the case may be.

**B) Following Original Documents/ Certificates are to be produced along with self attested copies at the time of Interview, including other items specified in the Call letter for Interview, failing which the candidate may not be allowed to appear in the Interview in which case such candidate will not be entitled to receive the Commission's contribution towards travelling expenses;:**

- Matriculation/10th Standard or equivalent certificate indicating date of birth, or mark sheet of Matriculation/10th Standard or equivalent issued by Central/State Board indicating Date of Birth in support of their claim of age. Where date of birth is not available in certificate/mark sheets, issued by concerned Educational Boards, School leaving certificate indicating Date of Birth will be considered (like in case of Tamil Nadu & Kerala).
- Degree/Diploma certificate along with marksheets pertaining to all the academic years as proof of educational qualification claimed. In the absence of Degree/Diploma certificate, provisional certificate along with mark sheets pertaining to all the academic years will be accepted.
- Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated, in respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement.
- Certificate(s) in the prescribed proforma from the Head(s) of Organization(s)/Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay and consolidated pay. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s). Experience Certificate should be issued in prescribed format relevant to the post. Experience certificate not in prescribed proforma but containing all the details as mentioned above would be considered on merits by the Commission.
- Caste certificate by candidate seeking reservation as SC/ ST/ OBC, in the prescribed proforma from the competent authority indicating clearly the candidate's Caste, the Act/ Order under which the Caste is recognized as SC/ ST/ OBC and the village/ town the candidate is ordinarily a resident of.
- A declaration in the prescribed format by candidate seeking reservation as OBC, that he/she does not belong to the creamy layer on the crucial date, in addition to the community certificate (OBC). Unless specified otherwise, the prescribed closing date for receipt of Online Recruitment Application for the post is to be treated as crucial date.
- Physically Handicapped certificate in prescribed proforma issued by the competent authority by Physically Handicapped persons eligible for appointment to the post on the basis of prescribed standards of Medical Fitness. The Competent Authority to issue Physically Handicapped certificate shall be a Medical Board duly constituted by the Central or a State Government. The Central/ State Government may constitute Medical Board(s) consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing Locomotor/ Cerebral / Visual / Hearing disability, as the case may be.
- A candidate who claims change in name after matriculation on marriage or remarriage or divorce etc. the following documents shall be submitted:-
  - In case of marriage of women** - Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;
  - In case of re-marriage of women** - Divorce Deed/Death certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner

iii) **In case of divorce of women** - Certified copy of Divorce Decree and Deed Poll/Affidavit duly sworn before the Oath Commissioner.

iv) **In other circumstances for change of name for both male and female** - Deed Poll/Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspaper in original (One daily newspaper should be of the area of applicants permanent and present address or nearby area) and Gazette Notification.

- Certificate/ Document in respect of Age relaxation for:
  - Ex-Servicemen and Commissioned Officers including ECOs/SSCOs in prescribed proforma from competent authority.
  - Central/UT Government Employees/Servants in prescribed proforma from competent authority issued after the date of advertisement.
  - Meritorious Sports persons in prescribed proforma from competent authority.
  - Widows/Divorced Women/Women Judicially separated from Husbands.
  - Persons who had ordinarily been domiciled in the State of J & K during the period from 1st January, 1980 to 31st December, 1989.
  - Persons seeking age relaxation under special provision/ order.
- Persons already in Regular Government service, whether in permanent or temporary capacity other than casual/adhoc/daily wages/hourly paid/contract basis are however required to submit a declaration that they have informed in writing to their Head of Office/Department that they have applied for the selection.
- Certificate(s) in respect of claim regarding Professional Registration, Language, Publications, NET, GATE, Conference, Internship.
  - Documentary support for any other claim(s) made.

**NOTE I: ORIGINAL CERTIFICATES SHOULD BE PRODUCED ONLY AT THE TIME OF INTERVIEW.**

**NOTE II:** Date of birth mentioned in Online Recruitment Application is final. No subsequent request for change of date of birth will be considered or granted.

**NOTE III:** *The period of experience rendered by a candidate on part time basis, daily wages, visiting/ guest faculty will not be counted while calculating the valid experience for short listing the candidates for interview.*

**NOTE IV:** If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or notary is to be submitted.

#### 8. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:

Candidates are warned that they should not furnish any particulars that are false or suppress any material information in filling up the application form. Candidates are also warned that they should in no case correct or alter or otherwise tamper with any entry in a document or its attested/certified copy submitted by them nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy between two or more such documents or their attested/certified copies, an explanation regarding this discrepancy should be submitted.

