

**EMPLOYMENT NEWS/ROZGAR SAMACHAR**  
Publications Division, Ministry of Information & Broadcasting  
7<sup>th</sup> Floor, Soochana Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003

Terms and conditions of Distributorship for the sale of copies of Employment News/Rozgar Samachar  
in English, Hindi and Urdu w.e.f dated 05.11.2020.

1. The number of copies of every issue in the three languages to be supplied to the distributor is \_\_\_\_\_ copies.
2. The distributor shall deposit in advance (Standing Advance Credit) an amount equivalent to the gross cost of 8(Eight) issues of the total number of copies required by the distributor in the form of FDR (Fixed Deposit Receipt) duly pledged in favor of General Manager and Chief Editor, EMPLOYMENT NEWS, Ministry of I&B, Government of India, New Delhi. This amount shall be replenished in advance whenever the distributor's supplies are required to be increased or the price of the journal is increased.
3. Subject to the provision of clause 1 above, each issue will be supplied as per requisition of the distributor and the net cost will accordingly be debited to his account. The distributor will have to settle each and every bill sent to him by the Employment News in respect of supplied copies within 20 days from the date of bill, failing which further supplies can be stopped and/ or the Distributorship terminated. The payments are required to be sent by way of **Crossed Bank Draft, in favour of Employment News, Govt. of India and payable at New Delhi. The payments can also be done by NEFT/RTGS. Bank details for NEFT/RTGS Payment is given below for Employment News. However it is mandatory to communicate the UTR No., Date along with the amount paid by email "circulation.acc.eneews@gmail.com."**

Name of Bankers	: State Bank of India, Main Branch, Parliament Street, New Delhi - 110 001
Name of Beneficiary	: PAO, BOC Etc. Ministry of Information & Broadcasting (EN)
Account No.	: 11084278558
IFS Code No.	: SBIN0000691
MICR Code	: 110002087

4. In the event of failure on the part of the distributor to accept the copies, after printing has been completed, the net price of the total number of copies ordered shall be recovered from the distributor by debiting to his account.
5. Copies shall be sold by the distributor at the price fixed by the Employment News and printed on the journal.
6. Return of Employment News to the extent of **5%** of stock lifted by Agent/distributor will be allowed every **three months** to the agents/distributor **on a single order of minimum 1001 copies of Employment News**. The full copies of Employment News required to return at DPD HQ to avail the return and exchange facility by the agent.
7. The rate of discount on the gross value of copies of each issue taken by distributor will be allowed as below:

**(a) 20 to 1000 copies @ 25% (b) 1001 to 2000 copies @ 35% (c) 2001 and above copies @ 40%**

8. Copies of each issue will be dispatched to the nearest Railway Station named by the distributor or by post or by any other means at the discretion of the General Manager EN/RS and in his/her absence an officiating officer of Employment News. The Railway freight, postage charges of the cost of dispatch of copies to the distributors by any other means shall be borne by Employment News. Although Employment News shall not assume any responsibility for loss, shortage/demand and/delay in transit of the copies to the distributors, credit for the loss sustained by the distributor either in full or in part may, at the discretion of the General Manager-cum-Chief Editor and in his/her absence officiating officer, Employment News be afforded in exceptional cases keeping in view of the circumstances of the case which cause hardships to the distributor and which are beyond his control.
9. Intimation for revision of indent for copies must reach Employment News at least a fortnight ahead of the date of publication of desired issue together with covering remittance, where necessary. In the absence of such intimation and remittance of required amount in time, the previous order shall stand.
10. The Employment News reserves the right to appoint more than one distributor in any locality.

11. This Distributorship can be terminated by Employment News without notice in case of breach of any of the terms. The decision of the General Manager cum Chief Editor, Employment News regarding termination shall be final and binding. This Distributorship can also be terminated without assigning any reason whatsoever by giving three month's notice in writing by either side.
12. Any dispute between the Employment News and the distributor, which may necessitate legal action/proceeding, shall fall within the jurisdiction of a competent court of Delhi.



Signature  
General Manager and Chief Editor  
For and on behalf of the President of India.

To,  
The President of India,  
Through The General Manager-cum-Chief Editor,  
Employment News / Rozgar Samachar,  
Publications Division, Ministry of Information & Broadcasting,  
7<sup>th</sup> Floor, Soochana Bhawan, CGO Complex,  
Lodhi Road, New Delhi-110003.

I /We have read all the terms and conditions of the Distributorship printed above for the supply of copies of Employment News (English), Rozgar Samachar (Hindi) and Rozgar Samachar (Urdu) and agree to abide by these terms and conditions and to act as a Distributor of the Employment News for selling the copies of the journal at the locality of \_\_\_\_\_.

Date \_\_\_\_\_

Signature (with Stamp) \_\_\_\_\_

Name & Address	
Nearest Railway Station	
Post Office	
Police Station	
District & State	
Signature of witness Name & address	

**UNDERTAKING****D**

I \_\_\_\_\_ S/o Sh. \_\_\_\_\_

**M**

(Owner/Director/Partner of M/s \_\_\_\_\_)

\_\_\_\_\_ )  
I hereby give an undertaking that, I will take the supply of Employment News/Rozgar Samachar total copies per month as per details given in the information sheet. I undertake to maintain this level of supply and increase further to the best of my capacity.

Signature

(Rubber Seal of the Firm)

Dated \_\_\_\_\_

Place \_\_\_\_\_

**EMPLOYMENT NEWS/ROZGAR SAMACHAR**  
Information required to be furnished for Distributionship for sale of  
**EMPLOYMENT NEWS/ROZGAR SAMACHAR**  
(Form should be filled be BLOCK LETTERS)

Affix  
Photograph

Business Name (Name of the Firm)		Landline with STD Code	
Place of Business		Mobile No.	
		Fax	
		E-mail id	
Post Office		Pin Code	
Block		Distance from Dist. H.Qrs	
District		Distance from Railway station	
Railway Station		Distance from Airport	
Airport		Banker's Name	
State		Voter ID cardNo	
AADHAR No		GST No.	

1. Name of Proprietor/Partner: \_\_\_\_\_

Age \_\_\_\_\_

Father's Name: \_\_\_\_\_

Residential Address with telephone No.: \_\_\_\_\_

2. Whether the Business premises is self owned or rental \_\_\_\_\_

3.

No. of EN/RS copies required	English	Hindi	Urdu	Total

4. If Partnership, whether it is registered under the relevant Act: \_\_\_\_\_

5. Complete address of place of delivery of EN/RS copies.

\_\_\_\_\_ Pin code:

6. Population of City/ Town/ Area to be covered for distribution \_\_\_\_\_

7. Tentative number of Educational / Technical institutions in your area to be covered by your agency.

8. Other information, if any:

Date:

Place:

Signature  
(Rubber Seal of the firm)