



F. No. 01-07/2024-Admn  
Government of India

# National Disaster Management Authority

NDMA Bhawan, A-1, Safdarjung Enclave, New Delhi -110029  
Tel. No. 26701700



**Sub: Advertisement for the position of Senior Consultant (ME & IRS - Critical Infrastructure and Key Installations) in National Disaster Management Authority (NDMA) on contract basis.**

NDMA invites applications from Indian national having requisite qualification and experience for following positions:-

Sl. No.	Name of Position	Post in Nature	No. of Vacancy	Educational Qualification	Post Qualification Experience	Max. Age Limit
1.	<b>Senior Consultant (ME &amp; IRS - Critical Infrastructure and Key Installations)</b>	Contractual	01 (One)	<b>Essential :-</b> Master's Degree in Disaster Management/ related field. <b>Desirable:-</b> M.Phil or Ph.D in Disaster Management or related field.	<ul style="list-style-type: none"> <li>• Minimum 08 years post qualification experience, in response and relief operations during disasters, coordinating and managing first responders and DM related training both at policy and field level.</li> <li>• Minimum experience of 05 years for candidate with Ph.D and M.Phil Degrees.</li> <li>• Retired Government employee must have 10 years experience in the relevant field in Indian Army, Indian Air Force, Indian Navy, Indian Coast Guard or Marine Police.</li> </ul> <b>Desirable:-</b> <ul style="list-style-type: none"> <li>• Course Coordinator / Instructional abilities.</li> <li>• Knowledge of international best practices in disaster management.</li> <li>• Experience of preparing guidelines, manuals and SOPs.</li> <li>• Experience of conducting workshops and seminars at Central and State Government level.</li> </ul> <b>Note:</b> Retired Government employees with Grade Pay of Rs.8700 (pre-revised) / Level-13 (7th CPC) and above with minimum experience of 10 years in the relevant field. Candidates with experience in handling disaster situations would be preferred.	50 years for Senior Consultant (In case of retired Govt. employee, maximum age limit is 62 years)

**2. Remuneration Band:** Rs. 1,25,000/- - Rs. 1,75,000/- for Senior Consultant. Remuneration in respect of retired Government employee engaged as a Consultant shall be regulated as per Ministry of Finance, Department of Expenditure O.M. No. 3-25/2020-E.III.A dated 09th December, 2020.

**3.** The detailed terms and conditions and eligibility criteria (educational qualifications, age, experience etc) for engagement of above positions are indicated in the Term of References (ToR) of the above positions and may be seen on NDMA website at <http://ndma.gov.in>.

**4.** Essential/desirable educational qualifications and experiences will be verified with original certificates.

**5.** Interested individuals may send their bio-data in the prescribed proforma available on the NDMA website alongwith statement of purpose (SOP) in maximum 250 words, recent passport photograph and copies of certificates establishing their educational qualification, experience to **Shri Abhishek Biswas, Under Secretary (Admn.), National Disaster Management Authority, NDMA Bhawan, A-1, Safdarjung Enclave, New Delhi-110029, Phone No. 011-26701700 within 20 days from the date of publication of advertisement in the Employment News.**

(Abhishek Biswas)  
Under Secretary (Admn)