A candidate who is or has been declared by the Commission to be guilty of:

- obtaining support of his/her candidature by any means, or
  - impersonating, or
  - procuring impersonation by any person, or
  - submitting fabricated documents or documents which have been tampered with, or
  - making statements which are incorrect or false or suppressing material information, or
  - resorting to any other irregular or improper means in connection with his/her candidature for the selection, or
  - using unfair means during the test, or
  - writing irrelevant matter including obscene language or pornographic matter, in the script(s), or
  - misbehaving in any other manner in the examination hall, or
  - harassing or doing bodily harm to the staff employed by the Commission for the conduct of their test, or
  - bringing mobile phone/Communication device in the examination Hall/Interview room.
- i) attempting to commit or, as the case may be, abetting the Commission of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution, be liable:
- to be disqualified by the Commission from selection for which he/she is a candidate, and/or
  - to be debarred either permanently or for a specified period:-
    - by the Commission from any examination or selection held by them
    - by the Central Government from any employment under them, and
  - iii) if he/she is already in service under Government to disciplinary action under the appropriate rules.

#### 9. OTHER INFORMATION/INSTRUCTIONS:

- All candidates whether in Government service or in Government owned industrial or other similar organizations or in private employment should submit their applications online directly to the Commission. Persons already in Regular Government service, whether in permanent or temporary capacity other than casual/adhoc/daily wages/hourly paid/contract basis are however required to submit a declaration that they have informed in writing to their Head of Office/Department that they have applied for the selection.
- The date for determining the eligibility of all candidates in every respect shall be the closing date for submitting the Online Recruitment Application on the website <http://www.upsconline.nic.in>.
- In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Online Recruitment Application is liable to be rejected.
- Candidates must, if required, attend a personal interview at such place, as may be fixed by the Commission. The Commission do not defray the traveling or other expenses of candidates summoned for interview. They, however, contribute towards those expenses at a rate corresponding to the amount of the Second Class Mail railway fare by the shortest route to the place of interview from the Railway Station nearest to the normal place of residence of the candidate or from which he actually performs the journey, whichever, is nearer to the place of interview, and back to the same station or the amount of Railway fare actually incurred by the candidate whichever is less. Details of this will be furnished when they are called for interview.
- Commission's contribution towards the traveling expenses in respect of those candidates who are interviewed at Delhi will be paid on the spot on the date of interview itself provided they fulfill all the conditions. In respect of those candidates who have been called to be present at interviews at places other than Delhi, the same will be sent by Money Order later on.
- The Summoning of candidates for interview convey no assurance whatsoever that they will be selected. Appointment orders to selected candidates will be issued by the Government.
- Candidates must be in sound bodily health. They must, if selected be prepared to undergo such medical examination and satisfy such medical authority as

Government may require.

- h) Candidates will be informed of the final result in due course through UPSC website/ Employment News and any interim enquiries about the result are therefore, unnecessary and will not be attended to. The Commission do not enter into correspondence with the candidates about reasons for their non selection for interview/appointment.
- i) The Commission may grant higher initial pay to candidates adjudged meritorious in the interview.
- j) Canvassing in any form will disqualify a candidate.

