



सत्यमेव जयते

F. No. 01-24/2022-Admn  
Government of India

## National Disaster Management Authority

NDMA Bhawan, A-1, Safdarjung Enclave, New Delhi -110029

Tel. No. 26701700



**Sub: Advertisement for the position of Consultant in National Disaster Management Authority (NDMA) on contract basis.**

NDMA invites applications from Indian national having requisite qualification and experience for following position:-

Sl No.	Name of Position	Post in Nature	No. of Vacancy	Educational Qualification	Total Experience	Max. Age Limit
1.	Senior Consultant (Information, Education & Communication)	Contractual	01 (One)	<b>Essential:-</b> Post-graduate/Masters in Communication Designing/Graphic Designing/Animation Designing (two years course) <b>Desirable:-</b> M.Phil/ Ph.D in relevant discipline.	● 5 years experience in review/production of IEC material, installation of kiosks/stalls for awareness generation in organizations/companies/Govt./ PSUs/ Banks.	50 years (62 years for retired Govt. employee)

**2. Remuneration Band :** Rs. 1,25,000/- to 1,75,000/- pm for Senior Consultant. Remuneration in respect of retired Central Government employee engaged as a Consultant shall be regulated as per Ministry of Finance, Department of Expenditure O.M. No. 3-25/2020-E.III.A dated **09th December, 2020**.

**3.** The detailed terms and conditions and eligibility criteria (educational qualifications, age, experience etc.) for engagement of above position are indicated in the Term of References (ToR) of the above position and may be seen on NDMA website at <http://ndma.gov.in>.

**4.** Essential /desirable educational qualifications and experiences will be verified with original certificates.

**5.** Interested individuals may send their bio-data in the prescribed proforma available on the NDMA website alongwith statement of purpose (SOP) in maximum 250 words, recent passport photograph and copies of certificates establishing their educational qualification, experience to **Shri Abhishek Biswas, Under Secretary (Admn.), National Disaster Management Authority, NDMA Bhawan, A-1, Safdarjung Enclave, New Delhi-110029, Phone No. 011-26701700 within 20 days from the date of publication of advertisement in the Employment News.**

**Important note : Incomplete application will not be considered in NDMA and reserves the right to reject such applications without assigning any reason.**