**CHECK LIST: VERIFY THE FOLLOWING BEFORE SUBMITTING THE ONLINE RECRUITMENT APPLICATION OR DOCUMENTS/ CERTIFICATES**

- a) That no column is wrongly filled or kept blank as the information furnished therein would be used to determine the eligibility of candidates to be called for interviews.
- b) That after submitting the Online Recruitment Application (ORA), a print out of the finally submitted Application is to be sent alongwith specified documents/ certificates.
- c) That all the qualifications and experiences in the relevant field (over and above the minimum qualifications and experiences prescribed) are mentioned in the Online Recruitment Application as the Commission may restrict the number of candidates to a reasonable number by considering higher qualifications and/or experiences.
- d) That copies of only following documents/certificates are provided in support of claims made/information given in the Online Recruitment Application:
  - i) Degree/Diploma certificates alongwith Marks Sheets of all years in support of Educational Qualifications. Provisional Certificate alongwith Marks Sheets of all years may also be considered
  - ii) Experience Certificate(s) in prescribed proforma
  - iii) Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the authority (with number & date) under which it has been so treated
  - iv) Physically Handicapped certificate in prescribed proforma
- e) That if the qualification possessed by the candidates is equivalent, a copy of order/letter under which it has been so treated may be enclosed.
- f) Any information contained in the attached documents/certificates shall not be considered unless it is claimed in the Online Recruitment Application.
- g) That the printout of the Online Recruitment Application alongwith specified documents/ certificates is sent well in advance so as to reach the Commission's Office on or before the prescribed last date.
- h) That the candidates are requested to superscribe the words **"Recruitment by Selection"** on the top of the envelope while sending the Online Recruitment Application alongwith specified documents/ certificates. For each set of application, separate envelope should be used.
- i) That the printout of the Online Recruitment Application alongwith specified documents/ certificates are to be sent by post/ by hand to **Joint Secretary (Recruitment), Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi-110069.**

**IMPORTANT**

- a) **MOBILE PHONES ARE BANNED IN THE CAMPUS OF UPSC EXAMINATION/ INTERVIEW HALL**
- b) Government strives to have work force which reflects gender balance and women candidates are encouraged to apply.
- c) In case of any guidance/information/clarification regarding their applications, candidature etc. candidates can contact UPSC's Facilitation Counter near gate 'C' of its campus in person or over Telephone No. 011-23385271/011-23381125/011-23098543 on working days between 10.00 hrs and 17.00 hrs.



**UNION PUBLIC SERVICE COMMISSION  
CANCELLATION**

It is notified for information of all concerned that the recruitment to the following posts in the Andaman Lakshadweep Harbour Works, Ministry of Shipping, Road Transport and Highways (Now Ministry of Shipping) has been cancelled by the Commission :-

Ref. No.	Name & No. of Posts	Date of Publication of Advertisement in Employment News and News Papers	Advt. No.	Item No.
F.1/280/(36)/2005-R-VI	Two Assistant Engineer (Mechanical)	14.01.2006	01	08
F.1/303/(38)/2005-R-VI	Sixteen Assistant Engineers (Civil)	28.01.2006	02	03

(Inderjit Hadda)  
Under Secretary

**PRESCRIBED PROFORMAE  
Proforma-I**

**The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India**

This is to certify that Shri/Shrimati/Kumari\*..... son/daughter\* of ..... of village/town\* ..... in District/Division\* ..... of the State/Union Territory\* ..... belongs to the..... caste/tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe\* under:—

- @ The Constitution (Scheduled Castes) Order, 1950
  - @ The Constitution (Scheduled Tribes) Order, 1950
  - @ The Constitution (Scheduled Castes) Union Territories Order, 1951
  - @ The Constitution (Scheduled Tribes) Union Territories Order, 1951
- [as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]
- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
  - @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
  - @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
  - @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
  - @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
  - @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
  - @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati\*..... Father/Mother of Shri/Shrimati/Kumari ..... of village/town\* ..... in District/Division\* ..... of the State/Union Territory\* ..... who belongs to the caste/tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* of ..... issued by the ..... dated .....

% 3. Shri/Shrimati/Kumari\*..... and/or\* his/her\* family ordinarily resides in village/town\* ..... of ..... District/Division\* of the State/Union Territory\* of.....

Signature.....  
\*\*Designation.....

Place: ..... (With Seal of Office)  
Date: ..... State/Union Territory\*

\*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

**NOTE:** The term "ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.  
†(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)

**Proforma-II**

**The form of certificate to be produced by Other Backward Classes candidates applying for appointment to posts under the Government of India.**

This is to certify that Shri/Shrimati/Kumari\*.....son/daughter\* of Shri..... of village/town\* .....in District/Division\* ..... of the State/Union Territory\* .....belongs to the .....Community which is recognised as a backward class under:

- @ Government of India, Ministry of Welfare Resolution No. 12011/68/93-BCC (C) dated 10th September, 1993 published in the Gazette of India Extraordinary Part-I, Section-1, No. 186 dated 13th September, 1993.
- @ Government of India, Ministry of Welfare Resolution No. 12011/9/94-BCC dated 19-10-94, published in the Gazette of India Extraordinary Part-I, Section-1, No. 163 dated 20-10-1994.
- @ Government of India, Ministry of Welfare Resolution No. 12011/7/95-BCC dated 24-5-95, published in the Gazette of India Extraordinary Part-I, Section-1, No. 88 dated 25-5-1995.
- @ Government of India, Ministry of Welfare Resolution No. 12011/96/94-BCC dated 9th March, 1996 published in the Gazette of India Extraordinary Part-I, Section-1, No. 60 dated 11th March, 1996.
- @ Government of India, Ministry of Welfare Resolution No. 12011/44/96-BCC dated 6th December, 1996 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated 11th December, 1996.
- @ Government of India, Ministry of Welfare Resolution No. 12011/99/94-BCC dated 11th December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 236 dated 12th December, 1997.
- @ Government of India, Ministry of Welfare Resolution No. 12011/13/97-BCC dated 3rd December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 239 dated 17th December, 1997.
- @ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/68/98-BCC dated the 27th October, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 241 dated the 27th October, 1999.
- @ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/88/98-BCC dated 6th December, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 270 dated 6th December, 1999.
- @ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/36/99-BCC dated 4th April, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 71 dated 4th April, 2000.
- @ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/44/99-BCC dated the 21st September, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated the 21st September, 2000.
- @ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/9/2000-BCC dated 6th September, 2001 published in the Gazette of India

Extraordinary Part-I, Section-1, No. 246 dated 6th September, 2001.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/1/2001-BCC dated 19th June, 2003 published in the Gazette of India Extraordinary Part-I, Section, 1 No. 151 dated 20th June, 2003.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/4/2002-BCC dated 13th January, 2004 published in the Gazette of India Extraordinary, Part-I Section-1, No. 9 dated 13th January, 2004.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/14/2004-BCC dated 12th March, 2007 published in the Gazette of India Extraordinary, Part-I, Section-1, No. 67 dated 12th March, 2007.

Shri/Shrimati/Kumari\*.....and/or\* his/her\* family ordinarily resides in village/town\*..... of..... District/Division\* of the State/ Union Territory\* of.....

This is also to certify that he/she\* does not belong to the persons/sections\* (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8-9-1993 O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008.

Signature.....

\*\*Designation.....

Place.....

(With seal of Office)

Date.....

State/Union Territory

\*Please delete the words which are not applicable.

@ Strike out whichever is not applicable.

**NOTE:** The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue OBC Certificate

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.

†(not below of the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.

(v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)

**Note 1:** Candidates claiming to belong to OBCs should note that the name of their caste (including its spellings) as indicated in their certificates, should be exactly the same as published in the lists notified by the Central Government from time to time. A certificate containing any variation in the caste name will not be accepted.

**Note 2:** The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.

**Note 3:** No change in the community status already indicated by a candidate in his/her simplified application form for this examination will ordinarily be allowed by the Commission.

#### Proforma-III

**Form of declaration to be submitted by the OBC candidate (in addition to the community certificate)**

I ..... Son/daughter of Shri.....resident of village/town/city .....district.....state.....hereby declare that I belong to the.....community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No 36102/22/93-Estt. (SCT) dated 8-9-1993. It is also declared that as on closing date I do not belong to persons/sections/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008.

Signature:.....

Full Name:.....

Address:.....

#### Proforma-IV

**Certificate to be produced by Serving/Retired/Released Armed Forces Personnel for availing the age concession for posts filled by direct recruitment by Union Public Service Commission otherwise than on results of an open competitive examination**

**A. Form of Certificate applicable for Released/Retired Personnel**

It is certified that No..... Rank..... Name ..... whose date of birth is..... has rendered service from..... to..... in Army/Navy/Air Force.

**2. He has been released from military services:**

% a) on completion of assignment otherwise than

(i) by way of dismissal, or

(ii) by way of discharge on account of misconduct or inefficiency, or

(iii) on his own request, but without earning his pension, or

(iv) he has not been transferred to the reserve pending such release

%b) on account of physical disability attributable to Military Service.

%c) on invalidment after putting in at least five years of Military service

3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules, 1979 as amended from time to time

Place: .....

Date: .....

Signature, Name and Designation of the

Competent Authority\*\*

SEAL

% Delete the paragraph which is not applicable.

**B. Form of Certificate for Serving Personnel**

(Applicable for serving personnel who are due to be released within one year)

It is certified that No. ....Rank.....Name..... is serving in the Army/Navy/Air Force from.....

2. He is due for release retirement on completion of his specific period of assignment on.....

3. No disciplinary case is pending against him.

Place: .....

Date: .....

Signature, Name and Designation of the

Competent Authority\*\*

SEAL

**Candidate (Serving Personnel) furnishing certificate B as above will have to give the following undertaking:**

**Undertaking to be given by serving Armed Force personnel who are due to be released within one year**

I understand that if selected on the basis of the recruitment/Examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Service and Posts) Rules, 1979, as amended from time to time.

Place:

Date:

Signature and Name of Candidate

**C. Form of Certificate applicable for Serving ECOs/SSCOs who have already completed their initial assignment and are on extended assignment**

It is certified that No..... Rank..... Name..... whose date of birth is.....is serving in the Army/Navy/Air Force from.....

2. He has already completed his initial assignment of five years on.....and is on extended assignment till.....

3. There is no objection to his applying for civil employment and he will be released on three months notice on selection from the date of receipt of offer of appointment.

Place:

Date:

Signature, Name and Designation of the

Competent Authority\*\*

SEAL

\*\*Authorities who are competent to issue certificate to Armed Forces Personnel for availing Age concessions are as follows:

(a) In case of Commissioned Officers including ECOs/SSCOs.

Army - Military Secretary Branch, Army Hqrs., New Delhi

Navy - Directorate of Personnel, Naval Hqrs., New Delhi

Air Force - Directorate of Personnel Officers, Air Hqrs., New Delhi

(b) In case of JCOs/ORs and equivalent of the Navy and Air Force.

Army - By various Regimental Record Offices

Navy - BABS, Mumbai

Air Force - Air Force Records, New Delhi

#### Proforma-V

**The form of certificate to be produced by Physically Handicapped candidates applying for appointment to posts under the Government of India**

**NAME & ADDRESS OF THE INSTITUTE/HOSPITAL**

Certificate No. ....

Date: .....

#### DISABILITY CERTIFICATE

Recent Photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board

This is certified that Shri/Smt./Kum. ....son/wife/daughter of Shri ..... age .....sex ..... identification mark(s) ..... is suffering from permanent disability of following category :

**A. Locomotor or Cerebral Palsy:**

(i) BL—Both legs affected but not arms

(ii) BA—Both arms affected

(iii) BLA—Both legs and both arms affected

(iv) OL—One leg affected (right or left)

(v) OA—One arm affected

(a) Impaired reach

(b) Weakness of grip

(a) Impaired reach

(b) Weakness of grip

(c) Ataxic

(a) Impaired reach

(b) Weakness of grip

(c) Ataxic

(vi) BH—Stiff back and hips (cannot sit or stoop)

(vii) MW—Muscular weakness and limited physical endurance.

**B. Blindness or Low Vision:**

(i) B—Blind

(ii) PB—Partially blind

**C. Hearing impairment:**

(i) D—Deaf

(ii) PD—Partially deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of .....years ..... months.\*

3. Percentage of disability in his/her case is..... Percent.

4. Shri/Smt./Kum. .... meets the following physical requirements for discharge of his/her duties:—

- (i) F—Can perform work by manipulating with fingers. Yes/No
- (ii) PP—Can perform work by pulling and pushing. Yes/No
- (iii) L—Can perform work by lifting. Yes/No
- (iv) KC—Can perform work by kneeling and crouching. Yes/No
- (v) B—Can perform work by bending. Yes/No
- (vi) S—Can perform work by sitting. Yes/No
- (vii) ST—Can perform work by standing. Yes/No
- (viii) W—Can perform work by walking. Yes/No
- (ix) SE—Can perform work by seeing. Yes/No
- (x) H—Can perform work by hearing/speaking. Yes/No
- (xi) RW—Can perform work by reading and writing. Yes/No

(Dr.....) (Dr.....) (Dr.....)  
 Member Member Chairman  
 Medical Board Medical Board Medical Board  
 Countersigned by the Medical  
 Superintendent/CMO/Head of Hospital  
 (With seal)

\* Strike out whichever is not applicable.

**Proforma-VI**

**The form of certificate to be produced by Meritorious Sportsman for claiming Age concession for appointment to posts under the Government of India**

**FORM-I**

(For representing India in an International Competition in one of the recognized Games/Sports)

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF -----  
 Certified that Shri/Smt./Kumari.....son/wife/daughter of Shri .....resident of .....(Complete address) represented the Country in the game/event of.....in.....competition/tournament held at ..... from .....to.....The position obtained by the individual/team in the above said Competition/Tournament was -----.

2. The Certificate is being given on the basis of record available in the office of National Federation/ National Association of .....

Place: ..... Signature.....  
 Date: ..... Name.....  
 Designation .....

Name of the Federation/National Association.....  
 Address.....  
 Seal.....

**Note:** This certificate will be valid only when signed personally by the Secretary, National Federation/National Association.

**FORM-II**

(For representing a State in India in a National competition in one of the recognized Games/Sports)

STATE ASSOCIATION OF -----IN THE GAME OF -----  
 Certified that Shri/Smt/Kumari.....son/wife/daughter of Shri..... Resident of .....(Complete Address) represented the State of ----- in the game/event of .....in the National Competition/Tournament held at..... from.....to.....

2. The certificate is being given on the basis of record available in the office of the State Association of .....

Place:..... Signature.....  
 Date:..... Name.....  
 Designation .....

Name of the State Association.....  
 Address.....  
 Seal.....

**Note:** This certificate will be valid only when signed personally by the Secretary to the State Association

**Proforma-VII**

**The form of certificate to be produced by Government servants for claiming Age concession**

**(Letter Head of the Institution/Issuing Authority)**

This is to certify that Shri/Ms.....S/o,D/o,W/o Shri.....is a regularly appointed memployee of this Organization/Department/Ministry and duties performed by him/her during the period(s) are as under

Certified that:

\*(a) Shri/Shrimati/Kum. .... holds substantively a permanent post of .....in the Office/Department of .....with effect from .....

\*(b) Shri/Smt./Kum. .... has been continuously in temporary service on a regular basis under the Central Government in the post of .....in the Office/Department .....with effect from .....

Signature.....  
 Name.....  
 Designation .....

Place: ..... Address.....  
 Date: ..... Office SEAL.....

**Proforma-VIII**

**The form of certificate to be produced by Candidates for claiming experience**

**FORM-I**

**Experience Certificate**

**Letter Head of the Institution/Issuing Authority**

Telephone No.....

Fax No.....

Name of Organization  
 Address of the Organization

Dated.....

This is to certify that Shri/Ms.....S/o,D/o,W/o Shri.....was/is an employee of this Organization/Department/Ministry and duties performed by him/her during the period(s) are as under:

Name of post held	From dd/mm/yy	To dd/mm/yy	Total period dd/mm/yy	Nature of Appointment- Permanent, Regular, Temporary, Part-time, Contract, Guest, Honorary etc.	Department/ Specially/ Field of experience
(1)	(2)	(3)	(4)	(5)	(6)

Monthly remuneration (total)	Duties performed/experience gained in brief in each post (please give details, if need be, in attached sheet) ( in case of Medical posts, please mention field of specialization)	Place of posting	Nature of work a) managerial (Lower/Middle/Senior*) b) Supervisory c) Operative d) If none of the above, Please indicate nature of work (*Strike off whichever is not applicable)	Remarks, if any
(7)	(8)	(9)	(10)	(11)

2. It is certified that above facts and figures are true and based on service records available in our organization/Department/Ministry.

Signature  
 Name of competent authority  
 Stamp of competent authority

**FORM-II**

**Experience Certificate**

**(For experience while pursuing DNB/DM/M.Ch Courses)**

Letter Head of the Institution/Issuing Authority

Telephone No.....

Fax No.....

Name of Organization  
 Address of the Organization

Dated: .....

This is to certify that Dr.....son/Daughter/wife of Shri (Registration No.....) was a student for Diplomat of National Board(DNB)/Doctor in Medicine(DM)/Magister Chirugiae (M.Ch.) in.....(Name of Course) examination vide Notification No.....dated.....The Degree of DNB/DM/M.Ch. in .....(Name of Specialty) awarded to Dr.....by this College/University is recognized by the Medical Council of India.

**NOTE-I:** The experience gained is recognized by the MCI or the Statutory body concerned for system of medicine as valid teaching experience (for teaching medical posts only).

**NOTE-II:** The medical institution/college from where the experience is/are gained, is/are recognized by the concerned medical authority ( for medical posts only).

2. It is certified that above facts and figures are true and based on service records available in our organization/Department/Ministry.

Signature  
 Name of competent authority  
 Stamp of competent authority

**FORM-III**

**Experience Certificate**

**(For experience at Bar for Advocates)**

Letter Head of the Institution/Issuing Authority

Telephone No.....

Fax No.....

Name of Organization  
 Address of the Organization

Dated: .....

This is to certify that Shri/Ms..... (Registration No.....) S/o D/o W/o Shri.....has been practicing /practiced as an Advocate dealing with criminal/civil cases from.....to.....in the CAT/Session/Court/High Court/Supreme Court at.....

2. It is certified that above facts and figures are true and based on service records available in our organization/Department/Ministry.

Signature  
 Name of competent authority  
 Stamp of competent authority

**UNION BUDGET : 2013-14**

Continued from page 1

**HIGHLIGHTS OF THE BUDGET**

- The Union Budget 2013-14 aims at higher growth rate leading to inclusive and sustainable development as 'mool mantra'.
- Finance Minister makes promises to 3 important sections **women, youth** and the **poor**.
- Fiscal Deficit for 2013-14 is pegged at 4.8 percent of GDP as against 5.2% in the current financial year. The Revenue Deficit will be 3.3 percent for the same period.
- Plan Expenditure placed at Rs. 5,55,322 crore. It is 33.3 percent of the total expenditure while Non Plan Expenditure is estimated at Rs. 11,09,975 crore. The plan expenditure in 2013-14 will be 29.4 percent more than the RE of the current year i.e. 2012-13.
- No change in personal tax slab and rates.
- Relief to tax payers in the first bracket of Rs. 2-5 lakhs. 1.8 crores tax payers are likely to be benefitted.
- Surcharge of 10% for one year on persons whose taxable incomes is above Rs. 1 crore per year.
- **Tax Administration Reforms Commission** to be setup.
- No change in the normal rates of excise duty and service tax.
- Peak rate of basic customs duty for non agricultural products remains untouched
- **Nirbhaya Fund** of Rs. 1000 crore to empower women and to keep them safe and secure.
- Proposal to set up India's first Women's Bank as a public sector bank.
- Rs. 1,000 crore for skill development of ten lakh youth to enhance their employability and productivity.
- **Direct Benefit Transfer (DBT)** Scheme to be rolled out throughout the country during the term of UPA Government.
- Substantial rise in allocation to the social sector. Allocation for Rural Development Ministry raised by 46 percent to Rs. 80,194 crore.
- The target for farm credit for 2013-14 has been set at Rs. 7,00,000 crore against Rs. 5,75,000 crore during the current year.
- Rs. 10,000 crore earmarked for National Food Security towards the incremental cost.
- Education gets Rs. 65,867 crore, an increase of 17 percent over RE for 2012-13.
- ICDS gets Rs. 17,700 crore. This is 11.7 percent more than the current year.
- Drinking water and sanitation will receive Rs. 15,260 crore. Rs. 1,400 crore is being provided for setting up water purification plants to cover arsenic and fluoride affected rural areas.
- Health and Family Welfare Ministry has been allotted Rs. 37,330 crore. **National Health Mission** will get Rs. 21,239 crore an increase of 24.3 percent. Six new AIIMS like institutions to be functional in 2013-14
- The **Jawaharlal Nehru National Urban Renewal Mission (JNNURM)** will receive Rs. 14,873 crore as against RE of Rs. 7,383 crore in the current year.
- Defence has been allocated Rs. 2,03,672 crore.
- Rs. 3,511 crore have been earmarked to Minority Affairs Ministry, 60 percent higher than RE for 2012-13.
- Rs. 110 crore allotted for disabled.
- First home loan from a bank or housing finance corporation upto Rs. 25 lakh entitled to additional deduction of interest upto Rs. 1 lakh.
- Proposal to launch Inflation Indexed Bonds or Inflation Indexed National Security Certificates to protect savings from inflation.
- On oil and gas exploration policy, the Budget proposes to move from the present profit sharing mechanism to revenue sharing. Natural gas pricing policy will be reviewed.
- On coal, the Budget proposes adoption of a policy of pooled pricing.
- A grant of Rs. 100 crore each has been made to 4 institutions of excellence including Aligarh Muslim University.
- Government to release funds through **National Rural Livelihood Mission and National Urban Livelihood Mission** to achieve the target of skilling 50 million people.
- Tobacco products, SUVs and Mobile Phones to cost more.

(compiled by the editorial team of Employment News)

**Economic Survey**

Continued from page 1

- Rate cuts in developed markets may lower domestic inflation
- Growth downturn more or less over, Economy looking up
- Inflation likely to dip to 6.2-6.6% in March
- The survey calls for a widening of the tax base
- FDI in retail allowed by the government can pave the way for investment in new technology and marketing of agricultural produce in India
- Despite the slowdown, the services sector has shown more resilience to worsening external conditions than agriculture and industry
- Government's priority will be to fight high inflation.
- Agriculture booms : The produc-

tion of food grains in 2011-12 was at a record high of 259.32 million tonnes.

- With 85% of share of services in the GSDP, Chandigarh leads other states followed by Delhi at 81.8%.
- Upward trend in employment since July 2009 continues despite the economic slowdown.
- Growth revival may take time: Increase in diesel prices to put upward pressure on inflation
- Survey pitches for hike in prices of diesel and cooking gas to cut subsidy burden.
- Survey for widening tax base and prioritising expenditure to check fiscal deficit
- Railway freight grows by 5.1 percent in 2012-13.
- Economic survey calls for curbing import of gold to contain current account deficit.

compiled by Editor, Nalini Rani

**New Banks : RBI Issues Guidelines**

The Reserve Bank of India has issued the guidelines for new bank licences, allowing any type of company to apply for a permit, paving the way for new banks. It will allow application till July 1(2013). The applications will be screened by a high-level committee of external experts. A decision will be taken by the central bank.

In the past two decades, the Reserve Bank of India (RBI) has allowed formation of 12 new banks. The guidelines on entry of new banks that were issued in January 1993 and were revised in 2001. RBI recently released a new set of norms to allow creation of more banks. Here are highlights of the 2013 guidelines:

**(i) ELIGIBLE PROMOTERS**

Everyone is welcome. Corporate groups, financial institutions and public sector entities can apply for a banking licence.

**(ii) CORPORATE STRUCTURE**

Promoters must set up banks only through wholly owned non-operative financial holding companies.

**(iii) PROMOTERS' CONTROL**

Promoters through a holding company must hold 40% share in the bank for five years. The stake must be cut to 20% in 10 years, 15% in 12 years.

**(iv) FOREIGN SHAREHOLDING**

Aggregate non-resident shareholding will be capped at 49% for five years.

**(v) VOTING RIGHT**

An individual belonging to the promoter group along with his relatives can hold up to 10% of the total voting equity shares of the holding company.

**(vi) RING-FENCED STRUCTURE**

Neither the holding company nor the bank is allowed to lend or invest in any entity belonging to the promoter group.

**(vii) MINIMUM CAPITAL**

Minimum paid-up capital has been fixed at Rs. 500 crore.

**(viii) CAPITAL ADEQUACY RATIO**

Bank must maintain capital adequacy ratio of 13% for at least three years.

**(ix) BOARD COMPOSITION**

At least 50% of the directors of the holding company must be independent. The bank's board must have a majority of independent directors.

**(x) LISTING REQUIREMENTS**

New banks must get listed within three years.

**(xi) NEW BUSINESSES**

Holding company is not permitted to set up any new financial services entity for at least three years.

**(xii) LOCATION PREFERENCES**

At least 25% of new banks' branches must be in unbanked rural centres.

**(xiii) PRIORITY SECTOR TARGET**

New banks have to meet priority sector targets and build priority sector lending portfolio after commencing operations.

(compiled by the editorial team of Employment News)

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**Editorial Office**  
 Employment News  
 East Block-IV, Level-5  
 R.K. Puram, New Delhi-110066

**E-Mail-**  
 Editorial : [enewsedit@gmail.com](mailto:enewsedit@gmail.com)

**Advertisement :**  
[enewsadvt@yahoo.com](mailto:enewsadvt@yahoo.com)

**Gram : 'Rozgar', New Delhi**

Editorial : 26195165  
 Advertisement : 26104284  
 Tele Fax : 26193012  
 Circulation : 26107405  
 Tele Fax : 26175516  
 Accounts (Advt.) : 26193179  
 Accounts (Cir.) : 26182079